

**IL&FS Transportation Networks Limited** 

Plot C-22, G Block, Bandra Kurla Complex, Mumbai 400 051

IL&FS Financial Centre. T +91 22 2653 3333 F +91 22 2652 3979 www.itnlindia.com CIN L45203MH2000PLC129790

February 17, 2025

General Manager,

Listing Department, BSE Limited. P.J. Tower, Dalal Street, Mumbai 400 001 Fax Nos: 022- 22722037/39/41/61 022-22723121/3719/1278/1557/3354 /3577 Vice President,

Listing Department, National Stock Exchange of India Limited 'Exchange Plaza', Bandra Kurla Complex, Bandra (East), Mumbai - 400 051 Fax Nos. 022-26598237/38, 022-26598347/48

Scrip Code No: 533177

Scrip Code No: IL&FSTRANS EQ

Dear Sirs,

#### Re: **Notice of Postal Ballot**

Pursuant to Regulation 30 of the Securities Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed Postal Ballot Notice mailed to the Shareholders today i.e. February 17, 2025, for seeking approval of the Members for the following proposals:

- (i) Appointment of Mr. Kazim Raza Khan (DIN 05188955) as a Non-Executive Director by way of an Ordinary Resolution.
- (ii) Re-appointment of Dr. Rajeev Uberoi (DIN: 01731829) as an Independent Director by way of Special Resolution.

In accordance with the applicable laws, the Notice is being sent by electronic mode only to those members whose names appeared in the Register of Members / List of Beneficial Owners maintained by the Company/ Depositories respectively as at close of business hours on Friday, February 7, 2025.

The Notice is also available on the website of the Company i.e. website at: https://www.itnlindia.com and on the website of National Securities Depository Limited (NSDL) at: http://www.evoting.nsdl.com.

Members whose names appeared in the Register of Members/ List of Beneficial Owners as on the cut-off date i.e. Friday, February 7, 2025 are eligible for the purpose of remote e-voting.

The Company has, in compliance with Rule 22(5) of the Companies Rules, 2014 appointed Ms. Ami Sheth (Membership No. ACS 24127/ CP No. 13976) of M/s A M Sheth & Associates, Practicing Company Secretary and failing her, Mr. M M Sheth (Membership No. FCS 1455/ CP No.729) of M/s M. M. Sheth & Co., Practicing Company Secretary as the Scrutinizers for conducting the Postal Ballot and e-voting Process in a fair and transparent manner.



**IL&FS Transportation Networks Limited** 

The remote e-voting will commence from Tuesday, February 18, 2025 (9.00 A.M. IST) and will end on Wednesday, March 19, 2025 (5.00 P.M. IST). The results of the Postal Ballot will be announced on or before Friday, March 21, 2025.

This is for your information and record.

Thank you

Yours faithfully,

For IL&FS Transportation Networks Limited

Krishna Ghag

Vice President & Company Secretary

FCS-4489



# **IL&FS Transportation Networks Limited**

Regd. Office: The IL&FS Financial Centre, Plot No. C-22, G-Block, Bandra- Kurla Complex, Bandra (East), Mumbai 4000 051

Email: itnlinvestor@ilfsindia.com, website: www.itnlindia.com, Tel. No.: +91 22 2653 3333

CIN: L45203MH2000PLC129790

#### NOTICE OF POSTAL BALLOT

To.

The Members of IL&FS Transportation Networks Limited.

**NOTICE** is hereby given that pursuant to the provisions of Sections 108 and 110 and other applicable provisions, if any, of the Companies Act, 2013 ("the Act") read with Rules 20 and 22 of the Companies (Management and Administration) Rules, 2014, Secretarial Standard on General Meetings (SS-2) to the extent applicable read with General Circular Nos. 14/2020 dated April 8, 2020 and such further circulars issued by the Ministry of Corporate Affairs (MCA) in this regard from time to time including General Circular No.09/2024 dated September 19, 2024 (collectively referred to as "MCA Circulars") and Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI LODR Regulations"), the resolutions appended below are proposed for consideration by the Members of IL&FS Transportation Networks Limited by means of a Postal Ballot ("Postal Ballot") only by way of remote e-voting ("e-voting") process:

- (i) Appointment of Mr. Kazim Raza Khan (DIN 05188955) as a Non-Executive Director by way of an Ordinary Resolution.
- (ii) Re-appointment of Dr. Rajeev Uberoi (DIN: 01731829) as an Independent Director of the Company by way of Special Resolution.

