



ASIAN TEA & EXPORTS LIMITED

CIN No. L24219WB1987PLC041876

Sikkim Commerce House, 4/1, Middleton Street, Kolkata - 700 071

Tel: +91 33 2287 9732 / 7334, 4006 3601

Email: info@asianteaexports.com, Website: www.asianteaexports.com

Date: 13-12-2024

To,

The Corporate Relationship Manager BSE Limited (BSE) Department of Corporate Services Floor 25, P. J. Towers, Dalal Street Mumbai - 400 001 Scrip Code: 519532	The Secretarial Department Calcutta Stock Exchange Limited (CSE) 7, Lyons Range, Kolkata - 700001, Scrip Code: 011053
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Dear Sir/Madam,

**Sub: Intimation for Notice of 01/2024-25 Extra Ordinary General Meeting (EGM),
Cut-off date and Book Closure**

This is to inform you that the 01/2024-25 Extra Ordinary General Meeting of Asian Tea & Exports Limited is scheduled to be held on Wednesday, the 8th January, 2025 at 03:30 P.M. (IST) through Video Conferencing ("VC")/Other Audio-Visual Means ("OAVM").

Further, with reference to the above subject and pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with Schedule III, we are enclosing herewith Notice of EGM has been attached and intimated to the Stock Exchange(s) and to the Members of the Company.

The Company has fixed Monday, 1st January, 2025 as the "Cut-Off-Date" for the purpose of E-Voting. Those shareholders holding shares either in dematerialized form or in physical form, as on the close of business hours will be entitled to avail the facility of remote e-voting as well as voting at the EGM.

In addition to above, in terms of Regulation 42 of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015, we hereby inform you that the Register of Members and Share Transfer Books of the Company will remain closed from Thursday, 2nd January 2025 to Wednesday, the 8th January, 2025 (both days inclusive).

Kindly take the same on your records.

Thanking You,

Yours faithfully,

For Asian Tea & Exports Limited

Anjali Shaw
(Company Secretary and Compliance Officer)