

RTCL LIMITED

Registered Office: 8/226, Second Floor, SGM Plaza, Arya Nagar, Kanpur UP 208002

Corporate Office: 6926, Jaipuria Mills, Clock Tower, Subzi Mandi, Delhi-110007

CIN No.: L16003UP1994PLC016225, Tel. No.: 011-23852583, Fax No.: 011-23852666

Website: www.rtcllimited.in, E-mail: rgc.secretarial@gmail.com,

04th September, 2024

To,
The Manager
Department of Corporate Services
BSE Limited
Floor 25, P.J. Towers, Dalal Street,
Mumbai-400 001

Sub: Intimation of Book Closure and Remote E-voting

**NOTICE OF 30th ANNUAL GENERAL MEETING (AGM), REMOTE EVOTING INFORMATION
AND BOOK CLOSURE**

Notice is hereby given that:

1. The 30th Annual General Meeting (AGM) of the members of RTCL Limited will be held on Saturday, 28th September, 2024 at 02:30 P.M., at the Registered office of the Company situated at 8/226(1), Second Floor, SGM Plaza Arya Nagar Kanpur, Uttar Pradesh 208002 to transact the Ordinary and Special Businesses set out in the Notice of the AGM dated 31st, August, 2024.
2. The Register of Members and Share Transfer Books of the Company will remain closed from 22nd September, 2024 to 28th September, 2024 (both days inclusive).
3. Register of members of the Company are updated after giving effect to all valid share transfers in Electronic mode lodged with the Company/Registrar and Share Transfer Agent i.e., M/s Abhipra Capital Limited lodged, Abhipra Complex, Dilkhush Industrial Area, A - 387, G.T. Karnal Road, Azadpur, Delhi-110033.
4. Electronic Copies of the Notice of the AGM, Annual Report for 2023-2024 and the Attendance Slip along with the Proxy Form have been sent to all the members via email id-registered with the Company/ Depository Participant(s)/RTA.
5. The Notice of AGM and the Annual Report are also available on the Company's Website www.rtcllimited.in and also available at the Registered Office of the Company for inspection during business hours on any working days (except on Public Holidays) prior to the date of 30th Annual General Meeting i.e., 28th September, 2024.
6. Pursuant to Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and amendment thereof, the Company is pleased to provide its members the electronic facility (remote e-voting) for

transacting all the items of business mentioned in the notice through National Securities Depository Limited (NSDL). The Remote e-voting period will commence from 09:00 A.M. (IST) on Wednesday, 25th September, 2024 and ends on 05:00 PM (IST) on Friday, 27th September, 2024. Members may cast their vote by accessing the website www.evoting.nsdl.com by following the instructions given in Note No. 17 of the Notice of AGM.

7. During the Remote E-Voting period, Shareholders/Members of the Company, holding shares either in physical form or in dematerialized form, as on the Cut-off date i.e. 21st September, 2024 may cast their vote electronically by Remote E-Voting. The Voting module shall be disabled by NSDL after the said period. Once the vote on resolution is cast by Member, the same cannot be modified subsequently.
8. The voting rights shall be as per the number of shares held by the members as on Saturday, 21st September, 2024 (Cut-Off date). Members are eligible to cast vote electronically only if they are holding shares as on that date.
9. The Company has also provided the Voting facility to the members who don't have access to e-voting facility, they may send their assent or dissent in writing on the Postal Ballot Form attached with Annual Report for the Financial Year 2023-2024, but such facility is available only at the AGM.
10. The Procedure of E-voting is available in the Notice of AGM. In case of any queries pertaining to e-voting, Shareholders/ Members may refer to Frequently Asked Questions ("FAQs") and e-voting user manual available at the download section of www.evoting.nsdl.com or call at Toll Free No. 1800-1020-990 to the Company Registrar M/s Abhipra Capital Limited at rta@abhipra.com
11. In the event Members Cast his/her votes through both processes i.e. Remote e-voting and Ballot Form, the votes in the electronic system would be considered and the Votes of Ballot Form would be ignored.
12. The entry to the Annual General Meeting (AGM) will be regulated by Attendance Slips, which is attached with the Notice of the AGM/Annual Report. Members are requested to bring duly signed Attendance slip to the meeting and hand it over at the entrance gate.
13. A member may participate in the AGM even after exercising his/her right to vote through remote e-voting but shall not be allowed to vote again at the AGM.
14. The Scrutinizer will submit his final report after the conclusion of voting at the Annual General Meeting but not later than Closing of the business hours on 30th September, 2024.

15. The Chairman of the meeting shall announce the result of voting on the resolutions taken up at 30th Annual General Meeting on or after the submission of final Report by the Scrutinizer.

Thanking you,

Yours faithfully,

For RTCL LIMITED
For RTCL Limited
(Formerly known as Raghunath Tobacco Company Limited)

Ajay Kumar Jain Director/Auth. Signatory
Whole Time Director
(DIN: 00043349)