

July 09, 2024

**National Stock Exchange of India Limited**

Exchange Plaza, 5<sup>th</sup> Floor,  
Plot No. C/1, G Block  
Bandra Kurla Complex  
Bandra (East), Mumbai 400 051

**BSE Limited**

Phiroze Jeejeebhoy Towers  
Fort, Dalal Street  
Mumbai – 400 001

Symbol: ORIENTELEC

Scrip Code: 541301

**Sub: Copies of the newspaper advertisements – 8<sup>th</sup> Annual General Meeting and E-Voting Instructions**

Dear Sir/ Madam,

Pursuant to Regulation 47 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed herewith copies of the public notices published in newspapers on July 09, 2024 in Financial Express (National English Daily) in English language and in Odisha Bhaskar (Odisha daily) in Odiya language giving intimation of the 8<sup>th</sup> Annual General Meeting of the Company.

You are requested to take the enclosed documents on your record.

Thanking you,

Yours Sincerely,

For **Orient Electric Limited**

Hitesh Kumar Jain  
**Company Secretary**  
Encl.: as above



### Orient Electric Limited

CIN: L31100OR2016PLC025892  
 Registered Office: Unit VIII, Plot No. 7, Bhojnagar, Bhubaneswar-751012, Odisha, Tel: 0674-2396930  
 Corporate Office: 240, Okhla Industrial Estate, Phase-III, New Delhi-110020, Tel: 011-40507000  
 Email: investor@orientelectric.com, Website: www.orientelectric.com

### Notice of the 8<sup>th</sup> Annual General Meeting and E-Voting Instructions

This is to inform you all that the Notice for the 8<sup>th</sup> Annual General Meeting ('AGM') of the members of Orient Electric Limited (the 'Company') scheduled to be held on **Thursday, August 01, 2024 at 03:30 P.M. (IST)** through Video Conferencing ('VC') / Other Audio Visual Means ('ORVM') to transact the business as set out in the Notice in compliance with the applicable provisions of the Companies Act 2013 (the 'Act'), Rules made thereunder, Securities and Exchange Board of India (Listing Obligations and Disclosure requirements) Regulations, 2015 ('Listing Regulations') and General Circular number No. 9/2023 dated September 25, 2023, read alongwith Nos. 11/ 2022 dated December 28, 2022, 2/2022 dated May 05, 2022, 20/2021 dated December 8, 2021, 10/2021 dated June 23, 2021, 39/2020 dated December 31, 2020, 33/2020 dated September 28, 2020, 22/2020 dated June 15, 2020, 17/2020 dated April 13, 2020 and 14/2020 dated April 8, 2020 and all other applicable laws and circulars issued by the Ministry of Corporate Affairs, and Circular dated October 07, 2023 read with Circulars dated May 12, 2020, January 1, 2021, May 13, 2022, December 9, 2020 and January 05, 2023 issued by the SEBI (hereinafter collectively referred to as 'Circulars') have been sent electronically on July 08, 2024 along with Annual Report comprising financial statement for the financial year 2023-24, reports of the Auditors, Board of Directors and other documents required to be attached thereto, to all the members whose email id's are registered with the Company / Company's Registrar and Share Transfer Agent ('RTA') and / or Depository Participant(s). The proceedings of the AGM shall be deemed to have been conducted at the Registered Office of the Company.

