

Dated: 07.09.2022

BSE Limited,
Department of Corporate Services,
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai 400001.
Script Code:- 531946

Subject: Submission of Notice of 34th Annual General Meeting of the Member of the Company under Regulation 30 of SEBI (Listing Obligations and Disclosure requirements) Regulations, 2015.

#### Dear Sir,

The Notice of 34<sup>th</sup> Annual General Meeting of the members of the Company scheduled to be held on Monday, the 30<sup>th</sup> September, 2024 at 02:30 at the registered office of the Company, containing the business to be transacted thereat, is attached herewith.

As per Section 108 of the Companies Act, 2013 read with rule 20 of the Companies (Management and Administration) Rules. 2014 and amendments thereto and Regulation 44 of the SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015, the Company is providing its members the facility to cast their Vote by Electronics means on all the Resolution set forth in the notice. The instructions for E-Voting are mentioned in the notes of said notice.

This is for your information and record.

For and on behalf on Chadha Papers Limited

Chadha Papers Limited

Whole Time Director

Amanbir Singh Sethi Wholetime Director DIN: 01015203

Address: CTC061 The Crest Park Drive, DLF5, Gurugram, Haryana-122011

Encl: a/a

## NOTICE

NOTICE IS HEREBY GIVEN THAT THE 34<sup>TH</sup> ANNUAL GENERAL MEETING OF THE MEMBERS OF "CHADHA PAPERS LIMITED" (CIN: L21012UP1990PLC011878) WILL BE HELD ON MONDAY, THE 30<sup>TH</sup> DAY OF SEPTEMBER, 2024 AT 02:30 P.M. AT THE REGISTERED OFFICE OF THE COMPANY AT CHADHA ESTATE, NAINITAL ROAD, BILASPUR, RAMPUR, UTTAR PRADESH—244921, INDIA, TO TRANSACT THE FOLLOWING BUSINESS:

### ORDINARY BUSINESSES:

## 1. TO RECEIVE, CONSIDER AND ADOPT FINANCIAL STATEMENTS.

- (i) To receive, consider and adopt the Annual Audited Financial Statements (Standalone) of the Company for the Financial Year ended 31<sup>st</sup> March 2024, together with the Reports of the Auditors and Board of Directors thereon.
- (ii) To receive, consider and adopt the Audited Financial Statements (Consolidated) of the Company for the Financial Year ended 31<sup>st</sup> March 2024, together with the Report of the Auditors thereon.

### SPECIAL BUSINESSES:

## 2. TO RATIFY REMUNERATION OF COST AUDITOR FOR F.Y. 2024-25.

To consider and if thought fit to pass, with or without modifications, following Resolution as an **Ordinary Resolution**:

"RESOLVED THAT pursuant to the provisions of section 148 of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014, as amended from time to time and for time being in force, and on the recommendation of Audit Committee, the remuneration of Rs. 60,000/- (Rupees Sixty Thousand Only) plus applicable taxes, if any, and out of pocket expenses in relation to the Cost Audit of the Company, to be paid to M/s Khushwinder Kumar & Co., Cost Accountants, having FRN. 100123, appointed as Cost Auditor by the Board of the Company in its meeting held on 07.09.2024 to conduct the audit of cost records maintained pursuant to the aforesaid provisions by the Company for the financial year to be ended on 31st March, 2025 be and is hereby approved and ratified."

## 3. TO APPROVE RELATED PARTY TRANSACTION

To consider and if thought fit, to pass, with or without modification(s), the following resolution as an **Ordinary Resolution** 

"RESOLVED THAT pursuant to provisions of Section 188 and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Meeting of Board

and its Powers) Rules, 2014 and in terms of applicable provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any statutory amendment, modification or re-enactment thereof and in force for time being) and approval of Audit Committee, consent of the members of the Company be and is here by accorded for entering into any contract/arrangement/transactions with "K Recycling Private Limited" for a period from 01<sup>st</sup> October, 2024 to 30<sup>th</sup> September, 2025, as per details provided in the explanatory statement annexed to this Notice, and on such terms and conditions as may be mutually agreed upon between the Board of Directors of the Company and "K Recycling Private Limited."

**RESOLVED FURTHER THAT** Board of Directors and/or any Committee thereof be and is hereby authorized to settle any question, difficulty or doubt that may arise, and to do all such acts, deeds and things as may be necessary, usual, proper or expedient in this regard."

## 4. TO APPROVE RELATED PARTY TRANSACTION

To consider and if thought fit, to pass, with or without modification(s), the following resolution as an **Ordinary Resolution** 

"RESOLVED THAT pursuant to provisions of Section 188 and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Meeting of Board and its Powers) Rules, 2014 and in terms of applicable provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any statutory amendment, modification or re-enactment thereof and in force for time being) and approval of Audit Committee, consent of the members of the Company be and is here by accorded for entering into any contract/arrangement/transactions with "M/s Amanbox Factory Private Limited" for a period from 01st October, 2024 to 30th September, 2025, as per details provided in the explanatory statement annexed to this Notice, and on such terms and conditions as may be mutually agreed upon between the Board of Directors of the Company and "M/s Amanbox Factory Private Limited".

