

July 25, 2024

To,

BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai - 400023
BSE Code: 532926

National Stock Exchange of India Limited
Exchange Plaza, Bandra – Kurla Complex, Bandra
(E), Mumbai - 400051
Scrip Code: JYOTHYLAB

Sub: Proceedings of the 33rd Annual General Meeting held on July 25, 2024

Dear Sirs,

With reference to the captioned subject and pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015, please find attached herewith a copy of the proceedings of the 33rd Annual General Meeting of the Company held on **Thursday, July 25, 2024 at 11:30 a.m. through Video Conferencing (VC)/ Other Audio Visual Means (OAVM)** as per the guidelines issued by the Ministry of Corporate Affairs (MCA) vide its General Circular no. 09/ 2023 dated September 25, 2023 read with General Circular no. 20/ 2020 dated May 5, 2020.

Kindly take the above on your record and oblige.

Thanking you,

Yours faithfully,
For Jyothy Labs Limited

Shreyas Trivedi
Head – Legal & Company Secretary

Encl.: As above

Branch Office:

- Indiana House, B Wing, 6th Floor, Makwana Road, Marol, Andheri (East), Mumbai-400059.
- 42-43, Shiv shakti Industrial Estate, Off Andheri Kurla Road, Marol, Andheri (East), Mumbai- 400059.

Jyothy Labs Limited

CIN: L24240MH1992PLC128651

‘Ujala House’, Ramkrishna Mandir Road,
Kondivita, Andheri (East), Mumbai 400059.

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PROCEEDINGS OF THE 33rd ANNUAL GENERAL MEETING (AGM) OF JYOTHY LABS LIMITED HELD THROUGH VIDEO CONFERENCING (VC)/ OTHER AUDIO VISUAL MEANS (OAVM) ON THURSDAY, JULY 25, 2024 AT 11:30 A.M.

PRESENT:

Following persons were present through Video Conferencing (VC)/ Other Audio Visual Means (OAVM):

- | | |
|-------------------------------|---|
| (a) Ms. M. R. Jyothy | - Chairperson and Managing Director and Member |
| (b) Mr. M. P. Ramachandran | - Chairman Emeritus and Member |
| (c) Mr. Ananth Rao T | - Director- Operations and Commercial |
| (d) Mr. Ravi Razdan | - Director- IT & HR and Member |
| (e) Ms. Bhumika Batra | - Independent Director and Chairperson of the Audit Committee and Nomination, Remuneration and Compensation Committee |
| (f) Mr. Aditya Sapru | - Independent Director |
| (g) Mr. Narayanan Subramaniam | - Independent Director and Chairman of Stakeholders' Relationship Committee |
| (h) Mr. Suresh Balakrishna | - Independent Director |
| (i) Mr. Sanjay Agarwal | - Chief Financial Officer |
| (j) Mr. Shreyas Trivedi | - Head- Legal & Company Secretary |

By Invitation:

- (a) Ms. Sreeja Marar and Mr. Vikas Kasat, Partners of M/s. B S R & Co., LLP, Chartered Accountants, Statutory Auditors;
- (b) Mr. Himanshu S. Kamdar, Partner, M/s. Rathi & Associates, Practicing Company Secretaries, Secretarial Auditors and Scrutinizer for the 33rd AGM.

Attendance: 80 members holding in aggregate **22,37,84,206** equity shares (**60.94%** of the paid up equity share capital of the Company) were present through VC/ OAVM in person as Members and/ or Corporate Representations.

Since the 33rd AGM of the Company was convened through VC/ OAVM, without physical attendance of members and the requirement of appointment of proxies pursuant to the provisions of Section 105 of the Companies Act, 2013 (the Act) had been dispensed with, the facility for appointment of proxies by members was not available for this AGM.

At 11:30 a.m., Ms. M. R. Jyothy, the Chairperson commenced the meeting by welcoming the shareholders to the 33rd AGM which was convened through VC/ OAVM and announced that the requisite quorum was present and thereafter she called the meeting to Order. She thanked all the shareholders present for participating in the AGM. She then mentioned that Jyothy Labs was convening its AGM through Video Conferencing.

She introduced all the Board members, Chief Financial Officer and Company Secretary of the Company present in the meeting through Video Conferencing.

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She further informed the shareholders that Ms. Bhumika Batra, Chairperson of the Audit Committee and Nomination, Remuneration and Compensation Committee, and Mr. Narayanan Subramaniam, Chairman of Stakeholders' Relationship Committee of the Board of Directors of the Company were present at the AGM. She also informed the shareholders that the representative of M/s. B S R & Co LLP, Statutory Auditors of the Company and Representative of M/s. Rathi & Associates, Secretarial Auditors of the Company were present at the AGM.

The Chairperson then informed the shareholders that the Company had availed the facility of Central Depository Services (India) Limited (CDSL) for convening the AGM through Video Conferencing and e-voting at the time of AGM. She also informed that the Company has made all reasonable efforts to enable its members to participate in the AGM and vote on the items specified in the Notice dated May 15, 2024 convening 33rd AGM.

The Company had received representation from 1 corporate member representing 1,44,99,976 Equity Shares equivalent to 3.95% of the Equity Share capital.

She also informed that the Statutory Registers, Memorandum of Association and Articles of Association and other statutory documents were available for inspection by shareholders on the Company's website under the Investor tab.

Thereafter the Chairperson commenced the formal agenda of the AGM and with the consent of the Members present, the Notice convening the 33rd AGM, the Directors' Report along with annexures thereto and the Annual Audited Financial Statements for the financial year ended March 31, 2024 which were already circulated to Members were taken as read.

