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CIN: L25202MP1994PLC008513

Date: 03/09/2016

To,

Bombay Stock Exchange Limited, P.J. Towers, Dalal Street, Kala Ghoda, Fort, Mumbai -400001 (MH)

Subject: Annual Report adopted in Annual General meeting held on 30th September 2016 pursuant to Regulation 34 of the SEBI (LODR) Regulations, 2015.

Script Code: 530683

Dear Sir,

In compliance of Regulation 34 of SEBI (Listing obligations & Disclosure Requirements) Regulations 2015, please find enclosed herewith Annual Report of the Company for the Financial Year ended 31st March 2016 which was adopted by the Members in their Annual General Meeting held on 30<sup>th</sup> September 2016.

This is for your information and records.

Thanking yo Yours Faithfully For Pithampur Poly imited

Encl: a/a

Compliance Office





# 19<sup>TH</sup> ANNUAL REPORT 2015-2016





#### **ANNUAL REPORT (2015-2016)**

#### PITHAMPUR POLY PRODUCTS LTD.

#### **BOARD OF DIRECTORS**

Shri R.K.Tekriwal, Managing Director

Shri Vishwanath Kanungo

Smt. Meera Tekriwal

Shri Anil Waman Jog (Appointed as additional Director w.e.f. 05.10.2015)

Shri Balvan Pawar (Appointed as additional Director w.e.f. 17.05.2016)

<u>Auditors</u> <u>Registered Office</u>

Arif Jain & Associates, 115, Sector –III, Industrial

Chartered Accountants Area, Pithampur

239 A, Apolo Tower, 2 MG Road Dist- Dhar(MP)

Indore(MP)-452001 CIN: L25202MP1994PLC008513

Registrars & Transfer Agents Corporate Office

Purva Share Registry (I) Pvt. Ltd. 507, Corporate House,

9,Shiv Shakti Industries, RNT Marg,

J.R. Boricha Marg, Indore(MP)-452001

Opp/ Kasturba Hospital, Ph-0731-4077277-78

Lower Parel (E) Mumbai – 400 011.

Phone: [022] 23018261.

NOTE: Shareholders are requested to bring their copy of the Annual Report with them while attending the Annual General Meeting.



#### **NOTICE**

NOTICE is hereby given that the 19<sup>™</sup> Annual General Meeting of the members of Pithampur Poly Products Limited will be held on Friday, the 30<sup>™</sup> September 2016, at 3.00 p.m. at its Registered Office at 115, Sector – III, Industrial Area, Pithampur, Dist-Dhar(MP), to transact the following business:-

#### **ORDINARY BUSINESS:**

- To receive, consider and adopt the audited Balance Sheet as at 31<sup>st</sup> March, 2016 and the Profit and Loss Account for the year ended on that date together with the Auditors and Directors Report thereon.
- To appoint a Director in place of Mrs. Meera Tekriwal (DIN 02014492), Director of the Company who retires by rotation and, being eligible, offers herself for reappointment.
- To consider and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolutions:

"RESOLVED THAT pursuant to Section 139 of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 M/s Arif Jain & Associates, Chartered Accountants (FRN 017628C), the retiring Auditors of the Company, be and are hereby re-appointed as Statutory Auditor of the company to hold the office for period of 5 years (from the conclusion of this Annual General Meeting (AGM) to the conclusion of sixth Annual General Meeting to be held in year 2020 after this meeting), subject to ratification at every Annual General Meeting on such remuneration as may be fixed by the Board."

#### **SPECIAL BUSINESS**

4. Appointment of Shri Anil Waman Jog (DIN: 07309676) as an Independent Director of the Company.

To consider and if thought fit to pass with or without modification(s) the following resolution as an **Ordinary Resolution:** 

"RESOLVED THAT pursuant to provisions of sections 169, 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 read with Schedule IV to the Act and the Companies (Appointment and Qualification of Directors) Rules, 2014 as may be amended from time to time and as per 5EBI (Listing obligations and Disclosure Requirements) Regulations, 2015, Shri Anil Waman Jog (DIN 07309676), who was appointed as an Additional Director of the company and in respect of whom the company has received a notice in writing from a member proposing his candidature for the office of Director, and who has submitted a declaration that he meets the criteria for independence as provided in section 149(6) of the Act and who is eligible for appointment, be and is hereby appointed as an

Independent Director liable to retire by rotation of the company to hold office for a term of 5 (Five) consecutive years."

5. Appointment of Shri Balvan Pawar (DIN: 07558327) as an Director of the Company.

To consider and if thought fit to pass with or without modification(s) the following resolution as an **Ordinary Resolution:** 

"RESOLVED THAT pursuant to provisions of sections 169, 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 read with Schedule IV to the Act and the Companies (Appointment and Qualification of Directors) Rules, 2014 as may be amended from time to time and as per SEBI ( Listing obligations and Disclosure Requirements) Regulations, 2015, Shri Balvan Pawar (DIN 07558327), who was appointed as an Additional Director of the company and in respect of whom the company has received a notice in writing from a member proposing his candidature for the office of Director and who is eligible for appointment, be and is hereby appointed as an Director liable to retire by rotation of the company."

By order of the Board

Place: Pithampur Date: 30/05/2016

R.K.Tekriwal
(Chairman & Managing Director)
DIN:00011492

#### Notes:

 A member entitled to attend and vote at the Annual General Meeting (the"Meeting") is entitled to appoint a proxy to attend and vote instead of himself and the proxy need not be a member. The instrument appointing the proxy should, however, be deposited at the registered office of the company not less than forty eight hours before the commencement of the meeting.

A person can act as a proxy on behalf of the members not exceeding fifty and holding in aggregate not more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.

- The business set out in the Notice will be transacted through electronic voting system and the company is providing facility for voting by electronic means. Instructions and other information relating to e-voting are given in this Notice.
- A statement pursuant to Section 102(1) of the Companies Act,
   2013 relating to the Special Business to be transacted at the
   Meeting is annexed hereto. The Company has notified



closure of Register of Members and Share Transfer Books from 26.09.2016 to 30.09.2016 (both days inclusive) for the Annual General Meeting.

- Relevant documents referred to in the accompanying notice are open for inspection by the members at the Registered office or Corporate Support Center of the Company on all working days between 11.00 A.M. to 1.00 P.M. up to the date of meeting.
- 5. Members desirous of obtaining any information concerning Accounts and Operations of the Company are requested to address their questions in writing to the Company at least 7 days before the date of the Meeting so that the information required may be made available at the Meeting.
- 6. Members attending the meeting are requested to bring withthem the Attendance Slip attached to the Annual Report duly filled in and signed and handover the same at the entrance of place of the meeting. Proxy/representative of a member should mark on the Attendance Slip as "Proxy" or "Representative" as the case may be.
- 7. Members who hold shares in dematerialized mode are requested to intimate any changes pertaining with their bank account details, ECS mandates, nominations, power of attorney, change of address/name etc. to their Depository Participant only and not to the Company's Registrar & Share Transfer Agent. Changes intimated to the Depository Participant will then be automatically reflected in the Company's records which will help the Company and its Registrar & Share Transfer Agent to provide efficient and better service to the members.
- 8. Members holding shares in physical form are requested to intimate all changes pertaining to their bank details, ECS mandates, nominations, power of attorney, change of address/name etc. to the Company's Registrar & Share Transfer Agent quoting their registered folio number.
- As an austerity measure, copies of the Annual Report will not be distributed at the Annual General Meeting. Members are requested to bring their copies to the meeting.
- 10. Members who have not registered their e-mail addresses so far are requested to register their e-mail address for receiving all communications including Annual Report, Notices, and Circulars etc. from the Company electronically.
- 11. In compliance with the provisions of section 108 of the Act and Rules framed there under the Members are provided with the facility to casts their vote electronically, through the e voting services provided by CSL/NSDL, on all resolutions set forth in this Notice.

The instructions for e-voting are as under:

In case of members receiving e-mail:

- I. Log on the e-voting website www.evotingindia.com
- II. Click on "shareholders" tab.
- III. Now, select the "COMPANY NAME" from the drop down menu and click on "SUBMIT".
- IV. Now enter your User ID
  - a. For CDSL: 16 digit beneficiary ID
  - b. For NSDL: 8 character DPID followed by 8 digits client ID
  - Member holding shares in physical form should enter folio no. registered with the company.
- V. Next enter the image verification as displayed and click on Login.
- VI. If you are holding shares in demat form and had logged on to <a href="https://www.evotingindia.com">www.evotingindia.com</a> and voted on an earlier voting of any Company, then your existing password is to be used.
- VII. If you are a first time user follow the steps given below:

| For N                       | Tembers holding shares in Demat Form and Physical Form  |
|-----------------------------|---|
| PAN*                        | Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)  |
|                             | <ul> <li>Members who have not updated their PAN with the<br/>Company/Depository Participant are requested to<br/>use the first two characters of the name in CAPITAL<br/>letters Eg. If your name is Ramesh Kumar with folio<br/>no. 100 then enter RA00000100 in the PAN Field.</li> </ul> |
| DOB#                        | Enter Date of Birth (in dd/mm/yyyy format) as recorded in yourdemataccountor in the company records in order to login.  |
| Dividend<br>Bank<br>Details | Enter Dividend Bank Details as recorded in your demat account or in the company records for the said folio in order to login.   |
|                             | <ul> <li>If both the details are not recorded with the depository<br/>or company please enter the number of shares held<br/>by you as on the cut off date in the Dividend Bank<br/>details field.</li> </ul>  |

- VIII. After entering these details appropriately, click on "SUBMIT" tab.
- IX. Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

- X. For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- XI. Click on the EVSN for **Pithampur Poly Products Limited** on which you choose to vote.
- XII. On the voting page, you will see "RESOLUTION DESCRIPTION" other points after point no. 9 and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- XIII. Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- XIV. After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- XV. Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- XVI. You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- XVII.If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- XVIII. Note for Non Individual Shareholders and Custodians
  - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to <a href="https://www.evotingindia.com">www.evotingindia.com</a> and register

themselves as Corporates.

- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login should be mailed to <u>helpdesk.evoting@cdslindia.com</u> and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.

#### In case of Members receiving the physical copy:

- A. Please follow all steps from sl. No. (i) to sl. No. (xvii) above to cast vote.
- B. The voting period begins on <date and time> and ends on <date and time>, during theis period shareholders of the Company, hodling shares either in physical form or in demateriliased form, as on the cut off date (record date) of <record date>, may cast their vote electronically. The e-voting module shall be disabled by CDSIL for voting thereafter.
- A. In case you have any queries In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Question ("FAQ") and e-voting manual available at www.evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com.

#### EXPLANATORY STATEMENT PURSUANT TO SECTION 102 (1) OF THE COMPANIES ACT, 2013.

The following Explanatory Statement sets out all material facts relating to the Business mentioned at Item No. 4 & S of the accompanying Notice:

#### Item No. 4

On the recommendation of Nomination and Remuneration Committee, the Board of Directors of the company at its meeting held on 05th October 2015 appointed Shri Anil Waman Jog (DIN:07309676) as an Additional Director (Non-Executive Independent) of the company and holds the office upto the date of ensuing Annual General meeting in terms of section 161 of the Companies Act, 2013.

The company has received notice in writing from members along with the deposit of requisite amount under section 160 of the Act, proposing the candidature of has given a declaration to the Board that he meets the criteria of independence as provided under section 149(7) of the Act and Regulation 17 of SEBI (Listing

obligations and Disclosure Requirements) Regulations, 2015, is not disqualified from being appointed as a director in terms of section 164 of the Act and has given his consent to act as Director.

In the opinion of the Board Shri Anil Waman Jog (DIN:07309676) fulfills the conditions specified in the Act and the Rules framed there under and as per SEBI (Listing obligations and Disclosure Requirements)Regulations, 2015 for appointment as Independent Director and they are independent of the management.

In compliance with the provisions of section 149 read with Schedule IV of the Act, the appointment of the Independent Director can hold office for a term upto 5(Five) consecutive years on the Board of company and he shall be included in the total number of directors for retire by rotation.

None of the Directors / Key Managerial Personnel of the company and their relatives is in any way concerned or interested, financial or otherwise, in the resolutions set out at item No.4, except to the extent of sitting fee for attending the Board and other meetings from time to time payable to him. The Board recommends the ordinary resolution as set out in Item No. 4 of the notice for approval.

#### Item No. 5

On the recommendation of Nomination and Remuneration Committee, the Board of Directors of the company at its meeting held on 17<sup>th</sup> May 2016 appointed Shri Balvan Pawar (DIN:07558327) as an Additional Director of the company and holds the office upto the date of ensuing Annual General meeting in terms of section 161 of the Companies Act, 2013.

The company has received notice in writing from members along with the deposit of requisite amount under section 160 of the Act, proposing the candidature of has given a declaration to the Board

that he is not disqualified from being appointed as a director in terms of section 164 of the Act and has given his consent to act as Director.

In the opinion of the Board Shri Balvan Pawar (DIN: 07558327) fulfills the conditions specified in the Act and the Rules framed there under and as per SEBI (Listing obligations and Disclosure Requirements)Regulations, 2015 for appointment as Director . He shall be included in the total number of directors for retire by rotation.

None of the Directors / Key Managerial Personnel of the company and their relatives is in any way concerned or interested, financial or otherwise, in the resolutions set out at item No.5, except to the extent of sitting fee for attending the Board and other meetings from time to time payable to him.

The Board recommends the ordinary resolution as set out in Item No. 5 of the notice for approval.

#### Details of Director seeking appointment/reappointment at the Annual General Meeting

| Particulars Particulars  | Smt. Meera Tekriwal                           | Shri Anil Waman Jog   | Shri Balvan Pawar |
|--|---|---|-------------------|
| Date of Birth  | 03/12/1955                                    | 18/10/1946  | 22/04/1976        |
| Date of Appointment  | 30/09/2015                                    | 05/10/2015  | 17/05/2016        |
| List of outside Directorship held  | Mass Soft Services     India Limited          | None  | None              |
| Chairman/ Member of the Committees of the Board of the Company   | Member: Nomination and remuneration committee | Member: 1. Audit Comm. 2.Nomination & remuneration comm. 3.Stakeholder relationship committee | NIL               |
| Chairman/ Member of the Committees of the<br>Board of the other Companies in which<br>he/she is a director | NIL   | NIL   | NIL               |
| a) Audit Committee   | NIL   | NIL   | NIL               |
| b)5hareholder's Relationship Committee   | NIL   | NIL   | NIL               |
| c) Remuneration Committee  | NIL   | NIL   | NIL               |
| d) Committee of directors  | NIL   | NIL   | NIL               |
| No. & Percentage of shares held  | No. of shares: 58200                          |   |                   |
| % of share held:   | 1.19%   | NIL   | NIL               |

#### **DIRECTOR'S REPORT**

Your Director have pleasure in presenting their  $19^{TH}$  Annual Report on the business and operation of the company and the accounts for the Financial year Ended  $31^{st}$  March, 2016.

#### FINANCIAL PERFORMANCE OF THE COMPANY:

The financial results for the year ended 31st March, 2016 and the corresponding figures for the last year are as under :(Rs.In Lacs)

| Particulars  | 2015-16 | 2014-15 |
|--|---------|---------|
| Total Income                                       | 732.68  | 580.92  |
| Profit (Loss) before taxes and extraordinary items | (35.30) | (23.19) |
| Less: Extraordinary items                          | 1.98    | 0.51    |
| Profit (Loss)before tax                            | (37.28) | (23.70) |
| Deferred taxation                                  | (18.29) | 0.00    |
| Net Profit/ (Loss)                                 | (18.99) | (23.70) |

#### **STATE OF COMPANY'S AFFAIRS:**

The Company has achieved a total turnover of Rs. 7,32,68,480/-and Profit (Loss) after Tax of Rs. (18,99,227) which is transferred to General Reserve.

#### **DIVIDEND:**

Considering the financial performance, your directors regret to declare any dividend.

#### **DIRECTORS'S RESPONSIBILITY STATEMENT:**

The Directors' Responsibility Statement referred to in clause (c) of Sub-section (3) of Section 134 of the Companies Act, 2013 shall state that

- in the preparation of the annual accounts, the applicable accounting standards had been followed along with proper explanation relating to material departures:
- The director had selected such accounting policies and applied them consistently and made judgments and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the company at the end of the financial year and of the profit and loss of the company for that period;
- the director had taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of this Act for safeguarding the assets of the company and for preventing and detecting fraud and other irregularities;
- the directors had prepared the annual accounts on a going concern basis; and
- the directors, in the case of a listed company, had laid down internal financial controls to be followed by the company and

- that such internal financial controls are adequate and were operating effectively.
- the directors had devised proper system to ensure compliance with the provisions of all applicable laws and that such system were adequate and operating effectively.

#### **CORPORATE GOVERNANCE**

The Company has complied with the mandatory provisions on Corporate Governance as prescribed in the Regulation 27 of SEBI (Listing obligations and Disclosure Requirements) Regulations, 2015 with the Stock Exchanges. A separate report on Corporate Governance as per schedule V {C} of SEBI (Listing obligations and Disclosure Requirements) Regulations, 2015 is included as a part of the Annual Report along with the Auditors' Certificate on its compliance.

