



# Tamilnadu Petroproducts Limited

Email: [secy-legal@tnpetro.com](mailto:secy-legal@tnpetro.com)  
Phone No.: [044 - 69185588](tel:044-69185588)

Secy / 189 / 2024-25

September 4, 2024

The Listing Department  
National Stock Exchange of India Limited  
Exchange Plaza, 5<sup>th</sup> Floor  
Plot No: C/1 G Block,  
Rotunda Building, PJ Towers  
Bandra Kurla Complex, Bandra (East)  
Mumbai – 400 051

The Manager  
BSE Limited  
Corporate Relationship Department  
1st Floor, New Trading Ring  
Dalal Street,  
Fort  
Mumbai – 400 001

**Scrip ID / Symbol: TNPETRO**

**Scrip ID: 500777**

Dear Sir / Madam,

**Sub: Newspaper Publication – 39<sup>th</sup> Annual General Meeting of the Company**

Further to the submission of Annual Report for the financial year 2023-24 vide letter dated 2<sup>nd</sup> September 2024 and pursuant to Regulation 47(1)(d) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we enclose herewith the copy of advertisement on “Notice of AGM and other related matters” published by the Company in Financial Express (English) on 04.09.2024.

The above will also be made available on the website of the Company [www.tnpetro.com](http://www.tnpetro.com).

We request you to take the above on record.

Thanking you,

Yours faithfully,

For **Tamilnadu Petroproducts Limited**

**Sangeetha Sekar**  
**Company Secretary**

Encl: As above



Regd. Office & Factory :  
Post Box No. 9, Manali Express Highway, Manali,  
Chennai - 600 068. India.  
Tel. : (0091) - 44 - 25945500 to 09 Telefax : 044-2594 5588  
Website : [www.tnpetro.com](http://www.tnpetro.com) CIN : L23200TN1984PLC010931  
TPL GSTIN : 33AAACT1295M1Z6



## Tamilnadu Petroproducts Limited

Regd. Office: Manali Express Highway, Manali, Chennai 600 068.

CIN: L23200TN1984PLC010931

Website: [www.tnpetro.com](http://www.tnpetro.com) E-mail: [secy-legal@tnpetro.com](mailto:secy-legal@tnpetro.com)

Telefax: 044-25945588 / 69185588

### NOTICE OF ANNUAL GENERAL MEETING AND RELATED MATTERS

Notice is hereby given that the 39<sup>th</sup> Annual General Meeting (AGM) of the Company will be held on **Thursday, 26<sup>th</sup> September 2024 at 3:30pm (IST)** through Video Conferencing (VC)/Other Audio-Visual Means (OAVM) to transact the Ordinary and Special Businesses as set out in the Notice of the said meeting.

As informed vide public notice published on 23<sup>rd</sup> August 2024, the Annual Report for the year 2023-24 together with the Notice of the AGM has been sent on 2<sup>nd</sup> September 2024 only by electronic means to the shareholders who have registered their e-mail id with the Company or Depository Participants, unless a request for hard copy of the same is received from any of the shareholder. These are also made available in the website of the Company and the Stock Exchanges viz., [www.tnpetro.com](http://www.tnpetro.com) and [www.bseindia.com](http://www.bseindia.com) & [www.nseindia.com](http://www.nseindia.com).

#### FACILITY TO PARTICIPATE IN THE AGM THROUGH VC/OAVM AND SPEAK THEREAT

Shareholders will be provided with a facility for remote e-voting and for attending the AGM, through CDSL platform. Detailed guidance for attending the meeting is available in the Notice of the Meeting. The window for joining the meeting would be available from 3:15 PM to 3:45 PM on the AGM day.

In terms of the relevant Circulars of Ministry of Corporate Affairs, there is no provision for appointment of proxies for the said meeting.

Members desirous of speaking at the meeting may register through the web portal of M/s. Cameo Corporate Services Limited, Registrar & Transfer Agent via <https://investors.cameoindia.com>. The above facility for participant registration will be open from **9:00 AM on Thursday, 19<sup>th</sup> September 2024 to 5:00 PM on Saturday, 21<sup>st</sup> September 2024**. It may please be noted that there will be no option for spot registration and so only those shareholders who have registered through the above process will be able to speak at the meeting.