**RESOLVED FURTHER THAT** Board of Directors and/or any Committee thereof be and is hereby authorized to settle any question, difficulty or doubt that may arise, and to do all such acts, deeds and things as may be necessary, usual, proper or expedient in this regard."

## 5. TO APPROVE RELATED PARTY TRANSACTION

To consider and if thought fit, to pass, with or without modification(s), the following resolution as an **Ordinary Resolution** 

"RESOLVED THAT pursuant to provisions of Section 188 and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Meeting of Board and its Powers) Rules, 2014 and in terms of applicable provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any statutory

amendment, modification or re-enactment thereof and in force for time being), approval of Audit Committee, consent of the members of the Company be and is here by accorded for entering into any contract/arrangement/transactions with "M/s ATPAC Industries", a partnership firm, for a period from 01st October, 2024 to 30th September, 2025, as per details provided in the explanatory statement annexed to this Notice, and on such terms and conditions as may be mutually agreed upon between the Board of Directors of the Company and "M/s ATPAC Industries."

**RESOLVED FURTHER THAT** Board of Directors and/or any Committee thereof be and is hereby authorized to settle any question, difficulty or doubt that may arise, and to do all such acts, deeds and things as may be necessary, usual, proper or expedient in this regard."

## 6. TO APPROVE RELATED PARTY TRANSACTION

To consider and if thought fit, to pass, with or without modification(s), the following resolution as an **Ordinary Resolution** 

"RESOLVED THAT pursuant to provisions of Section 188 and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Meeting of Board and its Powers) Rules, 2014 and in terms of applicable provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any statutory amendment, modification or re-enactment thereof and in force for time being) and approval of Audit Committee, consent of the members of the Company be and is here by accorded for entering into any contract/arrangement/transactions with "K PAPER TECHH PRIVATE LIMITED" for a period from 01st October, 2024 to 30th September, 2025, as per details provided in the explanatory statement annexed to this Notice, and on such terms and conditions as may be mutually agreed upon between the Board of Directors of the Company and "K PAPER TECHH PRIVATE LIMITED."

**RESOLVED FURTHER THAT** Board of Directors and/or any Committee thereof be and is hereby authorized to settle any question, difficulty or doubt that may arise, and to do all such acts, deeds and things as may be necessary, usual, proper or expedient in this regard."

## 7. TO APPROVE RELATED PARTY TRANSACTION

To consider and if thought fit, to pass, with or without modification(s), the following resolution as an **Ordinary Resolution** 

"RESOLVED THAT pursuant to provisions of Section 188 and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Meeting of Board and its Powers) Rules, 2014 and in terms of applicable provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any statutory amendment, modification or re-enactment thereof and in force for time being) and approval of Audit Committee, consent of the members of the Company be and is here by accorded

for entering into any contract/arrangement/transactions with "WAVE DISTILLERIES AND BREWERIES LIMITED" for a period from 01<sup>st</sup> October, 2024 to 30<sup>th</sup> September, 2025, as per details provided in the explanatory statement annexed to this Notice, and on such terms and conditions as may be mutually agreed upon between the Board of Directors of the Company and "WAVE DISTILLERIES AND BREWERIES LIMITED"

**RESOLVED FURTHER THAT** Board of Directors and/or any Committee thereof be and is hereby authorized to settle any question, difficulty or doubt that may arise, and to do all such acts, deeds and things as may be necessary, usual, proper or expedient in this regard."

By the order of the Board For Chadha Papers Limited

Chadha Papers Limited

Whole Time Director

Amanbir Singh Sethi (Whole Time Director) DIN:-01015203 Address: CTC 061 The Crest Park Drive,DLF5, Gurugram, Haryana-122011

Place: New Delhi Date: 07-09-2024

Registered Office: Chadha Estate, Nainital Road, Bilaspur, Rampur, Uttar Pradesh-244921, India

#### NOTES:

1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY/PROXIES TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF/HERSELF. A PROXY NEED NOT BE A MEMBER OF THE COMPANY. A PERSON CAN ACT AS PROXY ON BEHALF OF MEMBERS NOT EXCEEDING FIFTY (50) AND HOLDING IN THE AGGREGATE NOT MORE THAN TEN PERCENT OF THE TOTAL SHARE CAPITAL OF THE COMPANY. A MEMBER HOLDING MORE THAN TEN PERCENT OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS MAY APPOINT A SINGLE PERSON AS PROXY AND SUCH PERSON SHALL NOT ACT AS A PROXY FOR ANY OTHER PERSON OR SHAREHOLDER.

THE INSTRUMENT APPOINTING THE PROXY SHOULD, HOWEVER, BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN 48 HOURS BEFORE THE COMMENCEMENT OF THE MEETING. PROXIES SHALL NOT HAVE ANY RIGHT TO SPEAK AT THE MEETING. A PROXY FORM IS ANNEXED TO THIS NOTICE.

