

TENTIWALA METAL PRODUCTS LIMITED

(Formerly Known as "Tentiwal Wire Products Limited")

CIN: L31101UP1994PLC016107

Regd. Office: Delhi Masani Road, RadheyShyam Colony, Mathura-281003 (U.P.)

TO
THE CORPORATE FILING DEPARTMENT
BOMBAY STOCK EXCHANGE LTD. (SME)
P.J. TOWERS, DALAL STEET,
MUMBAI- 400 001

SCRIP CODE:- 537119 (TWPL)

SUBJECT: NOTICE OF 23RD AGM OF THE COMPANY

Dear Sir,

As per captioned and pursuant to Regulation 30 of SEBI (LODR) Regulation, 2015, please find enclosed herewith notice of 23rd Annual General Meeting of the Company to be held on Saturday 30th September, 2017 at the Registered office of the company at Delhi Masani Road, RadheyShyam Colony, Mathura-281003 at 10:30 AM.

This is for your records and perusal.

Place: Mathura

Date : 08th September, 2017

On Behalf of the Board of Directors
For TENTIWALA METAL PRODUCTS LIMITED
(MANAGING DIRECTOR)


Radha Pad Tentiwala
(Managing Director)
DIN : 00132785

TENTIWALA METAL PRODUCTS LIMITED

(Formerly Known as "Tentiwal Wire Products Limited")

CIN: L31101UP1994PLC016107

Regd. Office: Delhi Masani Road, RadheyShyam Colony, Mathura-281003 (U.P.)

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 23rd Annual General Meeting of the Members of Tentiwala Metal Products Ltd. will be held on Saturday, 30th September, 2017 from 10:30 AM at the Registered Office of the Company at Delhi-Masani Road, RadheyShyam Colony, Mathura-281003, to transact the following business:

ORDINARY BUSINESS:

1. To Consider and thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED THAT the Annual Report including Audited Financial Statements of the Company for the year ended 31st March, 2017 and the Directors' and Auditors' thereon, be and are hereby approved and adopted."

2. To consider and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED THAT Mr. Radha Pad Tentiwala, (holding DIN: 00132785), the Retiring Director, be and is hereby re-elected as Director of the Company, liable for retirement by roatation."

3. To appoint Statutory Auditors and to fix their remuneration and in this regard to consider and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED THAT M/s B.B. Agrawal & Company, Chartered Accountants, Mathura, (Registration No.000597C), the retiring Auditors, be and are hereby re-appointed as Auditors of the Company, to hold office from the conclusion of this meeting until the conclusion of the 26th Annual General Meeting at such remuneration as shall be fixed by the Board of Directors of the Company on the recommendation of the Audit Committee and such re-appointment shall be subject to annual rectification by the shareholders at every Annual General Meeting held during this period.

"RESOLVED FURTHER THAT Mr. Radha Pad Tentiwala, Managing Director (DIN: 00132785) of the Company be and is hereby authorized to do all acts, deeds and things as may be deemed necessary and expedient to give effect to the aforesaid resolution."

Place: Mathura

Date : 08th September, 2017

On Behalf of the Board of Directors
For TENTIWALA METAL PRODUCTS LIMITED

Radha Pad Tentiwala
(Managing Director)

DIN : 00132785

NOTES:

1. A person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten (10) percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as proxy for any other person or shareholder. The instrument of Proxy in order to be effective should be duly completed and deposited at the registered office of the Company, not less than 48 hours before the commencement of the Meeting.
2. Corporate Members intending to send their authorized representatives to attend the Meeting pursuant to Section 113 of the Companies Act, 2013 are requested to send to the Company, a certified copy of the relevant Board Resolution together with their respective specimen signatures authorizing their representative(s) to attend and vote on their behalf at the Meeting.
3. The Register of Members and Share Transfer Books of the Company will remain closed from 23rd September, 2017 to 30th September, 2017 (both days inclusive) for the purpose of Annual General Meeting
4. An Explanatory Statement pursuant to section 102 of the Companies Act, 2013, in all respect of Special Business items is annexed hereto.
5. All documents referred to in the above Notice and the accompanying Explanatory Statements are open for inspection at the Registered Office of the Company during the business hours on any working day (except Sunday and holidays) between 10.00 a.m. and 12.30 p.m. up to the date of the Annual General Meeting.
6. As per clause SEBI (LODR) Regulations, 2015 with SME, Company has designated email id of the grievance redressal division/compliance officer exclusively for the purpose of registering complaints by investors. Investors are requested to send their communication on designated email id: ipo@tentiwala.com
7. Members/Proxies attending the meeting are requested to bring the Attendance Slip (duly completed) to the Meeting.
8. Members are requested to notify the change in the address, if any. In case of shares held in electronic form to the concerned Depository Participant quoting their Client ID and in case of physical shares to the Registrar and Transfer Agent of the Company quoting their Folio Number.
9. **The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit the PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to the Registrar and Share Transfer Agent.**
10. Voting through electronic means In compliance with provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company is pleased to provide members facility to exercise their right to vote at the 23rd Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services provided by Central Depository Services (India) Limited (CDSL). Instruction for e-voting is appended to the notice.
11. **Details Of Director Seeking Re-Appointment At The Forthcoming Annual General Meeting**
(In pursuant of Clause 52 of Listing Agreement)