#### **RELATED PARTY TRANSACTIONS**

All related party transactions that were entered into during the financial year were on an arm's length basis and were in the ordinary course of business and that the provision of section 188 of the Companies Act, 1956 is not attracted.

All Related Party Transactions are placed before the Audit Committee as also the Board for approval. Details of contracts/ arrangements/transactions with the related party are given in the notes to financial statements.

#### **CORPORATE SOCIAL RESPONSIBILITY**

The Company has incurred losses during the last three years, so the Company has not incurred any Corporate Social Responsibility expenditure during the year under review.

However, a Corporate Social Responsibility committee was constituted consisting Shri R.K. Tekriwal as the Chairman, Mrs. Meera Tekriwal and Mr. Vishwanath Kanungo, as member of the Committee. The board of directors have approved a policy on CSR.

# RISK MANAGEMENT AND ADEQUACY OF INTERNAL FINANCIAL CONTROLS

The Company does not have risk management policy as the elements of the risk threating the Company's existence are very minimal.

#### **DIRECTORS**

In terms of Section(s) 149, 152 and all other applicable provisions of the Companies Act, 2013, Mrs. Meera Tekriwal (DIN 02014492), shall retire by rotation at the ensuing Annual General Meeting and being eligible, has offered herself for re-appointment as a Director of the Company.

Pursuant to the provisions of Section 161(1) of the Companies Act, 2013 and the Articles of Association of the Company, Shri Anil Waman Jog (DIN 07309676) was appointed as an Additional Director in the category of Non-executive Independent Director w.e.f. 05.10.2015 and he holds office as such up to the date of ensuing Annual General Meeting. Shri Anil Waman Jog (DIN 07309676)

is not disqualified from being appointed as a Director in terms of Section 164 of the Companies Act, 2013. The Company has received requisite notice in writing from a member proposing his candidature as an Independent Director at the ensuing Annual General Meeting. Your Board based on the recommendation of the Nomination and Remuneration Committee recommends appointment of Shri Anil Waman Jog (DIN 07309676) as Independent Director liable to retire by rotation for a period of 5 (Five) years.

Pursuant to the provisions of Section 161(1) of the Companies Act, 2013 and the Articles of Association of the Company, Shri Balvan Pawar (DIN 075S8327) was appointed as an Additional Director in the category of Non- executive Director w.e.f. 17.05.2016 and he holds office as such up to the date of ensuing Annual General Meeting. Shri Balvan Pawar (DIN 07558327) is not disqualified from being appointed as a Director in terms of Section 164 of the Companies Act, 2013. The Company has received requisite notice in writing from a member proposing his candidature as an Director at the ensuing Annual General Meeting. Your Board based on the recommendation of the Nomination and Remuneration Committee recommends appointment of Shri Balvan Pawar (DIN 07558327) as Director liable to retire by rotation.

#### **DECLARATION BY INDEPENDENT DIRECTORS**

Necessary declarations have been obtained from all the Independent Directors under sub-section (7) of Section149 of the Companies Act, 2013.

#### **MEETINGS**

During the Financial year Four (4) Board Meetings and four (4) Audit Committee Meetings were convened and held. The details of which are given in the Corporate Governance Report. The intervening gap between the Meetings was within the period prescribed under the Companies Act, 2013.

# PERFORMANCE EVALUATION OF BOARD, COMMITTEE AND DIRECTORS

Pursuant to the Provisions of the Companies Act, 2013 and as stipulated under Chapter IV (17) (10) SEBI (Listing obligations and Disclosure Requirements) Regulations, 2015, the Board of Directors has carried out an annual evaluation of its own performance, performance of its directors individually as well as the evaluation of the working of its committees. The evaluation of all directors and the Board as whole was conducted based on the criteria and famework adopted by the Board.

The Directors were satisfied with the evaluation results, which reflected overall engagement of the Board and its Committees with the company.

#### **AUDITORS AND AUDITOR REPORT**

Pursuant to the provisions of section 139 and other applicable

provisions, if any, of Companies Act, 2013 read with Rule 3 of Companies (Audit and Auditors) Rules, 2014, M/s. Arif Jain & Associates, Chartered Accountants (FRN 017628C), Chartered Accountants, Statutory Auditor of the company were appointed as Auditor of the Company upto the conclusion of this Annual General Meeting of the company and are recommended for reappointment as Auditors of the Company for period of 5 years (from conclusion of this Annual General Meeting to the conclusion of sixth Annual General Meeting of the Company to be held in year 2020), subject to ratification of their appointment by members in every Annual General Meeting held thereafter on such remuneration as may be fixed by the Board.

A resolution proposing appointment of M/s. Arif Jain & Associates, Chartered Accountants (FRN 017628C), Chartered Accountants, as the Statutory Auditors of the company pursuant to section 139 of the Companies Act, 2013 forms part of the Notice.

The notes on Financial Statements referred to in the Auditors Report are self-explanatory and do not call for any further comments.

#### SECRETRIAL AUDITOR AND SECRETRIAL AUDIT REPORT

Pursuant to the provisions of Section 204 of the Companies Act, 2013 and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, the Company has appointed Ms. Harshita Modani, Company Secretary in Practice to undertake the Secretarial Audit of the Company. The Report of the Secretarial Audit Report is annexed herewith.

The Secretrial Audit report is self explanatory except the query raised by Company Secretary in her audit report regarding appointment of Company Secretary. In this respect, your directors already issued advertisement for vacancy of Company Secretary and unable to find suitable candidate for the post. Your Director will appoint company secretary as soon as they find suitable candidate.

#### SUBSIDIARY, JOINTVENTURE AND ASSOCIATE COMPANY

There were no subsidiary, JV and associate Company.

# PARTICULARS OF LOANS, GUARANTEES OR INVESTMENTS UNDER SECTION 186

Details of Loans:

There were NIL loans given, investment made or guarantee given or security provided as per the provisions of Section 186 of the Companies Act, 2013.

Deposit:

The Company has neither accepted nor renewed any deposits during the year under review.

#### PARTICULARS OF EMPLOYEES AND RELATED DISCLOSURE

Disclosures pertaining to remuneration and other details as required under 5ection 197(12) of the Act read with Rule 5(1) of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 is not applicable.

#### **EXTRACT OF ANNUAL RETURN**

The extract of Annual Return in Form No.MGT-9 as required under Section 92 of the Companies Act, 2013 for the financial year ending March 31, 2016 is annexed hereto as Annexure A and forms part of this report.

#### VIGIL MECHANISM / WHISTLE BLOWER POLICY

The Company has a Vigil Mechanism/Whistle Blower Policy to deal with instance of fraud and mismanagement, if any.

# CONSERVATION OF ENERGY, TECHNOLOGY ABSORPTION AND FOREGIN EXCHANGE EARNING AND OUTGO

The provisions of Section 134(m) of the Companies Act, 2013 do not apply to our Company. There was no foreign exchange inflow or Outflow during the year under review.

# TRANSFER OF AMOUNTS TO INVESTOR EDUCATION AND PROTECTION FUND

Your Company did not have any funds lying unpaid or unclaimed for a period of seven years. Therefore there were no funds which were required to be transferred to Investor Education and Protection Fund (IEPF).

# MATERIAL CHANGES AND COMMITMENTS, IF ANY, AFFECTING THE FINANCIAL POSITION OF THE COMPANY WHICH OCCURRED BETWEEN THE END OF THE FINANCIAL YEAR OR THE COMPANY TO WHICH THE FINANCIAL STATEMENTS RELATE AND THE DATE OF THE REPORT

No material changes and commitments affecting the financial position of the company occurred between the end of the financial year of the company to which the financial statements relate on the date of this report.

#### **LISTING OF SHARES**

The Company's shares are listed with BSE Limited. The Company has paid its annual listing fees for financial year 2016-17.

#### **INDUSTRIAL RELATIONS**

The Company's industrial relations continued to be healthy, cordial and harmonious during the period under review.

#### **ENVIORMENT AND SAFETY**

The Company is conscious of the importance of environment clean and safe operations. The Company's policy required conducts of operations in such a manner, so as to ensure safety of all concerned, compliances environmental regulations and preservation of natural resources.

#### **GENERAL**

Your Directors state that no disclosure or reporting is required in respect of the following items as there were no transactions on these items during the year under review:

- a) Issue of equity shares with differential rights as to dividend, voting or otherwise.
- b) Issue of shares (including sweat equity shares) to employees of the Company under any scheme.
- Neither the Managing Director nor the Whole-time Directors of the Company receive any remuneration or commission from its subsidiary.
- d) No significant or material orders were passed by the Regulators or Courts or Tribunals which impact the going concern status and Company's operations in future.
- e) During the year under review, there were no cases filed or reported pursuant to the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

#### **ACKNOWLEDGEMENT**

The Board desires to place on record its grateful appreciation for the excellent assistance and co-operation received and continued support extended to the Company by the bankers, investors, suppliers and esteemed customers and other business associates. Your Directors also wish to place on record their deep sense of appreciation to all the employees of the Company for their commitment and continued contribution in the performance of the company.

By order of the Board

Place: Pithampur Date: 30/05/2016

R.K.Tekriwal
(Chairman & Managing Director)
DIN:00011492

#### **ANNEXURE-A**

#### **FORM MGT-9**

#### EXTRACT OF ANNUAL RETRUN AS ON THE FINANCIAL YEAR ENDED 31ST MARCH 2016

Pursuant to Section 92 (3) of the Companies Act, 2013 and rule 12(1) of the Company (Management & Administration) Rules, 2014.

#### I. REGISTRATION & OTHER DETAILS:

| 1 | CIN  | L2S202MP1994PLC008513  |
|---|--|--|
| 2 | Registration Date  | 28/07/1994   |
| 3 | Name of the Company  | PITHAMPUR POLY PRODUCTS LIMITED  |
| 4 | Category/Sub-category of the Company                                       | COMPANY LIMITED BY SHARES  |
|   |  | NON –GOVT. PUBLIC COMPANY  |
| 5 | Address of the Registered office & contact details                         | 115, SECTOR I, INDUSTRIAL AREA, PITHAMPUR DIST. DHAR (MP)  |
| 6 | Whether listed company   | LISTED   |
| 7 | Name, Address & contact details of the Registrar & Transfer Agent, if any. | Purva Share Registry (I) Pvt. Ltd. 9,Shiv Shakti Industries, J.R. Boricha Marg, Opp/ Kasturba Hospital, Lower Parel (E) Mumbai – 400 011. Phone: [022] 23018261. |

#### II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY

(All the business activities contributing 10 % or more of the total turnover of the company shall be stated)

| 5 | S. No. | Name and Description of main products / services | NIC Code of the Product/service | % to total turnover of the company |
|---|--------|--|---------------------------------|------------------------------------|
| 1 | 1      | PP HDPE WOVEN SACK BAGS                          | 63053200                        | 100%                               |

#### III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES

| S.No. | Name and address of the Company | CIN/GLN | Holding/ Subsidiary/ Associate | % of shares held | Applicable Section |
|-------|---------------------------------|---------|--------------------------------|------------------|--------------------|
| 1     | NIIL                            |         |                                |                  |                    |

#### IV. SHARE HOLDING PATTERN

(Equity share capital breakup as percentage of total equity)

#### (i) Category-wise Share Holding

| Category of<br>Shareholders | l l   | No. of Shares held at the beginning of the year[As on 31-March-201S] |         |                         | No. of Shares held at the end of the year[As on 31-March-2016] |          |         |                         |                       |  |  | %<br>Change |
|-----------------------------|-------|--|---------|-------------------------|--|----------|---------|-------------------------|-----------------------|--|--|-------------|
|                             | Demat | Physical   | Total   | % of<br>Total<br>Shares | Demat  | Physical | Total   | % of<br>Total<br>Shares | during<br>the<br>year |  |  |             |
| A. Promoters                |       |  |         |                         |  |          |         |                         |                       |  |  |             |
| (1) Indian                  |       |  |         |                         |  |          |         |                         |                       |  |  |             |
| a) Individual/ HUF          | -     | 1805200  | 1805200 | 37.04%                  | -  | 1805200  | 1805200 | 37.04%                  | 0.00%                 |  |  |             |
| b) Central Govt             | -     | -  | -       | 0.00%                   | -  | -        | -       | 0.00%                   | 0.00%                 |  |  |             |
| c) State Govt(s)            | -     | -  | -       | 0.00%                   | -  | -        | -       | 0.00%                   | 0.00%                 |  |  |             |
| d) Bodies Corp.             | -     | 688300   | 688300  | 14.12%                  | -  | 688300   | 688300  | 14.12%                  | 0.00%                 |  |  |             |

| e) Banks / FI  | -      | _       | -       | 0.00%  | -      | -       | _       | 0.00%  | 0.00% |
|--|--------|---------|---------|--------|--------|---------|---------|--------|-------|
| f) Any other   | -      | -       | -       | 0.00%  | -      | -       | -       | 0.00%  | 0.00% |
| Sub Total (A) (1)  | -      | 2493500 | 2493500 | 51.16% | -      | 2493500 | 2493500 | 51.16% | 0.00% |
| (2) Foreign  |        |         |         |        |        |         |         |        |       |
| a) NRI Individuals   | -      | -       | -       | 0.00%  | -      | -       | -       | 0.00%  | 0.00% |
| b) Other Individuals   | -      | -       | -       | 0.00%  | -      | -       | -       | 0.00%  | 0.00% |
| c) Bodies Corp.  | -      | -       | -       | 0.00%  | -      | -       | -       | 0.00%  | 0.00% |
| d) Any other   | -      | -       | -       | 0.00%  | -      | -       | -       | 0.00%  | 0.00% |
| Sub Total (A) (2)  | -      | -       | -       | 0.00%  |        | -       | -       | 0.00%  | 0.00% |
| TOTAL (A)  | -      | 2493500 | 2493500 | 51.16% | -      | 2493500 | 2493500 | 51.16% | 0.00% |
| B. Public Shareholding   |        |         |         |        |        |         |         |        |       |
| 1. Institutions  |        |         |         |        |        |         |         |        |       |
| a) Mutual Funds  | -      | -       | -       | 0.00%  | -      | -       | -       | 0.00%  | 0.00% |
| b) Banks / Fl  | -      | -       | -       | 0.00%  | -      | -       | -       | 0.00%  | 0.00% |
| c) Central Govt  | -      | -       | -       | 0.00%  | -      | -       | -       | 0.00%  | 0.00% |
| d) State Govt(s)   | -      | -       | -       | 0.00%  | -      | -       | -       | 0.00%  | 0.00% |
| e) Venture Capital Funds   | -      | -       | -       | 0.00%  | -      | -       | -       | 0.00%  | 0.00% |
| f) Insurance Companies   | -      | -       | -       | 0.00%  | -      | -       | -       | 0.00%  | 0.00% |
| g) FIIs  | -      | -       | -       | 0.00%  | -      | -       | -       | 0.00%  | 0.00% |
| h) Foreign Venture Capital Funds   | -      | -       | -       | 0.00%  | -      | -       | -       | 0.00%  | 0.00% |
| i) Others (specify)  | -      | -       | -       | 0.00%  | -      | -       | -       | 0.00%  | 0.00% |
| 5ub-total (B)(1):-   | -      | -       | -       | 0.00%  | -      | -       | -       | 0.00%  | 0.00% |
| 2. Non-Institutions  |        |         |         |        |        |         |         |        |       |
| a) Bodies Corp.  |        |         |         |        |        |         |         |        |       |
| i) Indian  | 3600   | 323200  | 326800  | 6.70%  | -      | 323200  | 323200  | 6.63%  | 0.07% |
| ii) Overseas   | -      | _       | -       | 0.00%  | -      | -       | -       | 0.00%  | 0.00% |
| b) Individuals   |        |         |         |        |        |         |         |        |       |
| i) Individual shareholders holding<br>nominal share capital upto<br>Rs. 1 lakh         | 126400 | 1364100 | 1490500 | 30.59% | 125100 | 1360600 | 1485700 | 30.48% | 0.10% |
| ii) Individual shareholders holding<br>nominal share capital in excess<br>of Rs 1 lakh | 26100  | 384100  | 410200  | 8.42   | 32500  | 384100  | 416600  | 8.55%  | 0.13% |
| c) Others (specify)  |        |         |         |        |        |         |         |        |       |
| Non Resident Indians   | -      | 122500  | 122500  | 2.51%  | -      | 121500  | 121500  | 2.49%  | 0.02% |
| Overseas Corporate Bodies  | -      | 30000   | 30000   | 0.62%  | -      | 30000   | 30000   | 0.62%  | 0.00% |
| Employee   | -      | _       |         | 0.00%  |        |         |         | 0.00%  | 0.00% |
| Clearing Members   | -      | -       | -       | 0.00%  | 3000   | -       | 3000    | 0.06%  | 0.06% |
| Trusts   | -      | -       | -       | 0.00%  | -      | -       | -       | 0.00%  | 0.00% |
| HUF  | 500    |         | 500     | 0.01%  | 500    | -       | 500     | 0.01%  | 0.00% |
| 5ub-total (B)(2):-   | 156600 | 2223900 | 2380500 | 48.85% | 161100 | 2219400 | 2380500 | 48.85% | 0.00% |
| Total Public (B)   | 156600 | 2223900 | 2380500 | 48.85% | 161100 | 2219400 | 2380500 | 48.85% | 0.00% |
| C. Shares held by Custodian for GDRs & ADRs  | -      | -       | -       | 0.00%  | -      | -       |         | 0.00%  | 0.00% |
| Grand Total (A+B+C)  | 156600 | 4717400 | 4874000 | 100%   | 161100 | 4712900 | 4874000 | 100%   | 0.00% |

