



ASIAN TEA & EXPORTS LIMITED

CIN No. L24219WB1987PLC041876

Sikkim Commerce House, 4/1, Middleton Street, Kolkata - 700 071

Tel: +91 33 2287 9732 / 7334, 4006 3601

Email: info@asianteaexports.com, Website: www.asianteaexports.com

Date: 20-07-2024

To,

The Corporate Relationship Manager Bombay Stock Exchange Limited (BSE) Department of Corporate Services Floor 25, P. J. Towers, Dalal Street Mumbai - 400 001 Scrip Code: 519532	The Secretarial Department Calcutta Stock Exchange Limited (CSE) 7, Lyons Range, Kolkata - 700001, Scrip Code: 011053
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Sub: Intimation under Regulation 30 of the SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015

Dear Madam/ Sir,

This is to inform you that pursuant to Regulation 30 read with Schedule III of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, Board of Directors of Asian Tea & Exports Limited at its meeting held on 20th July, 2024, has transacted and approved the appointment of secretarial auditor.

We wish to inform that the Board of Directors in their meeting held on 20th July, 2024 approved the appointment of M/s Puja Pujari & Associates, Proprietorship firm, Practicing Company Secretary (COP No.: 20171), Kolkata, based on the recommendation of the Audit Committee as the Secretarial Auditor of the Company for the Financial Year 2024-25.

The details required under Regulation 30 of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015 read with SEBI Circular No SEBI/HO/CFD/CFD-PoD1/P/CIR/2023/123 dated 13th July, 2023 is attached herewith as '**Annexure A**'.

Kindly take the same on record and acknowledge the receipt.

Thanking You,

Yours faithfully,

For Asian Tea & Exports Limited

Anjali Shaw

(Company Secretary and Compliance Officer)

Enclosure: As Above

ANNEXURE-A

Disclosure of information pursuant to Regulation 30 of SEBI LODR Regulations read with SEBI circular No. SEBI/HO/CFD/CFD-PoD1/P/CIR/2023/123 dated July 13, 2023

Appointment of Puja Pujari & Associates, Company Secretaries as Secretarial Auditors of the Company

<u>Sl. No.</u>	<u>Particulars</u>	<u>Disclosure</u>
1.	Name	M/s. Puja Pujari & Associates
2.	Reason for change viz., appointment, resignation, removal, death or otherwise	Appointment: to comply with the Companies Act, 2013 and the requirements under SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.
3.	Date of appointment/ cessation (as applicable) & terms of appointment	Appointed with effect from 20 th July, 2024 to conduct the Secretarial Audit for the financial year 2024-25
4.	Brief profile (in case of appointment)	<p>CS Puja Pujari is a Peer Reviewed Practicing Company Secretary and a Fellow Member of the Institute of Company Secretaries of India (ICSI).</p> <p>She possesses Post qualification degree in Business Policy & Corporate Governance. She Possesses over 7 years of experience in the fields of Corporate Laws, RBI Laws, SEBI Laws, Liquidation & Merger and Demerger of Unlisted and Private Companies.</p> <p>CS Puja Pujari is appointed as the Chairperson in the PCS Committee of Hooghly Chapter of ICSI Eastern Region for the year 2024. She is also appointed as the Managing Committee Member in the Hooghly Chapter of ICSI for the year 2024. Adding on to this she is also serving as an active member in the PCS Committee of EIRC, ICSI.</p>
5.	Disclosure of relationships between directors (in case of appointment of a director)	Not Applicable