

Date: 16.10.2024

To, National Stock Exchange of India Ltd Exchange Plaza, C-1, Block G, Bandra Kurla Complex, Bandra (E), Mumbai-400051 NSE Symbol: KBCGLOBAL	To BSE Limited P J Towers Dalal Street, Mumbai-400051 BSE Scrip Code: 541161
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Subject: Outcome of Board Meeting

Dear Sir/Madam,

In compliance with Regulation 30 read with Schedule III, Part A, Para A of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Listing Regulations”), this is to inform you that the Board of Directors of the Company at their meeting held today i.e., October 16, 2024, have, inter alia considered and approved the following:

1. Issuance of **45,23,00,000** Warrants on a preferential basis to non-promoters / investors in accordance with the provisions of SEBI (Issue of Capital and Disclosures Requirements) Regulations, 2018, as amended at an price of Rs. 2.20/- per warrants (including a premium of Rs. 1.20/- per warrant), each Warrant convertible into 1 Equity Share of face value of Re. 1/- each fully paid up, **amounting to Rs 99,50,60,000/- (Rupees Ninety Nine Crore Fifty Lakh Sixty Thousand Only)**

The said Warrant shall be converted into equity shares of the Company within 18 months of the allotment with receipt of the remaining amount as per the SEBI (ICDR) Regulations, 2018. The Details as required under Regulation 30 of the Listing Regulations read with SEBI Circular No. SEBI/HO/CFD/CFD-PoD-1/P/CIR/2023/123 dated July 13, 2023, with respect to the proposed Preferential Issue is enclosed as Annexure A and B.

2. To convene an Extra Ordinary General Meeting (“EGM”) of the Company on November 15,2024 at 12.30 p.m. through VC/OAVM. The Notice of EGM will be shared in due course of time.
3. Appointment of Ms. Muna Makki as an Executive Director of the Company subject to approval of Members;
4. Appointment of Mr. Narendra Singh Kharayat (DIN: 06785552), as an Additional Independent Director of the Company for a period of 5 (Five) years with effect from 16.10.2024, subject to approval of Members;
5. Appointment of Ms. Anoushka Lutchmee Nunkoo (DIN: 10729433), as an Additional Non Executive, Non Independent Director of the Company with effect from 16.10.2024; and
6. Appointment of Ms. Lea Colcol Bonaga (DIN: 10742337), as an Additional Executive Director of the Company with effect from 16.10.2024;
7. Mr. Dipesh B Tailor has been appointed as Deputy CFO with effect from 16.10.2024
8. Appointment of Ms. Nabila Hadia Hawail (DIN: 10803351), as an Additional Executive Director of the Company with effect from 16.10.2024;

KBC Global Limited

(Previously know as Karda Constructions Limited)

Registered Office : 2nd Floor, Gulmohar Status, Above Business Bank, Samarth Nagar, Nashik, MH - 422005.

Corporate Office : Saikrupa Commercial Complex, Tilak Road, Muktidham, Nashik Road, Nashik - 422 101.

Phone : 0253 - 2465436 / 2351090, **Fax :** 0253 - 2465436, **Mail :** admin@kardaconstruction.com,

Visit us : www.kardaconstruction.com, **CIN No. :** L45400MH2007PLC174194



The Brief profile of appointee Directors and deputy CFO are enclosed herewith.

Further, based on confirmation received from respective persons, they are not related to any other existing Directors of the Company and are not debarred from holding the office by virtue of any SEBI Order or any other authority.

The meeting of the Board of Directors of the Company commenced at 3.00 p.m. and concluded at 5.15 p.m.

You are requested to take the above information on your records.

Thanking you,

Yours Faithfully,

For KBC Global Limited

Mayura Marathe

(Company Secretary & Compliance Officer)

M.No: 44678

Annexure A

The Details as required under Regulation 30 of the Listing Regulations read with SEBI Circular No. SEBI/HO/CFD/CFD-PoD-1/P/CIR/2023/123 dated July 13, 2023 are as follows:

Sr.	Particulars	Details
1.	Type of securities proposed to be issued	Warrants
2.	Type of issuance	Preferential issue
3.	Total number of securities proposed to be issued or the total amount for which the securities will be issued;	45,23,00,000 Warrants
4.	In case of Preferential Issue the listed entity shall disclose the following additional details to the stock exchange(s): i. name(s) of the investor(s) along with category; ii. post allotment of securities - outcome of the subscription, number of investors	The details are enclosed as Annexure B
5	issue price / allotted price (in case of convertibles)	Rs. 2.20/-

Annexure B

Sr. No	Name of the Proposed Allottees	Pre-issue Shareholding Structure		No. of warrants to be allotted	Post-issue Shareholding Structure	
		Number of shares	% of shares		Number	% of shares
1.	Falcone Peak Fund (CEIC) Ltd	Nil	Nil	26,00,00,000	26,00,00,000	8.48
2.	Patanjali Parivahan Pvt Ltd Patanjali Food and Herbal Park	Nil	Nil	4,55,00,000	4,55,00,000	1.48
3.	Foresight Holding Pvt Ltd	91,00,000	0.34	2,28,00,000	3,19,00,000	1.04
4.	Cheralathan	1,52,00,000	0.58	2,28,00,000	3,80,00,000	1.24
5.	Minal Deshpande	Nil	Nil	2,28,00,000	2,28,00,000	0.74
6.	Vaneet Aggarwal	Nil	Nil	2,28,00,000	2,28,00,000	0.74
7.	Ranjeet Gaba	Nil	Nil	2,28,00,000	2,28,00,000	0.74
8.	M C G Investments Private Limited	Nil	Nil	2,28,00,000	2,28,00,000	0.74
9.	Subhadra Shukla	Nil	Nil	50,00,000	50,00,000	0.16
10	Nachiket Anup Shah	Nil	Nil	50,00,000	50,00,000	0.16

MUNA A. MAKKI

Honorary PhD in Sports



PROFESSIONAL SUMMARY

With over 27 years of experience in Business Development, Business Management, Sales & Marketing, Customer Service, PR & CRM, I have a proven track record across various industries including Facility Management, Security Management, Property Management, Entertainment, Hospitality, Event Management, and Sports & Recreation. My extensive background allows me to effectively drive organizational growth, enhance brand visibility, and manage large-scale projects and events. As a visionary leader, I am committed to leveraging my expertise to contribute to the development and success of the organization.

LEADERSHIP & VISION

As a seasoned leader, I have consistently demonstrated the ability to drive organizational growth and innovation. My strategic vision and dynamic leadership have enabled me to lead diverse teams to success, foster strong stakeholder relationships, and navigate complex business environments. I am passionate about mentoring future leaders, creating a culture of excellence, and achieving the vision of the company through strategic planning, effective execution, and continuous improvement.

EDUCATION

Master in International Business Administration

University of Missouri – USA, Completed in 2002

Diploma in Maritime Studies law

University of Wales Cardiff – UK, Completed in 1994

Bachelor of BA / Major Marketing

University of Beirut – Lebanon, Completed in 1992

PROFESSIONAL SKILLS

- Strong interpersonal and analytical skills
- Excellent organizational and leadership abilities
- Effective communication and presentation skills
- Ability to manage multiple projects simultaneously
- Strategic marketing and brand management expertise
- Proficient in assessment and investment analysis
- Adept at strategy formulation, goal setting, and execution

PROFESSIONAL EXPERINCES

Vice President - Business Development

EF Global Group – USA

2021 – Present

- Leading global business development initiatives to expand market reach and client portfolio.

Senior Director - Business Development & Events

Ejadah Asset Management – Dubai, UAE

2010 – 2020

- Directed business development and event management, driving revenue growth and market expansion.

Senior Manager - Business Development & Events

Dubai Properties Group – Dubai, UAE

2007 – 2010

- Managed strategic business initiatives and major events, enhancing company growth.

Project & Marketing Manager

Dubai Development & Investment (Dubai Land) – Dubai, UAE

2002 – 2007

- Executed marketing strategies and project management for Dubai Land developments.

PR & Marketing Manager

Dubai Investment Park – Dubai, UAE

2000 – 2002

- Implemented PR and marketing campaigns, increasing brand visibility and engagement.

Administration & PR Executive

Dubai Chamber of Commerce & Industry – Dubai, UAE

1996 – 1999

- Handled administrative and PR functions, strengthening stakeholder relations.