#### (ii) Shareholding of Promoter-

| SN | Shareholder's<br>Name               |                  | areholding a<br>beginning o<br>the year      |   | Shar<br>er       | change<br>in share-                       |   |                               |
|----|-------------------------------------|------------------|--|---|------------------|---|---|-------------------------------|
|    |                                     | No. of<br>Shares | % of<br>total<br>Shares of<br>the<br>company | %of Shares<br>Pledged /<br>encumbered<br>to total<br>shares | No. of<br>Shares | % of total<br>Shares of<br>the<br>company | %of Shares<br>Pledged /<br>encumbered<br>to total<br>shares | holding<br>during<br>the year |
| 1  | Diya Tekriwal                       | 471500           | 9.67%  | 0   | 471500           | 9.67%                                     | 0   | 0.00%                         |
| 2  | Suchita Tekriwal                    | 374293           | 7.68%  | 0   | 374293           | 7.68%                                     | 0   | 0.00%                         |
| 3  | Vistar Finvest & leasing Ltd.       | 279300           | 5.73%  | 0   | 279300           | 5.73%                                     | 0   | 0.00%                         |
| 4  | Pithampur Investment & Finance Ltd. | 200000           | 4.10%  | 0   | 200000           | 4.10%                                     | 0   | 0.00%                         |
| 5. | Mohd Iqbal                          | 116100           | 2.38%  | 0   | 116100           | 2.38%                                     | 0   | 0.00%                         |
| 6. | Pithampur Investment & Finance Ltd. | 110700           | 2.27%  | 0   | 110700           | 2.27%                                     | 0   | 0.00%                         |
| 7. | R.K. Tekriwal                       | 68100            | 1.40%  | 0   | 68100            | 1.40%                                     | 0   | 0.00%                         |
| 8. | Meera Tekriwal                      | 58200            | 1.19%  | 0   | 58200            | 1.19%                                     | 0   | 0.00%                         |
| 9. | Gaurav Tekriwal                     | 58400            | 1.20%  | 0   | 58400            | 1.20%                                     | 0   | 0.00%                         |
| 10 | 5uchita Tekriwal                    | 57600            | 1.18%  | 0   | 57600            | 1.18%                                     | 0   | 0.00%                         |
| 11 | Ashish 5hekhar                      | 238007           | 4.88%  | 0   | 238007           | 4.88%                                     | 0   | 0.00%                         |
| 12 | Vistar Finvest & Leasing Ltd.       | 49200            | 1.01%  | 0   | 49200            | 1.01%                                     | 0   | 0.00%                         |
| 13 | Vista Finvest & Leasing P. Ltd.     | 49100            | 1.01%  | 0   | 49100            | 1.01%                                     | 0   | 0.00%                         |
| 14 | Ashish Shekhar                      | 20000            | 0.41%  | 0   | 20000            | 0.41%                                     | 0   | 0.00%                         |
| 15 | K S Lakhotiya                       | 323500           | 6.64%  | 0   | 323500           | 6.64%                                     | 0   | 0.00%                         |
| 16 | Gaurav Tekriwal                     | 17500            | 0.36%  | 0   | 17500            | 0.36%                                     | 0   | 0.00%                         |
| 17 | Ashish Shekhar                      | 2000             | 0.04%  | 0   | 2000             | 0.04%                                     | 0   | 0.00%                         |
|    | Total                               | 2493500          | 51.16%                                       | 0   | 2493500          | 51.16%                                    | 0   | 0                             |

#### (iii) Change in Promoters' Shareholding (please specify, if there is no change)

| SN | Particulars                  | Date | Reason    | Shareholding at the beginning of the year |                | Cumulative Sh<br>during the yea | •                 |
|----|------------------------------|------|-----------|---|----------------|---------------------------------|-------------------|
|    |                              |      |           | No. of shares % of total shares           |                | No. of shares                   | % of total shares |
| 1. | At the beginning of the year | -    | -         | 2493500                                   | 2493500 51.16% |                                 | 51.16%            |
| 2. | Changes during the year      |      | NO CHANGE |   |                |                                 |                   |
| 3. | At the end of the year       | -    | -         | 2493500 51.16%                            |                | 2493500                         | 51.16%            |

#### (iv) Shareholding Pattern of top ten Shareholders:

(Other than Directors, Promoters and Holders of GDRs and ADRs):

| SN         | For each of the Top<br>10 shareholders | Date | Reason | Shoreholding at the beginning of the year |                                 | Cumulative Sho<br>the year | oreholding during |
|------------|--|------|--------|---|---------------------------------|----------------------------|-------------------|
|            |  |      |        | No. of shares                             | No. of shares % of total shores |                            | % of total shores |
| 1.         | North American Investments Itd         | -    | -      | 200000                                    | 4.10%                           | 200000                     | 4.10%             |
| 2.         | Shivrotan Luharuko                     | -    | -      | 143200                                    | 2.94%                           | 143200                     | 2.94%             |
| <i>3</i> . | Jamno Perumol Kolwanz                  | -    | -      | 50000                                     | 1.03%                           | 50000                      | 1.03%             |
| 4.         | Peekoy holdings Ltd.                   | -    | -      | 50000 1.03%                               |                                 | 50000                      | 1.03%             |
|            | Total                                  |      |        | 443200 9.09%                              |                                 | 443200                     | 9.09%             |

#### (v) Shareholding of Directors and Key Managerial Personnel:

| SN | Shareholding of each Directors and each Key | Date | Reason | Shareholding at the beginning of the year |       | Cumulative<br>Shareholding o | during the year   |
|----|---|------|--------|---|-------|------------------------------|-------------------|
|    | Managerial Personnel                        |      |        | No. of shares % of total shares           |       | No. of shares                | % of total shares |
| 1. | R.K. Tekriwal                               | -    | -      | 68100                                     | 1.39% | 68100                        | 1.39%             |
| 2. | Meera Tekriwal                              | -    | -      | 58200                                     | 1.19% | 58200                        | 1.19%             |

#### V) INDEBTEDNESS

Indebtedness of the Company including interest outstanding/accrued but not due for payment.

(Amt. Rs.)

|   |  |                    |          | · · · · · · · · · · · · · · · · · · · |  |  |
|---|--|--------------------|----------|---------------------------------------|--|--|
| Particulars   | Secured Loans<br>excluding<br>deposits | Unsecured<br>Loans | Deposits | Total<br>Indebtedness                 |  |  |
| Indebtedness at the beginning of the financial year |  |                    |          |                                       |  |  |
| i) Principal Amount                                 | 2029853                                | 3999249            | -        | 56029102                              |  |  |
| ii) Interest due but not paid                       | -                                      | -                  | -        | -                                     |  |  |
| iii) Interest accrued but not due                   | -                                      | -                  | -        | -                                     |  |  |
| Total (i+ii+iii)                                    | 52029853                               | 3999249            | -        | 56029102                              |  |  |
| Change in Indebtedness during the financial year    |  |                    |          |                                       |  |  |
| * Addition  | -                                      | -                  | -        | -                                     |  |  |
| * Reduction   | -                                      | -                  | -        | -                                     |  |  |
| Net Change  | -                                      | -                  | -        | -                                     |  |  |
| Indebtedness at the end of the financial yea        | r                                      |                    |          |                                       |  |  |
| i) Principal Amount                                 | 52029853                               | 3999249            | -        | 56029102                              |  |  |
| ii) Interest due but not paid                       | -                                      | -                  | -        | -                                     |  |  |
| iii) Interest accrued but not due                   | -                                      | -                  | -        | -                                     |  |  |
| Total (i+ii+iii)                                    | 52029853                               | 3999249            | -        | 56029102                              |  |  |

#### VI. REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

A. Remuneration to Managing Director, Whole-time Directors and/or Manager:

| SN. | Particulars of Remuneration   | Name of MD/WTD/ Manager | Total Amount |
|-----|---|-------------------------|--------------|
|     | Name  | RAJENDRA TEKRIWAL       | (Rs)         |
|     | Designation   | MD                      |              |
| 1   | Gross salary  |                         | 180000       |
|     | (a) Salary as per provisions contained in section 17(1) of the Income-tax Act, 1961 |                         | -            |
|     | (b) Value of perquisites u/s 17(2) Income-tax Act, 1961                             | -                       |              |
|     | (c) Profits in lieu of salary under section 17(3) Income- tax Act, 1961             |                         | -            |
| 2   | Stock Option  |                         | -            |
| 3   | Sweat Equity  |                         | -            |

| 4 | Commission             |   |   | -          |
|---|------------------------|---|---|------------|
|   | - as % of profit       |   |   | -          |
|   | - others, specify      |   |   | -          |
| 5 | Others, please specify |   |   | -          |
|   | Total (A)              | - | • | 180000     |
|   | Ceiling as per the Act |   |   | As per Act |

#### **B.** Remuneration to other Directors

| Particulars of Remuneration                | Name of Directors  |  |   | Total Amount   |
|--|--|--|---|--|
|  | MEERA TEKRIWAL   |  |   | (Rs)   |
| Independent Directors                      | 150000   |  |   | 150000   |
| Fee for attending board committee meetings |  |  |   | -  |
| Commission                                 |  |  |   | -  |
| Others, please specify                     |  |  |   | -  |
| Total (1)                                  | 150000   | -  | -   | 150000   |
| Other Non-Executive Directors              |  |  |   | -  |
| Fee for attending board committee meetings |  |  |   | -  |
| Commission                                 |  |  |   | -  |
| Amount of remuneration                     |  |  |   | -  |
| Total (2)                                  | -  | -  | -   | -  |
| Total (B)=(1+2)                            | 150000   | -  | -   | 150000   |
| Total Managerial Remuneration              |  |  |   | -  |
| Overall Ceiling as per the Act             |  |  |   |  |
|  | Independent Directors  Fee for attending board committee meetings  Commission  Others, please specify  Total (1)  Other Non-Executive Directors  Fee for attending board committee meetings  Commission  Amount of remuneration  Total (2)  Total (B)=(1+2)  Total Managerial Remuneration | Independent Directors  Fee for attending board committee meetings  Commission  Others, please specify  Total (1)  Other Non-Executive Directors  Fee for attending board committee meetings  Commission  Amount of remuneration  Total (2)  Total (B)=(1+2)  Total Managerial Remuneration | Independent Directors Fee for attending board committee meetings Commission Others, please specify Total (1) Other Non-Executive Directors Fee for attending board committee meetings Commission Amount of remuneration Total (2) Total (B)=(1+2) Total Managerial Remuneration | MEERA TEKRIWAL       Independent Directors     150000       Fee for attending board committee meetings        Commission        Others, please specify        Total (1)     150000        Other Non-Executive Directors         Fee for attending board committee meetings         Commission          Amount of remuneration          Total (2)          Total (B)=(1+2)     150000         Total Managerial Remuneration |

#### C. Remuneration to Key Managerial Personnel other than MD/Manager/WTD

| SN. | Particulars of Remuneration   |     | Name of Key Managerial Personnel |    |      |  |
|-----|---|-----|----------------------------------|----|------|--|
|     | Name  |     |                                  |    | (Rs) |  |
|     | Designation   | CEO | CFO                              | cs |      |  |
| 1   | Gross salary  |     |                                  |    |      |  |
|     | (a) Salary as per provisions contained in section 17(1) of the Income-tax Act, 1961 |     |                                  |    | -    |  |
|     | (b) Value of perquisites u/s 17(2) Income-tax Act, 1961                             |     |                                  |    | -    |  |
|     | (c) Profits in lieu of salary under section 17(3) Income- tax Act, 1961             |     |                                  |    | -    |  |
| 2   | Stock Option  |     |                                  |    | -    |  |
| 3   | Sweat Equity  |     |                                  |    | -    |  |
| 4   | Commission  |     |                                  |    |      |  |
|     | - as % of profit  |     |                                  |    | -    |  |
|     | - others, specify   |     |                                  |    | -    |  |
| 5   | Others, please specify  |     |                                  |    | -    |  |
|     | Total   | -   | -                                | -  | -    |  |

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|----------------------------|
|                            |
|                            |
|                            |



#### VII. PENALTIES / PUNISHMENT/ COMPOUNDING OF OFFENCES:

| Туре                         | Section of the<br>Companies<br>Act | Brief<br>Description | Details of<br>Penalty /<br>Punishment/<br>Compounding<br>fees imposed | Authority<br>[RD / NCLT/<br>COURT] | Appeal made,<br>if any (give<br>Details) |  |
|------------------------------|------------------------------------|----------------------|---|------------------------------------|--|--|
| A. COMPANY                   |                                    |                      |   |                                    |  |  |
| Penalty                      | NIL                                | NIL                  | NIL   | NIL                                | NIL                                      |  |
| Punishment                   | NIL                                | NIL                  | NIL   | NIL                                | NIL                                      |  |
| Compounding                  | NIL                                | NIL                  | NIL   | NIL                                | NIL                                      |  |
| B. DIRECTORS                 |                                    |                      |   |                                    |  |  |
| Penalty                      | NIL                                | NIL                  | NIL   | NIL                                | NIL                                      |  |
| Punishment                   | NIL                                | NIL                  | NIL   | NIL                                | NIL                                      |  |
| Compounding                  | NIL                                | NIL                  | NIL   | NIL                                | NIL                                      |  |
| C. OTHER OFFICERS IN DEFAULT |                                    |                      |   |                                    |  |  |
| Penalty                      | NIL                                | NIL                  | NIL   | NIL                                | NIL                                      |  |
| Punishment                   | NIL                                | NIL                  | NIL   | NIL                                | NIL                                      |  |
| Compounding                  | NIL                                | NIL                  | NIL   | NIL                                | NIL                                      |  |

By order of the Board

Place: Pithampur R.K.Tekriwal

Date: 30/0S/2016 (Chairman & Managing Director)

DIN:00011492



# FORM NO. MR-3 SECRETARIAL AUDIT REPORT

#### For the Financial Year Ended 31st March 2016

(Pursuant to Section 204(1) of the Companies Act, 2013 and Rule No. 9 of the Companies (Appointment and Remuneration Personnel) Rules 2014)

To.

# The Members, PITHMAPUR POLY PRODUCTS LIMITED

CIN- L25202MP1994PLC008513 11S, Sector – III, Industrial Area, Pithampur Dist. Dhar (MP)

I have conducted the secretarial audit of the compliance of applicable statutory provisions and the adherence to good corporate practices by PITHAMPUR POLY PRODCUTS LIMITED (hereinafter called the Company) having CIN: L25202MP1994PLC008513, Secretarial Audit was conducted in a manner that provided us a reasonable basis for evaluating the corporate conducts/statutory compliances and expressing our opinion thereon.

Based on my verification of the Company's books, papers, minute books, forms and returns filed and other records maintained by the Company and also the information provided by the Company, its officers, agents and authorized representatives during the conduct of secretarial audit, I hereby report that in my opinion, the Company has, during the audit period covering the financial year ended on 31st March 2016, complied with the statutory provisions listed hereunder and also that the Company has proper Board-processes and compliance-mechanism in place to the extent, in the manner and subject to the reporting made hereinafter:

I have examined the books, papers, minute books, forms and returns filed and other records maintained by PITHMAPUR POLY PRODUCTS LIMITED for the financial year ended on 31st March, 2016 according to the provisions of:

 The Companies Act, 2013 (the Act) and the rules made thereunder;

The Company has complied with the provision of The Companies Act, 2013 (the Act) and the rules made thereunder.

II. The Securities Contracts (Regulation) Act, 1956 ('SCRA') and the rules made thereunder:

The Company has not issued any fresh securities during the year under review and therefore, question of complying with the provisions of The Securities Contracts (Regulation) Act, 19S6 ('SCRA') does not arise.

However, the Company has complied with Rule 19A with respect of continuous listing requirements with stock exchange, Rule 19 (1) with respect to filing of documents and Rule 19(2) with respect to minimum public shareholding of Securities Contract Regulation Rules.

III. The Depositories Act, 1996 and the Regulations and Byelaws framed thereunder;

The Company has complied with Clause 55A of the SEBI (depositories and Participants) Regulations, 1996 with respect to the reconciliation of share capital audit.

IV. Foreign Exchange Management Act, 1999 and the rules and regulations made thereunder to the extent of Foreign Direct Investment, Overseas Direct Investment and External Commercial Borrowings;

The Company has not received any foreign direct investment or any overseas direct investment and has not made any External Commercial borrowings during the year under review.

