

Dated: 14<sup>th</sup> August, 2023

To,  
The Bombay Stock Exchange Limited  
Corporate Relationship Department  
01<sup>st</sup> Floor, New Trading Ring,  
Rotunda Building  
P. J. Towers, Dalal Street,  
Mumbai – 400 001

Reg: Stock Code - 524080

Dear Sir,

Please find enclosed the various information regarding:

1. Our RTA –M/s RCMC Share Registry Private Limited.
2. Our scrutinizer Mr. Manoj Gupta, Company Secretary.
3. Book closure date.
4. Record dates for e-voting by the shareholders of the Company.
5. Dividend Information.

This is also to inform you that 38<sup>th</sup> Annual General Meeting of the shareholders of the Company will be held on Saturday the 16<sup>th</sup> Day of September, 2023 at 12.30 p.m. at the Registered Office of the Company situated at 72-77, HSIIDC Industrial Estate, Hansi Road, Jind-126102, Haryana.

Kindly acknowledge the receipt and oblige.

Thanking you,  
Yours faithfully,

For **Haryana Leather Chemicals Ltd.**

**SILU NANDA**  
Company Secretary  
M. No. A12872

**Annexure A**

**Format – Confirmation letter for Authorising Registrar & Transfer Agent for e-Voting**

Dated: 14<sup>th</sup> August, 2023

To,  
The Bombay Stock Exchange Limited.,  
Corporate Relationship Department,  
01<sup>st</sup> Floor, New Trading Ring,  
P.J. Towers, Dalal Street,  
Mumbai 400 001

Dear Sir,

We hereby confirm that we have appointed **RCMC Share Registry Pvt. Ltd.** as R&T Agent for carrying out activity related to e-Voting on behalf of our company.

**We also confirm that the contact details of the R & T Agent is as follows: -**

<b>Name of the concerned person: -</b>	Mr. Ravinder Dua
<b>Designation: -</b>	General Manager (Systems)
<b>Name of the organization: -</b>	RCMC Share Registry Pvt Ltd
<b>Complete address of the organization (with pin code):-</b>	B-25/1, Okhla Industrial Area Phase II New Delhi – 110 020
<b>Telephone</b>	011-26387320,21
<b>Fax</b>	011-26387322
<b>Mobile</b>	08527695124
<b>Email</b>	Investor.services@rcmcdelhi.com

Yours faithfully,

Signature:-

\_\_\_\_\_  
**Name of the Company Secretary**

**:-**

**SILU NANDA**

**Annexure B**  
**Format – Confirmation letter for Authorizing Scrutinizer for e-Voting**

Dated: 14<sup>th</sup> August, 2023

To,  
The Bombay Stock Exchange Limited.,  
Corporate Relationship Department,  
01<sup>st</sup> Floor, New Trading Ring,  
P.J. Towers, Dalal Street,  
Mumbai 400 001

Dear Sir,

We hereby confirm that we have appointed MR. MANOJ GUPTA as Scrutinizer for e-Voting scheduled by our company for the purpose of E-VOTING by the Shareholders of the Company at its 38<sup>th</sup> Annual General Meeting scheduled to be held on Saturday the 16<sup>th</sup> Day of September, 2023 at the registered office of the Company at 72-77, HSIIDC, Industrial Estate, Hansi Road, Jind 126102, Haryana at 12:30 P. M.

The e-voting period commences on Wednesday 13<sup>th</sup> September, 2022 (10:00 a.m.) and ends on Friday 15<sup>th</sup> September, 2023 (05:00 p.m.).