Head of Woman Sports

UAE National Olympic Committee – Dubai, UAE

2000 – Present

- Oversees women's sports programs and represents the committee at various events.

KEY RESPONSIBILITIES

- **Strategic Marketing & Brand Management:** Developed and implemented strategic marketing concepts to enhance brand visibility and awareness.
- **Event Planning & Management:** Budgeted, planned, and led large-scale events, ensuring high-quality production and effective resource allocation.
- **Client & Stakeholder Engagement:** Interacted with clients and account managers to understand requirements and upsell services, fostering strong relationships.
- **Media & PR Coordination:** Liaised with creative teams, managed media coverage, and produced promotional materials to support marketing initiatives.
- **Project & Contract Management:** Evaluated investor proposals, prepared briefs and press releases, and managed contracts to support organizational objectives.
- **Supplier & Resource Management:** Developed preferred supplier databases, evaluated suppliers, and ensured compliance with purchasing policies and safety regulations.
- **Networking & Government Relations:** Established networking contacts within the government sector, generating opportunities for internal and external clients.

ACHIEVEMENTS & DELEGATES

- Certificates of Thanks and Appreciation from the Union of Arab National Olympic Committees and the Supreme Committee of the Organization in Sharjah – UAE in February 2016.
- Represent UAE National Olympic committee in Guangzhou 2010 Asian Games.
- Represent UAE National Fencing at the World International Fencing Board Meeting in Palermo / Italy 2009.
- Represent UAE National Committee Team at the First Health Kidney Marathon in the name of H.H. Sheik Zayed Al Nahyan in NY City – USA 2005.
- Represent UAE National Committee Team at the 3rd West Asian Games in Doha/Qatar 2005.
- Represent UAE National Committee Team at the 4th International Woman Sports Conference in Baher Al Mait / Jordan 2005.
- Represent UAE National Committee Team at the International Experimental Sports Editions for Woman – Dubai / UAE 2004.
- Oversaw the completion Dubai Outlet mall in 2007.
- Contributed to Dubai Sports City projects in 2006.
- Head of FIFA Committee for Dubai & Sharjah Groups during the World FIFA Youth Championship Emirates 2003.
- Conducted presentations and projects orientations for H.H. Sheik Mohamed Al Maktoum and his honored guests from 2002 to 2008.

CERTIFICATES

- Master in international sports arbitration, America University of Dubai 1 year course (2017-2018).
- Certificate of Achievement in Business Etiquette May 2013.
- Professional Diploma in Arbitration and International Contracts issued in UAE 19 October 2015.
- Certificates in Consultative Status to Prepare International Arbitrators issued in UAE 10 September 2015.
- Certificate of Appreciation from CCA in Consultative Status of International Arbitrators issued in UAE October 2015.
- Certificates of Approval from CCA in Consultative Status of International Arbitrators issued in Abu Dhabi – UAE October 2015.
- Certificates from AYM in Mediation, International Contracts, and E-Arbitration Diploma organized by the CCA.
- Counselor member from the International Court for Dispute Resolution.
- Member of Association for Young Mediators (AYM).
- Member of Union International Court (AIA).
- Member of the Consultative Status for the Preparation of International Arbitrators.

TRAINING

- Project Management
- Leaders in Dubai
- Strategy and Management
- Leading Growth and Leadership Simulation

RECREATION & RESPONSIBILITIES

- Member of the official committee of H.H Late Sheik Zayed Bin Sultan (Zayed Marathon Charity) in New York Citi USA 2015, looking after entire delegates in particular and the Marathon in general on yearly basis.
- Representing UAE National Olympic Committee to attend local, regional, and international meetings, seminars, and conferences.
- Working with governing bodies for specific sports in relation to clubs and events.
- Developing a range of partnerships with organizations and initiatives focused on health education, criminal justice, and community regeneration.
- Maintaining links with county, regional, and national sporting representatives and organizations.
- A specialized post, such as a disability sports development officer, may also involve the following activities. Training and educating coaches, volunteers and facilities staff - experts in disability awareness may also be called on, where appropriate.

References Available Upon Request

OBJECTIVE

Astute Business Operations and Management focused on supporting cross-functional teams to process improvements. Respectful and respected professional with exceptional knowledge of developing strategic plans for service excellence.