The Chairperson thereafter informed that the Auditor's Report on the Annual Financial Statements of the Company and the Secretarial Auditor's Report for the financial year ended March 31, 2024 did not contain any qualification, observations or comments on financial transaction or matters, which would have adverse impact on the functioning of the Company. Since, there were no such qualifications, observations or comments, the Auditor's Report was not required to be read.

She then mentioned that since the AGM was convened through Video Conferencing, the Company had provided the facility to members to ask their questions / express their views by emailing it to the Company at any time prior to the AGM. However, those shareholders who were attending the AGM were also given an opportunity to express their views / ask questions during the continuance of the meeting by using the '**Q & A window**' which was made available throughout the streaming of the AGM. Those members who had registered themselves as a speaker shareholder were allowed to speak as and when their names were called out by the Company Secretary.

The Chairperson then announced that the e-voting facility at the time of the AGM is open and available for shareholders attending this AGM, who have not voted on the resolutions through remote e-voting.

The Chairperson thereafter delivered a speech in which she highlighted the performance of the Company during the Financial Year 2023-24 and way forward, details of dividend declared by the Company and the compliances carried out by the Company pursuant to the Income Tax Act, 1961 as amended and read with the provisions of the Finance Act, 2020. The Chairperson then informed that the performance of the Company for the Financial Year 2023-24, proved to be another good year for

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the Company on both operational and financial metrics. She also informed that the Company continued on its path of double-digit revenue growth, backed by an increase in the market share. The Chairperson also spoke about sustainable development and how the Company strongly believes that sustainable development is the only way to sustain our business growth and secure the future generations.

The Chairperson thereafter expressed her sincere gratitude to all the people within and outside the organisation who have extended their support and placed their faith in the Company, its team; supply chain stakeholders and valued shareholders for reposing their continuous faith & confidence and for their unstinted support. The Chairperson also, acknowledged the efforts, support and valuable guidance of her colleagues on the Board and their trust in the capabilities of the Company.

The Chairperson then requested Mr. Shreyas Trivedi, the Company Secretary to brief the members about e-voting procedure at the time of AGM and thereafter to invite speaker shareholders to speak few words, express their views and ask questions, if any.

Mr. Shreyas Trivedi, Company Secretary informed the Members present that pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Companies (Management and Administration) Rules, 2014, as amended from time to time, Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and the Secretarial Standard on General Meetings (SS-2) issued by the Institute of Company Secretaries of India, the Company in order to ensure larger participation had provided remote e-voting facilities to its shareholders to cast their votes electronically. He also stated that since the meeting is held through VC/ OAVM, the Company had availed the Facility from CDSL for e-voting at the time of the AGM. Hence, members attending this AGM who have not voted on the resolutions through remote e-voting are having an option to vote on the resolutions by availing the facility of e-voting available now. He then informed that the facility for e-voting is open and the members can avail this facility of e-voting process only till 15 minutes from the conclusion of this AGM and thereafter the link would be disabled automatically.

Thereafter, Mr. Shreyas Trivedi, Company Secretary informed Members that the combined results of remote e-voting and e-voting at the time of the AGM would be uploaded on the website of the Company within two working days from the conclusion of the AGM and also on the website of the Stock Exchanges and CDSL.

Thereafter, Mr. Shreyas Trivedi, Company Secretary called out names of speaker shareholders one by one to Speak for few minutes.

Thereafter, 28 shareholders spoke on various items of the Notice and Annual Audited Financial Statements for the financial year 2023-24 and sought clarifications.

Thereafter, Mr. Sanjay Agarwal, Chief Financial Officer of the Company was requested to respond to the queries raised by members present at the meeting which he did.

Thereafter, with a vote of thanks to the Chair by Mr. Shreyas Trivedi, Company Secretary, the meeting was concluded at 1:55 p.m after being open for 15 minutes for e-voting to be completed.

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The following items of ordinary and special business(es) as set out in the Notice convening the 33rd AGM of the Company were transacted at the AGM:

Ordinary Business:

Item No.1:

(a) Adoption of the Audited Balance Sheet and Profit & Loss Account for the financial year ended March 31, 2024 and the reports of the Board of Directors and Auditors thereon on standalone basis.

(b) Adoption of the Audited Balance Sheet and Profit & Loss Account for the financial year ended March 31, 2024 and the report of the Auditors thereon on consolidated basis.

Item No.2:

Declaration of final dividend of Rs. 3.50 per equity share of face value of Re. 1/- each of the Company for the Financial Year 2023-24.

Item No. 3:

Appointment of Director in place of Ms. M. R. Jyothy (DIN: 00571828), who retires by rotation and being eligible, offers herself for re-appointment.

Special Business:

Item No. 4:

Ratification of remuneration of Cost Auditors.

Item No. 5:

Re-appointment of Ms. M. R. Jyothy (DIN: 00571828) as the Chairperson and Managing Director of the Company, for a period of five years with effect from April 1, 2025 to March 31, 2030 (both days inclusive).

The voting results on the above resolutions will be declared and communicated to the Exchanges subsequent to receipt of the Scrutinizers' Report. The same shall also be placed on the Company's website and also on the website of CDSL (being the agency from whom e-voting facility had been availed). The voting results as per Regulation 44(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 shall be communicated in due course.

For Jyothy Labs Limited

Shreyas Trivedi
Head- Legal & Company Secretary

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