



No.CA-17(44)/2024-25

4<sup>th</sup> September, 2024

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| The General Manager (MO)<br>Bombay Stock Exchange<br><br>Through BSE Listing Centre | The Asstt. Vice President<br>National Stock Exchange of India Ltd.<br><br>Through NEAPS |
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**Sub: Notice of 52<sup>nd</sup> Annual General Meeting to be held through Video Conferencing (VC)/ Other Audio Visual Means (OAVM) along with the Annual Report of the Company for the Financial Year (FY) 2023-24; Book Closure and Record Date.**

Dear Sir,

It is hereby informed that the 52<sup>nd</sup> Annual General Meeting of the Members of Steel Authority of India Limited (SAIL) will be held on 26<sup>th</sup> September, 2024 at 10:30 AM through Video Conferencing (VC) / Other Audio Visual Means (OAVM) facility. Pursuant to applicable Circulars issued by Ministry of Corporate Affairs and Securities Exchange Board of India, the Notice of the AGM and Annual Report of the Company for FY ended 31<sup>st</sup> March, 2024 containing Audited Financial Statements (including Consolidated Financial Statements) and the Report of the Auditors' and Board thereon, and other reports required to be attached thereto, have been sent through electronic mode on 4<sup>th</sup> September, 2024. Pursuant to Regulation 34 of SEBI (LODR), 2015, a copy of the Annual Report of the Company for the FY 2023-24, along with the Notice of the Annual General Meeting is enclosed for your reference and record. The same is also available on the website of the Company-[www.sail.co.in](http://www.sail.co.in). Notice of the AGM is available at website of M/s. NSDL: [www.evoting.nsdl.com](http://www.evoting.nsdl.com)

Pursuant to Section 91 of the Companies Act, 2013 and rules notified thereunder and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, it is thereby notified that the Register of Members of the Company will remain closed from Friday, 20<sup>th</sup> September, 2024 (from end of business hours on 19<sup>th</sup> September, 2024) to Thursday, 26<sup>th</sup> September, 2024 (both days inclusive), for the purpose of AGM of the FY 2023-24. The Company has fixed Thursday, 19<sup>th</sup> September, 2024 as the 'Record Date' for determining entitlement of members to Final Dividend for the FY 2023-24, subject to approval by the Members at the AGM. The payment of final dividend, if approved by the Members at the AGM, will be paid subject to deduction of Income Tax at source (TDS).

It is further informed that pursuant to Regulation 44(1) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Section 108 of the Companies Act, 2013, read with Rule 20 of the Companies (Management and Administration) Rules 2014, as amended, the Company is providing remote e-voting facility prior to AGM and e-voting during the AGM,

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Ispat Bhawan, Lodi Road, New Delhi-110 003, Phone : 011-2436 7481-86, Fax : 011-2436 7015, Website : [www.sail.co.in](http://www.sail.co.in)  
PAN No. AAACS7062F Corporate Identity No. L27109DL 1973 GOI006454

through electronic means to its Members to enable them to cast their vote on the items mentioned in the Notice of the AGM. The Company has engaged services of “National Securities Depository Limited (NSDL)” as an Authorised Agency to provide remote e-voting facility and e-voting facility during AGM to its Members.

The Board of Directors of the Company has appointed Shri Sachin Agarwal, a Company Secretary in Practice of the Company Secretary Firm-M/s. Agarwal S. & Associates as Scrutinizer to scrutinize the remote e-voting and e-voting at the AGM in a fair and transparent manner. The Results of e-voting shall be declared within two working days of the conclusion of the AGM of the Company.

The Cut-off Date for determining the eligibility of member to vote through Remote e-voting/ e-voting at the AGM has been fixed as 19<sup>th</sup> September, 2024 (end of business hours). Only members whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on the Cut-off Date, shall be entitled to avail the facility of remote e-voting or e-voting at the AGM. The remote e-voting period would commence on Sunday, 22<sup>nd</sup> September, 2024 (9.00 A.M. (IST)) and end on Wednesday, 25<sup>th</sup> September, 2024 (5.00 P.M. (IST)) and during this period the Members of the Company as on the Cut-off Date may cast their vote by electronic means.

| Important Event          | Dates   |
|--------------------------|---|
| AGM                      | 26 <sup>th</sup> September, 2024 at 10:30 AM  |
| Cut-off date             | 19 <sup>th</sup> September, 2024 (end of business hours)  |
| Book Closure             | 20 <sup>th</sup> to 26 <sup>th</sup> September, 2024 (both days inclusive)  |
| Remote E-voting date     | Sunday, 22 <sup>nd</sup> September, 2024 (9.00 A.M. (IST)) and end on Wednesday, 25 <sup>th</sup> September, 2024 (5.00 P.M. (IST)) |
| Record Date for Dividend | 19 <sup>th</sup> September, 2024 (end of business hours)  |

Thanking you,

Yours faithfully



(M.B. Balakrishnan)  
Executive Director (F&A) & Company Secretary

Encl: As above