Members who do not wish to speak during the AGM but need clarifications on the items to be transacted at the meeting may send their queries by e-mail to [secy-legal@tnpetro.com](mailto:secy-legal@tnpetro.com) on or before 5:00 PM on 20<sup>th</sup> September 2024, mentioning their names, demat account number/folio number and mobile number. These queries will be responded to, by the Company suitably.

#### BOOK CLOSURE

Pursuant to Section 91 of the Companies Act 2013, notice is hereby given that the Register of Members and Share Transfer Books of the Company will remain closed from **19.09.2024 to 26.09.2024 (both days inclusive)**.

#### DECLARATION & PAYMENT OF DIVIDEND FOR THE YEAR 2023-24

The dividend as recommended by the Board of Directors, if approved at the AGM will be paid within the stipulated time lines in respect of shares held in physical form to those Members whose names appear in the Register of Members on 26<sup>th</sup> September 2024 and in respect of shares held in electronic form to those Members whose names appear in the list of beneficial owners furnished by the Depositories as at the close of business hours on 18<sup>th</sup> September 2024.

For receiving dividend, Members may register the bank account details with the Depository Participant for shares held in demat form. Persons holding shares in physical form may send the details to the RTA on or before 27<sup>th</sup> September 2024.

**Payment of Dividend will be made only in electronic mode from 01<sup>st</sup> April 2024, to ensure timely credit of the Dividend please register your bank account details well in advance. No dividend warrants will be issued.**

It may also be noted that the payment of dividend for the FY 2023-24 will be subject to TDS. Resident Individuals may furnish Form 15G/15H for non-deduction of tax. For detailed information, please refer to the notice of the meeting.

#### FACILITY FOR REMOTE E-VOTING

Pursuant to Section 108 of the Companies Act, 2013, the relevant Rules and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 the Company has entered in to an agreement with Central Depository Services (India) Limited (CDSL) to facilitate the Members to exercise their right to vote on the resolutions at the meeting through remote e-voting. The detailed process for participating in AGM through VC/OAVM and in the remote e-voting is available in the notice of the meeting. Members of the Company holding shares in either physical or dematerialized form as on **19<sup>th</sup> September 2024** being the Cut-Off Date and whose names are entered as Members in the Register of Members/ Beneficial Owners on the said date alone, shall be entitled to exercise the voting rights electronically.

Persons who have acquired shares and become Members of the Company after the dispatch of the notice and hold shares as on the Cut-off date may contact the RTA to obtain the login details if they desire to participate through VC/OAVM and to avail remote e-voting facility.

The remote e-Voting period commences on **Friday, 20<sup>th</sup> September 2024 at 9.00 AM (IST) and will end on Wednesday, 25<sup>th</sup> September 2024 at 5.00 PM (IST)** during which period the Members can cast their vote electronically. The remote e-Voting module shall be disabled by CDSL and will not be available thereafter. Members who did not avail remote e-Voting facility will be provided an opportunity to vote electronically at the meeting. Members who have exercised remote e-voting are entitled to attend the meeting but shall not be permitted to vote at the meeting. The results of the e-Voting will be declared as stipulated under the relevant Rules and will also be posted on the Company's website and the website of CDSL.

For any queries or issues regarding participating in AGM through VC/OAVM and remote e-Voting, please refer the Frequently Asked Questions ("FAQs") and e-Voting manual available at [www.evotingindia.com](http://www.evotingindia.com) under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or contact Mr. Rakesh Dalvi Sr. Manager, Central Depository Services (India) Limited (CDSL), A wing, 25th Floor, Marathon Futrex, Mafatal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400 013, or send an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or call toll free no. 1800 21 09911.

**By Order of the Board  
For Tamilnadu Petroproducts Limited**

Place : Chennai  
Date : 02.09.2024

Sangeetha Sekhar  
Company Secretary

Shareholders are requested to promptly update their KYC viz., address, bank mandate and other relevant details with the Company / RTA/ Depository Participants (as the case may be) for receiving communication and claiming dividends.