# VRL LOGISTICS LTD



### **Corporate Office:**

Giriraj Annexe Circuit House Road **HUBBALLI- 580 029** Karnataka State

Phone: 0836-2237511 Fax: 0836-2256612

e-mail: headoffice@vrllogistics.com

To,

BSE Limited
Phiroze Jeejeebhoy Towers
Dalal Street
Mumbai- 400 001
Scrip code: 539118

National Stock Exchange of India Limited Exchange Plaza, Plot No.C/1, G-Block, Bandra – Kurla Complex, Bandra (E), Mumbai – 400 051 Scrip code: VRLLOG

Dear Sir / Madam,

Sub: Notice of the 41st Annual General Meeting.

In accordance with Regulations 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, we wish to inform you that the 41<sup>st</sup> Annual General Meeting of the Company will be held on Monday, 5<sup>th</sup> August 2024 at 1:00 p.m. at the Registered Office situated at RS No.351/1 Varur, Post Chabbi, Taluk Hubballi, District Dharwad, Hubballi – 581 207 (18<sup>th</sup> KM, NH-4, Bengaluru Road, Varur), Karnataka. We enclose herewith Notice of the 41<sup>st</sup> Annual General Meeting. The Notice alongwith proxy form, attendance slip and e-voting instructions is also available on the Company's Website: <a href="https://www.vrlgroup.in">www.vrlgroup.in</a>

You are requested to kindly take note of the same.

Thanking you,
Yours faithfully
For VRL LOGISTICS LIMITED

ANIRUDDHA PHADNAVIS
COMPANY SECRETARY AND COMPLIANCE OFFICER

Date: 10.07.2024 Place: Hubballi



#### VRL LOGISTICS LIMITED

Regd. Office: RS No. 351/1, Varur, Post Chabbi, Taluk Hubballi,
District Dharwad, Hubballi (Karnataka) - 581 207
(18th KM, NH-4, Bengaluru Road, Varur)

Tel: 0836 2237613, Fax: 0836 2237614, Email: investors@vrllogistics.com

CIN: L60210KA1983PLC005247, Website: www.vrlgroup.in

### NOTICE

**NOTICE** is hereby given that the Forty First Annual General Meeting of **VRL Logistics Limited ("Company" or "VRL")** will be held on Monday, August 5, 2024 at 1:00 p.m. at the Registered Office of the Company situated at RS No.351/1, Varur, Post Chabbi, Taluk Hubballi, District Dharwad, Hubballi – 581 207(18th KM, NH-4, Bengaluru Road, Varur, Hubballi – 581207), Karnataka to transact the following businesses:

#### **ORDINARY BUSINESS**

- 1. To receive, consider and adopt the Audited Financial Statements as at March 31, 2024 together with the reports of the Board of Directors and Auditors thereon.
- 2. To appoint Director in the place of Mr. L R Bhat (DIN: 01875068) who retires by rotation and being eligible, offers himself for re-appointment.
- 3. To appoint Director in the place of Dr. Raghottam Akamanchi (DIN: 07038738) who retires by rotation and being eligible, offers himself for re-appointment.

