

Date: 16th July, 2024

To,

National Stock Exchange of India Limited BSE Limited

Listing Department Listing Department

Exchange Plaza, C-1, Block G, Phiroze Jeejeebhoy Towers,

Bandra Kurla Complex, Dalal Street,

Bandra (E), Mumbai - 400 051 Mumbai - 400 001. Scrip Code: UNIVAFOODS Scrip Code: 526683

#### Sub: Annual Secretarial Compliance Report for the financial year ended 31st March, 2024

Dear Sir/Madam,

Pursuant to SEBI Circular CIR/CFD/CMD1/27/2019 dated February 8, 2019 read with Regulation 24A(2) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed herewith Annual Secretarial Compliance Report for the financial year ended 31st March, 2024 issued by M/s. Hemang Satra & Associates, Practicing Company Secretaries.

Request you to please take the above on records.

Thanking you,

Yours faithfully

For Univa Foods Limited

Deepak Babulal Kharwad (DIN 08134487) Director

Enclosures: as above

#### **Univa Foods Limited**

(Formerly Known as Hotel Rugby Limited)

Company Secretaries

375 Vidyut Bldg, D Block, 1st Floor, Chirabazar, Mumbai – 400002 **Mobile:** +91-9769848168

Email: hemangsatra99@gmail.com

To
The Board of Directors
Univa Foods Limited
2, Ground Floor, 9, Dev Bhuvan, Gazdar Street,
Chirabazar, Kalbadevi, Mumbai 400002.

Dear Sir(s),

#### Sub.: Annual Secretarial Compliance Report for the Financial Year 2023-24.

I have been engaged by Univa Foods Limited (hereinafter referred to as the Company) bearing CIN: L55101MH1991PLC063265 whose Equity Shares are listed on BSE Limited and National Stock Exchange of India Limited to conduct an audit in terms of Regulation 24A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 as amended read with SEBI s Circular No. CIR/CFD/CMD1/27/2019 dated 08th February, 2019 and to issue the Annual Secretarial Compliance Report thereon.

It is the responsibility of the management of the Company to maintain records, devise proper systems to ensure compliance with provisions of all applicable SEBI Regulations and circulars/ guidelines issued there under from time to time and to ensure that the systems are adequate and are operating effectively.

My responsibility is to verify compliances by the Company with provisions of all applicable SEBI Regulations and circulars/ guidelines issued there under from time to time and issue a report thereon.

My audit was conducted in accordance with Guidance Note on Annual Secretarial Compliance Report issued by the Institute of Company Secretaries of India and in a manner which involved such examinations and verifications as considered necessary and adequate for the said purpose.

Company Secretaries

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Annual Secretarial Compliance Report is enclosed.

For Hemang Satra & Associates, Company Secretaries

Place: Mumbai

Date: 16th July, 2024

UDIN: A054476F000755066 Peer Review No: 5684/2024 Hemang Satra Proprietor M. No.: A54476

C. P. No.: 24235

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# Secretarial Compliance Report of Univa Foods Limited for the financial year ended 31st March, 2024

#### I have examined:

- (a) all the documents and records made available to us and explanation provided by **Univa Foods Limited** ("the listed entity"),
- (b) the filings/ submissions made by the listed entity to the stock exchanges,
- (c) website of the listed entity,
- (d) any other document/ filing, as may be relevant, which has been relied upon to make this certification for the year ended 31st March, 2024 ("Review Period") in respect of compliance with the provisions of :
  - i. the Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the Regulations, circulars, guidelines issued thereunder; and
  - ii. the Securities Contracts (Regulation) Act, 1956 ("SCRA"), rules made thereunder and the Regulations, circulars, guidelines issued thereunder by the Securities and Exchange Board of India ("SEBI");

The specific Regulations, whose provisions and the circulars/guidelines issued thereunder, have been examined, include:

- (a) Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015;
- (b) Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018: Not applicable during the audit period under review.
- (c) Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
- (d) Securities and Exchange Board of India (Buyback of Securities) Regulations, 2018: Not applicable during the audit period under review.

