Operational Instructions and Guidelines for Making Application for Public Issue of Debt Securities through BSEDirect

Contents

1. General Instructions

1.1. Online Debt Issue (Segment)

SEBI vide its circular no. SEBI/HO/DDHS/CIR/P/2020/233 dated November 23, 2020 has inter alia introduced an additional mode for application through online (app / web) interface in public issues of securities.

BSE has launched its web-based platform 'BSE-Direct' on Dec 3, 2018 and mobile app on Feb 1, 2019 for direct participation of retail investors in the non-competitive bidding of G-sec auction. Please refer Notice No. 20181130-64 dated Nov 30, 2018 and Notice No. 20190131-31 DATED Jan 31, 2019.

In accordance to the aforesaid circular, we are extending the facility to investors to apply in public issues of debt securities through the web based platform and mobile app 'BSE-Direct' with a facility to block funds through Unified Payments Interface (UPI) mechanism for application value upto Rs. 2 Lac.

Investors who are already registered with 'BSE-Direct' can also access Debt Public Issue module.

Investors are requested to go through the aforesaid SEBI circular for more clarity on processes of UPI Mandate acceptance and block of funds.

1.1.1. Registration by Investors

Investors are required to pre-registered themselves with 'BSE-Direct'. The Process of Registration and Bid placement modalities for Debt Public Issue BSE Direct Platform/ Mobile App is attached as **Annexure III**

1.2. System configuration / requirements

Investors can access BSE Direct via internet or mobile app. Internet explorer IE version above 8 is most preferred mode to access web base module, the URL for the same is as under:
https://www.bsedirect.com

The mobile application can be downloaded from play store in android phones. Kindly search for 'BSE Direct' on Google Playstore for downloading mobile application.

1.3. Information on any DEBT Public Issue at BSE

The Exchange would make available the draft prospectus and issue details of the public issue on BSE India website under the forthcoming issues 1 day prior to issue opening.

The details of issue will be also available on the Issue page on BSE Direct.

1.4. Method of Application

Direct Applications through the web-based platform and mobile app with a facility to block funds through Unified Payments Interface (UPI) mechanism for application value upto Rs. 2 Lac

Note: Investors will have option to bid upto Rs. 2 Lacs (total of all series applied in a single application) only.

1.5. Mode of Applications and Allotment

Mode of Payment through Unified Payments Interface (UPI) mechanism for application value upto Rs. 2 Lac.

Mode of Allotment - Demat only.

2. Order Entry Parameters:

In pursuance of the SEBI circulars, following operating parameters are available for bidding in Debt IPO Segment. The order / bid entry screen fields that would be available to Investors are given below. Investors are requested to note the following general instructions:

1. The Public Issue symbol will remain same across all series/options
2. Investors can enter order for a single application having different series within one order entry screen.
3. The number of series / options can vary for different debt public issues.
4. Before submission of the application, the investor would be required to have / create a UPI Id with a maximum length of 45 characters including the handle (Example: investorId@bankname)

2.1. Order Entry Mechanism

Investors can submit application with payment mode as UPI Mechanism only. The application successfully accepted will be allotted a bid id or order no. The various fields for a manual order/bid entry are mentioned as follows:

Manual Order Entry Screen Fields for Trading Members	
Field Name	Member ASBA
	DEMAT
IPO Symbol	Mandatory (Drop Down)
Category	Mandatory (Drop Down)
Application No*	No Action (System Generated)
DP Name	Mandatory (Drop Down)
DP ID	Mandatory
Client/Benef ID	Mandatory
Client Name	Non-Mandatory
PAN NO	Mandatory
UPI Id	Mandatory
QTY for Series/Options	Mandatory
Value	No Action
Total Qty	System Generated
Total Value	System Generated

2.2. Modification and Cancellation of Orders

- An investor shall not be allowed to add or modify the bid(s) of the application except for modification of either DP ID/Client ID, or PAN but not both.
- The investor can withdraw the bid(s) submitted under single application and reapply.
- The part cancellation of bid in single application is not allowed.