EVERY MEMBER ENTITLED TO VOTE AT THE MEETING, OR ON ANY RESOLUTION TO BE MOVED THEREAT, SHALL BE ENTITLED DURING THE PERIOD BEGINNING 24 HOURS BEFORE THE TIME FIXED FOR THE COMMENCEMENT OF THE MEETING AND ENDING WITH THE CONCLUSION OF THE MEETING, TO INSPECT THE PROXIES LODGED, AT ANY TIME DURING THE BUSINESS HOURS OF THE COMPANY, PROVIDED THAT NOT LESS THAN THREE DAYS' NOTICE IN WRITING OF THE INTENTION SO TO INSPECT IS GIVEN TO THE COMPANY.

- The businesses set out in the Notice will be transacted through remote electronic voting system and the Company is providing facility for voting by remote electronic means. Instructions and other information relating to remote e-voting are given in the Notice under Note No. 14.
  - Members attending the meeting, who have not cast their vote by remote e-voting, shall be able to exercise their right to vote at the meeting through ballot papers. Members who have cast their votes by remote e-voting prior to the AGM may attend the AGM but shall not be entitled to cast their votes again.
- The Register of Members and Share Transfer Books of the Company shall remain closed from 24<sup>th</sup> day of September, 2024 to 30<sup>th</sup> day of September, 2024 (both days inclusive).

- 4. Members may please note that SEBI vide its Circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2022/8 dated January 25, 2022 has mandated the listed companies to issue securities in dematerialized form only while processing service requests viz. Issue of duplicate securities certificate; claim from unclaimed suspense account; renewal/exchange of securities certificate; endorsement; sub-division/splitting of securities certificate; consolidation of securities certificates/folios; transmission and transposition. Accordingly, Members are requested to make service requests by submitting a duly filled and signed Form ISR 4, the format of which is available on the Company's website at <a href="https://www.chadhapapers.com">https://www.chadhapapers.com</a> under shareholder information tab.
- 5. SEBI vide its notification dated January 24, 2022 has mandated that all requests for transfer of securities including transmission and transposition requests shall be processed only in dematerialized form. In view of the same and to eliminate all risks associated with physical shares and avail various benefits of dematerialization. Members are advised to dematerialize the shares held by them in physical form. Members can contact the Company or RTA of the company i.e. Skyline Financial Services Private Limited, for assistance in this regard.

Further, SEBI vide its notification no- SEBI/LAD-NRO/GN/2022/80 dated April 25 2022 and notification no- SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2022/65 dated May 18 2022 has simplified the transmission process and prescribed documents to be executed in case of transmission of securities.

# 6. Norms for furnishing of PAN, KYC, Bank details and Nomination:

Pursuant to SEBI Circular no. SEBI/HO/MIRSD/MIRSDPoD- 1/P/ CIR/2023/37 dated March 16, 2023, issued in supersession of earlier circulars issued by SEBI bearing nos. SEBI/HO/MIRSD/MIRSD RTAMB /P/CIR/2021/655 and SEBI/HO/MIRSD/ MIRSD RTAMB / P/CIR/2021/687 dated November 3, 2021 and December 14, 2021, respectively, SEBI has mandated all listed companies to record PAN, Nomination, Contact details, Bank A/c details and Specimen signature for their corresponding folio numbers of holders of physical securities. The folios wherein any one of the cited documents/details is not available on or after October 1, 2023, shall be frozen by the RTA. The securities in the frozen folios shall be eligible:

- To lodge any grievance or avail of any service, only after furnishing the complete documents / details as mentioned above;
- To receive any payment including dividend, interest or redemption amount (which would be only through electronic mode) only after they comply with the above stated requirements.

Furthermore, such frozen folios shall be referred by RTA/Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and/or Prevention of Money Laundering Act, 2002, after December 31, 2025

The forms for updation of PAN, KYC, bank details and Nomination viz., Forms ISR-1, ISR-2, ISR-3, SH-13 are available on our website <a href="https://www.chadhapapers.com">https://www.chadhapapers.com</a> under shareholder information tab.

In view of the above, we urge Members holding shares in physical form to submit the required forms along with the supporting documents at the earliest.

Company has issued letters to all Shareholders of the company along with two reminders for PAN Card, Bank account details and dematerialization of shares held in physical form as required by SEBI vide its circular number SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20<sup>th</sup> April 2018 followed by BSE circular LIST/COMP/15/2018-19 dated 5<sup>th</sup> July, 2018.

Pursuant to SEBI circular no. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/655 dated 03<sup>rd</sup> November 2021 Company has sent letters along with the help of RTA (Skyline Financial Services Private Limited) for furnishing the details required as per aforesaid circular.

Further, Pursuant to SEBI Circular no. SEBI/HO/MIRSD/MIRSDPoD- 1/P/CIR/2023/37 dated March 16, 2023 Company has sent 2<sup>nd</sup> reminders letters to the shareholders of the company with the help of RTA (**Skyline Financial Services Private Limited** for furnishing the details required as per aforesaid circular.