- V. The following Regulations and Guidelines prescribed under the Securities and Exchange Board of India Act,1992 ('SEBI Act'):-
  - a) The Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;

There is inter change in promoter holdings (overall holding remain same) and necessary disclosures have been made to stock exchange.

 b) The Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 1992;

There is inter change in promoter holdings (overall holding remain same) and necessary disclosures have been made to stock exchange.

Apart from above, there are no events relating to unpublished price sensitive information took place during the year under review except quarterly financial results and there are no transactions during the year under review.

 c) The Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2009;

The company has not issued any share capital during the year under review, so there is not required to comply the provisions of The Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2009.

 d) The Securities and Exchange Board of India (Employee Stock Option Scheme and Employee Stock Purchase Scheme) Guidelines, 1999;

The company has not made any offer to employee under Employee Stock Option Scheme during the year under review, so there is not required to comply the provisions of The Securities and Exchange Board of India (Employee Stock Option Scheme and Employee Stock Purchase Scheme) Guidelines, 1999.

 e) The Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008;

The company has not issued any debt securities during the year under review, so there is not required to comply the provisions of The Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008.

f) The Securities and Exchange Board of India (Registrars to an

Issue and Share Transfer Agents) Regulations, 1993 regarding the Companies Act and dealing with client;

The Company has appointed an RTA in accordance with the SEBI Regulations. The RTA has obtained a certificate from the practising company secretary that all the transfers have been completed within the stipulated time under Regulation 40 (9) of SEBI Listing Regulations, 2016 (LODR). Hence the Company has comply provisions under the said regulations.

g) The Securities and Exchange Board of India (Delisting of Equity Shares) Regulations, 2009; and

The above said Regulations are not applicable to company, as the company has not initiated any action for voluntary delisting and no action taken by the stock exchange for compulsory delisting during the year under review.

 h) The Securities and Exchange Board of India (Buyback of Securities)Regulations, 1998;

The above said Regulations are not applicable to company as the Company has not purchased its own shares during the year under review.

## vi. The laws as are applicable specifically to the Company are as under:

- a. The Water (Prevention and Control of Pollution) Act, 1974;
- b. The Air (Prevention and Control of Pollution) Act, 1981;
- c. Factories Act, 1948
- d. Industrial Disputes Act, 1947
- e. The Payment of Wages Act, 1936
- f. The Minimum Wages Act, 1948
- g. The Employees State Insurance Act, 1948
- h. The Employee Provident Fund And Miscellaneous Provision Act, 1952
- i. The Payment of Bonus Act, 196S
- j. The Payment of Gratuity Act, 1972
- k. Contract Labour (Regulation And Abolition) Act, 1970
- l. The Maternity Benefits Act, 1961
- m. The Child Labour (Prohibition and Regulation) Act, 1986
- n. The Employees' Compensation Act, 1923
- o. The Apprentices Act, 1961
- p. Equal Remuneration Act, 1976

We have also examined compliance with the applicable clauses/regulations of the following:

(I) Secretarial Standards issued by The Institute of Company Secretaries of India.

The Company has complied with the Secretarial Standards issued by ICSI.

(II)The Listing Agreements/ Regulations entered into by the Company with BSE Limited.

The Company has complied with all clause of the listing agreement/ SEBI Listing Regulations, 2016 (LODR) except following:

The Company has failed to appoint a whole time Company Secretary during the financial year 2015-16 as required under Regulations 6(1) of SEBI Listing Regulations, 2016 (LODR).

During the period under review the Company has complied with the provisions of the Act, Rules, Regulations, Guidelines, Standards, etc. mentioned above subject to the observations as stated.

#### I further report that: -

The Board of Directors of the Company is duly constituted with proper balance of Executive Directors, Non-Executive Directors and Independent Directors. The changes in the composition of the Board of Directors that took place during the period under review were carried out in compliance with the provisions of the Act.

Adequate notice is given to all Directors to schedule the Board Meetings, agenda and detailed notes on agenda were sent generally for seeking and obtaining further information and clarifications on the agenda items before the meeting and for meaningful participation at the meeting.

Majority decision is carried through while the dissenting members' views, if any, are captured and recorded as part of the minutes.

We further report that there are adequate systems and processes in the Company which commensurate with the size and operations of the Company to monitor and ensure compliance with applicable laws, rules, regulations and guidelines.

We further report that during the audit period:-

- The Members have accorded their consent to the Board of Directors at the Annual General Meeting held on September 30, 2015 for the following:
  - a. To appoint Mr. Rajendra Tekriwal as Director liable to retire by rotation without change in other terms and conditions and remuneration.
  - b. To appoint M/S Arif Jain & Associates, chartered accountants as a statutory auditor of the company for the financial year 2015-16.
  - c. To appoint Mrs. Meera Tekriwal, additional director of the Company as Director of the Company.

Date: 30<sup>th</sup> May 2016 For HARSHITA MODANI

Place: Bharuch

Harshita Modani
ACS: 19268 COP: 10015

Note: this report is to be read with our letter of even date which is annexed as an Annexure herewith and forms an integral part of this report.

#### ANNEXURE TO SECRETRIAL AUDIT REPORT

To, The Members, Pithampur Poly Products Limited, 11S, Sector III, Industrial Area, Pithmapur, Dist. Dhar

Our Report of even date is to be read along with this letter.

Maintenance of secretarial records is the responsibility of the management of the Company. Our responsibility is to express an opinion on these Secretarial records based on our audit.

We have followed the audit practice and processes as were appropriate to obtain reasonable assurance about the correctness of the contents of the Secretarial records. The verification was done on test basis to ensure that correct facts are reflected in secretarial records. We believe that the processes and practices, we followed provide a reasonable basis for our opinion.

We have not verified the correctness and appropriateness of financial records and Books of Accounts of the Company.

Wherever required, we have obtained the Management representations about the compliances of Laws, Rules, Regulations and happing of events etc.

The compliances of the provisions of corporate and other applicable laws, Rules, Regulations, Slandered is the responsibility of management. Our examination was limited to the verification of procedures on test basis.

The Secretarial Audit Report is neither as assurance as to the future viability of the Company nor of the efficiency or effectiveness with which the management has conducted the affairs of the Company.

Date: 30<sup>th</sup> May 2016 For HARSHITA MODANI

Place: Bharuch

Harshita Modani
ACS: 19268 COP: 1001S

#### **REPORT ON CORPORATE GOVERNANCE**

#### Company philosophy

The Company firmly believes that corporate governance and compliance practices are of paramount importance in order to maintain the trust and confidence of the stakeholders, clients, the good reputation of the Company and the unquestioned integrity of all personnel involved in the Company. To ensure transparency, fairness and objectivity in an organization functioning, the Company has proactively adopted best practices with regard to corporate governance and compliance, which are ahead of regulatory requirements. The Company's policy on compliance with external regulatory requirements is backed by stringent internal policies and principles to ensure, interalia, priority to clients' interest over proprietary interest, maintenance of confidentiality of client information and prevention of insider trading.

#### 1. The Governance Structure:

PPPL's governance structure is based on the principles of freedom to the executive management within a given framework to ensure that the powers vested in the executive management are exercised with due care and responsibility so as to meet the expectation of all the stakeholders. In line with these principles, the Company has formed three tiers of Corporate Governance structure, viz.:

- (i) The Board of Director The primary role of the Board is to protect the interest and enhance value for all the stakeholders. It conducts overall strategic supervision and control by setting the goals & targets, policies, governance standards, reporting mechanism & accountability and decision making process to be followed.
- (ii) Committee of Directors such as Audit Committee, Nomination & Remuneration Committee are focused on financial reporting, audit & internal controls, compliance issues, appointment and remuneration of Directors and Senior Management Employees.
- (iii) Executive Management The entire business including the support services are managed with clearly demarcated responsibilities and authorities at different levels.

#### 2. Board of Directors

#### Composition and Category

The Board of Directors of the Company consists of persons with considerable expertise and experience and experience in the manufacturing industry, finance & management. The Board of Directors of the Company consists of Five Directors including the Executive Chairman. Out of 4, 1 is woman director, 1 is non-executive independent director, 1 is additional non executive independent director and 1 is additional director. The Company does not have any pecuniary relation or transaction with Non-Executive Independent Directors during the year under review.

#### **Board Procedure**

A detailed Agenda folder was sent to each Director in advance (generally before 7 to 10 days) of Board and committee meetings. To enable the Board to discharge its responsibilities effectively, the Managing Director briefed the Board at every meeting on the financial performance of the Company up to last completed month as against the budget/revised budget of the year. Presentations are made by the Managing Director about the financial, operational performance and market scenario. The Board also reviewed:

- · Strategy and business plans
- Annual operating and capital expenditure budgets
- Investment plans of the company
- Compliance with statutory/regulatory requirements and review of major legal issues.
- Adoption of quarterly / half yearly / annual results (after recommendation of Audit Committee where required).
- Significant labour problems
- · Major accounting provisions and write-offs.
- Details of joint venture or Collaboration Agreement

| The Composition, Category of Directors and their other d | irectorship and Membership/Chairmanship of Committees. |
|--|--|
|  |  |

| 5r. No. | Name of the Director    | Category                          |               | Number of other         |                           |
|---------|-------------------------|-----------------------------------|---------------|-------------------------|---------------------------|
|         |                         |                                   | Directorships | Committee<br>Membership | Committee<br>Chairmanship |
| 1.      | Mr. R.K. Tekriwal       | Exe. Chairman & Managing Director | 1             | Nil                     | Nil                       |
| 2.      | Mrs. Meera Tekriwal     | Woman Director                    | 1             | Nil                     | Nil                       |
| 3.      | Mr. Vishwananth Kanungo | Ind. Dir.                         | Nil           | Nil                     | Nil                       |
| 4.      | Mr. Anil Waman Jog      | Add. Dir.                         | Nil           | Nil                     | Nil                       |
| 5.      | Mr. Balvan Pawar        | Add. Dir.                         | Nil           | Nil                     | Nil                       |

During the year 4 Board Meetings were held on 30/0S/2015, 15/07/2015, 15/10/2015 & 12/02/2016. The Board was present with the relevant and necessary information. None of the Director is a member of more than 10 committees or acting as Chairman of more than S committees across all companies in which he is a director. The attendance at the Board Meeting during the year and at the last Annual General Meeting was as follows:

| SR.<br>NO | NAME OF DIRECTORS          | NO. OF BOARD<br>MEETING<br>ATTENDED | ATTENDENCE<br>AT THE LAST AGM<br>HELD ON30-09-2015 |
|-----------|----------------------------|-------------------------------------|--|
| 1         | Mr. R.K. Tekriwal          | 4                                   | Yes  |
| 2.        | Mrs. Meera Tekriwal        | 3                                   | Yes  |
| 3.        | Mr. Vishwananth<br>Kanungo | 4                                   | Yes  |
| 4.        | Mr. Anil Waman Jog         | 2                                   | No   |
| 5.        | Mr. Balvan Pawar           | Nil                                 | No   |

#### **5election and Appointment/Re-appointment of Directors**

The Nomination & Remuneration Committee have approved a Policy for the Selection, Appointment and Remuneration of Directors. Directors are appointed or re-appointed with the approval of the shareholders and shall remain in office in accordance with the provisions of the law and the retirement policy laid down by the Board from time-to-time.

#### Separate Meeting of Independent Directors

As stipulated by the Code of Independent Directors under the Companies Act, 2013 and the Listing Regulations, a separate meeting of the Independent Directors of the Company was held on  $15^{TH}$  October, 2015 to review the performance of Non-independent Directors (including the Chairman) and the entire Board.

#### Agenda

All the meetings are conducted as per well designed and structured agenda. All the agenda items are backed by necessary supporting information and documents (except for the critical price sensitive information, which is circulated separately or placed at the meeting) to enable the Board to take informed

decisions. Agenda also includes minutes of the meetings of all the Board, Committees and Subsidiaries for the information of the Board.

#### **Board evaluation**

During the year, the Board started a formal mechanism for evaluating its performance and effectiveness as well as that of its Committees and individual Directors. The exercise was carried out through a structured evaluation process covering various aspects of the Boards functioning such as composition of the Board & committees, experience & competencies, performance of specific duties & obligations, governance issues etc. The Directors were satisfied with the evaluation results, which reflected the overall engagement and effectiveness of the Board and its Committees.

#### **Code of Conduct**

All the Board members and senior management personnel have confirmed compliance with the code. A declaration to that effect signed by the Managing Director is attached and forms part of the Annual Report of the Company.

#### **Prevention of Insider Trading**

As per SEBI (Prohibition of Insider Trading) Regulation, 2015, the Company has adopted a Code of Conduct for Prevention of Insider Trading. The trading window is closed during the time of declaration of results and occurrence of any material events as per the code. The Company has appointed Managing Director as Compliance Officer, who is responsible for setting forth procedures and implementation of the code for trading in Company's securities. During the year under review there has been due compliance with the said code.

#### Disclosure of Relationship between Directors Interse

| Name                | Relationship | Name of other directors in inter-se relationship |
|---------------------|--------------|--|
| Shri R.K. Tekriwal  | Spouse       | Smt. Meera Tekriwal                              |
| Smt. Meera Tekriwal | Spouse       | Shri R.K. Tekriwal                               |

#### No. Of Share held by Non-Executive Director

| Shri Vishwananth Kanungo | Nil |
|--------------------------|-----|
| Shri Anil Waman Jog      | Nil |
| Shri Balvan Pawar        | Nil |

Web link: www.ppplonline.com

#### 3. Audit Committee

The Board constituted an Audit Committee consisting of 3 Directors. All members of Audit Committee are financially literate and 2 Directors out of 3 has financial management expertise as required for member of Audit Committee as stipulated in Clause 49 of the Listing Agreement. The Details of Audit Committee meetings held during the year April 2015 to March 2016 and the attendance of the Audit Committee Members are as under:

| SR. | DIRECTOR NAME             | CATEGORY   | NO OI | MEETING  |
|-----|---------------------------|--|-------|----------|
| NO  |                           |  | HELD  | ATTENDED |
| 1   | Mr. R.K.Tekriwal          | Managing Director<br>& Chairman of<br>Committee  | 4     | 4        |
| 2   | Mr. Vishwanath<br>Kanungo | Independent Director<br>& Member of<br>Committee | 4     | 4        |
| 3   | Mr. Anil<br>Waman Jog     | Independent Director<br>& Member of<br>Committee | 4     | 4        |

#### Terms of Reference:-

The terms of reference for the audit committee as laid down by the Board include the following:-

- a) Overseeing the Company's Financial reporting process and the disclosure of its financial information to ensure that the financial statements are correct, sufficient and credible.
- b) Recommending the appointment and removal of statutory auditor, fixation of audit fee and also approval for payment for any other services.
- c) Reviewing with management, the quarterly, half yearly and annual financial statements before submission to the Board, focusing primarily on any changes in accounting policies and practices; major accounting entries based on exercise of judgement by management; qualifications in draft audit report; significant adjustments arising out of audit; the going concern assumption; compliance with accounting standards; compliance with stock exchange and legal requirements concerning financial statements; any related party transactions i.e. transactions of the Company of material nature, with promoters or the management, their subsidiaries or relatives, etc. that may have potential conflict with the interests of Company at large.
- d) Reviewing with the management, statutory and internal auditors, the adequacy of internal control system and ensuring compliance therewith.
- e) Discussions with statutory auditors before the commencement of the audit about the nature and scope of audit as well as have post-audit discussion to ascertain any areas of concern.
- f) Reviewing the Company's financial and risk management policies.

- g) To review the functioning of the Whistle Blower Policy adopted by the Company.
- h) To review report on Management Discussion & Analysis of Financial Condition and Results of operation, to be included in the Company's Annual Report to its Shareholders.

#### 4. Remuneration Committee

The company has constituted a Remuneration Committee to decide and fix payment of remuneration and sitting fees to the Directors of the Company.

The Remuneration Committee consists of Mr. R.K.Tekriwal, CMD and Member of the committee, Mr. Anil Waman Jog, NEID & member and Mr. Vishwanath Kanungo, NEID & Chairman of the committee. Only one meeting of the committee held during the year under review and all members attended the meeting.

#### Performance evalution for Independent Directors

Pursuant to the Provisions of the Companies Act, 2013 and as stipulated under regulation 25 of SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015, the Board of Directors adopted a formal mechanism for evaluating its performance and as well as that of its Committees and individual Directors.

#### **Remuneration Policy**

The Company follows a policy on remuneration of Directors and Senior Management Employees.

#### 5. Share holders's Grievance and Share transfer Committee

#### Composition:-

The said committee comprises of R.K.TEKRIWAL, CMD & Chairman of the committee, Shri Anil Waman Jog, NEID & member and Vishwanath Kanungo, NEID and member of the committee. There are 5 meetings during the year.

The Committee has delegated the authority to an officer of the Company who attends to share transfer formalities at least once in a fortnight.

#### Terms of reference:-

To look into the redressal of the shareholders complaints in respect of any matter including transfer of shares, non receipt of annual report, non receipt of declared dividend etc.

