USER MANUAL – ASSOCIATE DETAILS SUBMISSION

Steps to be followed for submission of associate details by clearing members via IEFS is as below:

Step 1: Login

The URL for IEFS portal is https://iefs.bseindia.in

	IEFS			
Indian Clearing Corporation Limited Reliability builds relationships	Member Code : Login Id : Password : Dot 4.57 C Enter Captcha : Menu View : User Preferred			
	Please login to IE Bookmark Application!			
ICCL Electronic Filing System				

Member code and Login id will be the clearing code of a member

Example:

If clearing code of a member is 123456,

Member code: 123456

Login id: 123456

The member will have to click on forget password and reset their password for the first time.

\leftrightarrow \rightarrow C \sim iefs.bseindia.in/CheckLog	jin.aspx		☆ む 😩
ndion Clearing Corporation Limited	Login Id : 123 Member Name : DM Date : 28 .	456 MY 2 June 2024 19:00:53	
Hide Menu Networth Certificate Waiver / Reversal			
Change Password	MEMBER DETAILS		
I E F S Alerts 🍩 🕨	TRADE NAME	DUMMY 2	
Internal Audit Report 🥮 🕨	TRADE CLEARING No.	123456	
Associate Details	SEBI.REG.No.		
LOG OFF	Address 1		
	Address 2		
	Address 3		
	City		
	State		
	Country		
	Pin Code		

Associate Details> Bulk Upload

\leftrightarrow \rightarrow C \sim iefs.bseindia.	in/CheckLogin.aspx	☆ 🎦 😩		
Indian Clearing Corporation Limited	Login Id : 123456 Member Name DUMMY 2 Date : 28 June 2024 19:00:53			
Hide Menu				
Networth Certificate	ASSOCIATE DETAILS (Bulk Upload)			
Waiver / Reversal 🥮 🔹 🕨	Namher Corte : 122456 Namher Name : DUMMY 2			
Change Password 🥮	File Format			
I E F S Alerts 🍩 🔹	Salert Ela : Chonse Ela NO ELE CHOSEN			
Internal Audit Report 🥮 🕨				
Associate Details 🥮 🕨	SUBMI			
LOG OFF	* FIE Name Format := e.g>CMCUDE_ASSUCLATES_DUMMYTYY_BATCHNU.CSV (ddmmyyyy would be the current date.)	* File Name Format := e.g>CMCODE_ASSOCIATES_DDMMYYYY_BATCHNO.CSV (ddmmyyyy would be the current date.)		

- 1. The file format shall be .csv (pipe separated)
- 2. Members shall be required to upload file without header.
- 3. In case of any changes, member shall be required to upload details of all Associates as on date.
- 4. In case of more than one record of Associate, the Member code, Member Name, Member PAN field shall be repeated for each entry.

Documents details	File nomenclature	File nomenclature- Example
Associate Details	CMCode_associates_ddmmyyy_Batch no.csv	123456_associates_01072024_01.csv

Select File > Choose File > Click on submit.