Members who hold shares in dematerialized form and wish to update their PAN, KYC, Bank details and Nomination, are requested to contact their respective DPs.

- 7. As per the provisions of Section 72 of the Act and SEBI Circular, the facility for making nomination is available for the Members in respect of the shares held by them. Members who have not yet registered their nomination are requested to register the same by submitting Form No. SH-13. If a Member desires to opt out or cancel the earlier nomination and record a fresh nomination, he/ she may submit the same in Form ISR-3 or SH-14 as the case may be. The said forms can be downloaded from the Company's website <a href="https://www.chadhapapers.com">https://www.chadhapapers.com</a> under shareholder information tab. Members are requested to submit the said details to their DP in case the shares are held by them in dematerialized form and to Company's RTA Skyline Financial Services Private Limited in case the shares are held in physical form...
- 8. Members holding shares in physical form, in identical order of names, in more than one folio are requested to send to the Company or RTA (Skyline Financial Services Private Limited), the details of such folios together with the share certificates along with the requisite KYC Documents for consolidating their holdings in one folio. Requests for consolidation of share certificates shall be processed in dematerialized form.
- In case of Joint holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote.

- 10. Non-resident Indian Members are requested to Inform Company's Registrar and Share Transfer Agent, Skyline Financial Services Private Limited, immediately of:
  - (a) Change in their residential status on return to India for permanent settlement.
  - (b) Particulars of their bank account maintained in India with complete name, branch, account type, account number and address of the bank with pin code number, if not furnished earlier.
- 11. SEBI & Ministry of Corporate Affairs (MCA) is promoting electronic communication as a contribution to greener environment. Accordingly, as a part of green initiative soft copy of the Annual Report 2023-24 is being sent to all the members whose email address(es) are registered with the Company/Depository Participant(s) unless any member has requested for a hard copy of the same.

Notice of the AGM and the Annual Report for the Financial Year 2023-24 including therein the Audited Financial Statements for the Financial Year 2023-24, will be available on the website of the Company at <a href="www.chadhapapers.com">www.chadhapapers.com</a> and also available on the website of BSE Limited at <a href="www.bseindia.com">www.bseindia.com</a>. The Notice of AGM will also be available on the website of CSDL at <a href="www.evotingindia.com">www.evotingindia.com</a>.

The physical copies of the aforesaid documents will also be available at the Company's Registered Office for inspection during normal business hours on working days. For any communication, the shareholders may also send requests to the Company's investor email id chadhapapersltd@gmail.com.

- 12. As required under Regulation 36(3) of the SEBI Listing Regulations and Secretarial Standard 2, No Director is seeking re-appointment at this AGM,
- 13. To receive shareholders' communications through electronic means, including Annual Reports and Notices, members are requested to kindly register/update their e-mail address with their respective depository participant, where shares are held in electronic form, where shares are held in physical form, members are advised to register their e-mail address with Skyline Financial Services Private Limited. In case of queries, members are requested to write to chadhapapersltd@gmail.com.

### 14. Voting through electronic means

In compliance with provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, members may cast their vote on all the resolutions proposed to be considered in this Annual General Meeting by electronic means from a remote location ("Remote E-voting") and the Company is

pleased to provide to its members the facility to exercise their right to vote on resolutions proposed to be considered at the Annual General Meeting by "Remote E-voting". The company has engaged Central Depository Services (India) Limited (CDSL) and the facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("Remote E-voting") will be provided by CDSL..

- II. Members of the company, instead of casting their votes by the aforesaid "Remote E-voting" may cast their vote at the venue of the Annual General Meeting through physical ballot papers, which shall be made available at the venue of the AGM and only such members attending the meeting, who have not cast their vote by remote e-voting, shall be able to exercise their right to vote at the meeting through ballot papers or by show off hands.
- III. The process and manner for remote e-voting are as under:
  - (i) The voting period begins on Friday the 27<sup>th</sup> day of September 2024 from 9.00 A.M. and ends on Sunday the 29<sup>th</sup> day of September 2024 up to 5.00 P. M. During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 23<sup>rd</sup> September 2024, may cast their vote electronically. The E-voting module shall be disabled by CDSL for voting thereafter.
  - (ii) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
  - (iii) Pursuant to SEBI Circular No. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated 09.12.2020, under Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, listed entities are required to provide remote e-voting facility to its shareholders, in respect of all shareholders' resolutions. However, it has been observed that the participation by the public non-institutional shareholders/retail shareholders is at a negligible level.
    - Currently, there are multiple e-voting service providers (ESPs) providing evoting facility to listed entities in India. This necessitates registration on various ESPs and maintenance of multiple user IDs and passwords by the shareholders
  - (iv) In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to all the demat account holders, by way of a single login credential, through their demat accounts/ websites of Depositories/ Depository Participants. Demat account holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process.