The Explanatory Statements pursuant to Section 102 of the Act setting out the material facts in connection with the resolution mentioned in this Postal Ballot Notice are annexed hereto for your consideration.

In compliance with Rule 22(5) of the Companies Rules, 2014, the Board of Directors have appointed Ms. Ami Sheth (Membership No. ACS 24127 CP No. 13976) of M/s. A. M. Sheth & Associates, Practicing Company Secretary and failing her, Mr. M. M. Sheth (Membership No. FCS 1455 CP No.729) of M/s M. M. Sheth & Co. Practicing Company Secretary, as the Scrutinizers for conducting the Postal Ballot Process in a fair and transparent manner.

In compliance with the provisions of Section 108 and other applicable provisions of the Act, read with Rule 20 of the said Rules and Regulation 44 of the SEBI LODR Regulations and the MCA Circulars, Members can vote only through the remote e-voting process. Accordingly, the Company is pleased to offer a remote e-voting facility to all its Members to cast their votes electronically.

The Company has appointed National Securities Depository Limited ("NSDL") for facilitating e-voting. The Company has made necessary arrangements with MUFG Intime India Private Limited (formerly known as Link Intime (India) Private Ltd.), Registrar & Share Transfer Agents, to enable the Members to register their e-mail address. Those Members who have not yet registered their e-mail address are requested to register the same by following the procedure set out in this Postal Ballot Notice. Members are requested to read the instructions in the Notes under Section "General Information and Instructions relating to e-voting" in this Postal Ballot Notice to cast their vote electronically. Members are requested to cast their vote through the e-voting process not later than 5:00 PM IST on Wednesday, March 19, 2025 to be eligible for being considered, failing which it will be strictly considered that no vote has been cast by the Member.

Upon completion of the e-voting process, the Scrutinizers will submit their report to the Chairman of the Board or any such person as may be authorized by him. The results shall be announced on or before Friday, March 21, 2025 and shall be communicated to the BSE Limited ("BSE") and National Stock Exchange of India Limited ("NSE") (together the "Stock Exchanges"), National Securities Depository Limited ("NSDL") and will also be displayed on the Company's website: www.itnlindia.com.

## **Special Businesses:**

(1) Appointment of Mr. Kazim Raza Khan (DIN - 05188955) as a Non-Executive Director.

To consider, and if thought fit, to pass the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Section 152 and any other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors), Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force), applicable provisions of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and pursuant to the recommendation of the Nomination and Remuneration Committee and approval of the Board of Directors, Mr. Kazim Raza Khan (DIN - 05188955) who was appointed as an Additional Director by the Board of Directors with effect from December 30, 2024, in terms of Section 161(1) of the Act and in respect of whom the Company has received a notice in writing under Section 160 of the Act from a member proposing his candidature for the office of a Director, be and is hereby appointed as a Non-Executive Director, liable to retire by rotation.

**RESOLVED FURTHER THAT** the Board of Directors of the Company be and is hereby authorized to do all such acts, deeds, matters and things as in its absolute discretion may consider necessary, expedient and desirable to give effect to this resolution."

# (2) Re-appointment of Dr. Rajeev Uberoi (DIN: 01731829) as an Independent Director

To consider, and if thought fit, to pass the following resolution as a Special Resolution:

"RESOLVED THAT pursuant to the provisions of Sections 149, 150, 152 read with Schedule IV and any other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors), Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force), applicable provisions of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, and pursuant to the recommendation of the Nomination and Remuneration Committee and approval of the Board of Directors, Dr. Rajeev Uberoi (DIN: 01731829) whose period of office as an Independent Director is due to expire at the close of business hours on March 26, 2025 and who has been appointed as an Additional Director pursuant to the provisions of Section 161(1) of the Act and the Articles of Association of the Company, and in respect of whom the Company has received a notice in writing under Section 160 of the Act from a member proposing his candidature and who has submitted a declaration that he meets the criteria of independence under Section 149(6) of the Companies Act, 2013 and who is eligible for re-appointment for a second term under the provisions of the Companies Act, 2013 and rules made thereunder and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, be re-appointed as an Independent Director not liable to retire by rotation, to hold office for a term of 2 years effective March 27, 2025.

**RESOLVED FURTHER THAT** the Board of Directors of the Company be and is hereby authorized to do all such acts, deeds, matters and things as in its absolute discretion it may consider necessary, expedient and desirable to give effect to this resolution."