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- (e) Securities and Exchange Board of India (Share Based Employee Benefits and Sweat Equity) Regulations, 2021: Not applicable during the audit period under review.
- (f) Securities and Exchange Board of India Securities and Exchange Board of India (Issue and Listing of Non-Convertible Securities) Regulations, 2021: Not applicable during the audit period under review.
- (g) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015; and circulars/guidelines issued thereunder;

I hereby report that, during the Review Period the compliance status of the listed entity is appended as below:

Sr. No.	Particulars	Compliance Status (Yes/No/ NA)	Observations /Remarks by PCS*
	Secretarial Standards:		
1.	The compliances of the listed entity are in accordance with the applicable Secretarial Standards (SS) issued by the Institute of Company Secretaries India (ICSI), as notified by the Central Government under section 118(10) of the Companies Act, 2013 and mandatorily applicable.	Yes	Complied

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2.	<ul> <li>Adoption and timely updation of the Policies:</li> <li>All applicable policies under SEBI Regulations are adopted with the approval of board of directors of the listed entities</li> <li>All the policies are in conformity with SEBI Regulations and have been reviewed &amp; updated on time, as per the regulations/circulars/guidelines issued by SEBI</li> </ul>	Yes	Complied
3.	<ul> <li>Maintenance and disclosures on Website:</li> <li>The Listed entity is maintaining a functional website</li> <li>Timely dissemination of the documents/informationunder a separate section on the website</li> <li>Web-links provided in annual corporate governance reports under Regulation 27(2) are accurate and specific which re-directs to the relevant document(s)/section of the website</li> </ul>	No	The Company is having a website, but the same is not functional and the documents for the FY 22-23 have not been uploaded by the Company as on the date of this report.
4.	Disqualification of Director:  None of the Director(s) of the Company is/ are disqualified under Section 164 of Companies Act, 2013 as confirmed by the listed entity.	Yes	Complied

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5.	Details related to Subsidiaries of listed entities have been examined w.r.t.:  (a) Identification of material subsidiary companies  (b) Disclosure requirement of material as well as other subsidiaries	NA	As company do not have any subsidiary.
6.	Preservation of Documents:  The listed entity is preserving and maintaining records as prescribed under SEBI Regulations and disposal of records as per Policy of Preservation of Documents and Archival policy prescribed under SEBI (LODR) Regulations, 2015.	Yes	Complied
7.	Performance Evaluation:  The listed entity has conducted performance evaluation of the Board, Independent Directors and the Committees at the start of every financial year/during the financial year as prescribed in SEBI Regulations.	Yes	Complied

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	Related Party Transactions:		
8.	(a) The listed entity has obtained prior approval of Audit Committee for all related party transactions; or (b) The listed entity has provided detailed reasons along with confirmation whether the transactions were subsequently approved/ratified/rejected by the	Yes	Complied  Complied
	Audit Committee, in case no prior approval has been obtained.		
9.	Disclosure of events or information:  The listed entity has provided all the required disclosure(s) under Regulation 30 along with Schedule III of SEBI LODR Regulations, 2015 within the time limits prescribed thereunder.	Yes	The Company has complied in general except for non-submission of changes in Directors in the XBRL mode, the details of which is forming part of this report.
10.	Prohibition of Insider Trading:  The listed entity is in compliance with Regulation 3(5) & 3(6) SEBI (Prohibition of Insider Trading) Regulations, 2015.	Yes	The Company has complied the provisions of Insider Trading in general, however, the Company has not provided the requisite documents with respect to the PIT regulations. However, as informed by the management that the Company is in process of retrieving the data from the Structured Digital Database application from the vendor.

