

MULTIPURPOSE TRADING AND AGENCIES LIMITED

(CIN:- L70101DL2002PLC115544)

Reg. Office: B-1, Kalindi Colony, New Delhi-110065

Phone/ Fax: 011-26316162, 011-42908812

Website : www.multipurposetrading.in, E-mail: Info@multipurposetrading.in

Date: 04/09/2024

To,
Bombay Stock Exchange Limited
25th Floor, Phiroze jeejeebhoy Towers,
Dalal Street, Mumbai- 400 001

Sub.: Intimation/Notice of Annual General Meeting. Book Closure dates and cut-off date for E-Voting

Ref.: Scrip Code - 504356

Dear Sir,

We would like to inform you as under:

1. Pursuant to Regulations 30 & 34 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI LODR") please find enclosed herewith Notice of the 46th Annual General Meeting ("AGM") of the members of the Company Scheduled to be held on Monday, the 30th Day of September, 2024 at 10:30 A.M. (IST) at D-2, Kalindi Colony, New Delhi to transact the business set out therein with Notice and Annual Report the financial 2023-24.
2. Pursuant to Regulation 42 of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, the Register of Members and Share Transfer Books of the Company will remain closed from September 24th, 2024 to, September 30, 2024 (both days inclusive).
3. As per Section 108 of Companies Act, 2013 read with Rule 20 of the Companies (Management & Administration) Rules, 2014 and Regulation 44 of the SEBI LODR, the Company is providing the facility to cast vote by electronic means (Remote e-voting) on all resolutions set out in the Notice of 46th Annual General Meeting to those shareholders who are holding shares either in physical or in electronic form as on **Monday, the 23rd day of September, 2024 (Cut off date)**.
4. The remote e-voting will commence on Thursday, 26th September, 2024 (9:00 A.M.) and ends on Sunday, 29th September, 2024 (5:00 P.M.). The instructions for e-voting are mentioned in the said Notice.

We request you to kindly note and record the above information and acknowledge the receipt.

Thanking you
Your faithfully,

For Multipurpose Trading and Agencies Ltd.
For Multipurpose Trading & Agencies Ltd.


Ashish Singh Managing Director/Chairman
Managing Director
DIN: 00066423

Corp. Office: D-2, Kalindi Colony, New Delhi-110065

MULTIPURPOSE TRADING AND AGENCIES LIMITED
B-1,, KALINDI COLONY NEW DELHI DL 110065 IN, NEW DELHI-
CIN : L70101DL2002PLC115544, Ph No : 42908814, 9899154752
Email : Info@multipurposetrading.com

NOTICE OF 46TH ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT THE 46TH ANNUAL GENERAL MEETING OF THE MEMBERS OF MULTIPURPOSE TRADING AND AGENCIES LIMITED WILL BE HELD ON MONDAY, THE 30TH DAY OF SEPTEMBER, 2024 AT 10:30 A.M AT THE CORPORATE OFFICE OF THE COMPANY AT D-2, KALINDI COLONY, NEW DELHI-110065 TO TRANSACT THE FOLLOWING BUSINESS.

ORDINARY BUSINESS:

1. To Receive, consider and adopt the Financial Statements of the Company for the financial year ended 31st March, 2024, including Balance Sheet, Statement of Profit and loss and cash flow statement for the year ended that date together with the Directors' and Auditors' Reports thereon.
2. To appoint a director in place of Mrs. Shiwani Singh, who retires by rotation in terms of section 152(6) of the Companies Act, 2013 and being eligible, offers herself for re-appointment.
3. To Re-Appoint M/s M/s Karmv and Company, Chartered Accountants, (FRN: 023022N) as statutory auditor of the company.

"RESOLVED THAT pursuant to Sections 139, 142 of the Companies Act, 2013 ("Act") and other applicable provisions, if any, of the said Act and Companies (Audit and Auditors) Rules, 2014 made thereunder and other applicable rules, if any, under the said Act (including any statutory modification(s) or re-enactment thereof for the time being in force) M/s. Karmv and Company, Chartered Accountants (FRN: 023022N), be and is hereby re-appointed as the Statutory Auditors of the Company for two consecutive financial years 2024-25 & 2025-26 from the conclusion of this 46th Annual General Meeting till the conclusion of 48th Annual General Meeting to be held in 2026 at a remuneration to be fixed by the Board of Directors of the Company with mutual consent of Auditors."

