



Ref: ABMHO/CSD/BSE/SG/1487

Date: 12/07/2024

To,
Listing Department,
The Bombay Stock Exchange Limited
2nd Floor, P.J. Tower
Dalal Street, Fort
Mumbai – 400 001.

**SUB: INTIMATION OF COMPLETION OF DISPATCH OF AGM NOTICE &
ANNUAL REPORT THROUGH EMAILS TO SHAREHOLDERS.**

Dear Sir's,

NOTICE IS HEREBY GIVEN THAT the 31st Annual General Meeting (AGM) of the Company will be held on Wednesday, the 7th day of August, 2024 at 11.00 a.m. (IST) through Video Conferencing (“VC”) / Other Audio-Visual Means (“OAVM”), to transact the businesses, as set forth in the Notice of AGM.

In accordance with General Circular No. 14/2020 dated 8th April, 2020, and subsequent circulars issued in this regard, the latest being Circular No. 09/2023 dated 25th September, 2023 issued by the Ministry of Corporate Affairs (“MCA”), Circular No. SEBI/HO/CFD/PoD-2/P/CIR/2023/4 dated 5th January, 2023 and Circular No. SEBI/HO/CFD/CFD-PoD-2/P/CIR/2023/167 dated 7th October, 2023 issued by the Securities and Exchange Board of India (“SEBI”) the Notice of 31st AGM and Annual Report including Audited Financial statements for the financial year 2023-24 have been sent in electronic mode to Members whose e-mails IDs are registered with the Company or the Depository Participant(s). The electronic dispatch of Annual Report to Members has been completed on Thursday, 11th July, 2024. The copy of the Notice of 31st AGM and Annual Report is also available on the Company’s website www.abmindia.com, website of the stock exchange i.e BSE Limited www.bseindia.com and also on NSDL website www.evoting.nsdl.com.

Members can attend and participate in the AGM through the VC / OAVM facility only. The instructions for joining the AGM are provided in the Notice of AGM. Members attending the meeting through VC / OAVM shall be reckoned for the purpose of quorum under Section 103 of the Act. The facility for the appointment of Proxies by the members will not be available since this AGM is being held through VC / OAVM.

In compliance with the provisions of Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the SEBI Listing Regulations, the Company is pleased to provide its Members with the facility to exercise their right to vote on the resolutions proposed to be passed at AGM by electronic means through e-Voting Services provided by National Securities Depository Limited (NSDL). The remote e-voting period shall commence on Sunday, 04th August, 2024 at 9:00 a.m. (IST) and ends on Tuesday, 06th August, 2024 at 5:00 p.m. (IST). The remote-voting module shall be disabled for voting after 5:00 p.m. (IST) on Tuesday, 06th August, 2024. Once the vote on a resolution is cast by the shareholder, the shareholder cannot modify it subsequently.

The voting rights shall be as per the number of equity shares held by the Member(s) as on Wednesday, 31st July, 2024 (cut-off date). Members are eligible to cast vote electronically only if they are holding shares as on that date. Members who have acquired shares after the dispatch of the Annual Report and before the book closure may obtain the user ID and Password by sending a request on evoting@nsdl.co.in or to Company's Registrar and Share Transfer Agent. The facility for e-voting on the day of AGM will be available to only those members / shareholders who will be present in the AGM through VC / OAVM facility and have not casted their vote on the Resolutions through remote e-Voting. Members who have cast their vote through remote e-voting, may participate in the AGM but shall not be allowed to vote again in the meeting.

The procedure of electronic voting is available in the Notice of the 31st Annual General Meeting as well as in the email sent to the Members by NSDL on Thursday, 11th July, 2024. In case of any queries / grievances pertaining to e- voting, you may refer to the Frequently Asked Questions (FAQs) for Members and e-voting user manual for Members available at the Downloads section of <https://www.evoting.nsdl.com/> or call on toll free no.: 022- 4886 7000 and 022- 2499 7000

Pursuant to the provisions of Section 91 of the Companies Act, 2013, the Register of Members and the Share Transfer books of the Company will remain closed from Thursday, 01st August, 2024 to Wednesday, 07th August, 2024 (both days inclusive).

The Board of Directors of the Company at its meeting held on 24th May, 2024, recommended final dividend of ₹ 1.25/- per Equity Share of ₹ 5/- each for the financial year 2023-2024. The final dividend is subject to the approval of Members at the ensuing 31st AGM. The dividend, if approved will be paid to the members within 30 days from the date of AGM.

The Company proposes to appoint of M/s. A P Sanzgiri and Co, Chartered Accountants (Firm Registration number 116293W) as the Statutory Auditors of the Company in place of retiring Auditors for a period of five years from the conclusion of the 31st Annual General Meeting (AGM) until the conclusion of the 36th AGM of the Company.

The Board of Directors of the Company at its meeting held on 24th May, 2024, recommended ABM Employee Stock Option Scheme 2024' (“ESOS 2024”/ “Scheme”) as per Securities and Exchange Board of India (Share Based Employee Benefits and Sweat Equity) Regulations 2021. The Scheme is placed before the members for their Approval.

The Company has appointed Mr. Upendra Shukla, Practicing Company Secretary (Membership No. FCS 2727) to act as the Scrutinizer, to scrutinize the entire e-voting process in a fair and transparent manner.

The Company vide its separate e-mail communication dated 04th July, 2024 has informed the Members that in terms of provisions of the Income Tax Act, 1961, payment of dividend will be subject to Tax Deducted at Source (“TDS”) at the applicable tax rates. To enable compliance with TDS requirements, Members are requested to complete and/or update their Residential Status, PAN, Category with their DPs or in case shares are held in physical form with the Company/RTA by sending documents through e-mail on or before Monday, 05th August, 2024. The detailed process of the same is also available on the website of the Company at www.abmindia.com.

For ABM Knowledgeware Limited

Sarika Ghanekar
Company Secretary & Compliance Officer