KEY EXPERTISE:

- ANTI-CORRUPTION INVESTIGATIONS
- STRATEGIC TASK FORCE OPERATIONS
- INTERNATIONAL COOPERATION (INTERPOL)
- LEADERSHIP AND TEAM MANAGEMENT

EDUCATION

Graduation (Kumaon University)

N.S Kharayat

ASSISTANT DIRECTOR (RETIRED), INTERPOL, CBI, NEW DELHI

Illustrious Career Spanning 36+ Years in CBI

Career Highlights:

- 36 years and 4 months of dedicated service in Central Bureau of Investigation (CBI)
- 24 years in Anti-Corruption Wing, spearheading high-profile investigations
- Led Special Task Force, driving strategic operations against corruption
- Culminated as Assistant Director, INTERPOL CBI, fostering global cooperation

Awards and Recognition:

- President Police Medal (2012) for Distinguished Service
- Indian Police Medal (2008) for Meritorious Service

EXPERIENCE

PRESENTLY WORKING AS CONSULTANT

1. M/S Paras Dyes and Chemicals, Defence Colony, New Delhi
2. M/S Infra Health India Pvt Ltd, Noida
3. Sun & Sand Group of Companies
4. Highlanders Enterprise

CENTRAL BUREAU OF INVESTIGATION (02.01.1977 – 30.04.2013)

Worked in various capacities in Central Bureau of Investigation, a Premier Investigating Agency of country.

For 24-year tenure worked in Anti-Corruption wing

1. Headed Special Task Force as Superintendent of police
2. Promoted as Assistant Director/ Interpol CBI

JOB ROLES

Provided interface and cooperation between various Law Enforcement agencies of countries

3. Worked as National Security Officer additionally as National Contact Person for Interpol India

JOB ROLES

Point of contact of India for Interpol General Secretariat Lyon, France and 190 member countries.

PERSONAL STATEMENT

A dedicated and versatile legal professional with a strong foundation in litigation and mediation. My experience has honed my analytical, problem-solving, and negotiation skills, making me well-suited for the complexities of legal challenges. I am committed to continuous learning and applying my legal expertise to contribute effectively in any Organisation.



QUALIFICATION & EDUCATION

City University of London, United Kingdom (2018)

Passed the Bar Professional Training Course.

Key modules: Company Law, Alternative Dispute Resolution, Civil litigation, Criminal litigation, drafting, opinion writing, Advocacy, Conferencing, family law

ADR-ODR International Civil-Commercial Mediation Training Course (2016)

Accredited Commercial Mediator

Middlesex University, London, United Kingdom (London Branch) (2011-2014)

Passed the Bachelor of Law LLB (Hons) with an upper 2:1

Membership:

- The Honourable Society of Lincoln’s Inn

WORK EXPERIENCES

Urijah Limited (Republic of Mauritius)

Position- In-House Legal Counsel

Tenure- March 2024- Present

Oversee the Organisation’s AML compliance and ensure that it adheres to relevant laws and regulations aimed at preventing money laundering and terrorist financing such as :

- Establishing robust KYC procedures for subscribers and investee entities including verification of identity, assessment of risk and monitoring of customer transactions.
- Oversee the review and maintenance of Funds and Asset Control Transactions (FACT) documentation by working closely with staffs to address any gaps.

- Conduct due diligence on prospective subscribers to assess the legitimacy of their funds and mitigate the risks of money laundering or other illicit activities.

Providing timely and strategic legal advice to directors on a wide range of legal issues including contractual disputes, regulatory inquiries, and corporate transactions.

Presenting regular updates on legal and regulatory developments that may impact the organisation's operations by staying abreast of FSC updates.

Drafting complex agreements such as MOU between funds and prospective subscribers, Strategic Partnership agreement, Shareholders agreements, Fiduciary agreement meticulously and ensuring alignment with the FSC guidelines. This entails conducting thorough research, analysing regulatory frameworks to ensure it meets the highest standards of compliance.

Advise on subscription process to ensure alignment with KYC criteria and compliance with FSC guideline

Open University of Mauritius

Tenure: Aug 2023 - Present

Part-Time Lecturer in International Banking and Commercial Law, Foundation of Law and the Mauritian Legal System.