By order of the Board of Directors
For VRL Logistics Limited

Aniruddha Phadnavis

Company Secretary & Compliance Officer Date: July 10, 2024



#### **NOTES**

- A member entitled to attend and vote at the meeting is also entitled to appoint a proxy to attend, and on a poll, to vote instead of himself/herself and such proxy need not be a member of the company.
- 2. Proxies, if any, in order to be effective, must be received at the Company's Registered Office not later than 48 (Forty-Eight) hours before the time fixed for holding the meeting. Proxies submitted on behalf of the companies & other entities, must be supported by appropriate resolution/ authority, as applicable. During the period beginning 24 hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting, a member would be entitled to inspect the proxies lodged at any time during the business hours of the Company, provided not less than three days of advance notice in writing is given to the Company.
- 3. A person can act as a proxy on behalf of members not exceeding fifty in number and holding in aggregate not more than ten percent of the total share capital of the Company. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
- 4. In compliance with Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014, substituted by Companies (Management and Administration) Amendment, Rules, 2015, and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide the facility of remote e-voting to all members. The complete instructions on e-voting facility provided by the Company are annexed to this Notice, explaining the process of e-voting with necessary user id and password along with procedure for such e-voting. Such remote e-voting facility is in addition to the voting that may take place at the Meeting on August 5, 2024.
- 5. Corporate Members intending to send their authorized representative to attend the meeting are requested to send to the Company a duly certified true copy of the Board Resolution/authority, authorizing their representative(s) to attend and vote on their behalf at the Meeting.
- 6. Any member proposing to seek any clarification on the accounts is requested to send the queries to the Company at its registered office at least seven days prior to the date of Annual General Meeting to enable the management to compile the relevant information to reply the same in the meeting.
- 7. The Register of Directors' and Key Managerial Personnel and their Shareholding maintained under Section 170 of the Companies Act, 2013 and the Register of Contracts or Arrangements in which the directors are interested, maintained under Section 189 of the Companies Act, 2013 will be available for inspection by the members during the Annual General Meeting of the Company.
- 8. The said Notice of AGM along with Annual Report, the Attendance Slip and Proxy Form have been sent to Members whose names are recorded in the Register of Members / Register of Beneficial owners as on July 5, 2024, by permitted / requisitioned mode individually at their registered postal address / sent electronically at their e-mail address available with the Company or with the Depository Participant(s).
- 9. The Notice calling the 41st AGM has been uploaded on the website of the Company in the *Investor Desk Section under Notice, Forms & Voting Results* tab. The Annual Report is also available under the Financial Results under the Annual Report tab. The Notice can also be accessed from the websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Ltd. at www.bseindia.com and www.nseindia.com respectively.
- 10. Members are requested to bring their copies of Annual Report to the Meeting. In order to enable us to register your attendance at the venue of the Annual General Meeting, members are requested to please bring their folio number/ demat account number/DP ID-Client ID to enable us to provide a duly filled attendance slip for your signature and participation at the meeting.
- 11. In case of joint holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote.
- 12. Relevant documents referred to in the accompanying Notice, are open for inspection by the members at the Registered Office of the Company on all working days during business hours up to the date of the Meeting.



- 13. Members are requested to write their Client ID and DP ID in the attendance slip for attending the Meeting to facilitate identification of membership at the meeting.
- 14. The Members are requested to:
  - (a) Notify immediately any change in their registered address to their Depository Participants in respect of their holdings in electronic form.
  - (b) Register their email address/bank details/mobile number and changes therein from time to time with their respective Depository Participants for shares held in demat form.
  - (c) Quote their DPID & Client ID details respectively in all correspondences, including dividend matters to the Registrar and Share Transfer Agents, KFin Technologies Limited. (Unit: VRL Logistics Ltd.), Plot 31-32, Selenium Tower B, Gachibowli, Financial District, Nanakramguda, Hyderabad 500 032.
  - (d) Any person, who acquires shares of the Company and become a member of the Company after dispatch of the notice and holding shares as of the cut-off date i.e. July 5, 2024 may obtain the login id and password by sending a request at evoting@kfintech.com.
- 15. In accordance with the provisions of Section 72 of the Companies Act, 2013, read with Rule 19(1) of the Rules made thereunder, members are entitled to specify nominations in respect of the Equity Shares held by them through form SH-13 from Kfin and have it duly filled and sent back to them.
- 16. In support of the Green initiative by Ministry of Corporate Affairs and pursuant to section 101 of the Companies Act 2013 and Regulation 36 of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, electronic copy of the Annual Report is being sent to all Members whose email ID's are registered with the Depository Participants for communication purposes unless any member has requested for a hard copy of the same. For members, who have not registered their email address, physical copies of the Annual Report are being sent to them in the permitted / requisitioned mode.
- 17. Members are requested to note that as per Section 124(5) of the Companies Act, 2013, the dividend which remains unpaid or unclaimed for a period of seven years from the date of its transfer to the unpaid dividend account, is liable to be transferred by the Company to the "Investor Education Protection Fund" (IEPF) established by the Central Government under the provisions of Section 125 of the Companies Act, 2013.
- 18. In terms of Article 100 of the Articles of Association of the Company, Mr. L R Bhat, Whole Time Director and Dr. Raghottam Akamanchi, Non-Executive Director retire by rotation and being eligible & offer themselves for re-appointment.
- 19. Information's required under Regulation 36 of SEBI Listing Regulations, Directors seeking Appointment/ Reappointment at the AGM are furnished as annexure to this Notice. The Directors have furnished consent/ declarations for their appointment/re-appointment as required under Act and rules made thereunder.
- 20. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in the securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their Depository Participants with whom they maintain their demat accounts.
- 21. To prevent fraudulent transactions, Members are advised to exercise due diligence and notify the Company of any change in address or demise of any member as soon as possible. Members are also advised not to leave their demat account(s) dormant for long. Periodic statement of holdings should be obtained from the concerned Depository Participant and holdings should be verified.
- 22. The Board of Directors of the Company vide its Resolution passed on May 20, 2024 has appointed Mr. Akshay Pachlag, Practicing Company Secretary (Membership No.30741, COP No: 11710) as Scrutinizer to scrutinize the Insta-Poll and remote e-voting process in a fair and transparent manner and he has communicated his willingness to be appointed and will be available for the same purpose.
- 23. Voting rights shall be reckoned on the paid-up value of shares registered in the name of the member / beneficial owner (in case of electronic shareholding) as on the cut-off date i.e. July 29, 2024.