(v) In terms of SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Pursuant to abovesaid SEBI Circular, Login method for e-Voting for Individual shareholders holding securities in Demat mode CDSL/NSDL is given below

Type of shareholders	Login Method
Individual Shareholders holding securities in Demat mode with CDSL	<ol> <li>Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be mad available to reach e-Voting page without any furthe authentication. The users to login to Easi / Easiest are requested to visit cdsl website www.cdslindia.com and click on login icon &amp; New System Myeasi Tab.</li> </ol>
Depository	2) After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly.
	3) If the user is not registered for Easi/Easiest, option to register is available at cdsl website www.cdslindia.com and click on login & New System Myeasi Tab and then click on registration option.
	4) Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on <a href="https://www.cdslindia.com">www.cdslindia.com</a> home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where

the evoting is in progress and also able to directly access the system of all e-Voting Service Providers. 1) If you are already registered for NSDL IDeAS facility, please visit Individual the e-Services website of NSDL. Open web browser by typing the Shareholders following URL: https://eservices.nsdl.com either on a Personal holding Computer or on a mobile. Once the home page of e-Services is securities in launched, click on the "Beneficial Owner" icon under "Login" demat mode which is available under 'IDeAS' section. A new screen will open. with NSDL You will have to enter your User ID and Password. After Depository successful authentication, you will be able to see e-Voting services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be re-directed to e-Voting service provider website for casting your vote during the remote e-Voting period. 2) If the user is not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "Register Online for IDeAS "Portal click OI at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp 3) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period. Individual You can also login using the login credentials of your demat

Shareholders
(holding
securities in
demat mode)
login through
their

You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider

Depository
<b>Participants</b>
(DP)

name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.

**Important note:** Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

# Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL

Login type	Helpdesk details
The state of the s	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 21 09911
Individual Shareholders holding securities in Demat mode with NSDL	Members facing any technical issue in login car contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at: 022 - 4886 7000 and 022 - 2499 7000

# (v) Login method for e-Voting for Physical shareholders and shareholders other than individual holding in Demat form.

- 1) The shareholders should log on to the e-voting website www.evotingindia.com.
- 2. Click on "Shareholders" module.
- 3. Now enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
- Next enter the Image Verification as displayed and Click on Login.
- If you are holding shares in demat form and had logged on to <u>www.evotingindia.com</u> and voted on an earlier e-voting of any company, then your existing password is to be used.
- If you are a first-time user follow the steps given below:

	For Physical shareholders and other than individual shareholders holding shares in Demat	
PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both	
	demat shareholders as well as physical	

	shareholders) Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.
Dividend Bank Details  OR	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.
Date of Birth (DOB)	<ul> <li>If both the details are not recorded with the depository or company, please enter the member id / folio number in the Dividend Bank details field.</li> </ul>

- (vi) After entering these details appropriately, click on "SUBMIT" tab.
- (vii) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (viii) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (ix) Click on the EVSN for the relevant CHADHA PAPERS LIMITED on which you choose to vote.
- (x) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xi) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xii) After selecting the resolution, you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xiii) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xiv) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.

- (xv) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xvi) There is also an optional provision to upload BR/POA if any uploaded, which will be made available to scrutinizer for verification.
- (xvii) Additional Facility for Non Individual Shareholders and Custodians –For Remote Voting only.
  - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians
    are required to log on to <a href="www.evotingindia.com">www.evotingindia.com</a> and register themselves in the
    "Corporates" module.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
  - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
  - The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
  - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
  - Alternatively Non Individual shareholders are required to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz <a href="mailto:chadhapapersltd@gmail.com">chadhapapersltd@gmail.com</a> if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.
- (xviii) Any person, who acquires shares of the Company and become Member of the Company after dispatch of the Notice and holding shares as on the cut-off date i.e. 23rd September 2024 may follow the same instructions as mentioned above for e-Voting.
- (xix) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com

## General Instructions:

a) The voting period begins on Friday the 27<sup>th</sup> day of September 2024 from 9.00 A.M. and ends on Sunday the 29<sup>th</sup> day of September 2024 up to 5.00 P. M.

# During this period shareholders' of the Company, holding shares, as on the cut-off date of 23<sup>rd</sup> September 2024 may cast their vote electronically.