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	Actions taken by SEBI or Stock Exchange(s), if any:		
11.	No action(s) has been taken against the listed entity/ its promoters/ directors/ subsidiaries either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued by SEBI through various circulars) under SEBI Regulations and circulars/ guidelines issued thereunder.	I NO	No data relating to action taken received from the management of the Company. So, I am unable to comment on this.
12.	Additional Non-compliances, if any:  No additional non-compliance observed for any SEBI regulation/ circular/ guidance note etc.	Yes	Complied

Compliances related to resignation of statutory auditors from listed entities and their material subsidiaries as per SEBI Circular CIR/CFD/CMD1/114/2019 dated  $18^{th}$  October, 2019:

Sr. No.	Particulars	Compliance Status (Yes/No/ NA)	Observations /Remarks by PCS*
1.	Compliances with the following conditions while a	ppointing/re-app	ointing an auditor
	i. If the auditor has resigned within 45 days from the end of a quarter of a financial year, the auditor before such resignation, has issued the limited review/ audit report for such quarter; or		

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ii. If the auditor has resigned after 45 days from the end of a quarter of a financial year, the auditor before such resignation, has issued the limited review/ audit report for such quarter as well as the next quarter; or	NA	No such event happened during the Year.
iii. If the auditor has signed the limited review/ audit report for the first three quarters of a financial year, the auditor before such resignation, has issued the limited review/ audit report for the last quarter of such financial year as well as the auditreport for such financial year.		
2. Other conditions relating to resignation of statutory	auditor	
<ul> <li>i. Reporting of concerns by Auditor with respect to the listed entity / its material subsidiary to the AuditCommittee:</li> <li>a. In case of any concern with the management of the listed entity/material subsidiary such as non-availability of information / non-cooperation by the management which has hampered the audit process, the auditor has approached the Chairman of the Audit Committee of the listed entity and the Audit Committee shall receive such concern directly and immediately without specifically waiting</li> </ul>	NA	No such event happened during the Year.

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for the quarterly Audit Committee meetings.		
b. In case the auditor proposes to resign, all concerns with respect to the proposed resignation, along with relevant documents has been brought to the notice of the Audit Committee. In cases where the proposed resignation is due to non-receipt of information / explanation from the company, the auditor has informed the Audit Committee the details of information/ explanation sought and not provided by the management, as	NA	No such event happened during the Year.
applicable.  c. The Audit Committee / Board of Directors, as the case may be, deliberated on the matter on receipt of such information from the auditor relating to the proposal to resign as mentioned above and communicate its views to the management and the auditor.	NA	No such event happened during the Year.  No such event happened during the Year.

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	<b>ii.</b> Disclaimer in case of non-receipt of information:  The auditor has provided an appropriate disclaimer in its audit report, which is in accordance with the Standards of Auditing as specified by ICAI / NFRA, in case where the listed entity/ its material subsidiary has not provided information as required by the auditor.	NA	
3.	The listed entity / its material subsidiary has obtained information from the Auditor upon resignation, in the format as specified in Annexure-A in SEBI Circular CIR/ CFD/CMD1/114/2019 dated 18th October, 2019.	NA	No such event happened during the Year.

<sup>\*</sup>Observations / Remarks by PCS are mandatory if the Compliance status is provided as 'No' or 'NA.'

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(a) (\*\*) The listed entity has complied with the provisions of the above Regulations and circulars/ guidelinesissued thereunder, except in respect of matters specified below:

Sr. No.	Compliance Requirement (Regulations/ circulars/	Regulation/ Circular No	Deviations	ActionTaken by	Type of Action	Details of Violation	Fine Amoun t	Observations/ Remarks of the Practicing Company Secretary	Management Response	Remarks
	guidelines									
	including specific clause)									
	Sending/ filing of certificate to the Stock Exchanges	74(5) of Depositories and Participants) Regulations, 2018	filing of certificate to the Stock Exchanges (BSE & NSE) for the Quarter ended 31.03.2023	exchanges i.e.  BSE Limited ("BSE") and National Stock Exchange of India Limited	unable to commen ts as i have not received any informat	ended 31.03.2023 and 1 day for the		There was delay of 4 days in filing of Certificate to Stock exchanges (BSE & NSE) for the Quarter ended 31.03.2023 and 1 day for the Quarter ended 31.12.2023.	will take care in future.	more care and file in time in future and comply with circular and regulatio
			and delay of 1 day in filing of certificate		y.					ns