- 24. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date, i.e. July 29, 2024 only shall be entitled to avail the facility of remote e-voting/Insta-Poll.
- 25. The remote e-voting facility will be available during the following period:

Commencement of remote e-voting: From 9.00 a.m. (IST) on August 2, 2024.

End of remote e-voting: At 5.00 p.m. (IST) on August 4, 2024.

The remote e-voting will not be allowed beyond the aforesaid date and time and the e-voting module shall be disabled by KFin upon expiry of the aforesaid period.

- 26. The Scrutinizer, after scrutinizing the votes cast at the meeting (Insta-Poll) and through remote e-voting, will, not later than 48 hours of conclusion of the Meeting, make a consolidated scrutinizer's report and submit the same to the Chairman. The results declared along with the consolidated scrutinizer's report shall be placed on the website of the Company www.vrlgroup.in and on the website of KFin https://evoting.Kfintech.com. The results shall simultaneously be communicated to the Stock Exchanges.
- 27. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and e-mail ID correctly in their demat account in order to access e-Voting facility.
- 28. Members are hereby notified that our RTA, KFin Technologies Limited (Formerly known as KFin Technologies Private Limited), basis the SEBI Circular (SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/72) dated Jun 08, 2023, have launched an online application which can be accessed at https://ris.kfintech.com/default.aspx# > Investor Services > Investor Support.

Members are requested to register / signup, using the Name , PAN , Mobile and email ID. Post registration, user can login via OTP and execute activities like, raising Service Request , Query , Complaints , check for status, KYC details, Dividend , Interest , Redemptions, e-Meeting and e-Voting details.

Quick link to access the signup page: https://kprism.kfintech.com/signup



Login method for Individual shareholders holding securities in demat mode is given below:

# Individual Shareholders holding securities in demat mode with NSDL

#### 1. User already registered for IDeAS facility:

- a. Visit URL: https://eservices.nsdl.com
- b. Click on the "Beneficial Owner" icon under a. "Login" under 'IDeAS' section.
- c. On the new page, enter User ID and Password.
  Post successful authentication, click on "Access to e-Voting"
- d. Click on the e-Voting service provider name KFINTECH and you will be re-directed to e-Voting service provider website for casting the vote during the remote e-Voting period.

#### 2. User not registered for IDeAS e-Services

- a. To register click on link: https://eservices.nsdl. com
- Select "Register Online for IDeAS" or click at https:// eservices.nsdl.com/ Secure Web/ IdeasDirectReg.jsp
- c. Proceed with completing the required fields.
- d. Follow steps given in point 1.