Name of Director	Mr. Radha Pad Tentiwala
DIN	00132785
Date of Birth	04 th August, 1954
Nationality	Indian
Date of Appointment	05 th December, 1994
Qualification	B.Sc. & LLB
Exercise in Specific Functional Areas	Management & Administration
Shareholding in the Company as on the date of this Notice	15.39%
List of other public limited companies in which directorship held on the date of this Notice	None
Chairman/ Member of the Committes of the Board across all public Companies of which he is a Director as on the date of this Notice	None
Relationships between Directors interse	Father in law of Mr. Parag Sharma

The instructions for shareholders voting electronically are as under:

- (i) The voting period begins on 27th September, 2017 at 10:00 AM and ends on 29th September, 2017 at 5:00 PM. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 23rd September, 2017 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) The shareholders should log on to the e-voting website www.evotingindia.com.
- (iii) Click on Shareholders.
- (iv) Now Enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.
- (vii) If you are a first time user follow the steps given below:

For Members holding shares in Demat Form and Physical Form	
PAN	<p>Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none"> • Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field. • In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.
Dividend Bank Details OR Date of Birth (DOB)	<p>Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.</p> <ul style="list-style-type: none"> • If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iv).

- (viii) After entering these details appropriately, click on "SUBMIT" tab.
- (ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) **Click on the EVSN 160908019 for the TENTIWALA METAL PRODUCTS LIMITED.**

- (xii) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- (xv) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take a print of the votes cast by clicking on “Click here to print” option on the Voting page.
- (xvii) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xviii) Shareholders can also cast their vote using CDSL’s mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. Please follow the instructions as prompted by the mobile app while voting on your mobile.
- (xix) Note for Non - Individual Shareholders and Custodians**
- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to www.evotingindia.com and register themselves as Corporates.
 - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
 - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
 - The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
 - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- (xx) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com.

CONTACT DETAILS

COMPANY

TENTIWALA METAL PRODUCTS LIMITED
“DELHI MASANI ROAD, RADHEY SHYAM COLONY,
MATHURA-281003
E-MAIL:- ipo@tentiwala.com, cs@tentiwala.com

**REGISTRAR AND
TRANSFER AGENT**

SKYLINE FINANCIAL SERVICES PRIVATE LIMITED
4A9, GUNDHECHA ONCLAVE, KHERANI ROAD,
SAKINAKA, MUMBAI-400072.
E-MAIL:- mumbai@skylinerta.com

E-VOTING AGENCY

CENTRAL DEPOSITORY SERVICES (INDIA) LIMITED
E-MAIL:- helpdesk.evoting@cdslindia.com

SCRUTINIZER

M/S. KNP PARTNERS
SANTOSH KUMAR SAHU, 305, BUILDING NO.132 A,
MAYUR VIHAR, PHASE-1, NEW DELHI-110091
E-MAIL:-aditya@knppartners.com,

TENTIWALA METAL PRODUCTS LIMITED
REGISTERED OFFICE: DELHI MASANI ROAD, RADHEY SHYAM COLONY, MATHURA-281003
CIN No.: L31101UP1994PLC016107

PROXY FORM
FORM NO. MGT-11

Name of Member(s): _____ E-mail ID: _____
Registered Address: _____
_____ Folio No. / DP ID and Client ID _____

I / We, _____ being member(s) of the above named company hereby appoint

1. Name: _____, E-mail ID: _____
Address: _____
_____ Signature: _____
_____ or failing him/her
2. Name: _____, E-mail ID: _____
Address: _____
_____ Signature: _____

as my / our proxy to attend and vote for me / us on my / our behalf at the TWENTY THIRD ANNUAL GENERAL MEETING of the Company to be held on Saturday, 30th September 2017 from. 10:30 A.M. at the registered office of the Company at Delhi Masani Road, Radhey Shyam Colony, Mathura-281003 and at any adjournment thereof in respect of such resolution as are indicated below:

Resolution No.	Particulars of Resolution	Option	
		For	Against
	ORDINARY BUSINESS		
1.	Adoption of Financial Statements for the year ended on 31 st March, 2017		
2.	Re-appointment of Mr. Radha Pad Tentiwala, Director (DIN: 00132785), who retiring by rotation		
3.	Re-appointment of Appointment of Statutory Auditor		

Signed this _____ day of September, 2017.

Signature of the Shareholder(s)

Affix
Revenue
Stamp

NOTE:

- The Proxy to be effective should be deposited at the Registered Office of the Company not less than 48 hours before the commencement of meeting.
- It is optional to put a 'X' in the appropriate column against the Resolution indicated in the box. If you leave the 'For' or 'Against' column blank against any or all Resolution, your proxy will be entitled to vote in the manner as he/she thinks appropriate.

TENTIWALA METAL PRODUCTS LIMITED
REGISTERED OFFICE: DELHI MASANI ROAD, RADHEY SHYAM COLONY, MATHURA-281003
CIN No.: L31101UP1994PLC016107

ATTENDANCE SLIP

Please complete this slip and hand it over at the entrance of the Meeting Hall.

Name (in Block Letter) _____

***DP ID** _____

***Client ID** _____

Registered Folio No. _____

Shares held _____

I hereby record my presence at the 23RD Annual General Meeting of the Company held on Saturday, 30th September 2017 from 10:30 A.M. at the registered office of the Company at Delhi Masani Road, Radhey Shyam Colony, Mathura-281003.

Note: Please carry with you this Attendance Slip and hand over the same duly signed at the space provided, at the entrance of the Meeting Hall.

(Signature of Shareholder/Proxy)

* **Applicable for members holding shares in electronic form.**