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		to the Stock Exchanges (BSE & NSE) for the Quarter ended 31.12.2023.						
disclosure under Regulation 31	31 (4) and (5) of SEBI (SAST) Regulations, 2011.	of the Company have failed to provide the said disclosure for the FY 22-23.	i.e.  BSE Limited ("BSE") and National Stock Exchange of India Limited	unable to commen	The promoters of the Company have failed to provide the said disclosure for the FY 22-23.	The promoters of the Company have failed to provide the said disclosure for the FY 22-23.	_	Advised to comply with regulatio ns

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3.	Intimation	Clause 4(2)	Delay of 1	Stock	I am	There was delay	NA	There was delay of 1 day	Management	Advised
	under	of Schedule	day in	exchanges	unable	of 1 day in		in intimation for closure	will take care in	to take
	Clause 4(2) of	B read with	intimation	i.e.	to	intimation for		of Trading Window for	future.	more care
	Schedule- B	Regulation 9	for closure		commen	closure of		the Quarter ended		and file in
	read with	of SEBI	of Trading	BSE Limited	ts as i	Trading Window		31.03.2023 to BSE & NSE		time in
	Regulation 9 of	(Prohibition	Window for	("BSE") and	have not	for the Quarter		and		future.
	SEBI	of Insider	the Quarter	National	received	ended 31.03.2023				
	(Prohibition of	Trading)	ended	Stock	any	to BSE & NSE		No intimation for closure		
	Insider	Regulations,	31.03.2023	Exchange of	informat	and		of Trading Window for		
	Trading)	2015	to BSE &	India	ion from			the Quarter ended		
	Regulations,		NSE and	Limited	the	No intimation for		31.12.2024 given to BSE		
	2015			("NSE")	Compan	closure of		and NSE.		
			No		y.	Trading Window				
			intimation			for the Quarter				
			for closure			ended 31.12.2024				
			of Trading			given to BSE and				
			Window for			NSE				
			the Quarter							
			ended							
			31.12.2024							
			given to							
			BSE and							
			NSE							

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4.	Filing of	Regulation	Delay of 1	Stock	I am	There was delay	NA	There was delay of 1 day	Management	Advised
	statement of	13 of SEBI	day in filing	exchanges	unable	of 1 day in filing		in filing of statement of	will take care in	to take
	investor	(LODR),	of statement	i.e.	to	of statement of		investor grievance for the	future.	more care
	grievances	Regulations,	of investor		commen	investor		Quarter ended 31.12.2024		and file in
	under	2015	grievance	BSE Limited	ts as i	grievance for the		to NSE.		time in
	Regulation 13		for the	("BSE") and	have not	Quarter ended				future.
	of SEBI		Quarter	National	received	31.12.2024 to				
	(LODR),		ended	Stock	any	NSE.				
	Regulations,		31.12.2024	Exchange of	informat					
	2015.		to NSE	India	ion from					
				Limited	the					
				("NSE")	Compan					
					y.					
5	The listed	Reg 33 of	Filing of	Stock	I am	Filing of	NA	Filing of Financial	Management	Advised
	entity shall	LODR read	Financial	exchanges i.e.	unable	Financial Results		Results for the quarter	will take care in	to take
	submit	with BSE	Results for		to	for the quarter		ended September, 2023	future.	more care
	financial results	Circular:	the quarter	BSE Limited	commen	ended		was filed beyond 24		and file in
	in XBRL within					September, 2023		hours		time in
	24 hours of	/28/2016-17	September,	National Stock	have not	was filed beyond				future
	submission of	dated 30 <sup>th</sup>	2023 was	Exchange of	received	24 hours				and
	results in PDF	March, 2017	filed beyond	India	any					comply
	mode		24 hours	Limited	informat					with
				("NSE")	ion from					circular
					the					and
					Compan					regulatio
	1	I	I .	i e e e e e e e e e e e e e e e e e e e						