- b) The voting right of the shareholders shall be in proportion to their shares of the paid up Equity share capital of the Company as on the cut-off date (record date) of 23<sup>rd</sup> September 2024.
- c) M/s Sachin Mavi & Associates, Company Secretaries in practice, (CP No. 18417) has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner. The Scrutinizer shall, immediately after the conclusion of voting at the Annual General Meeting, first count the votes cast at the meeting, thereafter unblock the votes cast through remote e-voting in the presence of at least 2 (two) witnesses not in employment of the Company and make not later 2 working days of the conclusion of the meeting, a consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, to the Chairman and/or Director or a person authorized by him in writing who shall counter sign the same.
- d) The results shall be declared forthwith upon receipt of the Scrutinizer's Report. The results declared along with the Scrutinizer's Report shall be placed on the Company's website <u>www.chadhapapers.com</u> and communicated to the stock exchanges where shares of the Company are listed.
- 15. Members desiring any information relating to the accounts are requested to write to the Company well in advance so as to enable the management to keep the information ready.
- 16. All documents referred to in the accompanying Notice shall be open for inspection at the Registered Office of the Company during normal business hours (10.30 am to 5.30 pm) on all working days, up to and including the date of Annual General Meeting of the Company.
- Regulation 44(6) of SEBI Listing Regulations, is not applicable on the company, therefore conducting live webcast of proceedings of AGM is not required during the year under review.
- 18. The route map showing directions to reach the venue of the 34th AGM is annexed.
- 19. As a measure of economy, copies of Annual Report will not be distributed at the venue of the AGM. Members are, therefore, requested to bring their own copies of the Annual Report to the meeting.
- 20. Corporate members intending to send their authorized representatives to attend the Meeting are requested to send to the Company a certified true copy of the Board Resolution authorizing their representative to attend and vote on their behalf at the meeting atleast 3 days before the AGM.

21. An Explanatory Statement pursuant to Section 102 of the Companies Act, 2013, ('the Act') relating to the Special Business to be transacted at the Annual General Meeting ('AGM') is annexed hereto. The Board of Directors have considered and decided to include the Item Nos. 2, 3, 4, 5, 6, & 7 given above as Special Business in the forthcoming AGM.

# EXPLANATORY STATEMENT PURSUANT TO SECTION 102 (1) OF THE COMPANIES ACT, 2013

### ITEM NO. 2

The Board of Directors of Company on the recommendation of Audit Committee approved the appointment and remuneration of M/s Khushwinder Kumar & Co., Cost Accountants, having FRN. 100123. Cost Accountants, to conduct the audit of cost records of the Company for the 2024-25 in their meeting held on 07.09.2024. In terms of provisions of Section 148(3) of the Companies Act, 2013 read with Rule 14 of the Companies (Audit and Auditors) Rules 2014, the remuneration payable to the Cost Auditors is to be ratified by the members of the Company.

Accordingly, the resolution is placed for ratification of the remuneration payable to Cost Auditors by the members of the Company.

None of the Directors, Key Managerial Personnel of the Company and their relatives is, in any way concerned or interested, financially or otherwise, in the resolution.

### ITEM NO. 3

The Company is required to purchase its raw material (waste papers) and sell the Kraft Paper, Petroleum Product & finished goods, which it also does through its related parties i.e. "K Recycling Private Limited".

Section 188 of the Companies Act, 2013 read with rules 15 and 16 of Companies (Meetings of Board and its Powers) Rules, 2014 and in terms of applicable provisions of the SEBI (Listing obligations and Disclosure Requirements) Regulations, 2015 (including any statutory modification(s) or enactment thereof for the time being in force), prescribe certain procedure for approval of related party transactions including seeking of shareholders' approval for material related party transactions. The proviso to section 188 also states that nothing in section 188(1) will apply to any transaction entered into by the company in its ordinary course of business and at arm's length basis. All the proposed transactions put up for approval are in ordinary course of business and at arm's length. Pursuant to the provisions of SEBI (Listing obligations and Disclosure Requirements) Regulations, 2015 and as approved by Audit Committee the following contracts/arrangements/ transactions are requiring the approval of the unrelated shareholders of the Company by an **Ordinary resolution:**-

Resolution No. 3
M/s K Recycling Private Limited
The Listed Company purchase its raw material (waste papers) and sell the Kraft Papers, Petroleum coke & finished goods
01-10-2024 to 30-09-2025
Rs. 200 Crore
33.33 %
All the transactions with the related parties shall be in the ordinary course of business and at arms' length and in the best interest of the Company
Amanbir Singh Sethi
No

<sup>\*</sup>maximum annual value of transactions per annum.

The other related information as envisaged under SEBI (Listing Obligations and Disclosures and Requirements) Regulations, 2015 are furnished hereunder:

As per Regulation 23(4) of SEBI (Listing obligations and Disclosure Requirements) Regulations, 2015, all entities / persons that are directly / indirectly related parties of the Company shall abstain from voting on resolution(s) wherein

approval of material Related Party Transactions is sought from the shareholders. Accordingly, all related parties of the Company will not vote on this resolution.

The Board of directors recommends the resolutions as set out at item nos. 3 to be passed as an Ordinary Resolution.

None of the Directors except Mr. Amanbir Singh Sethi, Key Managerial Personnel of the Company and their relatives are, in any way concerned or interested, financially or otherwise, in the resolutions.

### ITEM NO. 4 & 5

The Company is required to purchase its raw material (waste papers) and sell the Kraft Papers, Petroleum coke & finished goods, which it also does through its related parties i.e. M/s Amanbox Factory Private Limited and M/s ATPAC Industries.

