

चेन्नै पेट्रोलियम कॉर्पोरेशन लिमिटेड  
(भारत सरकार का उद्यम और आईओसीएल की समूह कंपनी)  
**Chennai Petroleum Corporation Limited**  
(A Government of India Enterprise and Group Company of IOCL)



CS:01:100/24-25

08<sup>th</sup> July, 2024

BSE Ltd.  
Phiroze Jeejeeboy Towers  
25<sup>th</sup> Floor, Dalal Street  
Mumbai – 400 001

National Stock Exchange of India Limited  
Exchange Plaza, 5<sup>th</sup> Floor  
Plot No.C/1, G-Block  
Bandra Kurla Complex, Bandra (E)  
Mumbai – 400 051

BSE Scrip Code: **500110**  
ISIN: **INE178A01016**

NSE Trading Symbol: **CHENNPETRO**

Dear Sir,

**SUB: 58<sup>th</sup> ANNUAL GENERAL MEETING OF THE COMPANY FOR THE YEAR 2023-24**

This is to inform that the 58<sup>th</sup> Annual General Meeting (AGM) of the Company for the year 2023-24 will be held on **Wednesday, the 7<sup>th</sup> August 2024 at 03:00 pm (IST)** through Video Conferencing (“VC”) / Other Audio-Visual Means (“OAVM”), in compliance with the relevant circulars issued by the Ministry of Corporate Affairs and Securities and Exchange Board of India. The Integrated Annual Report for the year 2023-24 comprising of the Notice of the AGM, Financial Statements (Standalone & Consolidated) along with Director’s Report, Auditor’s Report and other documents required to be attached thereto, will be sent through email to those members of the Company whose email address is registered with the Company / Depository Participant(s). Further details about the manner of attending the AGM and casting of votes by members are set out in the Notice of the AGM.

The Company is providing remote e-voting facility to all its members to cast their votes on all resolutions as set out in the Notice of AGM. Remote e-voting period would commence on **9:00 am (IST) on Saturday, the 3rd August 2024** and shall end at **5.00 pm (IST) on Tuesday, the 6th August 2024**. During this period only those members of the Company, holding shares either in physical form or in dematerialized form, on the **cut-off date i.e. Thursday, the 1st August 2024**, shall be entitled to vote.

As intimated earlier vide letter dated 07<sup>th</sup> July, 2024, the Company has fixed **Friday, the 19th July, 2024** as the “Record Date” for the purpose of determining the eligibility of the members to receive equity dividend of Rs. 55.00 per share (i.e.@ 550% on the paid up equity share capital) for the year 2023-24. The dividend, if approved by the members at the AGM, will be paid within the stipulated period of 30 days of its approval.

The above is for your information and record please.

Thanking you,

Yours faithfully,  
for **Chennai Petroleum Corporation Limited**

PARAMESWARAN  
WARAN  
SHANKAR

**P.Shankar**  
**Company Secretary**