Bhanji Soni Chambers, (Republic of Mauritius)

Position- Senior Practitioner Barrister at Law

Tenure- Sep 2019-Feb 2024

Corporate Law Focus: Engaged in advisory and litigation work related to corporate law matters. Drafted and reviewed complex business agreements and legal documents, ensuring compliance with current laws and regulations. Provided strategic legal advice to clients on corporate governance, risk management, and regulatory compliance.

Litigation and Legal Representation: Represented clients in various legal proceedings, showcasing strong advocacy and negotiation skills. Conducted thorough legal research and analysis to prepare for cases, developing persuasive arguments and legal strategies. Continuously updated legal knowledge through research using Supreme Court website, Westlaw, LexisNexis, focusing on case law, precedents, and updated legislations. Committed to professional growth by staying abreast of new developments in corporate law and related fields.

Interdisciplinary Legal Practice: Practiced in diverse areas including Civil Law, Employment Law, Property Law, Family Law, and Criminal Law. Adapted to various legal challenges and

Position: The Office of the Director of Public Prosecution, (Republic of Mauritius)	environments, demonstrating versatility and a broad legal perspective.
Tenure: Feb 2023 – Feb2024	Client Relationship Management: Built and maintained strong client relationships through effective communication and tailored legal solutions. Excelled in understanding clients' needs and objectives, providing clear and practical legal advice.
University of Technology Mauritius Tenure: April 2022 - April 2023	Prosecuting Counsel , District Court of Port Louis South.
	Part-Time Lecturer in Contract Law, Introduction to Law and Legal Method.

PROFESSIONAL TRAINING

The Office of the Director of Public Prosecution	Conducted in-depth legal research on various areas of criminal law. Assisted in case preparation and opinion writing, honing analytical and legal writing skills.
Tenure: July 2019 - Aug 2019	
Dentons Mauritius LLP	Gained exposure to corporate law through reviewing Loan Agreements and Sub-Contract Agreements. Participated in legal research on Contract Law, Administrative Law, and Labour Law.
Tenure: June 2019 - July 2019	
The Chambers of Narghis Bundhun SC	Engaged in legal research across various domains, with a focus on Family Law. Developed skills in case analysis through studying a high-profile Anti-Money Laundering case.
Tenure: Feb 2019 - June 2019	
ENS Africa	Drafted legal documents including Affidavits, Divorce Petitions, and Notices of Claim. Participated in court sessions, observing legal proceedings and strategies. Assisted in 'sale by levy' hearings, gaining experience in enforcement of judgments.
Tenure: Nov 2018 - Feb 2019	

**The Chambers of Gavin Glover SC
(Aug 2018 - Nov 2018)**

Prepared trial cases and attended various court sessions, including Supreme Court and Industrial Court. Performed extensive research in Criminal Law, contributing to drafting case summaries and legal submissions. Developed skills in formulating legal arguments and understanding judicial processes.

SKILLS

Legal Analysis and Research: Advanced skills in analysing complex legal issues and conducting thorough legal research. Proficient in using legal databases such as Westlaw and LexisNexis.

Contract Drafting and Review: Proficient in drafting, reviewing, and advising on various types of contracts and legal documents, ensuring they meet legal standards and client requirements.

Corporate Governance and Compliance: Knowledgeable in corporate governance principles and regulatory compliance. Capable of advising clients on legal requirements and best practices. Highly organized with an ability to manage multiple cases and projects simultaneously while maintaining attention to detail. Quick to adapt to new legal environments and challenges. Committed to continuous learning, especially in emerging areas of corporate law.

Litigation and Advocacy: Experienced in representing clients in court, skilled in developing persuasive arguments and litigation strategies. Excellent verbal and written communication skills, adept at explaining complex legal concepts in an understandable manner. Proven ability to work effectively in a team and lead projects. Experienced in mentoring and guiding junior legal staff.

Key Skills

Computer skills Word, Excel, PowerPoint, Outlook
Languages English, French, Hindi, Mauritian Creole

Interests/ Extra-curricular

- Treasurer of Mauritian Society at Middlesex University London in 2nd year.
- Law Officer of Bright Futures Society at Middlesex University in 3rd year.
- Team member of community support service at Middlesex University.
- Member of Junior Chamber International Mauritius (JCI)
- Prospect Member of Rotary Club Grand Baie
- Badminton, cooking, travelling, playing football, gym, reading



LEA BONAGA

STRATEGIST HEAD

ABOUT ME

With over a decade of experience, I am a creative and highly skilled Project Architect specializing in waterfront residential design, commercial projects, business interiors, and mixed-use developments. Renowned for delivering innovative design solutions, I am passionate about high-quality, client-focused architecture. My expertise in CAD systems like Vectorworks and ArchiCad strengthens my capability to lead projects from concept to completion, consistently exceeding client expectations.