By Order of the Board of Directors For IL&FS Transportation Networks Limited

Sd/-

Krishna Ghag Vice President & Company Secretary Membership No: FCS 4489

Mumbai, February 17, 2025

### **Registered Office:**

The IL&FS Financial Centre, C-22, G-Block, Bandra – Kurla Complex, Bandra (East), Mumbai 400051

CIN: L45203MH2000PLC129790

Website: www.itnlindia.com Email: itnlinvestor@ilfsindia.com

#### ANNEXURE TO THE NOTICE

Explanatory Statements pursuant to Sections 102 and 110 of the Companies Act. 2013 ("the Act") to the resolutions set out in the Postal Ballot Notice & Rationale for Recommendation by Board for appointments:

# (1) <u>Appointment of Mr. Kazim Raza Khan (DIN - 05188955) as a Non-Executive Director:</u>

The Board of Directors had appointed Mr. Kazim Khan as an Additional Director on December 30, 2024 based on the recommendation of the Nomination and Remuneration Committee subject to approval by the Members. In the opinion of the Board of Directors, Mr. Khan fulfills the conditions specified in the Companies Act, 2013 and rules made thereunder for his appointment as a Non-Executive Director of the Company, liable to retire by rotation.

Mr. Khan will be entitled to receive remuneration by way of sitting fees as may be approved from time to time by the Board of Directors including reimbursement of expenses to be incurred for Company's work including travel undertaken for participation in the Board / Committee meetings. The Company has received consent from Mr. Khan to act as a Director in terms of Section 152 of the Companies Act, 2013 and a declaration that he is not disqualified from being appointed as a Director in terms of Section 164 of the Companies Act, 2013. Further, Mr. Khan is not debarred from holding office as a Director by virtue of any SEBI Order or any other authority. Pursuant to Section 160 of the Companies Act, 2013, the Company has received a notice in writing from a Member proposing his candidature for appointment as a Director.

A brief profile of Mr. Khan along with the details of directorships held in other companies and other information as required are given in the Annexure to this Notice.

Except Mr. Khan, being the appointee and his relatives, none of the Directors and Key Managerial Personnel of the Company or their relatives are concerned or interested financially or otherwise in the resolution set out at Item No. 1 except to the extent of equity shares if any, held by him in the Company.

The Board of Directors recommends the resolution at Item No. 1 for approval of the Members by way of an Ordinary Resolution.

# (2) <u>Re-appointment of Dr. Rajeev Uberoi (DIN: 01731829) as an Independent Director of the Company:</u>

The Board of Directors and Members of the Company on March 27, 2023 and June 19, 2023 respectively, had approved the appointment of Dr. Rajeev Uberoi as an Independent Director of the Company effective March 27, 2023 for a period of 2 years.

The term of Dr. Uberoi's appointment as an Independent Director is due to expire on March 26, 2025. Pursuant to Section 161 of the Act, the Board of Directors, upon recommendation from the Nomination and Remuneration Committee, re-appointed Dr. Rajeev Uberoi (DIN: 01731829) as an Additional Director in the capacity of an Independent Director of the Company effective March 27, 2025 for a term of 2 years.

Dr. Uberoi, a career Banker with more than 35 years of experience in both public & private sector and foreign banks has consented to be re-appointed as an Independent Director on the Board of the Company. He will be entitled to receive remuneration by way of sitting fees as may be approved from time to time by the Board of Directors including reimbuement of expenses to be incurred for Company's work including travel undertaken for participation in Board/Committee Meetings. The re-appointment including terms of appointment are subject to approval of Members being obtained by this Postal Ballot.

# The Company has received:

- (i) Consent in writing from Dr. Uberoi to act as a Director in Form DIR-2 pursuant to Rule 8 of the Companies (Appointment & Qualification of Directors) Rules, 2014 ('Appointment Rules'),
- (ii) Intimation in Form DIR 8 in terms of the Appointment Rules from Dr. Uberoi to the effect that he is not disqualified under sub-section (2) of Section 164 of the Act, and
- (iii) A declaration to the effect that he meets the criteria of independence as provided in sub-section (6) of Section 149 of the Act and under SEBI LODR Regulations.
- (iv) A brief profile of Dr. Uberoi along with the details of directorships held in other companies and other details are given in the Annexure to this Notice.

In the opinion of the Board, Dr. Uberoi fulfills the conditions specified in the Companies Act, 2013 and the SEBI LODR Regulations for re-appointment as an Independent Director. A copy of the draft Letter of Appointment for Independent Directors, setting out the terms and conditions of re-appointment of Independent Directors is available for inspection at the Registered Office of the Company during business hours on any working day and is also available on the website of the Company <a href="www.itnlindia.com">www.itnlindia.com</a>. Members seeking to inspect the same can send an email to: itnlinvestor@ilfsindia.com.