Section 188 of the Companies Act, 2013 read with rules 15 and 16 of Companies (Meetings of Board and its Powers) Rules, 2014 and in terms of applicable provisions of the SEBI (Listing obligations and Disclosure Requirements) Regulations, 2015 (including any statutory modification(s) or enactment thereof for the time being in force), prescribe certain procedure for approval of related party transactions including seeking of shareholders' approval for material related party transactions. The proviso to section 188 also states that nothing in section 188(1) will apply to any transaction entered into by the company in its ordinary course of business and at arm's length basis. All the proposed transactions put up for approval are in ordinary course of business and at arm's length. Pursuant to the provisions of SEBI (Listing obligations and Disclosure Requirements) Regulations, 2015 and as approved by Audit Committee the following contracts/arrangements/ transactions are requiring the approval of the unrelated shareholders of the Company by an **Ordinary resolution:**-

Particulars	Resolution No. 4	Resolution No. 5
Name of the related party its relationship with the listed entity or its subsidiary, including nature of its concern or interest (financial or otherwise)	M/s Amanbox Factory Private Limited	M/s ATPAC Industries
Type, material terms and particulars of the proposed transaction;	The Listed Company purchase its raw material (waste papers) and sell the Kraft Papers, Petroleum coke & finished goods	The Listed Company purchase its raw material (waste papers) and sell the Kraft Papers, Petroleum coke & finished goods

Tenure of the proposed transaction	01-10-2024 to 30-09-2025	01-10-2024 to 30-09-2025
Value of the proposed Transaction	Rs. 5 Crore	Rs. 30 Crore
The percentage of the listed entity's annual consolidated turnover, for the immediately preceding financial year, that is represented by the value of the proposed transaction (and for a RPT involving a subsidiary, such percentage calculated on the basis of the subsidiary's annual turnover on a standalone basis shall be additionally provided)	0.83 %	5.00%
Justification as to why the RPT is in the interest of the listed entity	All the transactions with the related parties shall be in the ordinary course of business and at arms' length and in the best interest of the Company	All the transactions with the related parties shall be in the ordinary course of business and at arms' length and in the best interest of the Company
Name of the Director or Key Managerial Personnel who is related, if any and the nature of their relationship	Amanbir Singh Sethi	None
Any other information that may be relevant	No	No

<sup>\*</sup>maximum annual value of transactions per annum.

The other related information as envisaged under SEBI (Listing Obligations and Disclosures and Requirements) Regulations, 2015 are furnished hereunder:

As per Regulation 23(4) of SEBI (Listing obligations and Disclosure Requirements) Regulations, 2015, all entities / persons that are directly / indirectly related parties of the Company shall abstain from voting on resolution(s) wherein

approval of material Related Party Transactions is sought from the shareholders. Accordingly, all related parties of the Company will not vote on this resolution.

The Board of directors recommends the resolutions as set out at item nos. 4 & 5 to be passed as an **Ordinary Resolution**.

None of the Directors except Mr. Amanbir Singh Sethi, Key Managerial Personnel of the Company and their relatives are, in any way concerned or interested, financially or otherwise, in the resolutions.

## ITEM NO. 6 & 7

The Company is required to purchase its raw material (waste papers), and sell the Kraft Papers, Petroleum coke & finished goods, which it also does through its related parties i.e. M/s K Paper Techh Private Limited and M/s Wave Distilleries And Breweries Limited.

Section 188 of the Companies Act, 2013 read with rules 15 and 16 of Companies (Meetings of Board and its Powers) Rules, 2014 and in terms of applicable provisions of the SEBI (Listing obligations and Disclosure Requirements) Regulations, 2015 (including any statutory modification(s) or enactment thereof for the time being in force), prescribe certain procedure for approval of related party transactions including seeking of shareholders' approval for material related party transactions. The proviso to section 188 also states that nothing in section 188(1) will apply to any transaction entered into by the company in its ordinary course of business and at arm's length basis. All the proposed transactions put up for approval are in ordinary course of business and at arm's length. Pursuant to the provisions of SEBI (Listing obligations and Disclosure Requirements) Regulations, 2015 and as approved by Audit Committee the following contracts/arrangements/ transactions are requiring the approval of the unrelated shareholders of the Company by an **Ordinary resolution:**-

Particulars	Resolution No. 6	Resolution No. 7
Name of the related party its relationship with the listed entity or its subsidiary, including nature of its concern or interest (financial or otherwise)	M/S K Paper Techh Private Limited	M/S Wave Distilleries And Breweries Limited

Type, material terms and particulars of the proposed transaction;	The Listed Company purchase its raw material (waste papers) and sell the Kraft Papers, Petroleum coke & finished goods	
Tenure of the proposed transaction	01-10-2024 to 30-09-2025	01-10-2024 to 30-09-2025
Value of the proposed Transaction	Rs.100 Crore	Rs. 1 Crore
The percentage of the listed entity's annual consolidated turnover, for the immediately preceding financial year, that is represented by the value of the proposed transaction (and for a RPT involving a subsidiary, such percentage calculated on the basis of the subsidiary's annual turnover on a standalone basis shall be additionally provided)	16.67%	0.17%
Justification as to why the RPT is in the interest of the listed entity	All the transactions with the related parties shall be in the ordinary course of business and at arms' length and in the best interest of the Company	All the transactions with the related parties shall be in the ordinary course of business and at arms' length and in the best interest of the Company
Name of the Director or Key Managerial Personnel who is related, if any and the nature of their relationship	Amanbir Singh Sethi	None
Any other information that may be relevant	No	No

<sup>\*</sup>maximum annual value of transactions per annum.