EDUCATION

BACHELOR OF SCIENCE IN ARCHITECTURAL DESIGN

Lyceum Northwestern University / Dagupan City, Philippines / 2001

- Lead design and development of commercial and residential projects, specializing in mixed-use and urban dwellings, successfully completing over 20 projects.
- Collaborate with clients to develop innovative design solutions, achieving a 95% client satisfaction rate and securing 15% repeat business annually.
- Oversee project lifecycle from conceptual design through construction administration, ensuring 98% adherence to budget and timelines.
- Mentor junior architects, improving team productivity by 20% and maintaining company standards of design and professionalism.

WORK EXPERIENCE

AL FATEH AL ABYAD

TECHNICAL

SERVICES

Dubai
May 2023 - Present

Strategist Head

- Optimized processes to align with content plans, compliance, and internal standards, enhancing operational efficiency.
- Analyzed consumer behavior and identified opportunities for adjustments or enhancements to content plans.
- Established a system of searchable content assets that enhanced productivity for end users.
- Developed integrated marketing campaigns to drive brand presence and drive revenue.
- Enhanced compliance by aligning processes with content plans
- Boosted consumer engagement with strategic content adjustments
- Developed unified messaging with comprehensive content guidelines
- Increased productivity via a searchable content asset system

EMIRATES MODERN

POULTRY CO.

Dubai
Nov 2012 - Nov 2021

Architect-MEP

- Spearheads problem-solving among MEP subcontractors, enhancing site collaboration and issue resolution.
- Facilitated MEP issue resolution, boosting site collaboration.
- Validated designs, recommended alternative MEP solutions.
- Directed MEP activities for optimized project progress.
- Coordinated MEP materials and shop drawings efficiently.
- Directing staff in the development of project drawings, studies and budgets.
- Visiting building worksites to ensure work is being done according to architectural plans.
- Developing and giving presentations to inform the public about upcoming public building projects.
- Delivered public project presentations; ensured site compliance.

WS ATKINS &

PARTNERS

OVERSEAS

Jeddah
Apr 2008 - May 2012

Architect/Designer

- Manage projects from conception to completion, ensuring high-quality, innovative, and functional designs.
- Conduct client needs assessments and prepare feasibility reports and design proposals.
- Develop design ideas considering client requirements, building usage, and environmental impact.
- Produce detailed blueprints and execute necessary corrections.

SKILLS

DESIGN: WATERFRONT RESIDENTIAL DESIGN, COMMERCIAL DESIGN, MIXED-USE PROJECTS, URBAN DWELLINGS, BUSINESS INTERIORS

TECHNICAL: CAD (VECTORWORKS, ARCHICAD), 3D MODELING, BUILDING CODES AND REGULATIONS

PROFESSIONAL: CLIENT RELATIONS, PROJECT MANAGEMENT, TEAM LEADERSHIP, INNOVATIVE DESIGN SOLUTIONS, HIGH-QUALITY DESIGN STANDARDS

COMMUNICATION: EXCELLENT VERBAL AND WRITTEN COMMUNICATION, CLIENT PRESENTATIONS, STAKEHOLDER ENGAGEMENT

LANGUAGES

ENGLISH

FILIPINO

PERSONAL DETAILS

Date of birth
16 Jul 1977

Nationality
Filipino

Visa status
Employed

Marital status
Married

WS ATKINS & PARTNERS OVERSEAS
Dubai
Apr 2008 - May 2012

WS ATKINS PARTNERS & OVERSEAS IBIS HOTEL & OFFICES AL RIGGA, DEIRA DUBAI, U.A.E
Dubai
Jan 2005 - May 2012

- Ensure compliance with specific standards, building codes, guidelines, and regulations.
- Conduct on-site visits to monitor project status and provide progress reports.
- Lead projects, guaranteeing quality and innovation.

