

USER MANUAL FOR SHORT SALE MODULE IN BEFS

**Step 1**

Login to BEFS using the link [BEFS \(bseindia.com\)](http://bseindia.com)

Enter member code, login ID, password and Captcha and proceed to login

**BEFS**

**BSE**  
EXPERIENCE THE NEW

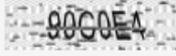
Install Pre requisites...  
For Optimized Result , Please Click Here..

Forgot Your Password

Member Code :

Login Id :

Password :

Enter Captcha :  

Menu View : User Preferred ▼

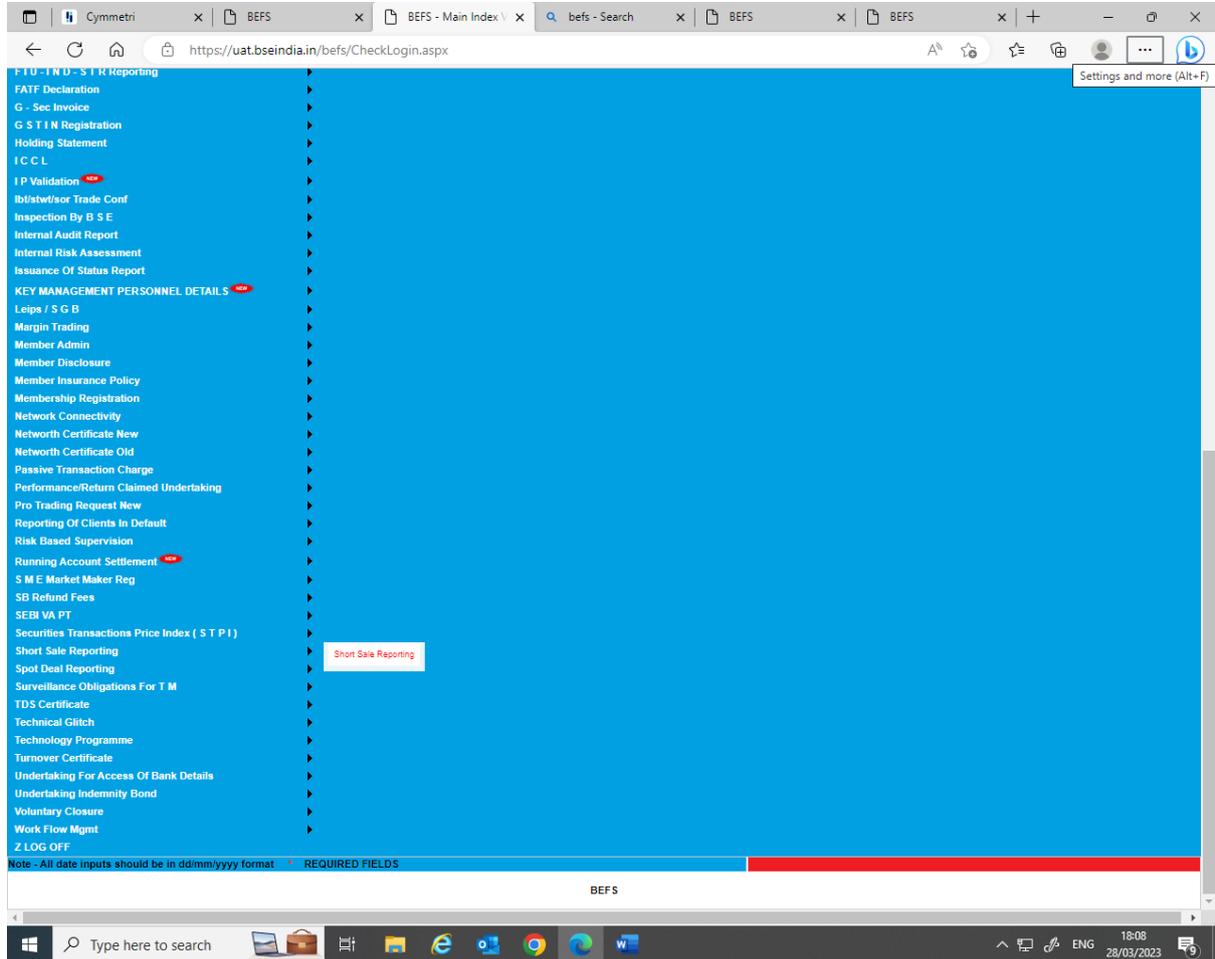
Please login to BEFS... Thank You...

Bookmark Application!

 BSE Electronic Filing System

## Step 2

From the list of menus, select short sale Reporting → Sub menu short sale Reporting



## Step 3

Fill in the following details in the form displayed on clicking the above-mentioned menu item and save

1. Scrip code – From the dropdown
2. Scrip name
3. Client type – From the dropdown
4. Client code
5. Client name
6. Quantity
7. Rate
8. Deal date – From the calendar

**SHORT SALE REPORTING**

Member No. 123456
Member Name DUMMY

**SHORT SALE DETAILS**

\*Scrip Code

\*Client Type  \* Client Code

\*Quantity  \*Rate

\* Scrip Name

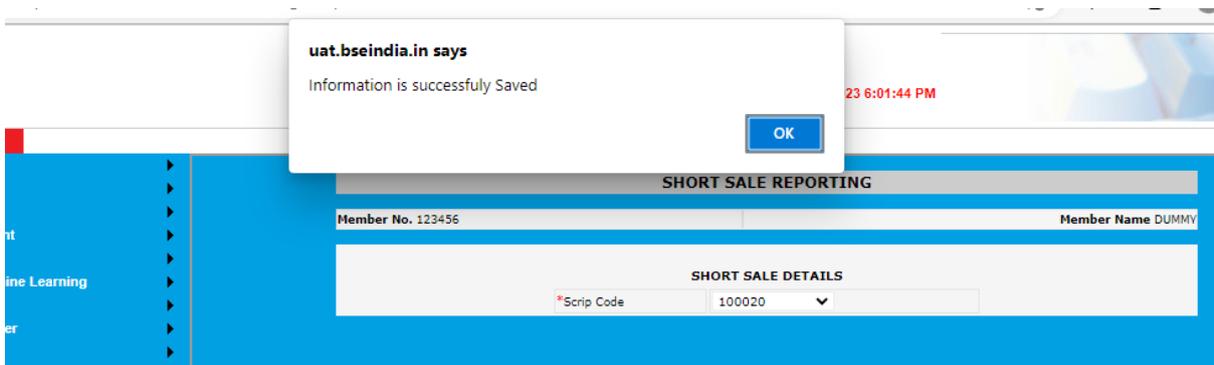
\*Client Name

\*Deal Date

Scrip Code	Scrip Name	Client Code	Client Name	Client Type	Quantity	Rate	Deal Date
100020		222	22	BANK	222	222.00	07/03/2023
100023	BOM.DYE.15%	CLIENT 1234	CLIENT NAME	CLIENT	25	36.25	07/03/2023

**Step 4**

On successful submission, the member will receive an alert dialog box Stating Information successfully saved.



Once the form is successfully saved, the BSE admin users will process it further at exchange end. With above pop-up , data has been successfully submitted to an exchange.