Except Dr. Uberoi, being the appointee or his relatives, none of the other Directors and Key Managerial Personnel of the Company and their respective relatives are, in any way, concerned or interested in the resolution set out at Item No. 2 except to the extent of equity shares if any, held by him in the Company.

The Board of Directors recommends the resolution at Item No. 2 for approval of the Members by way of a Special Resolution.

By Order of the Board of Directors For IL&FS Transportation Networks Limited

Sd/-

Krishna Ghag Vice President & Company Secretary Membership No: FCS 4489

Mumbai, February 17, 2025

# <u>Details of Directors seeking appointment as required under Regulation 36 of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015 and Secretarial Standard 2 (SS-2) is as under:</u>

Particulars	Mr. Kazim Khan (DIN: 05188955)	Dr. Rajeev Uberoi (DIN: 01731829)
Date of Birth	November 9, 1968	January 30, 1957
Date of Appointment	December 30, 2024	March 27, 2025
Qualifications	Master's degree in Business Administration and a Bachelor's degree in Civil Engineering	M.A. (Economics), Ph.D. (Philosophy), MBA Ph.D. in Economics, LL.B.
Expertise in specific functional areas	m Mr. Kazim Raza Khan brings over three decades of rich professional experience in the Banker with more than	
Relationships between directors inter se	Member of the Indian Road Congress.  None	None
Directorships in other Listed Companies	<ul><li>(i) Noida Toll Bridge Corporation Ltd</li><li>(ii) IL&amp;FS Engineering and Construction Company Limited</li></ul>	<ul><li>(i) Aurionpro Solutions Limited</li><li>(ii) Shalimar Paints Limited</li><li>(iii) Jindal Stainless Limited</li></ul>

Particulars	Mr. Kazim Khan	Dr. Rajeev Uberoi
	(DIN: 05188955)	(DIN: 01731829)
Membership of	(i) Noida Toll Bridge Corporation Ltd –	(i) Shalimar Paints Limited -
Audit &	Member of Stakeholders Relationship	Member of Audit
Stakeholders'	Committee	Committee
Relationship		(ii) Jindal Stainless Limited –
<b>Committees</b> in		Member of Audit Committee
other Listed		
Companies.		
Listed	None	None
<b>Companies from</b>		
which the		
<b>Director</b> has		
resigned in the		
past three years		
No. of Shares	Nil	Nil
held in the		
Company		

#### **NOTES:**

- (1) The Explanatory Statement pursuant to Sections 102 and 110 of the Companies Act, 2013 ("the Act") stating all material facts and the reasons for the proposal set out in Resolution at Item Nos. 1 and 2 are annexed herewith.
- (2) The relevant details, pursuant to Regulation 36(3) of the SEBI LODR Regulations and Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India, in respect of Directors seeking appointment / re-appointment are also annexed to this Notice.
- (3) The Postal Ballot Notice is being sent by electronic means to the Members of the Company whose names appear on the Register of Members/List of Beneficial Owners as on Friday, February 7, 2025 ("Cut-off Date") as received from the Depositories.
- (4) In line with the MCA Circulars, the Postal Ballot Notice is being sent only by electronic mode to those Members whose e-mail addresses are registered with the Company/Depositories/ Registrar & Share Transfer Agent.
- (5) Members may please note that the Postal Ballot Notice will also be available on the Company's website at: https://www.itnlindia.com, websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at: www.bseindia.com and www.nseindia.com respectively and on the website of MUFG Intime India Private Limited (formerly known as Link Intime (India) Private Ltd.) ("Registrar & Share Transfer Agents") at: https://in.mpms.mufg.com/
- (6) Members who have not registered their e-mail address are requested to register the same in respect of shares held in electronic form with the Depository through their Depository Participant(s) and in respect of shares held in physical form by writing to the Company's Registrar & Share Transfer Agents, MUFG Intime India Private Limited, Unit–IL&FS Transportation Networks Limited, C-101, 247 Park, LBS Marg, Vikhroli (West), Mumbai 400 083; Tel. No.: +91- 22-49186270; Fax No.: +91- 22-49186060; E-Mail: rnt.helpdesk@in.mpms.mufg.com.
- (7) Resolutions passed by the Members through postal ballot is deemed to have been passed as if they have been passed at a General Meeting of the Members.
- (8) Voting rights of a Member / Beneficial Owner (in case of electronic shareholding) shall be in proportion to his/her/its shareholding in the paid-up equity & preference share capital of the Company as on the Cut-Off Date.
- (9) The voting rights are one vote per Share, registered in the name of the Members. Voting rights shall be reckoned on the paid-up value of the Shares registered in the name of the Members as on February 7, 2025. A person who is not a Member on the relevant date should treat this notice for information purpose only.
- (10) In compliance with Sections 108 and 110 of the Act and the rules made there under, the MCA Circulars and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company has provided the facility to the Members to exercise their votes electronically and vote on the resolution through the e-voting service facility arranged by NSDL. The instructions for e-voting are provided as part of this Postal Ballot Notice.
- (11) Members desiring to exercise their vote through the e-voting process are requested to read the instructions in the Notes under Section "General Information and Instructions relating to e-voting" in this Postal Ballot Notice.