The contact details of the Scrutinizer are as follows: -

<b>Name of the Scrutinizer:-</b>	MR. MANOJ GUPTA
<b>Designation/Profession:-</b>	Company Secretary
<b>Name of the organization/Firm:-</b>	MANOJ GUPTA & ASSOCIATES
<b>Complete address of the organization/Firm (with pincode):-</b>	C-6/65-B, KESHAV PURAM, DELHI-110035
<b>Membership No.</b>	6192
<b>Telephone</b>	9811524145
<b>Mobile</b>	9811524145
<b>Email</b>	mguptacs@gmail.com

Yours faithfully,

Signature:-

**Name of the Company Secretary**

:-

**SILU NANDA**

Dated: 14th August, 2023

To,  
The Bombay Stock Exchange Limited.,  
Corporate Relationship Department,  
01st Floor, New Trading Ring,  
P.J. Towers, Dalal Street,  
Mumbai 400 001

Dear Sir,

This is to inform you that the Register of Members and Share Transfer Books of the Company shall remain closed from Saturday the 09.09.2023 to Saturday the 16.09.2023 (both days inclusive) for determining the names of Members eligible to receive the Dividend declared, if any, on the Equity Shares of the Company in the Annual General Meeting of the members of the Company to be held on Saturday the 16<sup>th</sup> September, 2023 to comply with the provisions of Section 154 of the Companies Act, 2013 and Regulation 42 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.

The Schedule of Events is as follows: -

<b>Book Closure Start Date</b>	September 09, 2023
<b>Book Closure End Date</b>	September 16, 2023
<b>AGM</b>	September 16, 2023
<b>Contact Person of the company (Coordinating for book closure)</b>	SILU NANDA
<b>Designation</b>	Company Secretary
<b>Contact No.</b>	0124-2739000
<b>Email address</b>	<a href="mailto:info@leatherchem.com">info@leatherchem.com</a>

Yours faithfully,

For **Haryana Leather Chemicals Limited**

Signature:-

**Name of the Company Secretary**

:-

**SILU NANDA**

HLCL/AGM/2023

Dated: 14<sup>th</sup> August, 2023

**Consent Letter**

**The Bombay Stock Exchange Limited.,**  
Corporate Relationship Department,  
01<sup>st</sup> Floor, New Trading Ring,  
P.J. Towers, Dalal Street,  
Mumbai 400 001

Dear Sir,

For the purpose of providing e-Voting facility to the members/ shareholders of the Company, for exercising their right to vote in respect of AGM to be held on Saturday, the 16<sup>th</sup> day of September, 2023 at 12.30 p.m. at the Registered Office of the Company at 72-77, HSIIDC Industrial Estate, Hansi Road, Jind - 126 102, Haryana, in compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015, we wish to avail e-voting services of **National Securities Depository Limited (NSDL)**.

**The Schedule of Events for e-voting is as follows: -**

<b>Date for Sending Notice</b>	14.08.2023
<b>Date of Completion of Dispatch</b>	18.08.2023
<b>Cut Off Date</b>	08.09.2023
<b>Remote e-Voting Start Date</b>	13.09.2023
<b>Remote e-Voting Start Time</b>	10.00 A. M.
<b>Remote e-Voting End Date</b>	15.09.2023
<b>Remote e-Voting End Time</b>	05:00 P.M.
<b>Date of AGM</b>	16.09.2023
<b>AGM Start Time</b>	12:30 P.M
<b>Contact Person of the company (Coordinating for e-voting)</b>	SILU NANDA
<b>Designation</b>	Company Secretary
<b>Contact No.</b>	0124-2739000
<b>Email address</b>	info@leatherchem.com

Yours faithfully,

For **Haryana Leather Chemicals Limited**  
Signature:-

**Name of the Company Secretary**

**:-**

**SILU NANDA**

Dated: 14<sup>th</sup> August, 2023

**The Bombay Stock Exchange Limited.,**

Corporate Relationship Department,  
01<sup>st</sup> Floor, New Trading Ring,  
P.J. Towers, Dalal Street,  
Mumbai 400 001

**Sub: Information in respect of the Dividend**

**Scrip Code 524080**

In continuation to subject matter above stated, this is to inform you that Board of Director at their Meeting Held on 28<sup>th</sup> July, 2023 has recommended Dividend at the rate of **Rs 1.00/- per Equity Shares (i.e. 10 percent on paid up share Capital of the Company for the Financial Year ended 31st March 2023)**, subject to approval of the final dividend by the Shareholders at the 38th Annual General Meeting.

You are requested to kindly take the same on record.

Thanking you,  
Yours faithfully,

For **Haryana Leather Chemicals Ltd.**

**SILU NANDA**

Company Secretary  
M. No. A12872