Special Business

4. To Re-appoint of Mr. Ashish Singh as Managing Director of the Company and in this regard to consider and if thought fit, to pass, with or without modification(s), the following resolution as **Special Resolution**.

"RESOLVED THAT pursuant to the provisions of Sections 196, 197, 198, 203 read with Schedule V and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (**'the Act'**), and other applicable provisions, rules & regulation (including any statutory modification or re-enactment thereof for the time being in force) approval of the members of the Company be and is hereby accorded to the re-appointment of Mr. Ashish Singh as Managing Director of the Company for a period of 5 years which shall be commenced after expiry of his previous appointment i.e. from 22nd October, 2024 to 21st October, 2029 on the remuneration, terms and conditions as mentioned hereunder:

Terms and Conditions of Re-appointment: Term of Appointment: 5 years from 22nd October, 2024 to 21st October, 2029.

Remuneration: Basic Salary, Perquisites and other allowance/benefits up to maximum CTC of Rs.10 lakhs per annum or as may be decided by the Board of Directors from time to time.

RESOLVED FURTHER THAT the Board of Directors be and is hereby authorized to alter or vary the remuneration, terms and conditions, to the extent recommendation by Nomination and Remuneration Committee, from time to time as may be considered appropriate, subject to the approval of members and overall limits specified in the Companies Act, 2013 and as may be agreed to between the Board of Directors and Mr. Ashish Singh.

5. Re-appointment of Mr. Rajesh Kumar Choudhary as Chief Financial Officer (“CFO”)
To consider and if thought fit, to pass with or without modification, the following resolution as Ordinary Resolution:

“RESOLVED THAT pursuant to the provisions of, 203 and all other applicable provisions, of the Companies Act, 2013 (the “Act”) and rules made thereunder (including any statutory modification(s) from time to time or any reenactment thereof for the time being in force) and subject to the requisite approval of the Government authorities as may be necessary, approval of the Members be and is hereby given to the reappointment of Mr. Rajesh Kumar Choudhary as Chief Financial Officer of the Company for a further period of 5 (five) years with effect from the end of existing tenure i.e from 1st day of October, 2024 till 30.09.2029, on existing terms and conditions specified by the company.

RESOLVED FURTHER THAT for the purpose of giving effect to this Resolution, the Board, be and is hereby authorized to do all such acts, deed, matters and things and execute all such documents, instruments and writing as may be required and to delegate all or any of its powers herein conferred to any Committee and to seek approvals and settle any questions, difficulties or doubts that may arise in this regard.

By Order of the Board

For Multipurpose Trading and Agencies Ltd.

Place: New Delhi

Date: 03/09/2024

S/d

Ashish Singh

Managing Director

DIN: 00066423

Add: B-1 Kalindi Colony, New Delhi-65

NOTES:

1. A Member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote instead of himself/herself and the proxy need not be a member of the company.
2. Proxy form in MGT-11 duly filled up and executed must be received at the Registered Office of the company not less than 48 hours before the time fixed for the meeting. Pursuant to Section 105 of the Companies Act, 2013, a person can act as a Proxy on behalf of not more than fifty members holding in aggregate, not more than ten percent of the total share Capital of Company may appoint a single person as Proxy, who shall not act as a Proxy for any other Member. The instrument of Proxy, in order to be effective, should be deposited at the Registered Office of the Company, duly completed and signed, not later than 48 hours (Sunday is included in computation of 48 hours) before the commencement of the Meeting. A Proxy Form is annexed to this report. Proxies submitted on behalf of limited companies, societies, etc., must be supported by an appropriate resolution/authority, as applicable.
3. Corporate members intending to send their authorized representatives to attend the Meeting are requested to send to the Company a certified copy of the Board Resolution authorizing their representative to attend and vote on their behalf at the Meeting.
4. Members are requested to:
 - a. Bring their copy of the Annual Report and Attendance Slip with them at the Annual General Meeting.
 - b. Quote their Regd. Folio Number/DP and Client ID Nos. in all their correspondence with the Company or its Registrar and Share Transfer Agent.
5. The Register of Members and Share Transfer Books shall be available for inspection by members.
6. **The Register of Members and Share Transfer Books of the Company will remain closed from 24th September, 2024 to 30th September, 2024 (both days inclusive) for the purpose of Annual General Meeting.**
7. Relevant documents referred to in the accompanying Notice and the Statement is open for inspection by the members at the registered office of the company on all working days during business hours up to the date of the Annual General Meeting.
8. Members desirous of obtaining any information in respect of Accounts of the Company are requested to send their queries in writing to the Company at its registered office so as to reach at least seven days before the date of the meeting. Members are also requested to convert their physical holding to demat to avoid hassles involved with physical shares, such as possibility of loss, mutilation, and to ensure safe and speedy transaction in securities. Members are also requested to notify change of address, bank details, ECS mandates, e-mail id, if any, to their Depository Participants (DPs) in respect to their electronic share accounts and to the Registrar & Transfer Agent of the Company i.e. Skyline Financial Services Private Limited, New Delhi in respect of their physical share folios to avoid procedural delays.
9. Pursuant to SEBI circular, it is mandatory to quote PAN for transfer/transmission of shares in physical form therefore, the transferee(s)/ legal heirs are required to furnish a copy of their PAN to the Registrars and Transfer agents, M/s Skyline Financial Services Pvt. Ltd, New Delhi.
10. The business set out in the Notice will be transacted through electronic voting system and the Company is providing facility for voting by electronic means. Instructions and other information relating to e-voting are given in this Notice.