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6	The listed	Reg 34 of	The	Stock	I am	The Company	NA	The Company has not	Management	Advised
	entity shall	LODR read	Company	exchanges i.e.	unable	has not filed the		filed the annual report in	will take care in	to take
	submit Annual	with BSE	has not filed		to	annual report in		XBRL mode for the	future.	more care
	Report in XBRL	Circular	the annual	BSE Limited	commen	XBRL mode for		financial year 2023-24		and file in
	mode in	LIST/COMP	report in	("BSE") and	ts as i	the financial year				time in
	addition to the	/40/2018-19	XBRL mode	National Stock	have not	2023-24				future
	currently used	dated	for the	Exchange of	received					and
	PDF mode.	February 08,	financial	India	any					comply
		2019	year 2023-24	Limited	informat					with
				("NSE")	ion from					circular
					the					and
					Compan					regulatio
					y.					ns
7	rent 1 1			0 1			27.	EE 0 1 .		
/	The listed	Reg 30 of	The	Stock	I am	The Company	NA	The Company has not	Management	Advised
		Reg 30 of LODR read		Stock exchanges i.e.		The Company has not filed the	NA	The Company has not filed the appointment of		
		LODR read	Company	exchanges i.e.	unable	1 /	NA	1 * *	will take care in	
	entity shall submit changes in Directors in	LODR read with Para A of Part A of	Company has not filed the	exchanges i.e. BSE Limited	unable to commen	has not filed the appointment of Mr. Nikhil	NA	filed the appointment of	will take care in	to take
	entity shall submit changes in Directors in XBRL mode in	LODR read with Para A of Part A of Schedule III	Company has not filed the appointmen	exchanges i.e.  BSE Limited ("BSE") and	unable to commen ts as i	has not filed the appointment of Mr. Nikhil Dilipbhai Bhuta	NA	filed the appointment of Mr. Nikhil Dilipbhai Bhuta and Mr. Vishal Omprakash Sharma in	will take care in future.	to take more care and file in time in
	entity shall submit changes in Directors in XBRL mode in addition to the	LODR read with Para A of Part A of Schedule III and BSE	Company has not filed the appointmen t of Mr.	exchanges i.e.  BSE Limited ("BSE") and National Stock	unable to commen ts as i	has not filed the appointment of Mr. Nikhil	NA	filed the appointment of Mr. Nikhil Dilipbhai Bhuta and Mr. Vishal	will take care in future.	to take more care and file in
	entity shall submit changes in Directors in XBRL mode in addition to the currently used	LODR read with Para A of Part A of Schedule III and BSE Circular	Company has not filed the appointmen t of Mr. Nikhil	exchanges i.e.  BSE Limited ("BSE") and National Stock	unable to commen ts as i have not	has not filed the appointment of Mr. Nikhil Dilipbhai Bhuta	NA	filed the appointment of Mr. Nikhil Dilipbhai Bhuta and Mr. Vishal Omprakash Sharma in	will take care in future.	to take more care and file in time in
	entity shall submit changes in Directors in XBRL mode in addition to the currently used PDF mode.	LODR read with Para A of Part A of Schedule III and BSE Circular LIST/COMP	Company has not filed the appointmen t of Mr. Nikhil Dilipbhai	exchanges i.e.  BSE Limited ("BSE") and National Stock Exchange of India	unable to commen ts as i have not received any	has not filed the appointment of Mr. Nikhil Dilipbhai Bhuta and Mr. Vishal Omprakash	NA	filed the appointment of Mr. Nikhil Dilipbhai Bhuta and Mr. Vishal Omprakash Sharma in	will take care in future.	to take more care and file in time in future and comply
	entity shall submit changes in Directors in XBRL mode in addition to the currently used PDF mode.	LODR read with Para A of Part A of Schedule III and BSE Circular LIST/COMP /40/2018-19	Company has not filed the appointmen t of Mr. Nikhil Dilipbhai Bhuta and	exchanges i.e.  BSE Limited ("BSE") and National Stock Exchange of India Limited	unable to commen ts as i have not received any informat	has not filed the appointment of Mr. Nikhil Dilipbhai Bhuta and Mr. Vishal Omprakash	NA	filed the appointment of Mr. Nikhil Dilipbhai Bhuta and Mr. Vishal Omprakash Sharma in	will take care in future.	to take more care and file in time in future and comply with
	entity shall submit changes in Directors in XBRL mode in addition to the currently used PDF mode.	LODR read with Para A of Part A of Schedule III and BSE Circular LIST/COMP /40/2018-19 dated	Company has not filed the appointmen t of Mr. Nikhil Dilipbhai Bhuta and Mr. Vishal	exchanges i.e.  BSE Limited ("BSE") and National Stock Exchange of India Limited ("NSE")	unable to commen ts as i have not received any informat ion from	has not filed the appointment of Mr. Nikhil Dilipbhai Bhuta and Mr. Vishal Omprakash	NA	filed the appointment of Mr. Nikhil Dilipbhai Bhuta and Mr. Vishal Omprakash Sharma in	will take care in future.	to take more care and file in time in future and comply with circular
	entity shall submit changes in Directors in XBRL mode in addition to the currently used PDF mode.	LODR read with Para A of Part A of Schedule III and BSE Circular LIST/COMP/40/2018-19 dated February 08,	Company has not filed the appointmen t of Mr. Nikhil Dilipbhai Bhuta and Mr. Vishal Omprakash	exchanges i.e.  BSE Limited ("BSE") and National Stock Exchange of India Limited ("NSE")	unable to commen ts as i have not received any informat ion from the	has not filed the appointment of Mr. Nikhil Dilipbhai Bhuta and Mr. Vishal Omprakash	NA	filed the appointment of Mr. Nikhil Dilipbhai Bhuta and Mr. Vishal Omprakash Sharma in	will take care in future.	to take more care and file in time in future and comply with circular and
	entity shall submit changes in Directors in XBRL mode in addition to the currently used PDF mode.	LODR read with Para A of Part A of Schedule III and BSE Circular LIST/COMP/40/2018-19 dated February 08,	Company has not filed the appointmen t of Mr. Nikhil Dilipbhai Bhuta and Mr. Vishal	exchanges i.e.  BSE Limited ("BSE") and National Stock Exchange of India Limited ("NSE")	unable to commen ts as i have not received any informat ion from	has not filed the appointment of Mr. Nikhil Dilipbhai Bhuta and Mr. Vishal Omprakash	NA	filed the appointment of Mr. Nikhil Dilipbhai Bhuta and Mr. Vishal Omprakash Sharma in	will take care in future.	to take more care and file in time in future and comply with circular