Architect

- Execute timely verification and issuance of all project documentation with professionalism.
- Ensure timely, professional project document verification/issuance.
- Boost site operations with accurate admin and clerical support.
- Oversee precise daily documentation tasks and data handling.
- Streamline document review, approval, and release processes.

Architect/Associate

- Expertly manage and organize large volumes of documents from diverse sources.
- Register and maintain internal and external document records with precision.
- Accurately update and maintain controlled documents registers.
- Facilitate the efficient transmission and submittal of drawings.
- Ensure comprehensive records by receiving and registering documents from contractors and project managers.
- Prepare and dispatch departmental communications, securing essential signatures.
- Efficiently file and categorize documents by designation code and classification.
- Ensure proper document transmission to Project Managers and contractors.
- Oversee office correspondence, courier services, and fax communications.
- Organize and archive vendor documents, including instruction manuals.
- Coordinate and notify staff of site office meetings in a timely manner.
- Record and distribute minutes for daily coordination meetings, addressing outstanding issues.
- Systematically distribute, file, and organize all project documents.
- Encode daily, weekly, and monthly reports with accuracy.
- Archive and manage data for historical reference purposes.

Dipesh B. Tailor

Resume Headlines

- More than fourteen years of experience in the implementation of Anti-Money Laundering (AML) policy through Know Your Customer (KYC) Operations, Forex Exchange and Customer Due Diligence process at globally recognized organization.
- Core strength and expertise in documentation, CDD and Client On-boarding
- Ability to handle clients independently, strong communication, multi-tasking in pressured environment

Experience

Jarvis Invest (Ventugrow Consultants Pvt. Ltd.)
SEBI Registered Investment Advisor
Vice President – Funds

November 2023 – till date

- FPI Fund formation and mobilization
- Identification of a fund administrator to form a sub fund for FPI business or partner with an existing FPI
- Ensuring operations and compliance required to commence the fund is taken care of
- Ensure mobilization of international investments, manage foreign exchange through individuals, institutions, or other funds
- Ensure complete compliance with regulatory requirements, including securities laws, investment regulations, and data privacy regulations
- Identifying prospects in portfolio management service, alternate investment funds, treasury, insurance funds, mutual funds and foreign portfolio investments
- Develop custom dashboards for the investment committee or investment teams of these companies to assist them on fund management models
- Evaluate the financial implications and determine the appropriate revenue sharing model, including revenue splits, terms, and conditions

SBI-SG Global Securities Services Pvt. Ltd.

November 2013 – November, 2023

Senior Manager, Client On-Boarding & Designated Depository Participant (DDP)
Business Development and Marketing

Joined as Assistant Manager in November, 2013. Promoted to Deputy Manager in March, 2016, Manager in March 2018 & Senior Manager in March, 2021.

Job Profile:

- Heading team of 4 people - Client On-Boarding & Designated Depository Participant (DDP)
- Involved in issuance of FPI Registration, Renewal & Miscellaneous amendments for the FPIs.
- Handling Forex related issues of the Client.
- To book Forex on behalf of the Client
- Handling Forex Conversion Rates of the Client.
- To ensure smooth on boarding of the Client within the stipulated timeline.
- Facilitate Foreign Institutional clients to open accounts in India through Foreign Portfolio Investors (FPI), Foreign Venture Capital Investor (FVCI), Foreign Direct Investment (FDI), etc.
- To attend meeting with the regulators, depositories and Custodians.

- One point contact for all regulatory registration, AML and KYC document related queries.
- To facilitate foreign and domestic institutional clients with KYC documents for opening cash, securities and demat account.
- Integral part of setting up the FPI process and policy in the company.
- Integral part of migrating Mutual Fund clients.
- Part of Interview panel for appointing staff for the department.
- Part of setting up Third Party Forex Transaction process in the company.
- To provide daily market snapshots to all clients updating the local market news.
- To visit / interact with Reserve Bank of India (RBI), Securities and Exchange Board of India (SEBI) and State Bank of India (SBI) whenever required.
- Providing training to Global Custodian and new employees on the various aspects of KYC, AML and on-boarding procedures.
- To handle CAG auditor queries with respect KYC and documentation.

Standard Chartered Bank

(On deputation of Kelly Services India Pvt. Ltd.)

