

UNIVERSAL OFFICE AUTOMATION LIMITED

CIN: L34300DL1991PLC044365

Registered Office: 806, Sidharth, 96, Nehru Place,

New Delhi – 110019, India; 011- 26444812

www.uniofficeautomation.com | investor@hcl.com

August 30, 2024

BSE Limited

Phirojze Jeejeebhoy Tower,

27th floor, Dalal Street,

Mumbai – 400001

Sub: Intimation regarding Appointment of Statutory Auditor for a term of five years

Dear Sir (s)

With reference to SEBI circular no CIR / CFD/ CMD/ 4/2015 dated 09th Sep 2015 regarding continuous disclosure by listed entities under the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 we hereby submit that members of the company at the thirty second annual general meeting held on August 28, 2024 approved the appointment of V Nagarajan & Co., Chartered Accountants, (FRN 004879N) as statutory auditor of the company for a term of five years. Details are as follows:

Sl. No.	Particulars	Details
1	Name of the Company	UNIVERSAL OFFICE AUTOMATION LIMITED
2	Name of the Auditor	M/s V. Nagarajan & Co., Chartered Accountants, (FRN 004879N), New Delhi
3	Reason for Change viz. appointment, resignation, removal, death or Otherwise	Appointment
4	Effective Date of appointment	28-Aug-2024 (Appointed as the Statutory Auditors of the Company for a term of five years from the conclusion of this i. e. 32 nd AGM till the conclusion of the 37 th AGM of the Company to be held in the year 2029.
5	Brief profile	Established in year 1984, M/s V. Nagarajan & Co., Chartered Accountants, (FRN 004879N) is a professionally managed Chartered Accountants firm. VNC has offices in Noida, Gurugram and Hyderabad and has five Partners, Six Senior Consultants and thirty-five plus staff inter - alia in the field of Taxation, Audit & Assurance, Merger - Demerger. VNC has specialized in Taxation, Litigation, Statutory Audit, Internal Audit, Valuation, Governance Risk



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		and Compliance, FEMA and Other Management reporting and has undergone for peer review from the Board of the Institute of Chartered Accountants of India and has been awarded with the peer review certificate. VNC also has experience in international consulting assignments in the above fields of specialization, in South East Asian Countries. It acted as consultants to CGAP, (an arm of World Bank), Shore Bank International, Ford Foundation and Swiss Development Cooperation.
6	Disclosure of relationships between directors (in case of appointment of a director)	Not applicable

Further, pursuant to the regulation 44 of the SEBI LODR, the results of e voting at the aforesaid AGM were submitted to the stock exchange on 30-Aug-2024 at 1:34 PM vide acknowledgement no. 7821481.

Kindly take the above on your record.

Thanking You

For Universal Office Automation Limited


Naina Luthra

Company Secretary & Compliance Officer

Encl: Copy of members resolution approving the aforesaid appointment of Auditor.

CERTIFIED TRUE COPY OF ORDINARY RESOLUTION PASSED BY THE MEMBERS OF UNIVERSAL OFFICE AUTOMATION LIMITED AT THE THIRTY SECOND ANNUAL GENERAL MEETING OF THE COMPANY HELD THROUGH VIDEO CONFERENCING AND OTHER AUDIO / VISUAL MEANS (VC/OAVM) ON AUGUST 28, 2024 at 3:30 PM

APPOINTMENT OF STATUTORY AUDITORS OF THE COMPANY FOR A TERM OF FIVE YEARS

“RESOLVED that pursuant to the provisions of Section 139 ,141, 142 and other applicable provisions, of the Companies Act, 2013 (the “Act”) read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force), M/s V Nagarajan & Co, Chartered Accountants, New Delhi, (FRN 004879N) be and are hereby appointed as Statutory Auditors of the Company to hold office for a term of five years commencing from the conclusion of this Annual General Meeting till the conclusion of the 37th Annual General Meeting of the Company to be held in the year 2029.

RESOLVED FURTHER THAT the Board of Directors of the Company (including any Committee thereof) be and is hereby authorized to do all acts and take all such steps as may be necessary, proper, or expedient to give effect to this resolution.”

Certified True Copy

For Universal Office Automation Limited

Sunil Kumar Shrivastava

Managing Director (DIN – 00259961)

S - 1/730, Sector – 5, Vaishali,
Ghaziabad, UP – 201012

