

BENGAL & ASSAM COMPANY LIMITED

Secretarial Deptt. : 'Gulab Bhawan', 3rd Floor, 6A, Bahadur Shah Zafar Marg, New Delhi - 110 002
Telephone: 011 - 68201888, 68201899, Fax: 011-23739475

BACL:SECTL:SE: 2024
23rd August, 2024

Through BSE Listing Centre

BSE Limited

Department of Corporate Relationship
Phiroze Jeejeebhoy Towers
Dalal Street,
Mumbai – 400001

Dear Sir,

Re: Newspaper Advertisement of 77th Annual General Meeting

1. This is to inform that 77th Annual General Meeting (AGM) of the Company will be held on Thursday, the 19th September, 2024 at 3.00 P.M., through Video Conferencing/Other Audio Visual Means.
2. Pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and in compliance with the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, please find enclosed herewith copies of the newspaper advertisement published in Financial Express (all Editions) in English Language and Aajkal (Kolkata), in Bengali Language on 23rd August, 2024, for information relating to 77th Annual General Meeting, Remote E-voting and Book Closure etc.

This is for your information and record.

Thanking you,

Yours faithfully,
For Bengal & Assam Company Limited

(Dillip Kumar Swain)
Company Secretary

Encl.: As above



CIN : L67120WB1947PLC221402, Website : www.bengalassam.com, E-mail : dswain@jkm.com

Regd. Office : 7, Council House Street, Kolkata, West Bengal - 700 001

Telephone : 033 - 22486181 / 22487084, Fax : 033 - 22481641

BENGAL & ASSAM COMPANY LIMITED**NOTICE OF 77TH ANNUAL GENERAL MEETING,
E-VOTING AND BOOK CLOSURE INFORMATION**

The 77th Annual General Meeting ('AGM') of the Members of **BENGAL & ASSAM COMPANY LIMITED** will be held on **Thursday, the 19th September, 2024 at 3:00 P.M.** (Indian Standard Time), through Video Conferencing ('VC')/Other Audio Visual Means ('OAVM'), to transact the businesses as set out in the Notice convening the AGM, in compliance with all the applicable provisions of the Companies Act, 2013 ('the Act') and the Rules made thereunder, the Securities and Exchange Board of India (Listing Obligations & Disclosure Requirements) Regulations, 2015 read with all the applicable Circulars issued by the Ministry of Corporate Affairs ('MCA') and the Securities and Exchange Board of India ('SEBI'). The procedure for attending the AGM through VC/OAVM and for remote e-voting before and during the AGM are explained in the notes to the notice of AGM. Members participating in the AGM through VC/OAVM shall be reckoned for the purpose of quorum under Section 103 of the Act.

In compliance with all the applicable circulars issued by the MCA and SEBI, the Annual Report for the Financial Year 2023-24 containing the Financial Statements, Directors' Report, Auditors' Report and other documents required to be attached thereto and the Notice convening the 77th AGM has been sent on 22nd August, 2024 to all the Members of the Company whose e-mail addresses are registered with the Company/Registrar and Share Transfer Agent (RTA) or Depository Participant(s) (DPs) and all other persons, so entitled. The aforesaid documents are also available on the website of the Company at www.bengalassam.com, website of BSE Limited at www.bseindia.com and on the website of E-voting Agency i.e., Central Depository Services (India) Limited (CDSL) at www.evotingindia.com.

Book Closure: The Register of Members and Share Transfer Books of the Company shall remain closed from **13th September, 2024 to 19th September, 2024** (both days inclusive) for the purpose of AGM and for payment of dividend for the Financial Year 2023-24, if declared at the AGM.

Remote E-voting: The Company is providing to its Members, holding Equity Shares either in physical or dematerialized form as on **Thursday, 12th September, 2024 (Cut-off Date)**, the facility to exercise their right to vote by electronic means, in respect of the resolutions proposed to be passed at the AGM, through e-voting services provided by CDSL. The remote e-voting period commences on **Monday, 16th September, 2024 (10:00 A.M.)** and ends on **Wednesday, 18th September, 2024 (5:00 P.M.)**. The Remote e-voting shall not be allowed beyond the said date and time.

E-voting at the AGM: The facility for e-voting shall also be made available at the AGM to those Members who have not cast their vote by remote e-voting and are attending the AGM through VC/OAVM.

A person whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories, as on Cut-off Date shall only be entitled to avail the facility of Remote e-voting or E-voting at the AGM.

Any person, who acquire Shares and becomes Member of the Company after the Notice has been sent electronically and holds Equity Shares as on the Cut-off date, as aforesaid, may generate the Login ID and Password by following the procedure for e-voting as mentioned in the Notice of AGM. However, if the Member is already registered with CDSL/NSDL for e-voting, such Member can use the existing Login details for casting the vote through e-voting.

The detailed information, instructions and procedure for Remote e-voting and for attending the Meeting and e-voting during the Meeting by the Members holding shares in both demat and physical mode are provided in the notes to the Notice of AGM.

The Members who have already cast their vote by remote e-voting, prior to the date of AGM, may also attend the AGM through VC/OAVM, but shall not be entitled to vote again at the AGM.

Manner of Registering/Updating E-mail address:

- Members holding shares in physical mode, who have not registered/updated their e-mail address with the Company are requested to register/update their e-mail address by submitting Form ISR-1 (available on the Company's website), duly filled and signed alongwith requisite supporting documents to the Company's Registrar & Share Transfer Agent: Alankit Assignments Limited, Alankit House, 4E/2, Jhandewalan Extension, New Delhi-110055.
- Members holding shares in dematerialized mode, who have not registered/updated their e-mail address with the Depository Participant (DP), are requested to register/update the same with the DP, where they maintain their demat account.

Any grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Sr. Manager, Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai-400013 or send an e-mail to helpdesk.evoting@cdslindia.com or call on 1800225533.



For Bengal & Assam Company Limited

Date: 22nd August, 2024
Place: New DelhiDillip Kumar Swain
Company Secretary

CIN: L67120WB1947PLC221402, Website: www.bengalassam.com
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