

June 28, 2024

To, To,

The Corporate Relations Department, The National Stock Exchange of India Limited, Department of Corporate Services,

Exchange Plaza, 5<sup>th</sup> Floor, BSE Limited,

Plot No. C/1, G-Block, Bandra-Kurla Complex, 25<sup>th</sup> Floor, Phiroze Jeejeebhoy Towers,

Bandra (East), Mumbai – 400051 Dalal Street, Mumbai – 400001

Re: Script Symbol "EMBASSY", Scrip Code 542602, Scrip Code 973434, 973545, 973546, 973910, 974885, 975051, 975056 and 975311 (NCDs) and Scrip Code 726240 (CPs).

Dear Sir/ Madam,

Subject: Annexure III of Compliance Report on Corporate Governance for the year ended March 31, 2024.

Pursuant to Regulation 26E of Securities and Exchange Board of India (Real Estate Investment Trusts) Regulations, 2014, read along with SEBI circular No. SEBI/HO/DDHS-PoD-2/P/CIR/2023/101, dated June 26, 2023, and Chapter 16 of SEBI Master Circular No. SEBI/HO/DDHS-PoD-2/P/CIR/2024/43, dated May 15, 2024, we have enclosed the Annexure III of the Compliance Report on Corporate Governance of Embassy Office Parks REIT for the year ended March 31, 2024.

Thanking you,

For and on behalf of Embassy Office Parks REIT acting through its Manager, Embassy Office Parks Management Services Private Limited

Vinitha Menon Head - Company Secretary and Compliance Officer A25036

Encl: As above



## Format to be submitted by the investment manager within three months from the end of financial year

Affirmations		
Broad Heading	Regulation Number	Compliance Status (Yes/ No/ NA)
Copy of annual report of the REIT including balance sheet, profit and loss account, governance report, secretarial compliance report displayed on Website	26D, 26E and Master Circular	Yes
Presence of Chairperson of Audit Committee at the Annual Meeting of Unitholders	26A	Yes
Presence of Chairperson of the nomination and remuneration committee at the Annual Meeting of Unitholders	26A	No – Please note that as per Regulation 26A of the SEBI REIT Regulations, Regulation 19 of the SEBI LODR Regulations i.e; Nomination and Remuneration Committee is applicable to a REIT.  Per Regulation 19(3) of the SEBI LODR Regulations, "The Chairperson of the nomination and remuneration committee <i>may</i> be present at the annual general meeting, to answer the shareholders' queries; however, it shall be up to the chairperson to decide who shall answer the queries."  Hence, it is not mandatory for the chairperson of the Nomination and Remuneration Committee to attend the Annual Meeting.  Further please note that as per the SEBI LODR Regulations, in instances where the Chairperson of a committee is mandated to attend the Annual Meeting, the language used is "shall" and not "may."  For instance, Regulation 18(1)(d) of the SEBI LODR Regulations states, "The chairperson of the audit committee

Embassy Office Parks Management Services Private Limited
E: <a href="mailto:secretarial@embassyofficeparks.com">secretarial@embassyofficeparks.com</a> | W: <a href="mailto:www.embassyofficeparks.com">www.embassyofficeparks.com</a> | CIN: U70100KA2014PTC073362 12<sup>th</sup> Floor, Pinnacle Tower, Embassy One, 8, Bellary Road, Ganganagar, Bengaluru, Karnataka – 560 032



		shall be an independent director and he/she <i>shall</i> be present at the annual general meeting to answer shareholder queries."
Presence of Chairperson of the Stakeholder Relationship committee at the Annual Meeting of Unitholders	26A	Yes
Whether "Governance Report" and "Secretarial Compliance Report" disclosed in Annual Report of the REIT	26D and 26E	Yes

## Note

- 1. In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A.
- 2. If status is "No" details of non-compliance may be given here.
- 3. If the Manager would like to provide any other information the same may be indicated here.

## Name and Designation

Vinitha Menon Head - Company Secretary and Compliance Officer A25036