#### Compliance Officers:-

The company has designated Mr. R.K.TEKRIWAL as Compliance Officer.

#### Summary Of Investor's Complaints:-

During the year NIL letters / complaints were received from the shareholders, out of which NIL letters/ complaints were replied / resolved to the satisfaction of the shareholders.

As on date, there are no complaints pending.

#### 6. MD Certification

The MD have issued certificate pursuant to the provisions of Regulation 17(8) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 certifying that the financial statements do not contain any materially untrue statement and

these statements represent a true and fair view of the Company's affairs. The said certificate is annexed and forms part of the Annual Report.

#### 7. Annual General Meeting :-

The Annual General Meeting (AGMs) of the company have been held at the following places in the last three years.

| YEAR    | DATE       | TIME       | VENUE  |
|---------|------------|------------|--|
| 2012-13 | 30-09-2013 | 11.00 A.M. | REGD. OFFICE – 11S, Sector – III,<br>Ind. Area, Pithampur, Dist-<br>Dhar(MP) |
| 2013-14 | 30-09-2014 | 11.00 A.M. | AS ABOVE   |
| 2014-15 | 30-09-2015 | 3.00 P.M.  | AS ABOVE   |

During the year under review, no extra ordinary general meeting was held as well as no resolution was passed through the Postal Ballot process

#### 8. Means of Communication:

The periodical unaudited / audited financial results are published in Chotha Sansar(Hindi) and Free Press Journal (English) as required under the Listing Agreement. All financial and other vital information is promptly communicated to the stock exchanges on which company's shares are listed and also posted on company's website <a href="https://www.ppplonline.com">www.ppplonline.com</a>.

#### 9. General Information for Shareholders

#### (a) Regd. Office:-

11S, Sector-III, Ind. Area, Pithampur, Dist-Dhar(MP)

#### (b) Date, Time, Venue of Annual General Meeting:

30<sup>th</sup> Sept, 2016 at 3.00 PM at the Regd. Office- 11S, Sector-III, Ind. Area, Pithampur, Dist-Dhar(MP).

#### (c) Financial Reporting for the quarter ending:

JUNE 30 : END JULY

SEPT 30 : END OCTOBER
DEC 31 : END JANUARY

MARCH 31 : END APRIL

#### (d) Date of Book Closure:

26.09.2016 to 30.09.2016 (both days inclusive)

#### (e) Listing Details:

The Equity Shares of the Company are listed on the Stock Exchange at BSE. Scrip Code: BSE – S30683

#### (f) ISIN for Dematerialization of equity shares:

INE747D01012

#### (g) Market price data:

During the year from 1-04-2015 to 31-03-2016 the equity shares traded high and low price is available on BSE website viz. www.bseindia.com.

#### (h) Registrar And Transfer Agent:

(For share transfers and other communication relating to share certificates, change of address)

Purva Share Registry (I) Pvt. Ltd.

9, Shiv Shakti Industries, J.R. Boricha Marg,

Opp/Kasturba Hospital, Lower Parel (E)

Mumbai-400 011. Phone: [022] 23018261.

#### (i) Share Transfer System

The Share Transfer-cum-Investors Grievance Committee attends to share transfer formalities once in a fortnight. Demat requests are normally confirmed within an average period of 1S days from the date of receipt. The Company has appointed following agency as Share Transfer Agent (Electronic + Physical). The shareholders may address their communication, suggestions, grievances and queries to Purva Share Registry (I) Pvt. Ltd.

#### (k) Categories of shareholding as on 31st March 2016

| PARTICULARS      | NO. OF EQUITY SHARES HELD | % OF SHARES |
|------------------|---------------------------|-------------|
| PROMOTERS        | 2493500                   | S1.16%      |
| CORPORATE BODIES | 323200                    | 6.63%       |
| NRI              | 121500                    | 2.49%       |
| INDIVIUALS       | 1902300                   | 39.03%      |
| OCB'S            | 30000                     | 0.62%       |
| HUF              | 500                       | 0.01%       |
| CLEARING MEMBERS | 3000                      | 0.06%       |
| TOTAL            | 4874000                   | 100.00%     |

#### (L) Dematerilisation of shares & liquidity

The shares of the Company are under compulsory demat segment and are listed on Bombay Stock Exchange, Mumbai. The Company's shares are available for trading in the depository of both NSDL&CDSL.

#### (M) Reconciliation of Share Cpaital Audit

As stipulated by Securities and Exchange Board of India (SEBI), a qualified practicing Company Secretary carries out the Share Capital Audit to reconcile the total admitted capital with National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL) and the total issued and listed capital. This audit is carried out every quarter and the report thereon is submitted to stock exchanges, NSDL and CDSL and is also placed before the Board of Directors. No discrepancies were noticed during these audits.

#### (N) PLANT LOCATION

11S, Sector-III, Ind. Area, Pithampur, Dist-Dhar(MP)

#### (O) INVESTOR CORRESPONDANCE

The shareholders may address their communication, suggestions, grievances and queries to:

Purva Share Registry (I) Pvt. Ltd.

9, Shiv Shakti Industries, J.R. Boricha Marg,

Opp/ Kasturba Hospital, Lower Parel (E)

Mumbai - 400 011. Phone: [022] 23018261.

#### 10. Disclosures

There were no transaction by the company of material significance with related parties i.e. its Promoters, Directors of Companies or the Management or their relatives during the year which may have potential conflict with interest of the Company at large except remuneration to CMD.

There is not any penalties or restrictions imposed on the Company by Stock Exchanges, SEBI or any statutory or any matter related to capital markets during the last year.

#### 11. Whistle Blower / Vigil Mechanism Policy

The Company has laid down a Whistle Blower Policy/vigil mechanism policy, which affords protection and confidentially to whistle blowers. The Audit Committee Chairman is authorised to receive protected disclosures under this policy. The Audit Committee is also authorised to supervise the conduct of investigations of any disclosures made whistle blowers in accordance with policy.

No personnel have been denied access to the Audit Committee. As on 31<sup>st</sup> March 2016, No protected disclosures have been received under this policy.

#### **MANAGEMENT DISCUSSION AND ANALYSIS**

The Company is in the business of manufacturing and trading of HDPE/PP WOVEN SACKS AND ALLIED PRODUCTS. The key issues of the Management Discussion and Analysis are given below.

#### (a) Industry structure and developments

Indian poly industries market size is estimated at Rs. 73 billion. The industry experienced a significant growth of 35.41% during the year 2015-16. The Company continued its growth alongwith the lines of industry and has maintained its market position.

#### (b) Strength

The strength of the company is management team. The Company has earned goodwill from utilization of full licensed and installed capacity and good policy of marketing due to expert management team.

#### (c) Comment on Current year's performance

During the financial year 2015-16, the company has posted a satisfactorily performance. All expenses are under control. The Operating profits are upto the industry mark.

#### d) Opportunities and threats

Continuing increase in demand of quality poly products provides an opportunity of growth to the company.

The Company is exposed to the fluctuation of Economy and industry cycles /downturns and throat cut competition in the

industry.

#### (e) Segment wise performance

The business of the Company falls under a single segment i.e. "manufacturing and trading of HDPE/PP products" for the purpose of Accounting Standards AS-17.

#### (f) Outlook

The Company is making all efforts to accelerate growth of its business. It expects to improve its position in the market by focusing on technologically advanced an more profitable products/market segments and working aggressively in the areas of productivity, efficiency and cost-reductions. The company will focus on making long term strategic policy in existing as well as in new venture.

#### (g) Risk and concerns

There is a sharp increase in the prices of raw materials and other expenses due to governmental policies for Poly Products industries. It may not be possible for the Company to recover the increase in material cost from customers entirely due to competition in the industry.

#### (h) Internal control system

The internal control system has been found to be adequate. This is reviewed periodically by the Audit Committee and statutory auditors of the Company.

#### (j) Cautionary Statement

Statements in this Management Discussion and Analysis Report, Describing the Company's outlook, projections, estimates, expectations or predictions may be "Forward looking Statement" within the meaning of applicable securities laws or regulations. Actual results could differ materially from those expressed or implied.



#### **DECLARATION REGARDING CODE OF CONDUCT**

I hereby declared that all the board members and senior managerial personnel of the Company have affirmed the compliance of code of conduct for the year ended 31<sup>st</sup> March, 2016.

For Pithampur Poly Products Limited

Place: Pithampur Date: 30/05/2016

R.K.Tekriwal (Chairman & Managing Director) DIN:00011492 Shareholders/Investors Grievance Committee of the Company, we state that, there were no investor grievances pending against the Company for a period exceeding one month.

We further state that, such compliance is neither an assurance as to the future viability of the Company, nor as to the efficiency of effectiveness with which the management has conducted the affairs of the Company.

PLACE: INDORE DATE: 30/05/2016 For Arif Jain & Associates., Chartered Accountants

SD/-

Ammar Arif (Partner) Membership No. : 42106

#### **AUDITOR'S CERTIFICATE ON CORPORATE GOVERNANCE**

To, The Board of Directors, Pithampur Poly Products Ltd., 115, Sector – III, Ind. Area, Pithampur, Dist-Dhar(MP)

We have examined the compliance of conditions of Corporate Governance by PITHAMPUR POLY PRODCUTS LIMITED ('the Company'), for the year ended March 31st, 2016 as stipulated in Clause 49 of the Listing Agreement ('Listing Agreement') of the company with stock exchanges for the period 1st April, 2015 to 30st November, 2015 and as per Regulations 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and clauses (b) to (i) of sub-regulation (2) of regulation 46 and para C, D and E of Schedule V of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (collectively referred to as 'SEBI Listing Regulations, 2015') for the period 1st December 2015 to 31st March 2016.

The compliance of Corporate Governance is the responsibility of the management. Our examination was limited to procedures and implementation thereof, adopted by the Company for ensuring the compliance of the conditions of the Corporate Governance. It is neither an audit nor an expression of opinion on the financial statement of the Company.

We have conducted our review on the basis of the relevant records and documents maintained by the Company and furnished to us for the review, and the information and explanations given to us by the Company.

Based on such a review to the best of our information and according to the explanations given to us, in our opinion, the company has complied with the conditions of Corporate Governance, as stipulated in above mentioned Listing Agreement/SEBI Listing Regulations, 2015 as applicable.

On the basis of certificate issued by the Registrar and Share Transfer Agent of the Company and the Minutes of meetings of the

#### **MD/CEO CERTIFICATION**

- I, Rajendra Kumar Tekriwal, Chairman & Managing Director of M/s Pithampur Poly Products Ltd., do hereby certify that"
- a) I have reviewed the financial statements and the cash flow statement of the Company for the year 2015-16 and to the best of my and to the best of my knowledge, information and belief:
  - these statements do not contain any materially untrue statement or omit any material fact or contain statements that might be misleading.
  - (ii) these statements together present a true and fair view of the Company's affairs are in compliance with existing accounting standards, applicable Laws and regulations.
- b) To the best of my knowledge and belief, no transactions entered into by the company during the year are fraudulent, illegal or violative or the company's Code of Conduct.
- c) The company's other certifying officers and I, are responsible for establishing and maintaining internal controls for financial reporting and that I have evaluated the effectiveness of the internal control systems of the Company pertaining to financial reporting and I have disclosed to the Auditors and the Audit Committee, deficiencies in the design or operation such internal controls, if any, of which I am aware and steps I have taken or propose to take to rectify these deficiencies.
- d) I have indicated to the Auditors and the Audit Committee that :
  - there are no significant changes in internal control over financial reporting during the year;
  - ii) there are no significant changes in accounting policies during the year,
  - iii) there are no instances of fraud during the year.

For Pithampur Poly Products Limited

Place: Pithampur Date: 30/05/2016 R.K.Tekriwal (Chairman & Managing Director) DIN:00011492



#### **INDEPENDENT AUDITORS' REPORT**

To,
The Members,
PITHAMPUR POLY PRODUCTS LIMITED

#### **Report on the Financial Statements**

 We have audited the accompanying financial statements of PITHAMPUR POLY PRODUCTS LIMITED ("the Company"), which comprise the Balance Sheet as at March 31st, 2016, the Statement of Profit and Loss, the Cash Flow Statement for the year then ended, and a summary of the significant accounting policies and other explanatory information.

#### Management's Responsibility for the Financial Statements

2. The Company's Board of Directors is responsible for the matters stated in section 134(S) of the Companies Act, 2013 ("the Act") with respect to the preparation and presentation of these financial statements that give a true and fair view of the financial position, financial performance and cash flows of the Company in accordance with the accounting principles generally accepted in India, including the Accounting Standards specified under section 133 of the Act, read with Rule 7 of the Companies (Accounts) Rules, 2014. This responsibility also includes maintenance of adequate accounting records in accordance with the provisions of the Act for safeguarding of the assets of the Company and for preventing and detecting frauds and other irregularities; selection and application of appropriate accounting policies; making judgments and estimates that are reasonable and prudent; and design, implementation and maintenance of adequate internal financial controls, that were operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

- 3. Our responsibility is to express an opinion on these financial statements based on our audit. We have taken into account the provisions of the Act, the accounting and auditing standards and matters which are required to be included in the audit report under the provisions of the Act and the Rules made thereunder.
- 4. We conducted our audit in accordance with the Standards on Auditing specified under Section 143(10) of the Act. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.
- 5. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making

those risk assessments, the auditor considers internal financial

- control relevant to the Company's preparation of the financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of the accounting estimates made by Company's Directors, as well as evaluating the overall presentation of the financial statements.
- We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the financial statements.

#### **Opinion**

7. In our opinion and to the best of our information and according to the explanations given to us, the aforesaid financial statements give the information required by the Act in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India, of the state of affairs of the Company as at March 31<sup>st</sup>, 2016 and its Loss and its cash flows for the year ended on that date.

#### Report on Other Legal and Regulatory Requirements

- 8. As required by the Companies (Auditor's Report) Order, 2016 ("the Order"), issued by the Central Government of India in terms of sub-section (11) of Section 143 of the Act, we give in the "Annexure A" a statement on the matters specified in the paragraph 3 and 4 of the Order, to the extent applicable.
- 9. As required by Section 143(3) of the Act, we report that:
- (a) We have sought and obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit;
- (b) In our opinion, proper books of account as required by law have been kept by the Company so far as appears from our examination of those books;
- (c) The Balance Sheet, the Statement of Profit and Loss and the Cash Flow Statement dealt with by this Report are in agreement with the books of account;
- (d) In our opinion, the aforesaid financial statements comply with the Accounting Standards specified under Section 133 of the Act, read with Rule 7 of the Companies (Accounts) Rules, 2014;
- (e) On the basis of the written representations received from the directors as on March 31<sup>st</sup>, 2016, taken on record by the Board of Directors, none of the directors is disqualified as on March 31, 2016, from being appointed as a director in terms of Section 164 (2) of the Act;
- (f) With respect to the adequacy of the internal financial controls over financial reporting of the Company and the operating effectiveness of such controls, refer to our separate report in "Annexure B"; and

- (g) With respect to the other matters to be included in the Auditor's Report in accordance with Rule 11 of the Companies (Audit and Auditors) Rules, 2014, in our opinion and to the best of our information and according to the explanations given to us:
  - (i) The Company has disclosed the impact of pending litigations on its financial position in its financial statements – Refer Note-23 to the financial statements.
  - (ii) The Company did not have any long-term contracts including derivative contracts for which there were any material foreseeable losses.
  - (iii) There is no amount required to be transferred to the Investor Education and Protection Fund by the Company.

FOR: ARIF JAIN & ASSOCIATES CHARTERED ACCOUNTANTS

**PLACE: INDORE** 

DATED : MAY 30<sup>™</sup>, 2016

(AMMAR ARIF)
PARTNER
M. NO. : 421064
FIRM REG. NO. 017628C

#### PITHAMPUR POLY PRODUCTS LIMITED

# "ANNEXURE -A" TO THE INDEPENDENT AUDITORS' REPORT

The Annexure referred to in our Independent Auditors' Report to the members of the company on the financial Statements for the year ended 31<sup>st</sup> March 2016, we report that:

- (i)(a) The Company has maintained proper records showing full particulars, including quantitative details and situation of fixed assets.
  - (b) As explained to us, all the fixed assets have been physically verified by the management in a phased periodical manner, which in our opinion is reasonable, having regard to the size of the Company and the nature of its assets. As explained to us, no material discrepancies were noticed on such physical verification.
- (c) According to the information and explanations given to us and on the basis of our examination of the records of the Company, the title deeds of immovable properties are held in

the name of the Company.