1. The requirement of sending physical copy of the Notice convening 8<sup>th</sup> AGM and Annual Report for the financial year 2023-24 has been dispensed away with vide above referred Circulars. These documents are also available on the website of the Company at [www.orientelectric.com](http://www.orientelectric.com), websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com) respectively and also on the website of National Securities Depositories Limited ('NSDL') (agency for providing the Remote e-voting facility) at <https://www.evoting.nsdl.com>.
2. As per the provisions of Section 103 of the Act, members attending the AGM through VC / ORVM shall be counted for the purpose of reckoning the quorum. **Facility for appointing the proxy will not be available for this AGM.**
3. In compliance with the provisions of Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules 2014, Circulars and Regulation 44 of the Listing Regulations, the Company is providing the facility to its members to cast their votes electronically through e-voting on all the resolutions as set out in the Notice of the 8<sup>th</sup> AGM. The Company has engaged the services of NSDL as the authorised agency for conducting the AGM through VC/ ORVM and providing e-voting facility. Members as on the **Cut-off date of July 25, 2024**, holding shares either in physical mode or in dematerialized mode, will be able to attend the AGM through VC / ORVM by following the process as explained in the Notice of the 8<sup>th</sup> AGM.
4. Members are hereby informed that:
  - i. The business as set forth in the Notice of the 8<sup>th</sup> AGM may be transacted either through remote e-Voting or e-Voting during the AGM.
  - ii. The remote e-Voting shall commence on **Monday, July 29, 2024 (9:00 AM) (IST)** and ends on **Wednesday, July 31, 2024 (5:00 PM) (IST)**. The remote e-Voting module shall be disabled for voting thereafter by NSDL, and remote e-Voting shall not be allowed beyond the said date and time.
  - iii. The Cut-off date for determining the eligibility to vote by remote e-Voting or by e-Voting during AGM shall be **Thursday, July 25, 2024**.
  - iv. Any person, who acquires shares of the Company and becomes a member post-dispatch of the Notice of the 8<sup>th</sup> AGM and holds shares as on the Cut-off date, may approach Company / RTA / NSDL for obtaining login ID and password, and to cast his / her vote.
  - v. The voting rights of members shall be in proportion to the equity shares held by them in the paid-up equity share capital of the Company as on Thursday, July 25, 2024.
  - vi. The facility for voting will also be made available during the AGM, and those members present in the AGM through VC/ ORVM, who have not cast their vote on the resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting during the AGM. The members who have cast their votes by remote e-Voting prior to the AGM may also attend the AGM but shall not be entitled to cast their votes again.
  - vii. Once the vote on a resolution is cast by the member, he/ she shall not be allowed to change it subsequently or cast the vote again.
  - viii. Only persons whose name is recorded in the Register of Members or in the register of beneficial owners maintained by the depositories as on the Cut-off date shall be entitled to avail the facility of remote e-Voting or e-Voting during the AGM.
  - ix. The manner of voting remotely for members holding shares in dematerialized mode, physical mode and for members who have not registered their email addresses is provided in the Notice of the 8<sup>th</sup> AGM. The details will also be made available on the website of the Company i.e. [www.orientelectric.com](http://www.orientelectric.com).
  - x. Registers of Members, Register of Directors & Key Managerial Personnel and their shareholding, Register of Contracts, Certificate from the Secretarial Auditors on the implementation of ESOP Scheme would be available for inspection by the members electronically on VC/ ORVM platform during the AGM, and other relevant documents referred to in the accompanying Notice calling the 8<sup>th</sup> AGM would be available for inspection electronically on the website of the Company from the date of circulation of Notice till the date of this AGM.
  - xi. Members who have not registered their email addresses are requested, in case of holding shares in dematerialized mode, to register/ update their email addresses with respective depository participant(s) and in case of holding shares in physical mode, to register / update their email addresses with RTA for receiving the Notice of the AGM, Annual Report and other communications electronically, by providing details in Form ISR-1 to RTA at [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com) from their registered email ID, providing therein the required details and attaching self-attested scanned copies of their share certificate, PAN card and Aadhar to receive copies of the Notice of the 8<sup>th</sup> AGM and Annual Report for the financial year 2023-24, instructions for remote e-Voting and for participation in the AGM through VC/ ORVM. Form ISR-1 and such other Forms are available on the website of the Company in Investor section. The above details along with indicated documents may sent to RTA at **Kfintech Limited - Unit Orient Electric Limited**, Selenium Building, Tower B, Plot No. 31 & 32, Gachibowli Financial District, Nanakramguda, Serilingampally, Hyderabad, Rangareddi 500 032, Telangana, India.
  - xii. Members are requested to read the instructions for remote e-Voting, e-Voting during the AGM and attending AGM through VC / ORVM as given in the Notice of the 8<sup>th</sup> AGM.
  - xiii. In case of any query relating to e-Voting or for attending the AGM through VC / ORVM, please refer the Frequently Asked Questions (FAQs) for members and e-voting user manual available through a dropdown menu in the "Downloads" section available at NSDL website <https://evoting.nsdl.com>. For any grievances connected with facility for e-Voting, please contact Ms. Pallavi Mhatre, Senior Manager, NSDL, 4<sup>th</sup> Floor, 'B' Wing, Trade World, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai 400 013, e-mail: [evoting@nsdl.com](mailto:evoting@nsdl.com) or call on: 022-48867000.

By order of the Board of Directors  
 For Orient Electric Limited  
 Sd/-  
 Hitesh Kumar Jain  
 Company Secretary  
 (FCS-6241)

Place: New Delhi  
 Dated: July 08, 2024