# 3. Alternatively by directly accessing the e-Voting website of NSDL

- a. Open URL: https://www.evoting. nsdl.com/
- b. Click on the icon "Login" which is available under 'Shareholder/Member' section.
- c. A new screen will open. You will have to enter your User ID (i.e. your sixteen-digit demat account number held with NSDL), Password / OTP and a Verification Code as shown on the screen.
- d. Post successful authentication, you will be requested to select the name of the Company and the e-Voting Service Provider name, i.e. KFin.
- e. On successful selection, you will be redirected to KFin e-Voting page for casting your vote during the remote e-Voting period.

# Individual Shareholders holding securities in demat mode with CDSL

#### 1.Existing user who have opted for Easi / Easiest

- a. Visit URL: https://web.cdslindia.com/ myeasi/home/ login or URL: www.cdslindia.com
- o. Click on New System Myeasi
- c. Login with your registered user id and \ password.
- d. The user will see the e-Voting Menu. The Menu will havelinks of ESP i.e. KFintech e-Voting portal.
- e. Click on e-Voting service provider name to cast your vote.

#### 2. User not registered for Easi/Easiest

- a. Option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration
- b. Proceed with completing the required fields.
- c. Follow the steps given in point 1

# 3. Alternatively, by directly accessing the e-Voting website of CDSL

- a. Visit URL: www.cdslindia.com
- b. Provide your demat Account Number and PAN.
- System will authenticate user by sending OTP on registered Mobile & Email as recorded in the demat Account.
- After successful authentication, user will be provided links for the respective ESP, i.e. KFin where the e-Voting is in progress.



#### Individual Shareholders can login through their demat accounts / Website of Depository Participant

- 1. You can also login using the login credentials of your demat account through your DP registered with NSDL /CDSL for e-Voting facility.
- 2. Once logged-in, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL / CDSL Depository site after successful authentication, wherein you can see e-Voting feature.
- 3. Click on options available against company name or e-Voting service provider Kfin and you will be redirected toe-Voting website of KFin for casting your vote during the remote e-Voting period without any further authentication.

#### Important note:

Members who are unable to retrieve User ID / Password are advised to use "Forgot user ID" and "Forgot Password" option available on the above-mentioned websites.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

NSDL	CDSL
contact NSDL helpdesk by sending a request at	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at 022-23058738 or 022-23058542-43.



### **ANNEXURE A**

Details of Directors seeking appointment / reappointment as required under SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015 and applicable Secretarial Standard issued by the Institute of Company Secretaries of India.

Name of Director: Mr. L R Bhat		
DIN	01875068	
Date of Birth	January 27, 1959	
Date of Initial Appointment	August 4, 2017	
Tenure of appointment	Retirement by rotation	
Qualification	Diploma in Mechanical Engineering & Certified member of Institute of Engineers	
Expertise in Specific functional area	Mr. L R Bhat holds a Diploma in Mechanical Engineering from the State Board of Technical Education & Training, Tamil Nadu and is Certified Chartered Engineer from the Institute of Engineers inTool Design. He has been associated with the Company since July 1, 1995 and instrumental in developing in-house Information Technology which has resulted in enormous growth coupled with cost saving. He has more than 2 decades of experience in the IT field. He also heads the vehicle maintenance function in the Company.	
Directorship held in other Listed Companies	None	
Membership of Committee in other Listed Companies	None	
Category	Executive Director – Whole Time Director	
Relationship with other directors	Not related to any directors	
Shareholding in the Company as on March 31, 2024	2097 shares held jointly with spouse Mrs. Usha Ramanand Bhat (name of the latter appears as the first holder)	

Name of Director: Dr. Raghottam Akamanchi		
DIN	07038738	
Date of Birth	April 17, 1964	
Date of Initial Appointment	February 19, 2015	
Tenure of appointment	Retirement by rotation	
Qualification M.Sc, Phd.		
Expertise in Specific functional area	He holds a Post Graduate Degree in Science (Statistics) from the Gulbarga University and a Doctorate in Statistics from the University of Mysore. He was on the Board of Management of the Karnataka State Open University during 2009-2011. He was also the National Vice President of Akhil Bharatiya Vidyarthi Parishad (ABVP). He is also associated with the Management of Seva Bharati Trust, Hubballi, a NGO established in the year 1999 and serving the socially and economically backward sections of the society.	
Directorship held in other Listed Companies	None	
Membership of Committee in other Listed Companies	None	
Category	Non-Executive Director	
Relationship with other directors	Not related to any directors	
Shareholding in the Company as on March 31, 2024	Nil	



For other details such as the number of meetings of the board attended during the year, remuneration drawn in respect of above directors, please refer to the Corporate Governance Report which is a part of this Annual Report.