- (ii) The inventory has been physically verified at reasonable intervals during the year by the management. As per the information and explanation given to us, no material discrepancies were noticed on such physical verification.
- (iii) The Company has not granted any loan, secured or unsecured to companies, firms, limited liability partnerships or other parties covered in the register maintained under section 189 of the Companies Act, 2013. Accordingly, the provisions of clause 3(iii)(a), (b) and (c) of the Order are not applicable to the Company.
- (iv) In our opinion and according to the information and explanations given to us, provisions of section 185 and 186 of the Companies Act, 2013 in respect of loans to directors including entities in which they are interested and in respect of loans and advances given, investments made and, guarantees, and securities given have been complied with by the Company.
- (v) According to the information and explanations given to us, the Company has not accepted any deposits from the public. Accordingly, the provision of clause 3(v) of the Order is not applicable to the Company.
- (vi) As per information and explanations given to us, the Central Government has not specified the maintenance of cost records under sub-section (1) of section 148 of the Act, for the business of the Company.
- (vii) (a) According to the information and explanations given to us and on the basis of examination of the records of the Company, in our opinion, the Company is regular in depositing the undisputed statutory dues including provident fund, employees' state insurance, income tax, sales tax, service tax, duty of customs, duty of excise, value added tax, cess and any other statutory dues, as applicable, with the appropriate authorities.
  - According to the information and explanations given to us, no undisputed amount payable in respect of aforesaid dues were in arrears as on 31<sup>st</sup> March, 2016 for a period more than six months from the date they became payable.
  - (b) According to the information and explanations given to us, there are no material dues of income tax, sales tax, service tax, duty of customs, duty of excise, value added tax, cess which have not been deposited with the appropriate authorities on account of any dispute. However, according to information and explanations given to us the following dues of income tax and entry tax have not been deposited as on 31<sup>st</sup> March, 2016 by the Company on account of disputes:

| Sr. No. | Name of the Statute             | Nature of Dues          | Amount<br>(Rs. in Lakhs) | Period for which the<br>Amount Relates F.Y. | Forum where dispute is pending                            |
|---------|---------------------------------|-------------------------|--------------------------|---|---|
| 1       | Income Tax Act, 1961.           | Penalty u/s. 271(1) (c) | 5.00                     | 2004-05                                     | Income-Tax Appellate<br>Tribunal, Indore                  |
| 2       | Income Tax Act, 1961.           | Penalty u/s. 271(1) (c) | 55.56                    | 2006-07                                     | Income-Tax Appellate<br>Tribunal, Indore                  |
| 3       | Income Tax Act, 1961            | Penalty u/s. 271(1) (c) | 37.00                    | 2007-08                                     | Commissioner of Income-<br>Tax (Appeals)-I, Indore        |
| 4       | M P Commercial Tax Act,<br>1994 | Demand                  | 0.35                     | 1996-97                                     | Dy. Comm.<br>Appellate MP Commercial<br>Tax Dept., Indore |
| 5       | M P Commercial Tax Act,<br>1994 | Demand                  | 0.18                     | 1999-2000                                   | Dy. Comm.<br>Appellate MP Commercial<br>Tax Dept., Indore |
| 6       | M P Commercial Tax Act,<br>1994 | Demand<br>Penalty       | 8.25<br>6.36             | 2000-01                                     | Dy. Comm. Appellate<br>MP Commercial Tax<br>Dept., Indore |
| 7       | M P Commercial Tax Act,<br>1994 | Demand`<br>Penalty      | 6.79<br>5.10             | 2001-02                                     | Dy. Comm. Appellate<br>MP Commercial Tax<br>Dept., Indore |
| 8       | M P Commercial Tax Act,<br>1994 | Demand<br>Penalty       | 5.78<br>4.16             | 2002-03                                     | Dy. Comm. Appellate<br>MP Commercial Tax<br>Dept., Indore |
| 9       | M P Commercial Tax Act,<br>1994 | Demand                  | 10.68                    | 2003-04                                     | Dy. Comm. Appellate<br>MP Commercial Tax<br>Dept., Indore |

- (viii) According to the records of the Company examined by us and the information and explanation given to us, the Company has not made repayment of dues to bank due to dispute and litigation pending before Debt Recovery Tribunal.
- (ix) The Company has not raised any money by way of initial public offer or further public offer (including debt instruments) and term loans during the year. Accordingly, the provision of clause 3(ix) of the Order is not applicable to the company.
- (x) According to information and explanations given to us, no fraud by the company or any fraud on the company by its officers or employees has been noticed or reported during the year.
- (xi) According to the information and explanations given to us and based on our examination of the records of the Company, the managerial remuneration has been paid/provided in accordance with the requisite approvals mandated by the provisions of section 197 read with Schedule V to the Act.
- (xii) In our opinion and according to the information and explanations given to us, the Company is not a Nidhi Company. Accordingly, the provision of clause 3(xii) of the Order is not applicable.
- (xiii) According to the information and explanations given to us and based on our examination of the records of the Company, transactions with the related parties are in compliance with sections 177 and 188 of the Act where applicable and details of

- such transactions have been disclosed in the notes to the financial statements, as required by the applicable accounting standards.
- (xiv) According to the information and explanations give to us and based on our examination of the records of the Company, the Company has not made any preferential allotment or private placement of shares or fully or partly convertible debentures during the year under review. Accordingly, the provision of clause 3(xiv) of the Order is not applicable.
- (xv) According to the information and explanations given to us and based on our examination of the records of the Company, the Company has not entered into any non-cash transactions with directors or persons connected with him as referred to in section 192 of the Companies Act, 2013.
- (xvi) The Company is not required to be registered under section 45-IA of the Reserve Bank of India Act, 1934.

FOR: ARIF JAIN & ASSOCIATES CHARTERED ACCOUNTANTS

PLACE : INDORE

DATED : MAY 30<sup>™</sup>, 2016

(AMMAR ARIF) PARTNER M. NO. : 421064 FIRM REG. NO. 017628C

#### "ANNEXURE -B" TO THE INDEPENDENT AUDITORS' REPORT

Report on the Internal Financial Controls under Clause (i) of Subsection 3 of Section 143 of the Companies Act, 2013 ("the Act")

We have audited the internal financial controls over financial reporting of **Pithampur Poly Products Limited** ("the Company") as of 31<sup>st</sup> March, 2016 in conjunction with our audit of the standalone financial statements of the Company for the year ended on that date.

#### Management's Responsibility for Internal Financial Controls

The Company's management is responsible for establishing and maintaining internal financial controls based on the internal control over financial reporting criteria established by the Company considering the essential components of internal control stated in the Guidance Note on Audit of Internal Financial Controls over Financial Reporting issued by the Institute of Chartered Accountants of India ('ICAI'). These responsibilities include the design, implementation and maintenance of adequate internal financial controls that were operating effectively for ensuring the orderly and efficient conduct of its business, including adherence to company's policies, the safeguarding of its assets, the prevention and detection of frauds and errors, the accuracy and completeness of the accounting records, and the timely preparation of reliable financial information, as required under the Companies Act, 2013.

#### Auditors' Responsibility

Our responsibility is to express an opinion on the Company's internal financial controls over financial reporting based on our audit. We conducted our audit in accordance with the Guidance Note on Audit of Internal Financial Controls over Financial Reporting (the "Guidance Note") and the Standards on Auditing, issued by ICAI and deemed to be prescribed under section 143(10) of the Companies Act, 2013, to the extent applicable to an audit of internal financial controls, both applicable to an audit of Internal Financial Controls and, both issued by the Institute of Chartered Accountants of India. Those Standards and the Guidance Note require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether adequate internal financial controls over financial reporting was established and maintained and if such controls operated effectively in all material respects.

Our audit involves performing procedures to obtain audit evidence about the adequacy of the internal financial controls system over financial reporting and their operating effectiveness. Our audit of internal financial controls over financial reporting included obtaining an understanding of internal financial controls over financial reporting, assessing the risk that a material weakness exists, and testing and evaluating the design and operating effectiveness of internal control based on the assessed risk. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the Company's internal financial controls system over financial reporting.

#### Meaning of Internal Financial Controls over Financial Reporting

A company's internal financial control over financial reporting is a process designed to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with generally accepted accounting principles. A company's internal financial control over financial reporting includes those policies and procedures that (1) pertain to the maintenance of records that, in reasonable detail, accurately and fairly reflect the transactions and dispositions of the assets of the company; (2) provide reasonable assurance that transactions are recorded as necessary to permit preparation of financial statements in accordance with generally accepted accounting principles, and that receipts and expenditures of the company are being made only in accordance with authorizations of management and directors of the company; and (3) provide reasonable assurance regarding prevention or timely detection of unauthorized acquisition, use, or disposition of the company's assets that could have a material effect on the financial statements.

# Inherent Limitations of Internal Financial Controls Over Financial Reporting

Because of the inherent limitations of internal financial controls over financial reporting, including the possibility of collusion or improper management override of controls, material misstatements due to error or fraud may occur and not be detected. Also, projections of any evaluation of the internal financial controls over financial reporting to future periods are subject to the risk that the internal financial control over financial reporting may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.

#### Opinion

In our opinion, the Company has, in all material respects, an adequate internal financial controls system over financial reporting and such internal financial controls over financial reporting were operating effectively as at 31st March, 2016, based on the internal control over financial reporting criteria established by the Company considering the essential components of internal control stated in the Guidance Note on Audit of

Internal Financial Controls Over Financial Reporting issued by the Institute of Chartered Accountants of India.

FOR: ARIF JAIN & ASSOCIATES CHARTERED ACCOUNTANTS

PLACE : INDORE

DATED : MAY 30<sup>™</sup>, 2016

(AMMAR ARIF)
PARTNER
M. NO. : 421064
FIRM REG. NO. 017628



CIN: L25202MP1994PLC008513

#### BALANCE SHEET AS AT 31<sup>st</sup> MARCH, 2016

|     | Particulars   |       | Note No. | As at<br>31-3-2016 | As at <b>31-3-2015</b> |
|-----|---|-------|----------|--------------------|------------------------|
| Α   | EQUITY AND LIABILITIES                                    |       |          |                    |                        |
| 1   | SHAREHOLDERS' FUNDS                                       |       |          |                    |                        |
| (a) | Share Capital   |       | 1        | 48740000           | 48740000               |
| (b) | Reserves and Surplus                                      |       | 2        | (68448272)         | (66549044)             |
| (c) | Money Received against Share Forfeited                    |       |          | 3707500            | 3707500                |
|     |   | (1)   |          | (16000772)         | (14101544)             |
| II  | NON-CURRENT LIABILITIES                                   |       |          |                    |                        |
| (a) | Long-Term Borrowings                                      |       | 3        | 56029102           | 56029102               |
|     |   | (II)  |          | 56029102           | 56029102               |
| Ш   | CURRENT LIABILITIES                                       |       |          |                    |                        |
| (a) | Short-Term Borrowings                                     |       | 4        | 74974151           | 74974151               |
| (b) | Trade Payables  |       | 5        | 79441              | 125907                 |
| (c) | Other Current Liabilities                                 |       | 6        | 7038861            | 7643216                |
| (d) | Short-Term Provisions                                     |       | 7        | 5303025            | 5925806                |
|     |   | (111) |          | 87395478           | 88669081               |
|     | TOTAL RUPEES (I + II + III)                               |       |          | 127423809          | 130596639              |
| В   | ASSETS  |       |          |                    |                        |
| ı   | NON-CURRENT ASSETS  |       |          |                    |                        |
| (a) | Fixed Assets  |       |          |                    |                        |
|     | Tangible Assets   |       | 8        | 26902180           | 33258705               |
| (b) | Deferred Tax Assets                                       |       | 9        | 1829302            | -                      |
| (c) | Long-Term Loans and Advances                              |       | 10       | 1918991            | 2094965                |
|     |   | (1)   |          | 30650474           | 35353671               |
| II  | CURRENT ASSETS  |       |          |                    |                        |
| (a) | Inventories   |       | 11       | 6323103            | 4544534                |
| (b) | Trade Receivables   |       | 12       | 58379074           | 58026367               |
| (c) | Cash and Bank Balances                                    |       | 13       | 1339612            | 553894                 |
| (d) | Short-Term Loans and Advances                             |       | 14       | 18436352           | 21694193               |
| (e) | Other Current Assets                                      |       | 15       | 12295194           | 10423980               |
|     |   | (II)  |          | 96773336           | 95242968               |
|     | TOTAL RUPEES (I + II)                                     |       |          | 127423809          | 130596639              |
|     | Significant Accounting Policies & Practices & Other Notes |       | 23       |                    |                        |

Notes form integral part of these financial statements

PLACE : INDORE DATED : MAY 30<sup>TH</sup>, 2016

:MANAGING DIRECTOR: :DIRECTOR:

AS PER OUR REPORT OF THE EVEN DATE M/S. ARIF JAIN & ASSOCIATES CHARTERED ACCOUNTANTS

(AMMAR ARIF) PARTNER M.NO. 421064

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CIN: L25202MP1994PLC008513

#### STATEMENT OF PROFIT AND LOSS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH, 2016

|      | Particulars  | Note No. | Year ended<br>31-3-2016 | Year ended<br>31-3-2015 |
|------|--|----------|-------------------------|-------------------------|
|      | REVENUE  |          |                         |                         |
|      | Revenue from Operations  | 16       | 73268480                | 58092446                |
| l II | Other Income   | 17       | 314090                  | 235410                  |
| 111  | TOTAL REVENUE (I + II)   |          | 73582570                | 58327856                |
| IV   | EXPENSES   |          |                         |                         |
| (a)  | Manufacturing and Operating Costs                                | 18       | 41949344                | 30023763                |
| (b)  | Changes in Inventories of Finished Goods,                        |          |                         |                         |
|      | Work-In-Progress and Traded Goods                                | 19       | -                       | -                       |
| (c)  | Employee Benefits Expenses                                       | 20       | 22852250                | 23305707                |
| (d)  | Finance Costs  | 21       | -                       | 135                     |
| (e)  | Other Expenses   | 22       | 5844090                 | 5874249                 |
| (f)  | Depreciation   |          | 646 <b>7</b> 309        | 6443470                 |
|      | TOTAL EXPENSES (IV)  |          | 77112992                | 6 <b>S647324</b>        |
| v    | Loss before exceptional and extraordinary items and tax (III-IV) |          | (3530422)               | (7319468)               |
| VI   | Exceptional items  |          |                         |                         |
|      | - Income from Surrender of Tenancy Rights                        |          | -                       | 5000000                 |
| VII  | Loss before extraordinary items and tax (V-VI)                   |          | (3530422)               | (2319468)               |
| VIII | Extraordinary items  |          |                         |                         |
|      | - Prior Period Expenses  |          | 198107                  | 51098                   |
| IX   | Loss before Tax (VII-VIII)                                       |          | (3728529)               | (2370566)               |
| x    | Tax Expense:   |          |                         |                         |
| (a)  | Current Tax  |          | -                       | -                       |
| (b)  | (Less): MAT Credit   |          | -                       | -                       |
| (c)  | Current Tax Expense relating to prior years                      |          | -                       | -                       |
| (d)  | Deferred Taxation  |          | (1829302)               | -                       |
|      |  |          | (1829302)               | -                       |
| ΧI   | Loss for the year (IX-X)   |          | (1899227)               | (2370566)               |
| XII  | Earnings per share (of Rs.10/- each):                            |          |                         |                         |
| (a)  | Basic  |          | -                       | -                       |
| (b)  | Diluted  |          | -                       | -                       |
|      | Significant Accounting Policies & Practices                      | 23       |                         |                         |

Notes form integral part of these financial statements

PLACE : INDORE

DATED : MAY 30<sup>™</sup>, 2016

:MANAGING DIRECTOR: :DIRECTOR:

AS PER OUR REPORT OF THE EVEN DATE M/S. ARIF JAIN & ASSOCIATES CHARTERED ACCOUNTANTS

(AMMAR ARIF) PARTNER M.NO. 421064

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CIN: L25202MP1994PLC008513

#### CASH FLOW STATEMENT FOR THE YEAR ENDED 31<sup>ST</sup> MARCH, 2016

| Sno. | Particulars  | As at 31st M | arch, 2016 | As at 31st N | larch, 201S |
|------|--|--------------|------------|--------------|-------------|
| A.   | CASH FLOW FROM OPERATING ACTIVITIES                    |              |            |              |             |
|      | Net Loss before Tax and Exceptional Items as per       |              |            |              |             |
|      | Statement of Profit and Loss                           |              | (3530422)  |              | (7379468)   |
|      | Add/(Deduct):  |              |            |              |             |
|      | Depreciation   | 6467309      |            | 6443470      |             |
|      | Interest Expenses                                      | -            |            | 135          |             |
|      | Interest Income  | (123902)     |            | (203644)     |             |
|      | Income from Surrender of Tenancy Rights                | -            |            | 5000000      |             |
|      | Extraordinary Items                                    | (198107)     | 6145300    | (\$1098)     | 11188863    |
|      | Operating Cash Profit before Working Capital Changes   |              | 2614878    |              | 3809395     |
|      | Adjustments for :                                      |              |            |              |             |
|      | (Increase)/ Decrease in Inventories                    | (1778570)    |            | (425982)     |             |
|      | (Increase)/ Decrease in Trade Receivables              | (352707)     |            | 4694388      |             |
|      | (Increase)/ Decrease in Short-Term Loans & Advances    | 3257841      |            | (11202826)   |             |
|      | (Increase)/ Decrease in Other Current Assets           | (1871214)    |            | (3787659)    |             |
|      | Increase/ (Decrease) in Short-Term Borrowings          | -            |            | _            |             |
|      | Increase/ (Decrease) in Trade Payables                 | (46466)      |            | (\$29150)    |             |
|      | Increase/ (Decrease) in Other Current Liabilities      | (604355)     |            | 1814429      |             |
|      | Increase/ (Decrease) in Short-Term Provisions          | (622781)     | (2018252)  | 4936506      | (4500293)   |
|      | Cash Flow from Operations                              | , ,          | 596626     |              | (690899)    |
|      | Direct Taxes   |              | -          |              | · · · -     |
|      | Net Cash Flow from Operating Activities                | _            | 596626     |              | (690899)    |
| в.   | CASH FLOW FROM INVESTING ACTIVITIES                    | _            |            |              |             |
|      | Purchase of Fixed Assets                               |              | (110784)   |              | (189723)    |
|      | Investment in Long-Term Loans & Advances               |              | 175974     |              | 850832      |
|      | Investment in Fixed Deposits                           |              | _          |              | -           |
|      | Interest Income  |              | 123902     |              | 203644      |
|      | Net Cash used in (from) Investing Activities           | _            | 189092     | •            | 864753      |
| c.   | CASH FLOW FROM FINANCING ACTIVITIES                    | _            |            |              |             |
|      | (Repayment)/Proceeds of Long-term Borrowings           |              | _          |              | _           |
|      | Interest Paid  |              | -          |              | (135)       |
|      | Net Cash from (used in) Financing Activities           | =            | _          |              | (135)       |
|      | NET (DECREASE)/INCREASE IN CASH AND                    | _            | 785718     |              | 173720      |
|      | CASH EQUIVALENTS [A+B+C]                               |              | ,05,10     |              | 2,3,23      |
|      | Cash and cash equivalents at the beginning of the year |              | 290342     |              | 116622      |
|      | Cash and cash equivalents at the end of the year       | _            | 1076060    |              | 290342      |
|      | [Refer Note - 12]                                      | =            |            |              |             |
|      | Components of cash and cash equivalents                | •            |            |              |             |
|      | as at year end comprise of :                           |              |            |              |             |
|      | Cash on Hand   |              | 989294     |              | 213576      |
|      | Balance with Banks in Current Accounts                 | _            | 86766      |              | 76766       |
|      |  | _            | 1076060    |              | 290342      |

Note 1 All figures in brackets are outflow.