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8	Non	Regulation	The	Stock	I am	The Company	NA	The Company has not	Management	Advised
	submission of	33(3)(d) and	Company	exchanges i.e.	unable	has not filed		filed Declaration of	will take care in	to take
	Declaration of	Schedule IV	has not filed		to	Declaration of		unmodified audit report	future.	more care
	unmodified	of the LODR	Declaration	BSE Limited	commen	unmodified audit		along with the audited		and file in
	audit report	Regulations	of	("BSE") and	ts as i	report along with		financial results for the		time in
	along with the		unmodified	National Stock	have not	the audited		year ended March 31,		future
	audited		audit report	Exchange of	received	financial results		2023		and
	financial results		along with	India	any	for the year				comply
	for the year		the audited	Limited	informat	ended March 31,				with
	ended March		financial	("NSE")	ion from	2023				circular
	31, 2023		results for		the					and
			the year		Compan					regulatio
			ended		y.					ns
			March 31,							
			2023							

(b) The listed entity has taken the following actions to comply with the observations made in previous reports:

Sr.	Compliance	Regulation/	Deviations	ActionTakenby	Type of	Details of	Fine	Observations/	Management	Remarks
No.	Requirement (Regulations/	Circular No.			Action	Violation	Amou	Remarks of the	Response	
	`						nt	PracticingCompany		
	circulars/							Secretary		
	guidelines									
	including									
	specific clause)									
1.	-	-	-	-	-	-	-	-	-	-