

# DUROPACK LIMITED

(Mfrs. of Flexible Laminates Pouches & Holographic Products)
Admin. Office: B-4/160, Safdarjung Enclave, New Delhi-110029 (INDIA)
Tel.: 011-26181611, 41359339, e-mail: info@duropackindia.com
Website: www.duropackindia.com, CIN: L74899DL1986PLC025835

Dated: 04th September, 2024

BSE Limited
Department of Corporate Services
Phiroze Jeejeebhoy Towers,
Dalal Street
Mumbai-400 001

**Scrip Code: 526355** 

## SUBJECT: NOTICE OF THE 36<sup>TH</sup> ANNUAL GENERAL MEETING (AGM) OF THE COMPANY

Dear Sir/Madam,

Please find enclosed herewith, the Notice of the 36th AGM of the Company scheduled on Saturday, 28th September, 2024, at 10.00 A.M at the registered office of the Company, through Video Conferencing (VC)/Other Audio Visual Means (OAVM).

Kindly take the above information on your record.

Thanking you, For Duro Pack Limited

Digitally signed by ANJU Date: 2024.09.04 14:29:59 +05'30'

Anju Company Secretary

Regd. Office: 3123, Sector-D, Pocket-III, Vasant Kunj, New Delhi - 110070

Works: Village Panchor, 84 K.M. Stone, Delhi Jaipur Highway, Jarthal Road, Rewari (Haryana) Tel.: (01274) 249039, 249049



### **DUROPACK LIMITED**

CIN: L74899DL1986PLC025835
Registered Office: 3123, Sector-D, Pocket-III, Vasant Kunj,
New Delhi-110070, India, Tele: 011-26181611
Email: info@duropackindia.com Website: www.duropackindia.com

### NOTICE

Notice is hereby given that the 36th Annual General Meeting (AGM) of the Members of Duro Pack Limited will be held on Saturday, 28th September, 2024 at 10:00 A.M through Video Conferencing ("VC")/ Other Audio Visual means ("OAVM") (hereinafter referred to as electronic mode) to transact the following businesses:

### **ORDINARY BUSINESS**

- To receive, consider and adopt the Audited financial statements of the Company for the financial year ended 31st March 2024, along with the report of the Board of Directors and Auditor's thereon;
- 2. To appoint Director in place of Mr. Vineet Jain (DIN: 01823758) who retires from the office by rotation in terms of Section 152(6) of the Companies Act, 2013 and being eligible, offers himself for re-appointment.

#### SPECIAL BUSINESS

## 3. TO RE-APPPOINT AND APPROVE THE REMUNERATION PAYABLE TO MR. VIVEK JAIN AS MANAGING DIRECTOR OF THE COMPANY

To consider and, if thought fit, to pass with or without modification(s), the following resolution as a Special Resolution:

RESOLVED THAT pursuant to the provisions of Section 196, 197 & 203 read with Schedule V and other applicable provisions, if any of the Companies Act 2013 ("the Act") (including any statutory modification or re-enactment thereof for the time being in force) read with rule and regulations made thereunder along with schedule V of the act, approval of members of Company be and are hereby accorded to the re-appointment and payment of remuneration to Mr. Vivek Jain (DIN: 01753065) as Managing Director for a further period of five years with effect from 1st April 2024 to perform the duties as mentioned under the provisions of the Act and the rules and regulations made there under and any other duties assigned to him by the Board from time to time with the following terms and conditions:

- 1. Term of Appointment: 5 Year
- 2. Designation: Managing Director
- 3. Salary: 3,25,000/- Per Month
- 4. Perquisites as per policy of the Company not exceeding Rs. 2,00,000/- per month including but not limited to the following:
- I. Contribution to provident, superannuation or annuity fund to the extent these either singly or together are not taxable under the IT act 1961.
- II. Gratuity payable at a rate not exceeding half a month's salary for each completed year of service.
- III. Medical expenses, LTC for Family, Uniform Allowance, Club Fees as per rules of the Company with the liberty to the Board of Directors to alter or vary the terms and conditions of the said appointment so as not to exceed the limits, if any, specified in Schedule V of the Companies Act, 2013 including any amendment and/or reenactment thereof.
- IV. Reimbursement of Telephone Expenses incurred for official purpose.
- V. Reimbursement of fuel expenses incurred for official purpose.
- VI. Payment of Bonus as per the policy of company.
- VII. Free furnished accommodation with 10% deduction of salary.
- VIII. Club Fee subject to a maximum of two clubs and not including membership fee or life membership fee.
- IX. Earned Leave: Full pay and allowances as per rules of the Company but not exceeding one months' leave for every 11 months of service as per the rules of the Company and being presently enjoyed by him. Encashment of leave at the end of tenure will not be considered as ceiling on the computation of perguisites.
- X. Contribution to NPS as per rules to the extent not taxable under the Income Tax Act.

with the liberty to the Board of Directors to alter or vary the terms and conditions of the said appointment so as not to exceed the limits, if any, specified in Schedule V of the Companies Act, 2013 including any amendment and/or reenactment thereof.