- 2 Cash and cash equivalents are as per balance sheet except for fixed deposits which are not considered as cash and cash equivalents as the maturity date is beyond twelve months.
- 3 The above cash flow statement has been prepared under 'Indirect Method' as set out in the Accounting Standard-3 on 'Cash Flow Statement' issued by the Institute of Chartered Accountants of India.

AS PER OUR REPORT OF THE EVEN DATE M/S. ARIF JAIN & ASSOCIATES CHARTERED ACCOUNTANTS

PLACE : INDORE

**DATED: MAY 30TH, 2016** 

:MANAGING DIRECTOR: :DIRECTOR:

(AMMAR ARIF)
PARTNER
M.NO. 421064

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# NOTES ANNEXED TO AND FORMING PART OF THE BALANCE-SHEET AS AT 31<sup>ST</sup> MARCH, 2016 AND STATEMENT OF PROFIT AND LOSS FOR THE YEAR ENDED THAT DAY

#### **NOTE - 1 - SHARE CAPITAL**

#### A <u>Authorised and Paid-up Share Capital</u>

| Particulars                                 | As at 31 <sup>st</sup> M | larch, 2016 | As at 31 <sup>st</sup> March, 20145 |          |
|---|--------------------------|-------------|-------------------------------------|----------|
|   | No. of<br>Shares         | Amount      | No. of<br>Shares                    | Amount   |
| AUTHORISED                                  | 5.1.1.7.60               |             | 0.1700                              |          |
| Equity Shares of Rs.10/- each               | 6000000                  | 60000000    | 6000000                             | 60000000 |
| ISSUED, SUBSCRIBED & PAID-UP                |                          |             |                                     |          |
| Equity Shares of Rs.10/- each Fully Paid-up | 4874000                  | 48740000    | 4874000                             | 48740000 |
| TOTAL                                       | 4874000                  | 48740000    | 4874000                             | 48740000 |

The company has issued only one class of equity shares having par value of Rs.10/- per share. Each shareholder is eligible for one vote per share. In the event of liquidation, the equity shareholders are eligible to receive the remaining assets of the company, after distribution of all preferential amounts, in proportion of their share holding.

#### B. Reconciliation of the number of shares outstanding at the beginning and at the end of the reporting period

| Particulars                                     | As at 31st N | As at 31st March, 2016 |         |          |
|---|--------------|------------------------|---------|----------|
|   | Number       | Amount                 | Number  | Amount   |
| Shares outstanding at the beginning of the year | 4874000      | 48740000               | 4874000 | 48740000 |
| Shares issued during the year                   | -            | -                      | -       | -        |
| Shares bought back during the year              | -            | -                      | -       | -        |
| Shares outstanding at the end of the year       | 4874000      | 48740000               | 4874000 | 48740000 |

#### C. Details of shares hold by shareholders holding more than 5% of the aggregate shares in the company

| Name of Shareholder                     | As at 31st Mar        | ch, 2016        | As at 31st March, 2015 |                    |
|---|-----------------------|-----------------|------------------------|--------------------|
|   | No. of<br>Shares held | % of<br>Holding | No. of<br>Shares he    | % of<br>eldHolding |
| Smt. Divya Tekriwal                     | 471500                | 9.67            | 471500                 | 9.67               |
| Smt. Suchita Tekriwal                   | 431893                | 8.86            | 431793                 | 8.86               |
| M/s. Vistar Finvest & Leasing Limited   | 377600                | 7.75            | 279300                 | 5.73               |
| M/s. Pithampur Invesment & Finance Ltd. | 310700                | 6.37            | -                      | -                  |

#### NOTE - 2 - RESERVES AND SURPLUS

| Particulars  | 31-3-2016  | 31-3-2015  |
|--|------------|------------|
| Surplus  |            |            |
| Balance as per last year   | (66549044) | (59158275) |
| Add: Net Loss for the year transferred from Statement of Profit and Loss | (1899227)  | (2370566)  |
|  | (68448272) | (61528841) |
| Less: Adjustment for Additional depreciation as per Schedule II          | -          | 5020204    |
| TOTAL RUPEES   | (68448272) | (66549044) |

#### NOTE - 3 - LONG-TERM BORROWINGS

| Par | ticulars                 |                    | 31-3-2016 | 31-3-2015 |
|-----|--------------------------|--------------------|-----------|-----------|
| Α   | Term Loans               |                    |           |           |
|     | Secured                  |                    |           |           |
|     | From Banks               |                    | 52029853  | 52029853  |
|     |                          | (A)                | 52029853  | 52029853  |
| В   | Other Loans and Advances |                    |           |           |
|     | <u>Unsecured</u>         |                    |           |           |
|     | From Body Corporates     |                    | 3999249   | 3999249   |
|     |                          | (B)                | 3999249   | 3999249   |
|     |                          | TOTAL RUPEES (A+B) | 56029102  | 56029102  |

#### **NOTE - 4 - SHORT-TERM BORROWINGS**

| Particulars                               | 31-3-2016 | 31-3-2015 |
|---|-----------|-----------|
| Secured                                   |           |           |
| Working Capital Loans repayable on demand |           |           |
| From Banks                                | 74974151  | 74974151  |
| TOTAL RUPEES                              | 74974151  | 74974151  |

#### NOTE - S - TRADE PAYABLES

| Particulars                     | 31-3-2016 | 31-3-2015 |
|---------------------------------|-----------|-----------|
| Creditors for Stores and Spares | 79441     | 125907    |
| <u>TOTAL RUPEES</u>             | 79441     | 125907    |

#### NOTE - 6 - OTHER CURRENT LIABILITIES

| Particulars                 |             | 31-3-2016 | 31-3-2015 |
|-----------------------------|-------------|-----------|-----------|
| Creditors for Contracts     |             | 4310429   | 5350363   |
| Creditors for Expenses      |             | 893392    | 981252    |
| Creditors for Others        |             | 1082516   | 1018670   |
| Other Payables              |             | 22728     | 9105      |
| Security Deposit from Staff |             | 114794    | 114794    |
| Book Overdrafts from Banks  |             | 615002    | 169032    |
| TC                          | OTAL RUPEES | 7038861   | 7643216   |

#### NOTE - 7 - SHORT-TERM PROVISIONS

| Particulars            |              | 31-3-2016 | 31-3-2015 |
|------------------------|--------------|-----------|-----------|
| For Taxation           |              | -         | -         |
| For Employees' Benefit |              | 4172861   | 4309830   |
| For Others             |              | 1130164   | 1615976   |
|                        | TOTAL RUPEES | 5303025   | 5925806   |

#### NOTE - 9 - DEFERRED TAX ASSETS

| Particulars                  | 31-3-2016 | 31-3-2015 |
|------------------------------|-----------|-----------|
| Balance as per last year     | -         | -         |
| Add: Created during the year | 1829302   | -         |
| TOTAL RUPEES                 | 1829302   | -         |

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| S | PARTICULARS                      | GROSS BLOCK                    |           |           |                                | DEPR                           | DEPRECIATION    |                            | •         |                  |                             | NET BLOCK        |
|---|----------------------------------|--------------------------------|-----------|-----------|--------------------------------|--------------------------------|-----------------|----------------------------|-----------|------------------|-----------------------------|------------------|
| j |                                  | Balance<br>as at<br>01/04/2015 | Additions | Disposals | Balance<br>as at<br>31/03/2016 | Balance<br>as at<br>01/04/2015 | For the<br>year | Additional<br>Depreciation | Disposals | Balance<br>as at | As at 31/03/2016 31/03/2016 | As at 31/03/2015 |
|   | Tangible Assets                  |                                |           |           |                                |                                |                 |                            |           |                  |                             |                  |
| 1 | Land & Site<br>Development       | 1147676                        | ı         | •         | 1147676                        | -                              | ı               | -                          | 1         | ı                | 1147676                     | 1147676          |
| 2 | Factory Building                 | 34500174                       | ,         | 1         | 34500174                       | 19011445                       | 1205337         | •                          | -         | 20216781         | 14283393                    | 15488729         |
| 3 | Plant and<br>Machinerie <b>s</b> | 86564476                       | •         |           | 86564476                       | 70727064                       | 5035528         |                            | •         | 75762591         | 10801885                    | 15837412         |
| 4 | Office Equipments                | 1266320                        | 36188     | 1         | 1302508                        | 607317                         | 129407          | -                          | -         | 736725           | 565783                      | 659003           |
| 2 | Furniture and<br>Fixtures        | 1375468                        |           | -         | 1375468                        | 1349321                        | 2962            |                            | ľ         | 1359288          | 16180                       | 26147            |
| 9 | Computers                        | 335022                         | 74596     | ı         | 409618                         | 235284                         | 87070           | -                          | -         | 322354           | 87264                       | 99738            |
|   | TOTAL RUPEES                     | 125189136                      | 110784    | 1         | 125299920                      | 91930431                       | 6467309         | -                          | •         | 98397740         | 26902180                    | 33258705         |
|   | PREVIOUS YEAR                    | 124999413                      | 189723    | •         | 125189136                      | 80466757                       | 6443470         | 5020204                    | •         | 91930431         | 33258705                    | 44532656         |
|   |                                  |                                |           |           |                                |                                |                 |                            |           |                  |                             |                  |

#### NOTE - 10 - LONG-TERM LOANS AND ADVANCES

| Particulars                                    | 31-3-2016 | 31-3-2015 |
|--|-----------|-----------|
| Security Deposits [Unsecured, considered good] | 1918991   | 2094965   |
| TOTAL RUPEES                                   | 1918991   | 2094965   |

#### **NOTE - 11 - INVENTORIES**

| Particulars                             |              | 31-3-2016 | 31-3-2015 |
|---|--------------|-----------|-----------|
| Work-In-Progress                        |              | 636841    | 636841    |
| Finished Goods                          |              | 1870896   | 1870896   |
| Stores and Spares                       |              | 3815367   | 2036797   |
|   | TOTAL RUPEES | 6323103   | 4544534   |
| [For basis of valuation, refer Note-23] |              |           |           |

#### NOTE - 12 - TRADE RECEIVABLES

| Particulars   | 31-3-2016 | 31-3-2015 |
|---|-----------|-----------|
| Trade Receivables outstanding for a period exceeding six months from the  |           |           |
| date they are due for payment [Unsecured, considered good]                | -         | -         |
| Trade Receivables outstanding for a period of six months or less from the |           |           |
| date they are due for payment [Unsecured, considered good]                | 58379074  | 58026367  |
| TOTAL RUPEES  | 58379074  | 58026367  |

#### NOTE - 13 - CASH AND BANK BALANCES

| Par | ticulars   |       | 31-3-2016 | 31-3-2015 |
|-----|--|-------|-----------|-----------|
| Α   | Cash and Cash Equivalents                                |       |           |           |
|     | Balances with Banks                                      |       | 86766     | 76766     |
|     | Cash on Hand   |       | 989294    | 213576    |
|     | (A)  |       | 1076060   | 290342    |
| В   | Other Bank Balances                                      |       |           |           |
|     | Fixed Deposit Accounts with more than 12 months maturity |       | 263552    | 263552    |
|     | (B)  |       | 263552    | 263552    |
|     | TOTAL RUPEES   | (A+B) | 1339612   | 553894    |

#### NOTE - 14 - SHORT-TERM LOANS AND ADVANCES

| Particulars                           |              | 31-3-2016 | 31-3-2015 |
|---------------------------------------|--------------|-----------|-----------|
| Loans and Advances to Related Parties |              | 4915051   | 4637066   |
| Advance to Suppliers                  |              | 2675975   | 2675975   |
| Advance to Others                     |              | 10845326  | 14381152  |
|                                       | TOTAL RUPEES | 18436352  | 21694193  |

#### **NOTE - 15 - OTHER CURRENT ASSETS**

| Particulars                      |           | 31-3-2016 | 31-3-2015 |
|----------------------------------|-----------|-----------|-----------|
| Duties & Taxes                   |           | 3074138   | 2680682   |
| Interest Receivable              |           | 846078    | 846078    |
| Share Allotment Money Receivable |           | 1106500   | 1106500   |
| Income-Tax Refund Receivable     |           | 5790720   | 4611624   |
| TDS Credit Entitlement           |           | 1477759   | 1179096   |
| тот.                             | AL RUPEES | 12295194  | 10423980  |

#### **NOTE - 16 - REVENUE FROM OPERATIONS**

| Particulars       |              | 31-3-2016 | 31-3-2015 |
|-------------------|--------------|-----------|-----------|
| Sale of Services  |              |           |           |
| Job Work Receipts |              | 73268480  | 58092446  |
|                   | TOTAL RUPEES | 73268480  | 58092446  |

#### NOTE - 17 - OTHER INCOME

| Particulars                 |           | 31-3-2016 | 31-3-2015 |
|-----------------------------|-----------|-----------|-----------|
| Interest Income             |           | 123902    | 203644    |
| Rebate & Discount           |           | 155941    | 16437     |
| Sundry Balances Written-off |           | 775       | 15329     |
| Miscellaneous               |           | 33472     | -         |
| <u>TO</u> :                 | AL RUPEES | 314090    | 235410    |

#### NOTE - 18 - MANUFACTURING AND OPERATING COSTS

| Particulars                                  | 31-3-2016 | 31-3-2015 |
|--|-----------|-----------|
| Power and Fuel Expenses                      | 13936424  | 9882594   |
| Job Work Charges                             | 20815643  | 13788549  |
| Repairs and Maintenance to Plant & Machinery | 1637830   | 2410338   |
| Other Manufacturing and Operating Expenses   | 5559447   | 3942282   |
| TOTAL RUPEES                                 | 41949344  | 30023763  |

#### NOTE - 19 - CHANGES IN INVENTORIES OF FINISHED GOODS, WORK-IN-PROGRESS AND TRADED GOODS

| Particulars                                 |     | 31-3-2016 | 31-3-2015 |
|---|-----|-----------|-----------|
| A <u>Inventories at the end of the year</u> |     |           |           |
| Finished Goods                              |     | 1870896   | 1870896   |
| Work-In-Progress                            |     | 636841    | 636841    |
|   | (A) | 2507737   | 2507737   |
| B. Inventories at the beginning of the year |     |           |           |
| Finished Goods                              |     | 1870896   | 1870896   |
| Work-In-Progress                            |     | 636841    | 636841    |
|   | (B) | 2507737   | 2507737   |
| CHANGES IN IN                               |     | -         | -         |

#### NOTE - 20 - EMPLOYEE BENEFITS EXPENSES

| Particulars                                |              | 31-3-2016 | 31-3-2015 |
|--|--------------|-----------|-----------|
|  |              |           |           |
| Directors' Remuneration                    |              | 180000    | 180000    |
| Salaries, Wages, Bonus etc.                |              | 21134050  | 21864927  |
| Contribution towards Provident Fund & ESIC |              | 1033309   | 1105923   |
| Staff Welfare Expenses                     |              | 504891    | 154857    |
|  | TOTAL RUPEES | 22852250  | 23305707  |