11. Members desiring any information/clarification on the Accounts are requested to write to the Company in advance at least seven (7) days before the meeting so as to keep the information ready at the time of Annual General Meeting.

12. As per provisions of the Companies Act, 2013 facility for making nominations is available to the shareholders in respect of the shares held by them. Nomination forms can be obtained from the Registered Office of the Company.

13. Information and other instructions relating to -voting are as under:

- a) Pursuant to the provisions of Section 108 and other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Management and Administration) Rules, 2014, as amended and relevant Clause of the Listing Agreement, the Company is pleased to provide to its members facility to exercise their right to vote on resolutions proposed to be passed in the Meeting by electronic means. The members may cast their votes using an electronic voting system from a place other than the venue of the Meeting ('remote e-voting').
- b) The facility shall be made available at the Meeting and the members attending the Meeting who have not cast their vote by remote e-voting shall be able to vote at the Meeting through 'Insta Poll'.
- c) The members who have cast their vote by remote e-voting may also attend the Meeting but shall not be entitled to cast their vote again.
- d) The Company shall also provide facility for voting through polling paper which shall be available at the meeting and members attending the meeting who have not already casted their vote by remote e-voting shall be able to exercise their right to vote at the meeting.
- e) The Company is providing facility for voting by electronic means to its members to enable them to cast their votes through such voting. The Company has engaged the services of National Securities Depository Limited ("NSDL") as the Authorized Agency to provide remote e-voting facility (i.e. the facility of casting votes by a member by using an electronic voting system from a place other than the venue of a General Meeting).
- f) The Board of Directors of the Company has appointed Mr. Deepak Somiya & Co., a Practicing Company Secretary, New Delhi as Scrutinizer to scrutinize the Insta Poll and remote e-voting process in a fair and transparent manner and he has communicated his willingness to be appointed and will be available for same purpose.

g) Remote e-voting facility will be available during the following period:

Commencement of remote e-voting	9.00 a.m. On 26 th September 2024
End of remote e-voting	5.00 p.m. On 29 th September 2024

Please note that remote e-voting will not be allowed beyond the aforesaid date and time and the e-voting module shall be disabled upon expiry of aforesaid period.

h) The cut-off date for the purpose of voting (including remote e-voting) is 23th September, 2024.

- i) The Scrutinizer, after scrutinizing the votes cast at the meeting (Insta Poll) and through remote e-voting, will, not later than three days of conclusion of the Meeting, make a consolidated scrutinizer's report and submit the same to the Chairman. The results declared along with the consolidated scrutinizer's report shall be placed on the website of the Company ***www.multipurposetrading.in***
- j) The results shall simultaneously be communicated to the Stock Exchanges.

brief instructions for e-voting are as under:

A. In case a Member receives an email from NSDL [for members whose email IDs are registered with the Company/Depository Participant(s)]:

- 1) Open email and open PDF file with your Client ID or Folio No. as password. The said PDF file contains your user ID and password/PIN for e-voting. Please note that the password is an initial password.
- 2) Launch internet browser by typing the following URL: <https://www.evoting.nsdl.com/>
- 3) Click on Shareholder - Login
- 4) Put user ID and password as initial password/PIN noted in step (i) above. Click Login.
- 5) Password change menu appears. Change the password/PIN with new password of your choice with minimum 8 digits/characters or combination thereof. Note down new password. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- 6) Home page of e-voting opens. Click on e-Voting: Active Voting Cycles.
- 7) Select "EVEN" of Multipurpose Trading and Agencies Limited.
- 8) Now you are ready for e-voting as Cast Vote page opens.
- 9) Cast your vote by selecting appropriate option and click on "Submit" and also "Confirm" when prompted.
- 10) Upon confirmation, the message "Vote cast successfully" will be displayed.
- 11) Once you have voted on the resolution, you will not be allowed to modify your vote.
- 12) Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail to Info@multipurposetrading.in with copy marked to evoting@nsdl.co.in

B. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the Downloads section of **www.evoting.nsdl.com**

C. If you are already registered with NSDL for e-voting then you can use your existing user ID and password/PIN for casting your vote.

D. You can also update your mobile number and e-mail id in the user profile details of the folio which may be used for sending future communication(s).

E. The Results declared along with the Scrutinizer's Report shall be placed on the Company's website ***www.multipurposetrading.in***, and on the website of NSDL within three days of passing of the resolutions at the AGM of the Company and communicated to the BOMBAY STOCK EXCHANGE.

F. Details instruction is also attached at the end of this notice

Important Communication to Members

The Ministry of Corporate Affairs has taken a “Green Initiative in the Corporate Governance” by allowing paperless compliances by the companies and has issued circulars stating that service of notice / documents including Annual Report can be sent by e-mail to its members. To support this green initiative of the Government in full measure, members who have not registered their e-mail addresses, so far, are requested to register their e-mail addresses, in respect of electronic holdings with the Depository through their concerned Depository Participants. Members who hold shares in physical form are requested to register their e-mail addresses with the Company.

By Order of the Board

For Multipurpose Trading and Agencies Ltd.

Place: New Delhi

Date: 03/09/2024

S/d

Ashish Singh

Chairman & Director

DIN: 00066423

Add: B-1 Kalindi Colony, New Delhi-65

EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

Item No. 4

The Members at the 41st Annual General Meeting held on 30th September, 2019 appointed Mr. Ashish Singh as Managing Director of the Company for five years, who will complete his present term on 21st October, 2024. On the recommendation of the Nomination & remuneration Committee and subject to the approval of the Members, the Board recommend/propose re-appointment of Mr. Ashish Singh as Managing Director of the Company with effect from 22nd October, 2024 to 2029 on the existing terms and conditions for further period of five years. The Board recommended for the approval of the Members, the re-appointment of Mr. Singh as a Director, and as Managing Director of the Company, as set out in the Resolution relating to his re-appointment. The aggregate of the remuneration and perquisites / benefits, including contributions towards any other Fund, Superannuation Fund and Gratuity Fund if any, payable to the Managing Director and the other Wholetime Directors of the Company taken together, shall be within the limit prescribed under the Companies Act, 2013, or any amendment thereto or modification thereof ('the Act'). Requisite Notice under Section 160 of the Act proposing the re-appointment and consent of Mr. Singh has been received by the Company and Additional information pursuant to the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and the Secretarial Standard on General Meetings is appearing in the Report etc. Mr. Singh and his relatives are interested in these Resolutions. None of the other Directors and Key Managerial Personnel of the Company, or their relatives, is interested in these Resolutions. The Board recommends these Resolutions for your approval at item no.4.

Item No. 5.

As per Companies Act, 2013 and rules there under, it is necessary for the Company to appoint a CFO in order to comply with the provisions of Companies Act, 2013. The company has appointed Mr. Rajesh Kumar Choudhary as Chief Financial Officer (CFO) to comply section 203 of the act at 43th Annual General Meeting held in the year 2021 for three years and that tenure of appointment is going to expire on 1st October, 2024. The Board on its meeting held on 3rd September, 2024 recommended to the members for reappointment of Mr. Rajesh Kumar Chaudhary as CFO for further Period of 5 years. Mr. Rajesh Kumar Choudhary is a Commerce Graduate and is having more than 16 years of experience in Finance, Taxation, Accounts and other related financial arena. The Board recommends the resolutions as mentioned in Item Nos. 5 of the Notice for approval of members. None of the directors/Promoters,/Key Managerial Personnel, Relatives of Promoters, Directors and Key Managerial Personnel or the entities, are concerned or interested in the above resolutions financially or otherwise.

ADMISSION SLIP

AGM: 46th

Members or their proxies are requested to present this form for admission, duly signed in accordance with their specimen signatures registered with the Company/Depositories.

