



# INDONG TEA COMPANY LIMITED

CIN No.: L01122WB1990PLC050506

Sikkim Commerce House. 4/1, Middleton Street. Kolkata - 700 071, India

Phone: 91-33 4006 3601 / 3602

E-mail: [cs@indongteaco.com](mailto:cs@indongteaco.com), [indongtea@asiangroup.in](mailto:indongtea@asiangroup.in)

Website: [www.indongteaco.com](http://www.indongteaco.com)

Garden: P.O. - Matelli. Dist.: Jalpaiguri (W.B.) Pin: 735223. Rly. Station: Chalsa

Date: 08.01.2025

To  
BSE Limited  
Phiroze Jeejeebhoy Towers,  
Dalal Street,  
Mumbai- 400 001

**Scrip Code: 543769 (INDONG)**

**Sub: Outcome of 01/2024-25 Extra-Ordinary General Meeting held on 08<sup>th</sup> January, 2025 at 11:00 A.M. (IST)**

Dear Sir/Madam,

We enclose, in terms of Regulation 30 read with Schedule III Para A of Part A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, a summary of the proceedings of the 01/2024-25 Extra-Ordinary General Meeting (EGM) of the Company held on Wednesday, 08th January, 2025 at 11:00 A.M. (Indian Standard Time) through Video Conferencing ("VC") /other Audio-Visual Means ("OAVM").

The Voting Results in the prescribed form in terms Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 will be provided once the Scrutinizer provides the voting results.

Kindly take the aforesaid information on record and oblige.

Thanking You,

**For, Indong Tea Company Limited**

Chandan Gupta  
Company Secretary cum Compliance Officer



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## **SUMMARY PROCEEDINGS OF THE 01/2024-25 EXTRA-ORDINARY GENERAL MEETING**

The 01/2024-25 Extra-Ordinary General Meeting (EGM) of the Members of Indong Tea Company Limited ("the Company") was held on Wednesday, 08th January, 2025 at 11:00 A.M. (Indian Standard Time) through Video Conferencing ("VC") / Other Audio-Visual Means ("OAVM").

Due to medical emergency Shri Hariram Garg, Managing Director of the Company could not join the meeting so, Shri Rajesh Garg with the consent of all the members and directors present in the meeting chaired the meeting and welcomed all the Board Members, other Managerial personnels and Shareholders to the EGM of the Company. The attendance of directors, Panelist Members and other members present are as follows: -

### **DIRECTORS AND KMP PRESENT IN THE MEETING:**

1. Shri Madanlal Garg, Non-Executive Director
2. Shri Rajesh Garg, Non-Executive Director
3. Smt. Rama Garg, Non-Executive Women Director
4. Shri Akhil Kumar Manglik, Non-Executive Non-Independent Director
5. Shri Sushil Kumar Nevatia, Non-Executive Independent Director
6. Shri Rajnish Kumar Kansal, Non-Executive Independent Director
7. Shri Manoj Kumar Ganguly Chief Financial Officer
8. Shri Chandan Gupta, Company Secretary cum Compliance Officer

### **OTHER REPRESENTATIVE PRESENT IN THE MEETING:**

9. Ms. Puja Pujari, Secretarial Auditor as well as Scrutinizer
10. Shri Dharam Chand Dharewa, representative of M/s Dharewa & Co., Internal Auditor of the Company

### **OTHER MEMBERS PRESENT INCLUDING SPEAKERS: 36 Members**

The Company Secretary cum Compliance Officer Shri Chandan Gupta welcomed all the Board Members, Shareholders, Auditors and other Stakeholders that EGM was being conducted through VC/ OAVM, in compliance with relevant circular issued by Ministry of Companies Affairs ("MCA") and Securities and Exchange Board of India ("SEBI").

The Company Secretary cum Compliance Officer of the Company provided general instructions to the members regarding participation in this meeting.

The Company Secretary cum Compliance Officer informed the members that as required, the Company had provided remote e-voting facility to all the Members of the Company from 5th January, 2025 at 09:00 A.M to 07th January, 2025 till 05:00 P.M.

Then Chairman for the meeting Shri Rajesh Garg proceeded further and called the meeting to order after declaring the quorum to be present by the Company Secretary.



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Then Chairman welcomed all the Board Members, Shareholders, Auditors and other Stakeholders in the Extra-Ordinary General Meeting.

Then, Chairman briefed about the meeting and handed over to the Company Secretary to proceed with the agenda of the meeting.

Then Company Secretary read the agenda for the meeting. The following items of business, as per the Notice of EGM dated 09th December, 2024, were transacted at the meeting:

## **SPECIAL BUSINESS**

**Item No.1:** Approval for Increase in the Authorised Share Capital and consequent amendment to the Memorandum of Association.

**Item No.2:** Approval for Issuance of Equity Shares on a Preferential Basis.

The Company Secretary cum Compliance Officer also informed the Board of Directors had appointed CS Puja Pujari, Company Secretary in Practice as Scrutinizer to scrutinize the votes cast at the Meeting and through remote e-voting process in a fair and transparent manner.

The results of e-voting shall be declared within 48 hours from the conclusion of this meeting and shall be uploaded on the website of the Company and also shall be forwarded to BSE.

Thereafter, Company Secretary cum Compliance Officer informed that the e-voting facility would be available till 15 minutes after conclusion of EGM and requested the members who have not cast their votes during remote e-voting period can vote as e-voting facility would remain open for more 15 minutes post conclusion of EGM.

The voting results pursuant to Regulation 44 of SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015 and Report of the Scrutinizer, pursuant to Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014 will be submitted in due course.

Then Company Secretary cum Compliance Officer informed that we have not received any questions/queries till January 04, 2025 as mentioned in the Notice from any Shareholder of the Company, we didn't not have a question-answer session.

Then the Company Secretary cum Compliance Officer gave his vote of thanks to all the Board Members, CFO, Auditors, Shareholders, Speakers and NSDL Team and wishes for their healthy life, safe travels in future and handed over to the Chairman for giving final vote of thanks.

Then the Chairman gave the final vote of thanks to all the Board Members, Auditor, Shareholders, Speaker and Management team of the Company including CFO and CS for their



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hard work and dedication, Team work and the preparation of smooth conduct of the meeting, wished them a healthy and safe future.

The meeting concluded at 11:28A.M. (IST) after being open for 15 minutes for e-voting to be completed.

Thanking You,

Yours faithfully,

**For, Indong Tea Company Limited**

Chandan Gupta  
Company Secretary cum Compliance Officer  
M. No.: A55681