



# POONA DAL & OIL INDUSTRIES LTD.

Corporate Office : 71/A, Hadapsar Industrial Estate, Hadapsar, Pune 411013  
Tel. :- 091-20-26816020, 26816024, CIN : L15313PN1993PLC070263

Dated 15<sup>th</sup> January, 2025

To,  
The General Manager,  
Listing Compliances  
Bombay Stock Exchange Ltd.  
Phiroze Jeejeebhoy Towers,  
Dalal Street,  
Mumbai – 400 001

**Sub.: Announcement under Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 - Resignation of Company Secretary (CS) and Compliance Officer of the Company**

**Ref. to: BSE email dated January 13, 2025 and Corporate Announcement under Regulation 30 (LODR)- Additional Details Required for Corporate Announcement filed under Regulation 30 of SEBI (LODR) Regulations, 2015 for Resignation of Company Secretary / Compliance Officer dated September 23, 2024**

Name of the Company: Poona Dal and Oil Industries Limited

Scrip Code: 519359

Dear Sir/Madam

With reference to the above captioned subject, reference to BSE email dated January 13, 2025 and in continuation to our earlier Corporate Announcement under Regulation 30 (LODR)- Appointment and Resignation of Company Secretary / Compliance Officer dated September 23, 2024, we hereby inform you that pursuant to the provisions of Regulation 30 of Listing Regulations, the Company had disclosed to stock exchange on September 23, 2024 through corporate announcement filing about the “Resignation of Mrs. Shivali Agrawal as Company Secretary” after her re-confirmation upon her resignation letter

This is, further, submitting that the delay in filing the intimation to Stock Exchange is not intentionally, the only reason is that the Company was in the intent to re-engage her as Company Secretary because it is not possible to find a right candidate urgently at such shorter notice and as management, no one wants to lose his valuable employee who is the assets of the Company. However, following her reconfirmation about her decision of resignation and inability to join office, the Company had accepted her resignation letter at the meeting of Board held on September 23, 2024 and appointed another Company Secretary in following her decision. Thereafter, the Company has intimated the same to Stock Exchange immediately after the conclusion of the meeting.

The requisite disclosures as required as per the requirement of SEBI Circular no. SEBI/HO/CFD/CFD-PoD-1/P/CIR/2023/123 dated July 13, 2023 mention about continuous Disclosure Requirement for events that are deemed material or may apply materiality in terms of Schedule III of Regulation 30 of SEBI (LODR) Regulations, 2015 are given in Annexure A (i.e revised disclosure).

Further, the certified copy of her resignation letter is attached for your reference as Annexure-B.

Kindly take note of the above information and disclosures of the Board Meeting in which the resignation letter is accepted.

Thanking You

**For Poona Dal and Oil Industries Limited**

RAKESH  
VIRENDRA  
SINGH

Digitally signed by  
RAKESH VIRENDRA SINGH  
Date: 2025.01.15 19:33:31  
+05'30'

**Rakesh Singh**

**Whole Time Director**

**DIN: 06987619**

## Annexure A

Requisite disclosure as prescribed under SEBI Circular No. CIR/CFD/CMD/4/2015 dated September 9, 2015 and SEBI/HO/CFD/PoD2/CIR/P/2023/120 dated July 11, 2023 read with Regulation 30 - Para A of Part A of schedule III of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended from time to time

Sr No	Particulars	Disclosures
1	Name	Mrs Shivali Vinod Agrawal
2	Reason for Change	Resignation-Due to Personal Reason
3	Date of Cessation	Close of Business Hours on 23 <sup>rd</sup> September 2024
4	Brief Profile	Not Applicable
5	Disclosure of Relationship between Directors	None
6	Copy of letter of Resignation	Enclosed as Annexure B

### Additional Disclosure/Explanations for Delay:

This is inform you that due to the inadvertent circumstances of leaving of Company Secretary and further the delay in filing the intimation to Stock Exchange is not intentionally, the only reason is that the Company was in the effort to re-engage her to continue as Company Secretary because this is also not possible to find a right candidate urgently at such shorter notice. Further, the management never wants to lose his valuable employee who is the assets of the Company. However, following her reconfirmation about her inability to continue, the Company had accepted her resignation letter at the Board Meeting held on September 23, 2024 and intimated the same to Stock Exchange immediately thereafter.

### For Poona Dal and Oil Industries Limited

RAKESH  
VIRENDRA SINGH  
Digitally signed by RAKESH  
VIRENDRA SINGH  
Date: 2025.01.15 19:34:16  
+05'30'

**Rakesh Singh**

**Whole Time Director**

**DIN:06987619**

## SHIVALI AGRAWAL

Address: PLOT 666/3449, NILIABAG, SHRIKANTHAPUR, BALASORE ODISHA-756001

Dated: 23rd September, 2024

To:  
The Board of Directors  
Poona Dal and Oil Industries Limited  
Pune.

Sub: Resignation from the post of Company Secretary and Compliance Officer of the Company

Dear Sir/Ma'am

I am writing to formally tender my resignation from the position of Company Secretary of M/s. Poona Dal and Oil Industries Limited, with effect from 5<sup>th</sup> September, 2024.

It has been a pleasure working with the company and contributing to its governance and compliance over the years. I am grateful for the opportunities and experiences I have gained during my tenure. However, after careful consideration, I have decided to step down to pursue other opportunities.

Thank you once again for your support and trust in me during my tenure. I wish the company continued success and growth in the future.

Thanking you

Yours faithfully



(SHIVALI AGRAWAL)