DP ID.....

Client ID.....

Regd. Folio No.:.....

No. of Shares.....

Name(s) in Full Father's/Husband's Name Address as Regd. with the Company

1.

2.

I/We hereby record my/our presence at the 46th Annual General Meeting of the Company being held on Monday, 30th day of September, 2024 at 10:30 a.m. at corporate office D-2, Kalindi Colony, New Delhi-110065.

Member

Proxy

_____ Member's/Proxy's Signature**

* Applicable for investors holding shares in physical form.

** Please strike out whichever is not Applicable

Form No. MGT-11

Proxy form

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN: L70101DL2002PLC115544

Name of the company: Multipurpose Trading And Agencies Limited

Registered office: B-1, Kalindi Colony, New Delhi – 110065.

Name of the member (s) :

Registered address :

E-mail Id:

Folio No/ Client Id :

DP ID :

I/We, being the member (s) of shares of the above named company, hereby appoint

1. Name:

Address:

E-mail Id:

Signature :.....,

2. Name:

Address:

E-mail Id:

Signature:.....,

As my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 46th Annual General Meeting of the company, to be held on Monday, 30th day of September, 2024 at 10:30 A.M. at the Corporate office of the Company at D-2, Kalindi Colony, New Delhi-110065 and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolutions	For(Approved)	Against(Rejected)
1. To consider the Audited Financial Statements for the year / period ended 31 st March, 2024.		
2. To Re-appoint a Director in place of Mrs. Shiwani Singh (DIN: 05229788), who retires by rotation and being eligible offer herself for reappointment.		
3. Re-appointment of M/s KARMV AND COMPANY, Chartered Accountants (FRN: 023022N) as Statutory Auditor of the Company for two financial years 2024-25 & 2025-26.		
4. Re-appointment of Ashish Singh as managing director for further five years.		
5. Re-appointment of Rajesh Kumar Choudhary as CFO for further period of five years.		

Signed this.....day of September, 2024

Affix Revenue Stamp

Signature of shareholder..... Signature of Proxy holder(s).....

Note:

1. This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.
2. A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. A member holding more than 10% of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
3. Appointing a proxy does not prevent a member from attending the meeting in person if he so wishes.
4. In the case of joint holders, the signature of any one holder will be sufficient, but names of all the joint holders should be stated.

Form No. MGT- 12
Polling Paper

[Pursuant to section 109(5) of the Companies Act, 2013 and rule 21(1) I of the Companies
(Management and Administration) Rules, 2014]

Name of the Company: Multipurpose Trading And Agencies Limited Registered Office: B-1, Kalindi Colony, New Delhi-110065 CIN: L70101DL2002PLC115544				
BALLOT PAPER				
S.No	Particulars	Details		
1.	Name of the first named Shareholder (In Block Letters)			
2.	Postal address			
3.	Registered Folio No./ *Client ID No. (*applicable to investors holding shares in dematerialized form)			
4.	Class of Share	Equity Shares		
I hereby exercise my vote in respect of Ordinary/Special Resolutions enumerated below by recording my assent or dissent to the said resolutions in the following manner:				
S.No.	Item No.	No. of Shares held by me	I assent to the resolution	I dissent from the resolution
1.	To consider the Audited Financial Statements for the year / period ended 31 st March, 2024 including Report of Board of directors & Auditors.			
2.	To appoint a Director in place of Mr. Ashish Singh (DIN: 05229788), who retires by rotation and being eligible offer himself for reappointment.			
3.	Appointment of M/s KARMV AND COMPANY, Chartered Accountants (FRN:023022N) as Statutory Auditor of the Company for two financial years 2024-25 & 2025-26.			
4.	Re-appointment of Ashish Singh as managing director for further five years.			
5.	Re-appointment of Rajesh Kumar Choudhary as CFO for further period of five years			
Date: Place:				
				(Signature of the shareholder*)

(*as per Company records)

Route Map



THE INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING ARE AS UNDER:-

The remote e-voting period begins on Thursday, 26th September, 2024 at 9:00 A.M. and ends on Sunday, 29th September, 2024 at 5:00 P.M. The remote e-voting module shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members / Beneficial Owners as on the record date (cut-off date) i.e. 23rd September, 2024, may cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date, being 23rd September, 2024.

How do I vote electronically using NSDL e-Voting system?