- (12) E-voting commences at 9:00 AM IST on Tuesday, February 18, 2025 and ends at 5:00 PM IST on Wednesday, March 19, 2025. Members are requested to cast their vote through the e-voting process during the e-voting period but not later than 5:00 PM IST on Wednesday, March 19, 2025 to be eligible for being considered, failing which it will be strictly considered that no vote has been cast by the Members.
- (13) The Scrutinizers will submit their report to the Chairman of the Board or to any person authorised by him after the completion of scrutiny of the votes cast and the result of voting by postal ballot through the e-voting process will be announced on or before Thursday, March 20, 2025. The Postal Ballot Report will also be displayed on the website of the Company: <a href="https://www.itnlindia.com">www.itnlindia.com</a>, besides being communicated to the Stock Exchanges, Depositories and Registrar & Share Transfer Agents.
- (14) The resolution, if passed by the requisite majority, shall be deemed to have been passed on Wednesday, March 19, 2025, i.e., the last date specified for casting of votes through the e-voting process.
- (15) All the material documents referred to in the Explanatory Statement will be available for inspection electronically until the last date for receipt of votes through the e-voting process. Members seeking to inspect such documents can send an email to: <a href="mailto:itnlinvestor@ilfsindia.com">itnlinvestor@ilfsindia.com</a> mentioning his / her / its folio number / DP ID and Client ID.

# **E-** Voting Instructions for Equity and Preference Members are as follows:

- i. Any person, who acquires shares of the Company and becomes a Member after sending the Notice and holding shares as of the Cut-off date, may obtain the login ID and password by sending a request at: <a href="mailto:evoting@nsdl.com">evoting@nsdl.com</a>. However, if he/she is already registered with NSDL for remote e-voting then he/she can use his/her existing User ID and password for casting the vote.
- ii. A Member will be entitled to vote only through remote e-voting.
- iii. How do I vote electronically using NSDL e Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

# Step 1: Access to NSDL e-Voting system

## A) Login method for e-Voting for Individual Members holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual Members holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Members are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual Members holding securities in demat mode is given below:

Type of Members	Login Method
Individual Members	1. Existing <b>IDeAS</b> user can visit the e-Services website of
holding securities in demat	NSDL Viz. <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> either on a
mode with NSDL.	Personal Computer or on a mobile. On the e-Services
	home page click on the "Beneficial Owner" icon under
	"Login" which is available under 'IDeAS' section,
	this will prompt you to enter your existing User ID and
	Password. After successful authentication, you will be
	able to see e-Voting services under Value added
	services. Click on "Access to e-Voting" under e-
	Voting services and you will be able to see e-Voting
	page. Click on company name or e-Voting service
	<b>provider i.e. NSDL</b> and you will be re-directed to e-
	Voting website of NSDL for casting your vote during
	the remote e-Voting period.
	2. If you are not registered for IDeAS e-Services, option
	to register is available at <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> .
	Select "Register Online for IDeAS Portal" or click at
	https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp
	3. Visit the e-Voting website of NSDL. Open web
	browser by typing the following URL:
	https://www.evoting.nsdl.com/ either on a Personal
	Computer or on a mobile. Once the home page of e-
	Voting system is launched, click on the icon "Login"
	which is available under 'Shareholder/Member'

Type of Members	Login Method
	section. A new screen will open. You will have to enter your User ID (i.e. your sixteen-digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period.  4. Members/Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience.  NSDL Mobile App is available on  App Store  Google Play
Individual Members holding securities in demat mode with CDSL	<ol> <li>Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi / Easiest are requested to visit CDSL website www.cdslindia.com and click on login icon &amp; New System Myeasi Tab and then user your existing my easi username &amp; password.</li> <li>After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly.</li> <li>If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com and click on login &amp; New System Myeasi Tab and then click on registration option.</li> <li>Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on</li> </ol>

Type of Members	Login Method
	authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.
Individual Members (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period.