## By order of the Board of Directors

Aniruddha Phadnavis Company Secretary & Compliance Officer

Date: July 10, 2024 Place: Hubballi



#### VRL LOGISTICS LIMITED

Regd. Office: RS No. 351/1, Varur, Post Chabbi, Taluk Hubballi, District Dharwad, Hubballi (Karnataka) - 581 207 (18th KM, NH-4, Bengaluru Road, Varur)

Tel: 0836 2237613, Fax: 0836 2237614, Email: investors@vrllogistics.com CIN: L60210KA1983PLC005247, Website: www.vrlgroup.in

### **Attendance Slip**

Members attending the Meeting in person or by Proxy are requested to complete the attendance slip and hand it over at the entrance of the meeting hall.

I hereby record my presence at the 41st Annual General Meeting of the Company at Registered office of the Company situated at RS No.351/1, Varur, Post: Chabbi, Taluk Hubballi, District Dharwad, Hubballi – 581 207 (18th KM, NH-4, Bengaluru Road, Varur) on August 5, 2024 at 1.00 pm.

Full Name of the Member			
Address			
Folio No.			
DP ID			
Client ID			
No. of Shares held			
I certify that I am the registered shareholder/proxy for the registered shareholder of the Company			

#### Note:

Full name of the shareholder / proxy (in block letters)

- 1. Electronic copy of the Annual Report for FY 2023-24 and Notice of the Annual General Meeting along with Attendance Slip and Proxy Form is being sent to all the shareholders whose email address is registered with the Company/Depositary Participant unless any shareholder has requested for a hard copy of the same. Shareholders receiving electronic copy and attending the Annual General Meeting can print copy of this Attendance Slip.
- 2. Physical copy of the Annual Report for FY 2023-24 and Notice of the Annual General Meeting along with Attendance Slip and Proxy Form is sent in the permitted mode(s) to all shareholders whose email ids are not registered with the Company or have requested for a hard copy.

Signature of shareholder / Proxy



### **VRL LOGISTICS LIMITED**

Regd. Office: RS No. 351/1, Varur, Post Chabbi, Taluk Hubballi, District Dharwad, Hubballi (Karnataka) - 581 207 (18th KM, NH-4, Bengaluru Road, Varur)

Tel: 0836 2237613, Fax: 0836 2237614, Email: investors@vrllogistics.com CIN: L60210KA1983PLC005247, Website: www.vrlgroup.in

#### PROXY FORM - MGT-11

(Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014)

CIN: L60210KA1983PLC005247

Name of the Company: VRL LOGISTICS LIMITED

Registered Office: RS, No.351/1, Varur Post Chabbi Taluk Hubballi, District Dharwad, Hubballi - 581207 India.

(18th KM, NH- 4, Bengaluru Road, Varur)

Website: www.vrlgroup.in Email: investors@vrllogistics.com

Name of the Member (s):	
Registered address:	
E-mail Id:	DP ID No
Client ID No	Folio No:
I / We, being the member(s) of	_ Equity Shares of VRL Logistics Limited, hereby appoint
1.Name :	
Address:	
E-mail Id:	
Signature :	, or failing him / her
2. Name:	
Address:	
E-mail Id:	
Signature:	, or failing him / her
3. Name:	
Address:	
E-mail Id:	
Signature:	

as my / our proxy to attend and vote (on a poll) for me / us and on my / our behalf at the 41st Annual General Meeting of the Company, to be held on the August 5, 2024 at 1.00 p.m. at the Registered Office of the Company and at any adjournment thereof, in respect of such resolutions set out in the Notice convening the meeting, as are indicated below:

SI.No	Resolutions		Optional*	
Ordinary Business		For	Against	
1	Adoption of Audited Financial Statements for FY 2023-24 together with the Reports of Board of Directors and Auditors thereon.			
2	Re-appointment of Mr. L R Bhat, (DIN: 01875068) who retires by rotation, being eligible, offers himself for re-appointment.			
3	Re-appointment of Dr. Raghotham Akamanchi, (DIN: 07038738) who retires by rotation, being eligible, offers himself for re-appointment.	_		

Affix Re.1 Revenue Stamp here

Signed this	day of	, 2024

Signature of Shareholder

Signature of Proxy Holder (s)

#### Note:

- 1. The Proxy to be effective should be deposited at the Registered office of the company not less than FORTY-EIGHT HOURS before the commencement of the Meeting.
- 2. A Proxy need not be a member of the Company.
- 3. In the case of joint holders, the vote of the senior who tenders a vote, whether in person or by proxy, shall be accepted to the exclusion of the vote of the other joint holders. Seniority shall be determined by the order in which the names stand in the Register of Members.
- 4. The form of Proxy confers authority to demand or join in demanding a poll.
- 5. The submission by a member of this form of proxy will not preclude such member from attending in person and voting at the meeting.
- 6. \* In case a member wishes his/her votes to be used differently, he/she should indicate the number of shares under the columns "For" or "Against" as appropriate.

#### INSTRUCTIONS AND OTHER INFORMATION RELATING TO REMOTE E-VOTING:

- 1. Please take note of the below:
- A. In case a member receiving an email from KFin [for members whose email IDs are registered with the Company/ Depository Participant(s)]:
- I. Launch internet browser by typing the URL: https://evoting.kfintech.com.
- II. Enter the login credentials (i.e., User ID and Password mentioned above). Your Folio No./ DP ID-Client ID will be your User ID. However, if you are already registered with KFin for e-voting, you can use your existing User ID and password for casting your vote.
- III. After entering these details appropriately, Click on "LOGIN".
- IV. You will now reach password change Menu wherein you are required to mandatorily change your password. The new password shall comprise of minimum 8 characters with at least one upper case (A-Z), one lower case (a-z), one numeric value (0-9) and a special character (@,#,\$, etc.). The system will prompt you to change your password and update your contact details like mobile number, email ID, etc. on first login. You may also enter a secret question and answer of your choice to retrieve your password in case you forget it. It is strongly recommended that you do not share your password with any other person and that you take utmost care to keep your password confidential.
- V. You need to login again with the new credentials.
- VI. On successful login, the system will prompt you to select the "EVENT" i.e., VRL Logistics Limited.
- VII.On the voting page, enter the number of shares (which represents the number of votes) as on the Cut Off date under "FOR/AGAINST" or alternatively, you may partially enter any number in "FOR" and partially in "AGAINST" but the total number in "FOR/AGAINST" taken together should not exceed your total shareholding as mentioned hereinabove. You may also choose the option ABSTAIN. If the shareholder does not indicate either "FOR" or "AGAINST" it will be treated as "ABSTAIN" and the shares held will not be counted under either head.
- VIII.Shareholders holding multiple folios/demat accounts shall choose the voting process separately for each folios/demat accounts.
- IX. Voting has to be done for each item of the Notice separately. In case you do not desire to cast your vote on any specific item it will be treated as abstained.
- X. You may then cast your vote by selecting an appropriate option and click on "Submit".
- XI. A confirmation box will be displayed. Click "OK" to confirm else "CANCEL" to modify. Once you confirm, you will not be allowed to modify your vote. During the voting period, Members can login any number of times till they have voted on all the Resolution(s)by clicking "SUBMIT".
- XII.Corporate/Institutional Members (i.e. other than Individuals, HUF, NRI, etc.) are also required to send scanned certified true copy (PDF Format) of the Board Resolution/Authority Letter, etc. together with attested specimen signature(s) of the duly authorized representative(s), to the Scrutinizer at e mail ID: cs\_akshaysp@yahoo. com with a copy marked to evoting@kfintech.com. The scanned image of the above-mentioned documents should be in the naming format "Corporate Name EVENT NO." The documents should reach the Scrutinizer and such other person on or before August 3, 2024 at 5.00 P.M.
- B. In case of Members receiving physical copy of the AGM Notice by Courier [for Members whose email IDs are not registered with the Company/Depository Participant(s)]:
- (i) User ID and initial password as provided above.
- (ii) Please follow all steps from Sr.No. (i) to (xii) as mentioned in (A) above, to cast your vote.
- C. In case a person has become the Member of the Company after the dispatch of AGM Notice but on or before the cut-off date i.e. July 29, 2024, may write to the KFin on the email Id evoting@kfintech.comor to Mr. Bhaskar Roy, Deputy Vice President, Contact No. 040-33215252 at KFin Technologies Limited, Unit- VRL Logistics Limited, Selenium Tower B, Plot 31-32, Gachibowli, Financial Dist., Nanakramguda, Hyderabad 500 032, requesting for the User ID and Password. After receipt of the above credentials, please follow all the steps from Sr. No. (i) to (xii) as mentioned in (A) above, to cast the vote.