The way to vote electronically on NSDL e-Voting system consists of “Two Steps” which are mentioned below:

Step 1: Access to NSDL e-Voting system

A) Login method for e-Voting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility. Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	1. Existing IDeAS user can visit the e-Services website of NSDL Viz. https://eservices.nsdl.com either on a Personal Computer or on a mobile. On the e-Services home page click on the “ Beneficial Owner ” icon under “ Login ” which is available under ‘ IDeAS ’ section , this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on “ Access to e-Voting ” under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period If you are not registered for IDeAS e-Services, option to register is available at

	<p>https://eservices.nSDL.com. Select “Register Online for IDeAS Portal” or click at https://eservices.nSDL.com/SecureWeb/IdeasDirectReg.jsp</p> <ol style="list-style-type: none"> 2. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nSDL.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period. 3. Shareholders/Members can also download NSDL Mobile App “NSDL Speede” facility by scanning the QR code mentioned below for seamless voting experience. <div data-bbox="699 1234 1203 1541" style="border: 1px solid black; padding: 5px; text-align: center;"> <p>NSDL Mobile App is available on</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p>App Store</p> </div> <div style="text-align: center;">  <p>Google Play</p> </div> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;">   </div> </div>
<p>Individual Shareholders holding securities in demat mode with CDSL.</p>	<ol style="list-style-type: none"> 1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi /Easiest are requested to visit CDSL website www.cdslindia.com and click on login icon & New System Myeasi Tab and then user your existing my easi username & password. 2. After successful login the Easi / Easiest user will be

MULTIPURPOSE TRADING AND AGENCIES LTD.

Reg. Office: B-1, Kalindi Colony, New Delhi-110065

CIN-L70101DL2002PLC115544

Phone/ Fax: 011-26316162, 011-26919899

(Annual Report 2023-24)

	<p>able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly.</p> <p>3. If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com and click on login & New System Myeasi Tab and then click on registration option.</p> <p>4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.</p>
Individual Shareholders (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period.

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at [above mentioned website.](#)

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.com or call at 022 - 4886 7000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800-21-09911

B) Login Method for e-Voting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.
Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.
4. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is

MULTIPURPOSE TRADING AND AGENCIES LTD.

Reg. Office: B-1, Kalindi Colony, New Delhi-110065

CIN-L70101DL2002PLC115544

Phone/ Fax: 011-26316162, 011-26919899

(Annual Report 2023-24)

	12*****
c) For Members holding shares in Physical Form.	<p>EVEN Number followed by Folio Number registered with the company</p> <p>For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***</p>

5. Password details for shareholders other than Individual shareholders are given below:
- If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
 - If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
 - How to retrieve your 'initial password'?
 - If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
 - If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered.**
6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
- Click on "**Forgot User Details/Password?**"(If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - Physical User Reset Password?**" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
 - If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.com mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
 - Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
8. Now, you will have to click on "Login" button.
9. After you click on the "Login" button, Home page of e-Voting will open.

Step 2: Cast your vote electronically on NSDL e-Voting system.

How to cast your vote electronically on NSDL e-Voting system?

1. After successful login at Step 1, you will be able to see all the companies “EVEN” in which you are holding shares and whose voting cycle is in active status.
2. Select “EVEN” of company for which you wish to cast your vote during the remote e-Voting period.
3. Now you are ready for e-Voting as the Voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on “Submit” and also “Confirm” when prompted.
5. Upon confirmation, the message “Vote cast successfully” will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to **deepak_somaiya@rediffmail.com with a copy marked to evoting@nsdl.com**. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "**Upload Board Resolution / Authority Letter**" displayed under "**e-Voting**" tab in their login.
2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the “[Forgot User Details/Password?](#)” or “[Physical User Reset Password?](#)” option available on www.evoting.nsdl.com to reset the password.
3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on: 022 - 4886 7000 or send a request to Pallavi Matre at evoting@nsdl.com

MULTIPURPOSE TRADING AND AGENCIES LTD.

Reg. Office: B-1, Kalindi Colony, New Delhi-110065

CIN-L70101DL2002PLC115544

Phone/ Fax: 011-26316162, 011-26919899

(Annual Report 2023-24)

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to info@multipurposetrading.in
2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to info@multipurposetrading.in. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at **step 1 (A) i.e. Login method for e-Voting for Individual shareholders holding securities in demat mode.**
3. Alternatively shareholder/members may send a request to evoting@nsdl.com for procuring user id and password for e-voting by providing above mentioned documents.
4. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.