#### NOTE - 21 - FINANCE COSTS

| Pa  | ticulars     | 31-3-2016 | 31-3-2015 |
|-----|--------------|-----------|-----------|
| Int | erest        | -         | 135       |
|     | TOTAL RUPEES | -         | 135       |

#### **NOTE - 22 - OTHER EXPENSES**

| Particulars                      | 31-3-2016 | 31-3-2015 |
|----------------------------------|-----------|-----------|
| Rent                             | 600000    | 550000    |
| Stationery & Printing            | 274267    | 175000    |
| Electricity Expenses             | 0         | 13860     |
| Postage & Courier Expenses       | 7117      | 5012      |
| Directors 5itting Fees           | 0         | 30000     |
| Telephone Expenses               | 78687     | 204498    |
| Conveyance Expenses              | 107180    | 206749    |
| Travelling Expenses              | 85282     | 156841    |
| Vehicle Running & Maintenance    | -         | 21915     |
| Vehicle Hire Charges             | 1217906   | 1233496   |
| Auditors' Remuneration           | 25000     | 25000     |
| Legal & Professional Charges     | 512616    | 532747    |
| License Fees                     | 31418     | 31418     |
| ROC Filing Fees                  | 11960     | 8824      |
| Consultancy Fees                 | 35000     | 37831     |
| Membership & Subscription Fees   | 26736     | 32348     |
| Staff Recruitment Expenses       | 30736     | 79134     |
| Listing Fees                     | 205000    | 112359    |
| Computer Running & Maintenance   | 79629     | 43935     |
| Pooja, Parva & Festival Expenses | 18858     | 99884     |
| Repairs & Maintenance            |           |           |
| - Building                       | 1325931   | 1011905   |
| - Vehicles                       | 70541     | 10241     |
| - Others                         | 221257    | 471876    |
| Property-Tax                     | 32973     | 32973     |
| Service-Tax (Swach Bharat cess)  | 1659      | -         |
| Donation                         | 5100      | 38190     |
| Bank Charges                     | 52441     | 30018     |
| Office Expenses                  | 92243     | 74362     |
| Miscellaneous Expenses           | 2265      | 88345     |
| Business Promotion Expenses      | 14767     | 31364     |
| Incentive Expenses               | 166780    | 32346     |
| Packing Material Expenses        | 430390    | 339289    |
| Pollution Fees                   | -         | 96000     |
| Freight & Cartage                | 80351     | 16490     |
| TOTAL RUPEES                     | 5844090   | 5874249   |



#### NOTE - 23 - SIGNIFICANT ACCOUNTING POLICIES & PRACTICES & OTHER NOTES

#### PART- A - SIGNIFICANT ACCOUNTING POLICIES & PRACTICES

#### 1 Accounting Convention

- 1.1 The financial statements of the Company have been prepared in accordance with Generally Accepted Accounting Principles in India (Indian GAAP) to comply with the Accounting Standards specified under Section 133 of the Companies Act, 2013 read with rule 7 of the Companies (Accounts) Rules, 2014, and the relevant provisions of the Companies Act, 2013, as applicable.
- 1.2 The financial statements have been prepared on the basis of historical cost convention, and on the accounting principle of a going concern.
- 1.3 The Company follows mercantile system of accounting and recognizes income and expenditure on accrual basis except those with significant uncertainties.

#### 2 Use of estimates

The preparation of financial statements, in conformity with the generally accepted accounting principles [GAAP], requires management to make estimates and assumptions that are considered in the reported amounts of assets and liabilities and disclosures of contingent liabilities on the date of financial statements and reported amounts of revenues and expenses for the year. Estimates are based on historical experience, where applicable and other assumptions that management believes are reasonable under the circumstances. Actual results could vary from these estimates and any such difference are dealt with in the period in which the results are known / materialize.

#### 3 Fixed Assets

- 3.1 Fixed Assets are stated at cost, less accumulated depreciation and impairment, if any. Direct cost are capitalized until such assets are ready for use.
- 3.2 Tangible Fixed Assets, that are not yet ready for their intended use, are carried at costs, comprising direct cost, and other incidental/attributable expenses and reflected under capital work in progress.
- 3.3 Intangible Assets are recorded at the consideration paid for acquisition of such assets and are carried at cost less accumulated amortization and impairment.

#### 4 <u>Investments</u>

Investments are either classified as current or long term, based on Management's intention. Current investment are carried at lower of cost and fair value of each investment individually. Long term investments are carried individually at cost. However, provision for diminution is made to recognize a decline, if any, other than temporary, in the carrying value of the investment.

#### 5 Inventories

Cost of inventory comprises all cost of purchase, cost of conversion and other cost incurred for bringing the inventory to their present condition and location.

Inventories are valued as under:

- i. Raw Material, Stores and Spares are valued at cost or net realisable value whichever is lower.
- ii. Work-In-Progress are valued at average raw material cost plus average cost of processing for various operations performed up to estimated stage of process.
- iii. Finished goods are valued at cost or net realisable value whichever is lower.

#### 6 Accounting for taxes on income

- 6.1 Provision for Income-Tax is made on the basis of the estimated taxable income for the accounting year in accordance with the Income-Tax Act, 1961.
- 6.2 The deferred tax for timing differences between the book profits and tax profits for the year is accounted for using the tax rates and laws that have been enacted or substantially enacted as of the balance sheet date. Deferred tax assets arising from timing differences are recognised to the extent there is a virtual certainty that these would be realised in future and are reviewed for the appropriateness of their respective carrying values at each balance sheet date.

#### 7 Depreciation

Depreciation on fixed assets is provided on the straight line value method in the manner prescribed under Schedule II to the Companies Act, 2013.



#### 8 Retirement Benefits

Contributions to defined contribution schemes such as Provident Fund, ESIC etc. are charged to the Statement of Profit and Loss as incurred. However, for payment of Gratuity and Leave Encashment no provision has been made by the company and the same are accounted for on actual payments basis only.

#### 9 Revenue Recognition

Revenue are recognised, on accrual basis. Job Work Receipts is recognised on completion of job and invoicing thereof.

#### 10 Provisions and Contingent Liabilities

The Company creates a provision when there is a present obligation as a result of a past event that probably requires an outflow of resources and reliable estimate can be made of the amount of the obligation. A disclosure for a contingent liability is made when there is a possible obligation or a present obligation that may, but probably will not, require an outflow of resources. Where there is a possible obligation or present obligation in respect of which the likelihood of outflow of resources is remote, no provision or disclosure is made.

#### 11 Impairment of Assets

An asset is treated impaired when the carrying cost of assets exceeds its recoverable value. An impairment loss is charged to the Statement of Profit and Loss in the year in which an asset is identified as impaired. The impairment loss recognised in prior accounting periods is reversed if there has been a change in the estimate of recoverable amount.

#### 12 Cash Flow Statement

Cash flow statement are reported using the indirect method, whereby profit / (loss) before extra-ordinary items / exceptional items and tax is adjusted for the effects of transactions of non-cash nature and any deferrals or accruals of past or future operating cash receipts or payments and items of income or expenses associated with investing or financing cash flows. The cash flow from operating, investing and financing activities of the Company are segregated based on available information.

#### 13 Earnings per share

Basic earning per share is computed by dividing the net profit after tax by the weighted average number of equity shares outstanding during the period.

#### **PART-B-OTHER NOTES**

- 1 Figures for the previous year has been regrouped and/or rearranged wherever considered necessary.
- 2 In the opinion of the Board, the current assets, loans and advances have a value on realisation in the ordinary course of business at least equal to the amounts at which they are stated in the Balance-Sheet and that the provision for known liability is adequate and not in excess of amount reasonably necessary.

#### 3 Contingent Liabilities and Commitments

[Rs. In Lakhs]

|    |           |  | 31-3-2016 | 31-3-2015 |  |
|----|-----------|--|-----------|-----------|--|
| Α. | <u>Co</u> | ntingent Liabilities   |           |           |  |
|    | i)        | Claims against the Company, not acknowledged as debts  | -         | -         |  |
|    | ii)       | Guarantees   | -         | -         |  |
|    | iii)      | Other money for which the Company is contingently liable against pending litigations           |           |           |  |
|    |           | Entry-Tax Demand and Penalty for various years   | 47.65     | 47.65     |  |
|    | Ind       | come-Tax Penalties   | 97.56     | 60.56     |  |
| В. | <u>Co</u> | mmitments  |           |           |  |
|    | i)        | Estimated amount of Contracts remaining to be executed on capital account and not provided for | -         | -         |  |
|    | ii)       | Uncalled liability on shares and other investments partly paid                                 | -         | -         |  |
|    | iii)      | Other Commitments  | -         | -         |  |

- 4 There were no dues to Small Scale Industrial undertakings to whom the Company owes a sum exceeding Rs.1.00 Lac which is outstanding for more than 30 days.
- 5 The Company has not made repayment of dues to bank due to dispute and litigation pending before Debt Recovery Tribunal

#### 6 Taxation

7

| A.   | <u>Current Tax</u>   |   |          |  |  |
|------|--|---|----------|--|--|
|      | Current Tax Liability of the Company is estimated in accord  | ance with the provisions of the Income-Tax Act, 1961. |          |  |  |
| В.   | <u>Deferred Tax</u>  |   |          |  |  |
|      | Deferred Tax Liabilities Net of the Deferred Tax Assets, for the year under review has been computed as under: |   |          |  |  |
|      | Net Timing Difference  |   |          |  |  |
|      | W.D.V. as per Books of Account<br>[Other than Land & Site Development]   |   | 25754504 |  |  |
|      | Less : W.D.V. as per Income-Tax Return   |   | 9885397  |  |  |
|      | Excess of Depreciation provided in the Income Tax Return over Depreciation provided in the Books of Account    | _   | 15869107 |  |  |
|      | Carry Forward Losses   |   | 21789179 |  |  |
|      | Rate applicable for the year   |   | 30.90%   |  |  |
| i)   | Deferred Tax Liability on Account of   |   |          |  |  |
|      | Deprecation  |   | 4903554  |  |  |
|      | Others   |   | -        |  |  |
|      |  | (i)   | 4903554  |  |  |
| ii)  | <u>Deferred Tax Assets on Account of</u>   |   |          |  |  |
|      | Deprecation  |   | -        |  |  |
|      | Others   |   | 6732856  |  |  |
|      |  |   |          |  |  |
|      |  | (ii)  | 6732856  |  |  |
|      | Deferred Tax Assets at the year end  | (ii-i)  | 1829302  |  |  |
|      | Deferred Tax Assets for earlier years  |   | -        |  |  |
|      | Deferred Tax Assets created for the current year   |   | 1829302  |  |  |
| Rel  | ated Party Disclosures   |   |          |  |  |
| Α.   | List of related parties  |   |          |  |  |
| i)   | Parties where control exists   | Nil   |          |  |  |
| ii)  | Subsidiaries   | Nil   |          |  |  |
| iii) | Associates   | Nil   |          |  |  |
| iv)  | Directors  | 1) 5hri R.K. Tekriwal                                 |          |  |  |
|      |  | 2) Shri Vishwanath Kanungo                            |          |  |  |
|      |  | 3) 5hri Anil Waman Jog                                |          |  |  |
| 1    |  |   | 1        |  |  |

| B. Transaction with related parties           | 31-3-2016 | 31-3-2015 |
|---|-----------|-----------|
| i) Sales services and other income            | 73268480  | Nil       |
| ii) Purchases of raw materials and components | Nil       | Nil       |
| iii) Expenditure on other services            |           |           |
| a) <u>Paid to Directors</u>                   |           |           |

4) 5mt. Meera Tekriwal5) Shri Balwan Pavar

| i) Sitting Fees       | -      | 30000  |
|-----------------------|--------|--------|
| b) Paid to Relatives  |        |        |
| i) Salary             | 150000 | 150000 |
| iv) Directors' Salary | 180000 | 180000 |

#### 8 Additional information pursuant to the Part II of Schedule III to the Companies Act, 2013.

|      |                                | 31-3-2016 | 31-3-2015 |
|------|--------------------------------|-----------|-----------|
| Α    | <u>Directors' Remuneration</u> |           |           |
| i)   | Salaries                       | 180000    | 180000    |
| ii)  | Allowances                     | -         | -         |
|      | <u>TOTAL</u>                   | 180000    | 180000    |
| В    | Auditors' Remuneration         |           |           |
| i)   | Audit Fees                     | 20000     | 20000     |
| ii)  | Tax Audit Fees                 | 5000      | 5000      |
| iii) | Other Services                 | -         | -         |
|      | <u>TOTAL</u>                   | 25000     | 25000     |

|   | 31-3-2016 | 31-3-2015 |
|---|-----------|-----------|
| C Foreign Currency Transactions                     |           |           |
| i) <u>Value of Imports calculated on CIF Basis</u>  |           |           |
| Raw Material  | -         | -         |
| Components and spare parts                          | -         | -         |
| Capital Goods                                       | -         | -         |
| ii) Expenditure in Foreign Currency                 | -         | -         |
| iii) Earning in Foreign Currency                    |           |           |
| Export of goods on calculated on FOB Basis          | -         | -         |
| Royalty, Know how, professional & consultation fees | -         | -         |
| Interest and Dividend                               | -         | -         |
| Other Income  |           |           |

AS PER OUR REPORT OF THE EVEN DATE

M/S. ARIF JAIN & ASSOCIATES

PLACE : INDORE CHARTERED ACCOUNTANTS

DATED: MAY 30<sup>TH</sup>, 2016

(AMMAR ARIF)

**PARTNER** 

:MANAGING DIRECTOR: :DIRECTOR: M.NO. 421064



| ATTENDANCE SLIP   |
|---|
| ANNUAL GENERAL MEETING ON   |
| . No  |
| ./Mrs./Miss   |
| areholders'namein block letters)  |
| We certify that I/Weam/are registered shareholder / proxy for the registered shareholder of the company.  |
| Ve hereby record my/our presence at the 19 Annual General meeting of the company at Friday, the 30 <sup>th</sup> September 2016, at 3.00 p.m. at its gistered Office at 115, Sector – III, Industrial Area, Pithampur, Dist-Dhar(MP). |
| signed by proxy, his/her name should be written in block letters)   |
| areholders/proxy's Signature)   |
|   |

#### Note:

- 1. Shareholders / proxy holders are requested to bring the attendance Slips with them when they come to the meeting and hand over them at the entrance after affixing their signatures on them.
- 2. If it is intended to appoint a proxy, the form of proxy should be completed and deposited at the Registered Office of the Company at least 48 hours before the Meeting.



#### PROXY FORM FORM MGT-11

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

| Name : PITHAMPUR POL   | Y PRODUCTS LIMITED                           |   |
|--|--|---|
| CIN : L25202MP1994P  | 'LC008513                                    |   |
| Regd. Office : 115, Sector – III,                                      | Industrial Area, Pithampur,                  | Dist. Dhar (MP)   |
| Name of the member(s) :  |  |   |
| Registered address :   |  |   |
| E-mail Id :  |  |   |
| Folio No/ Client Id :  |  |   |
| DPID :   |  |   |
| //We, being the member(s) of   | shares of the above named compa              | ny, hereby appoint  |
| 1. <b>N</b> ame :  | E-mail ld :                                  |   |
| Address :  | Signature :,                                 |   |
| or failing him   |  |   |
| 2.Name :   | E-mail ld :                                  |   |
| Address :  | Signature :,                                 |   |
| or failing him   |  |   |
| Friday, the $30^{	ext{th}}$ September 2016, a                          |  | ehalf at the 26 Annual general meeting of the company, to be held or<br>L15, Sector – III, Industrial Area, Pithampur, Dist-Dhar(MP) and at and<br>C: |
| Resolutions  |  |   |
| <ol> <li>Consider and adopt Audited 5</li> </ol>                       | tatement of accounts, Reports of the E       | Board of Directors and Auditor.   |
| 2. Re-appointment of Mrs. Meer   | a Tekriwal ( DIN: )                          |   |
| 4. Appointment of Auditor  |  |   |
| 5. Appointment of Shri Anil Wan  | nan Jog (DIN:) as an Independent Direc       | tor   |
| 6. Appointment of Shri Balwan P  | awar (DIN:) as an Director                   |   |
|  |  |   |
| Signed this day of2  | 016  | Affix Rs. One   |
| Signature of shareholder   |  | Revenue   |
| Cimpatume of Duesny hald/->  |  | Stamp here  |
| Signature of Proxy holder(s) Note: This form of proxy in order to be 6 | effective should be duly completed and denos | ited at the Registered Office of the Company, not less than 48 hours before the   |
| commencement of the Meeting.   | modave should be duly completed and depos    | need at the registered office of the company, not less than 40 hours before the   |

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|   | NOTES |  |  |  |  |
|---|-------|--|--|--|--|
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CIN:L25202MP1994PLC008513