March 2010 – November 2013

Executive – Financial Institution (Origination and Client Coverage Department)

Job Profile:

- Responsible for ensuring compliance to Group policies on Know Your Customer (KYC) & Anti-Money Laundering (AML).
- Responsible for ensuring timely completion of audit matters pertaining to KYC & AML.
- Responsible for liaising with offshore & onshore entities for sharing of compliance information & new client onboarding (onshore & offshore) as per Group policies.
- Coordinating with various internal departments like Credit Risk Control, Credit, Legal etc for seeking approvals & resolving issues relating to KYC & AML.
- Handling a portfolio of various clients within Financial Institutions segment – This includes interactions with the clients for obtaining various documents as required as per Bank/RBI policies.
- Responsible for KYC completion for new clients onboarding.
- Coordinating with Offshore Management Company for procuring requisite documentation for opening of custody accounts for Fund entities.

Sejal Insurance Broking Limited

July 2009 - February 2010

Unit Manager

Job Profile:

- Coordinating with existing / new clients & helping them with the policy as per their requirements.

Education Qualification:

- Completed Master in Financial Management in 2015 from Jamnalal Bajaj Institute of Management Studies (JBIMS) - Mumbai University.
- Completed Bachelor degree of Banking & Insurance in 2009 from K.P.B. Hinduja College of Commerce - Mumbai University.
- Completed H.S.C in 2006 from Rizvi College - Maharashtra Board.
- Completed S.S.C in 2004 from Sir JJ Fort Boys High School – Maharashtra Board.



Nabila Hadia Hawil

Head of Marketing and Communications

Summary Experienced marketing professional with a proven track record of driving brand awareness and increasing customer engagement. Innovative thinker with a passion for utilizing data-driven insights to optimize marketing campaigns and drive business growth.

Experiences professional Head of Marketing and Communications, Sun & Sand Group, Dubai, UAE
January 2023 – present

- Lead the development and execution of integrated marketing and communication strategies that align with business objectives.
- Oversee brand management, ensuring consistent messaging across all platforms and maximizing brand visibility.
- Manage a diverse marketing team, fostering a culture of collaboration and high performance to achieve strategic goals.
- Analyse market trends and consumer insights to drive innovative marketing initiatives and enhance customer engagement.
- Collaborate with cross-functional teams to integrate marketing efforts with sales and product development.

Director of Marketing and Communications, Porcelanosa Group, Africa, Conakry, Guinea
August 2019 - December 2022

- Directed all marketing activities across Africa, with a focus on expanding the company's market share.
- Designed and implemented comprehensive marketing campaigns, both online and offline, to enhance customer engagement.
- Worked closely with product development teams to promote new product lines and ensure successful market entry.
- Established and maintained relationships with media outlets to ensure positive brand coverage.

Marketing and Operations Manager ALEEF Home – Conakry Guinea
April 2019 - July 2019

- Managed both operations and marketing initiatives for ALEEF Home, including promotional activities and customer outreach.
- Developed marketing strategies to boost the brand's visibility in a competitive market.
- Conducted market research to identify customer preferences and adjust marketing efforts accordingly.

Executive Director of Marketing CCS Construction – Conakry Guinea
March 2015 – August 2017

- Led marketing efforts for the construction sector, increasing client acquisition through targeted campaigns.
- Managed public relations and media communications, enhancing the company's reputation and visibility.
- Oversaw the development of marketing collateral and digital content to support sales initiatives.

Director of Marketing and Communication PRAN Packed Food –
Conakry Guinea
May 2008 – June 2015

- Developed and executed marketing plans to promote products and increase market share in the food sector.
- Analyzed customer feedback and market trends to refine marketing strategies and improve product offerings.
- Coordinated promotional events and marketing activities to engage customers and drive sales.

Mahi Group Director – Conakry Guinea
January 2007 – April 2008

- Furniture Showroom Management
- Customer Database Review
- Prepare Financial Proposals

Education 2020 – SAP Training – Conakry Guinea
September 2020 - June 2021

Completed comprehensive training in SAP, focusing on modules relevant to marketing and financial management.

Concept and Interior Design – Conakry Guinea
September 2018 - June 2019

Acquired skills in design principles, space planning, and project management relevant to marketing in the interior design sector.