2.3. DP Id & Client ID and PAN combination Validation with Depositories

Once the bid has been entered on the platform/ app, the Exchange shall undertake validation of the PAN and Demat account combination details of investor with the Depository on near real time basis.

2.4. The Block Process

- Post undertaking validation with the Depository, the Stock Exchange shall, on a continuous basis, electronically share the bid details along with investors UPI ID, with the Sponsor Bank appointed by the issuer.
- The Sponsor Bank shall initiate a mandate request on the investor i.e. request the investor to authorize blocking of funds equivalent to application amount and subsequent debit of funds in case of allotment.
- The request raised by the Sponsor Bank, would be electronically received by the investor as a SMS / intimation on his / her mobile no. / mobile app, associated with the UPI ID linked bank account.
- The investor shall be able to view the amount to be blocked as per his / her bid in such intimation.

- The investor shall be able to view an attachment wherein the public issue bid details submitted by investor will be visible. After reviewing the details properly, the investor shall be required to proceed to authorize the mandate.
- Such mandate raised by sponsor bank would be a one-time mandate for each application in the public issue.

2.5. Status Report of UPI Bids

The Users will get the following status of UPI Bids entered by them on iBBS platform in UPI Order Book report:
- Confirm Bid - With amount of confirmation
- Reject Bid - With Reason of Decline/ Rejection
- Pending Bid - Pending Confirmation by the Investor

2.6. Re-initiation of Bids

- If investor has not received mandate on his/ her Bank/ PSP App, he/ she will have the option to Re-initiate the bid which is pending for confirmation by him/ her
- The facility of Re-initiation/ Resending the UPI mandate shall be available only till 5 pm on the day of bidding
- The Intermediaries shall use re-initiation of bid option only once

2.7. UPI Mandate Acceptance

- An investor is required to accept the UPI mandate latest by 5:00 pm on the third working day from the day of bidding on the stock exchange platform except for the last day of the issue period or any other modified closure date of the issue period in which case, he / she is required to accept the UPI mandate latest by 5 pm the next working day
- Investor shall note that transaction will be treated completed only after the acceptance of mandate by the investor by way of authorizing the transaction by entering his/her UPI PIN and successful blocking of fund through ASBA process by investor's bank
- If investor is failed to accept the mandate within stipulated timelines, in such case his/her bid will not be considered for allocation
- Investor shall check the status of his/her bid w.r.t. mandate acceptance and blocking of fund in UPI Report for completion of transaction
- The display of status of acceptance of mandate/ fund blocking is purely based on the data received from Sponsor Bank

2.8. Order book and T+1 Modification

The order book will be available in the Debt module in real time basis.

The Investor shall be allowed to modify of selected fields viz. DP ID/Client ID or Pan ID (Either DP ID/Client ID or Pan ID can be modified but not BOTH) on T+1 day for validated bid.

2.9. Investors Responsibilities

- Investor shall check the Issue details before placing desire bids
- Investor will able to place bid for application amount upto Rs.2 Lacs only
- Investor shall have only Unified Payments Interface (UPI) as payment mechanism with Application Supported by Block Amount (ASBA)
- Investor shall check and understand the UPI Mandate acceptance and block of fund process before placing the bid
- The receipt of SMS for mandate acceptance is depend upon the system response/ integration of UPI on Debt Public Issue System
- The investor shall check his/her PSP or Bank's app for receipt of mandate if no SMS has received for Mandate acceptance
- Investor shall accept the mandate request within stipulated timelines
- Investor shall note that transaction will be treated completed only after the acceptance of mandate by the investor by way of authorizing the transaction by entering his/her UPI PIN and successful blocking of fund through ASBA process by investor's bank
- If investor is failed to accept the mandate within stipulated timelines, in such case his/her bid will not be considered for allocation
- Investor shall check the status of his/her bid w.r.t. mandate acceptance and blocking of fund in UPI Report for completion of transaction

If the investor has not received mandate acceptance request on his/ her mobile or he/ she failed to accept the mandate within stipulated time due any technical/ other reasons at intermediaries, in such case the Exchange is not liable for any loss whatsoever incurred to investor due to non-completion of his/ her transaction.

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