The other related information as envisaged under SEBI (Listing Obligations and Disclosures and Requirements) Regulations, 2015 are furnished hereunder:

As per Regulation 23(4) of SEBI (Listing obligations and Disclosure Requirements) Regulations, 2015, all entities / persons that are directly / indirectly related parties of the Company shall abstain from voting on resolution(s) wherein approval of material Related Party Transactions is sought from the shareholders. Accordingly, all related parties of the Company will not vote on this resolution.

The Board of directors recommends the resolutions as set out at item nos. 6 & 7 to be passed as an **Ordinary Resolution**.

None of the Directors except Mr. Amanbir Singh Sethi, Key Managerial Personnel of the Company and their relatives are, in any way concerned or interested, financially or otherwise, in the resolutions.

By the order of the Board For Chadha Papers Limited

Chadha Papers Limited

Whole Time Director

Amanbir Singh Sethi (Whole Time Director) DIN:-01015203 Address: CTC 061 The Crest Park Drive,DLF5, Gurugram, Haryana-122011

Place: New Delhi Date: 07.09.2024

### FORM NO. MGT.11 – PROXY FORM

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN: L21012UP1990PLC011878

Name of the company: CHADHA PAPERS LIMITED

Registered office: CHADHA ESTATE, NAINITAL ROAD, BILASPUR, RAMPUR, UTTAR PRADESH – 244921,INDIA

Name of the member (5).
Registered address:
E-mail Id:
Folio No/ Client Id:
DP ID:
I/We, being the member(s) of shares of the above named company, hereby appoint
1. Name:
Address:
E-mail Id:
Signature:, or failing him
2. Name:
Address:
E-mail Id:
Signature:, or failing him
3. Name:
Address:
E-mail Id:
Signature:
as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 34th Ani
General Meeting of the Company to be held on Monday 30th day of September 2024 at 0

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 34<sup>th</sup> Annual General Meeting of the Company, to be held on Monday, 30<sup>th</sup> day of September, 2024 at 02:30 P.M. at the Registered Office of the Company at Chadha Estate, Nainital Road, Bilaspur, Rampur, Uttar Pradesh – 244921, India and at any adjournment thereof in respect of such resolutions as are indicated below:

### **Ordinary Resolution:**

Name of the member (s).

- 1. To receive, consider and adopt:
- (i) The Audited Financial Statements (Standalone) of the Company for the Financial Year ended 31<sup>st</sup> March 2024, together with the Reports of the Board of Directors and Auditors thereon; (Ordinary Resolution).
- (ii) The Audited Financial Statements (Consolidated) of the Company for the Financial Year ended 31<sup>st</sup> March 2024, together with the Reports Auditors thereon; (Ordinary Resolution).

### Special Business:

- 2. To ratify the remuneration of Cost Auditor for the financial Year 2024-25; (Ordinary Resolution).
- 3. To approve Related party Transaction with M/s Amanbox Factory Private Limited. (Ordinary Resolution).
- 4. To approve Related Party Transaction with M/s ATPAC Industries. (Ordinary Resolution).

- 5. To approve Related Party Transaction with K Recycling Private Limited. (Ordinary Resolution).
- 6. To approve Related Party Transaction with K Paper Techh Private Limited. (Ordinary Resolution).
- 7. To approve Related Party Transaction with Wave Distilleries And Breweries Limited. (Ordinary Resolution).

	Affix
Signed this day of 2024	Revenue
Signed this day of 2024	Stamp
0	

Signature of shareholder Signature of Proxy holder(s)

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.

### ATTENDANCE SLIP

Registered Folio No./Client ID	
Name and Address of the Shareholder(s):	
No. of Shares:	

- 1. I hereby record my presence at the 34<sup>th</sup> Annual General Meeting of the company held on Monday, the 30<sup>th</sup> day of September, 2024 at 02:30 P.M. at the Registered Office of the Company at Chadha Estate, Nainital Road, Bilaspur, Rampur, Uttar Pradesh 244921, India.
- 2. Signature of the Member / Proxy Present: .....
- 3. Member / Proxy Holder wishing to attend the meeting must bring the duly signedAttendance Slip to the meeting.
- 4. Member/Proxy holder attending the Meeting should bring copy of the Annual Report for reference at the Meeting.
- 5. A proxy need not be a member of the Company.

Note: Please follow the e-voting instructions mentioned in the Notice of  $34^{\text{th}}$  Annual General Meeting of the Company.

## The route map for the venue of the Meeting