- 2. The remote e-voting period commences on August 2, 2024 at 9.00 A.M. and ends on August 4, 2024 at 5.00 P.M. During this period, the Members of the Company holding shares as on the cut-off date, being July 29, 2024, may cast their vote by electronic means in the manner and process set out hereinabove. The e-voting module shall be disabled for voting thereafter. Once the vote on a resolution is cast by the Member, the Member shall not be allowed to change it subsequently. Further, the Members who have cast their vote electronically shall not vote at the AGM.
- 3. The facility for voting through electronic means ('Insta-Poll') would be made available at the Meeting and the members attending the Meeting who have not cast their vote by remote e-voting shall be able to vote at the Meeting through 'Insta- Poll'.
- 4. The members who have cast their vote by remote e-voting may also attend the Meeting but shall not be entitled to cast their vote again.
- 5. The Company has engaged the services of KFin Technologies Limited ("KFin") as the Agency to provide e-voting facility.
- 6. The Board of Directors of the Company has appointed Mr. Akshay Pachlag, Practicing Company Secretary as Scrutinizer to scrutinize the Insta-Poll and remote e-voting process in a fair and transparent manner and he has communicated his willingness to be appointed and will be available for the said purpose.
- 7. Voting rights shall be reckoned on the paid-up value of shares registered in the name of the member / beneficial owner as on the cut-off date i.e. July 29, 2024.
- 8. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date, i.e., July 29, 2024 only shall be entitled to avail the facility of remote e-voting / Insta-Poll.
- 9. The remote e-voting facility will be available during the following period: Commencement of remote e-voting: From 9.00 a.m. (IST) on August 2, 2024 End of remote e-voting: Up to 5.00 p.m. (IST) on August 4, 2024. The remote e-voting will not be allowed beyond the aforesaid date and time and the e-voting module shall be disabled by KFin upon expiry of aforesaid period.
- 10. The Scrutinizer shall, immediately after the conclusion of voting at the AGM, will first count the votes cast at the meeting, thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and will make, not later than 48 hours from the conclusion of the AGM, a consolidated Scrutinizer's report of the total votes cast in favor or against, if any, to the Chairperson or a person authorized by him in writing who shall countersign the same. The Chairperson or a person authorized by him in writing will declare the result of voting forthwith.
- 11. Subject to receipt of requisite number of votes, the Resolutions shall be deemed to be passed on the date of the Meeting, i.e., August 5, 2024.
- 12. The Results on resolutions shall be declared not later than 48 hours from the conclusion of the AGM of the Company and the resolutions will be deemed to be passed on the AGM date subject to receipt of the requisite number of votes in favor of the Resolutions.
- 13. The Results declared along with the Scrutinizer's Report(s) will be available on the website of the Company (www.vrlgroup.in) and on Service Provider's website (https://evoting@kfintech.com) and communication of the same would be made to the BSE Limited and the National Stock Exchange of India Limited within 48 hours from the conclusion of the AGM. The details of login credentials for e-voting purposes is as follows:

E-Voting event Number	User ID	Password

14. In case of any queries/grievances, you may refer the Frequently Asked Questions (FAQs) for Members at https://evoting.kfintech.com/public/Faq.aspx or call KFin Technologies Limited on 1800-309-4001 to their toll free number.



