



**khaitan** (India) Limited  
CIN No. L10000WB1936PLC008775

Phone : (033) 4050 5000  
Fax : (033) 2288 3961

Ref: KIL: SEC:36:2024-25

Date: 22.08.2024

**The Manager**  
Listing Department,  
National Stock Exchange of India Limited  
5<sup>th</sup> Floor, C/1, G Block,  
Bandra Kurla Complex, Bandra (E),  
Mumbai - 400051, Maharashtra India  
NSE Symbol: KHAITANLTD

**The Secretary,**  
Listing Department  
BSE Limited  
Phiroze Jeejeebhoy Towers,  
Dalal Street, Mumbai - 400001  
Maharashtra India  
BSE Symbol: 590068

Dear Sir,

In terms of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 we are to inform you that our Board of Directors will meet on Friday, the 30th day of August, 2024 at 11.30 A.M. at Registered Office at 'Everest House', 20th Floor, 46-C J.L. Nehru Road, Kolkata - 700071. The Agenda inter includes.

1. To consider and approve draft notice of Annual General Meeting.
2. To finalise and approve Director's Report for the year ended 31-03-2024
3. To consider re-appointment of retiring Directors.
4. To fix date, time venue of Annual General Meeting.
5. To consider closure of Register of Member.
6. To appoint Agency to provide E-voting facility to the members of the AGM.

To consider any other matter with the permission of the Chairman.

The above is for your information and records

Thanking You

Yours faithfully

For KHAITAN (INDIA) LIMITED

*Chandra Nath Banerjee*

**Chandra Nath Banerjee**  
Company Secretary & Compliance Officer



Visit us at [www.khaitan.com](http://www.khaitan.com)

Regd. Office : 20th Floor, 46C, J. L. Nehru Road, Kolkata-700 071

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