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

# <u>Helpdesk for Individual Members holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.</u>

Login type	Helpdesk details
	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.com">evoting@nsdl.com</a> or call at 022 - 4886 7000
Individual Members holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at toll free no. 1800-21-09911

# B) Login Method for Members other than Individual Members holding securities in demat mode and Members holding securities in physical mode.

## **How to Log-in to NSDL e-Voting website?**

- 1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a> either on a Personal Computer or on a mobile.
- 2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
- 3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e., IDEAS, you can log-in at <a href="https://eservices.nsdl.com/">https://eservices.nsdl.com/</a> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e., Cast your vote electronically.

4. Your User ID details are given below:

Manner of holding shares	Your User ID is:
i.e. Demat (NSDL or	
CDSL) or Physical	
a) For Members who hold	8 Character DP ID followed by 8 Digit
shares in demat account with	Client ID
NSDL.	For example if your DP ID is IN300*** and
	Client ID is $12^{******}$ then your user ID is
	IN300***12******.
b) For Members who hold	16 Digit Beneficiary ID
shares in demat account with	For example if your Beneficiary ID is
CDSL.	12************ then your user ID is
	12*******
c) For Members holding	EVEN Number followed by Folio Number
shares in Physical Form.	registered with the company
-	For example if folio number is 001*** and
	EVEN is 101456 then user ID is
	101456001***

- 5. Password details for Members other than Individual Members are given below:
  - a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.
  - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
  - c) How to retrieve your 'initial password'?
    - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e., a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8-digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
    - (ii) If your email ID is not registered, please follow steps mentioned below in process for those Members whose email ids are not registered

- 6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
  - a) Click on "Forgot User Details/Password?" (If you are holding shares in your demat
  - b) account with NSDL or CDSL) option available on www.evoting.nsdl.com.
  - c) <u>Physical User Reset Password?</u>" (If you are holding shares in physical mode) option available on <u>www.evoting.nsdl.com</u>.
  - d) If you are still unable to get the password by aforesaid two options, you can send a request at <a href="mailto:evoting@nsdl.com">evoting@nsdl.com</a> mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
  - e) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
- 7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
- 8. Now, you will have to click on "Login" button.
- 9. After you click on the "Login" button, Home page of e-Voting will open.

## Step 2: Cast your vote electronically on NSDL e-Voting system.

## How to cast your vote electronically on NSDL e-Voting system?

- 1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle.
- 2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period.
- 3. Now you are ready for e-Voting as the Voting page opens.
- 4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- 5. Upon confirmation, the message "Vote cast successfully" will be displayed.
- 6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- 7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

# **General Guidelines for Members**

- 1. Institutional Members (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to <a href="mailto:csamisheth@gmail.com">csamisheth@gmail.com</a> with a copy marked to <a href="mailto:evoting@nsdl.com">evoting@nsdl.com</a>. Institutional Members (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab in their login.
- 2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User"

- <u>Details/Password?</u>" or "<u>Physical User Reset Password?</u>" option available on www.evoting.nsdl.com to reset the password.
- 3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Members and evoting user manual for Members available at the download section of <a href="www.evoting.nsdl.com">www.evoting.nsdl.com</a> or call on : 022 4886 7000 and 022 2499 7000 or send a request to Ms. Pallavi Mhatre, Senior Manager at <a href="www.evoting@nsdl.com">evoting@nsdl.com</a>

Process for those Members whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

- 1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by email to **itnlinvestor@ilfsindia.com**.
- 2. In case shares are held in demat mode, please provide DPID-CLID (16-digit DPID + CLID or 16-digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) to <a href="mailto:itnlinvestor@ilfsindia.com">itnlinvestor@ilfsindia.com</a>. If you are an Individual Members holding securities in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e. <a href="Login method for e-Voting for Individual Members holding securities in demat mode">Login method for e-Voting for Individual Members holding securities in demat mode</a>.
- 3. Alternatively shareholder/members may send a request to <a href="evoting@nsdl.com">evoting@nsdl.com</a> for procuring user id and password for e-voting by providing above mentioned documents.
- 4. <u>In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual Members holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Members are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.</u>