# INSTRUCTION FOR MEMBERS WHO HAVE NOT YET REGISTERED THEIR EMAIL ADDRESSES SHOULD FOLLOW THE PROCEDURE MENTIONED BELOW:

- A. Please take note of the below
- 1. The member can access the Kfin link at : https://ris.kfintech.com/clientservices/mobilereg/mobileemailreg. aspx
- 2. Once you enter the link, please select the drop-down menu and select the Company Name 'VRL Logistics Limited'.
- 3. Select the Holding type from the drop down i.e. NSDL / CDSL / Physical then click 'SUBMIT'.
- 4. Later enter the DPID Client ID (in case shares are held in electronic form) and update your PAN number
- 5. If PAN details are not available in the system, the system will prompt to upload a self-attested copy of the PAN card for updating your records.
- 6. Kindly enter the valid email address and mobile number System will validate DP ID Client ID and PAN as the case may be, and send the OTP at the registered Mobile number as well as email address for validation.
- 7. Enter the OTPs received by SMS and email to complete the validation process. Kindly note that the OTPs validity will be for 5 minutes only.
- 8. The Notice and e-voting instructions along with the User ID and Password will be sent on the email address updated by the member.
- 9. Alternatively, members may send an email request addressed to einward.ris@kfintech.com along with scanned copy of the request letter duly signed by the first shareholder, providing the email address, mobile number, self-attested copy of PAN and Client Master copy in case shares are held in electronic form to enable KFin to register their email address and to provide them the Notice and the e-voting instructions along with the User ID and Password.
- 10. Please note that in case the shares are held in electronic form, the above facility is only for temporary registration of email address for receipt of the Notice and the e-voting instructions along with the User ID and Password. Such members will have to register their email address with their DPs permanently, so that all communications are received by them in electronic form.
- 11. In case of queries, members are requested to email einward.ris@kfintech.com or call at the toll free number 1800-309-4001.

As an ongoing endeavour to enhance Investor experience and leverage new technology, our registrar and transfer agents, KFIN Technologies Limited have been continuously developing new applications. Here is a list of applications that has been developed for our investors.

Investor Support Centre: A webpage accessible via any browser enabled system. Investors can use a host of services like Post a Query, Raise a service request, Track the status of their DEMAT and REMAT request, Dividend status, Interest and Redemption status , Upload exemption forms (TDS) , Download all ISR and other related forms.

URL: https://ris.kfintech.com/clientservices/isc

e-Sign Facility: Common and simplified norms for processing investor's service requests by RTAs and norms for furnishing PAN, KYC details and Nomination requires that e-Sign option be provided to Investors for raising service requests. KFIN is the first RTA which has enabled the option and can be accessed via the link below.

URL: https://ris.kfintech.com/clientservices/isr

KYC Status: Shareholders can access the KYC status of their folio. The webpage has been created to ensure that shareholders have the requisite information regarding their folios.

URL: https://ris.kfintech.com/clientservices/isc/kycgry.aspx

KPRISM: A mobile application as well as a webpage which allows users to access Folio details, Interest and Dividend status, FAQs, ISR Forms and full suite of other investor services.

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URL: https://kprism.kfintech.com/signin.aspx



WhatsApp: Modern technology has made it easier to communicate with shareholder across multiple levels. WhatsApp has a wider reach today with majority having a know-how of the application. In order to facilitate the shareholders KFIN has now a dedicated WhatsApp number that can be used for a bouquet of services.

WhatsApp Number: (91) 910 009 4099

Note: Route Map to reach the Registered Office of the Company (AGM Venue) is annexed at the end of this report for convenience of the members.

# Route Map to reach the Registered Office of the Company (AGM Venue)