**RESOLVED FURTHER THAT** wherein in any financial year, the Company has no profits or its profit are inadequate, the Company may pay to Mr. Vivek Jain by way of salary, perquisites and other allowances not exceeding the limits specified in the Section 197 read with Schedule V of the Companies Act, 2013 including any amendment and/or reenactment thereof".

**RESOLVED FURTHER THAT** the Board of Directors on the recommendation of Nomination and Remuneration Committee of the company be and is hereby authorized to vary, alter and modify the terms and conditions of appointment/re-appointment of the appointee in pursuance of the provisions of the Act except relating to remuneration as it may at its discretion, deem fit, from time to time.

**RESOLVED FURTHER THAT** Mr. Vivek Jain, shall be designated as Key Managerial Personnel (to act as Managing Director [MD]) as per the provisions of Section 203 of the Act.

**RESOLVED FURTHER THAT** any Director and/or Company Secretary & Compliance officer of the Company be and is hereby authorized to sign and submit the necessary returns and e-forms as required under the provisions of the Act with the Registrar of Companies or to do all such act or deeds as required to give effect the above resolution.

## 4. "TO RE-APPOINT AND APPROVE THE REMUNERATION PAYABLE TO MR. VINEET JAIN AS WHOLE TIME DIRECTOR TO BE DESIGNATED AS CHIEF FINANCIAL OFFICER OF THE COMPANY

To consider and, if thought fit, to pass with or without modification(s), the following resolution as a Special Resolution:

"RESOLVED THAT pursuant to the provisions of Section 196, 197 & 203 read with Schedule V and other applicable provisions, if any of the Companies Act 2013 ("the Act") (including any statutory modification or re-enactment thereof for the time being in force) read with rule and regulations made thereunder along with schedule V of the act, approval of members of Company be and are hereby accorded to the re-appointment and payment of remuneration Mr. Vineet Jain (DIN 01823758) as Whole time director to be designated as Chief Financial Officer of the Company for a further period of five years with effect from 1st April 2024 to perform the duties as mentioned under the provisions of the Act and the rules and regulations made there under and any other duties assigned to him by the Board from time to time, with the following terms and conditions:

- 1. Term of Appointment: 5 Year
- 2. Designation: Whole time Director & Chief Financial Officer
- 3. Salary: 3,25,000/- Per Month
- 4. Perquisites as per policy of the Company not exceeding Rs. 2,00,000/- per month including but not limited to the following:
- I. Contribution to provident, superannuation or annuity fund to the extent these either singly or together are not taxable under the IT act 1961.
- II. Gratuity payable at a rate not exceeding half a month's salary for each completed year of service.
- III. Medical expenses, LTC for Family, Uniform Allowance, Club Fees as per rules of the Company with the liberty to the Board of Directors to alter or vary the terms and conditions of the said appointment so as not to exceed the limits, if any, specified in Schedule V of the Companies Act, 2013 including any amendment and/or reenactment thereof.
- IV. Reimbursement of Telephone Expenses incurred for official purpose.
- V. Reimbursement of fuel expenses incurred for official purpose.
- VI. Payment of Bonus as per the policy of company.
- VII. Free furnished accommodation with 10% deduction of salary.
- VIII. Club Fee subject to a maximum of two clubs and not including membership fee or life membership fee.
- IX. Earned Leave: Full pay and allowances as per rules of the Company but not exceeding one months' leave for every 11 months of service as per the rules of the Company and being presently enjoyed by him. Encashment of leave at the end of tenure will not be considered as ceiling on the computation of perguisites.
- X. Contribution to NPS as per rules to the extent not taxable under the Income Tax Act.

with the liberty to the Board of Directors to alter or vary the terms and conditions of the said appointment so as not to exceed the limits, if any, specified in Schedule V of the Companies Act, 2013 including any amendment and/or reenactment thereof.

**RESOLVED FURTHER THAT** wherein in any financial year, the Company has no profits or its profit are inadequate, the Company may pay to Mr. Vineet Jain by way of salary, perquisites and other allowances not exceeding the limits specified in the Section 197 read with Schedule V of the Companies Act, 2013 including any amendment and/or reenactment thereof"

**RESOLVED FURTHER THAT** the Board of Directors on the recommendation of Nomination and Remuneration Committee of the company be and is hereby authorized to vary, alter and modify the terms and conditions of appointment/re-appointment of the appointee in pursuance of the provisions of the Act except relating to remuneration as it may at its discretion, deem fit, from time to time.

**RESOLVED FURTHER THAT** Mr. Vineet Jain, shall be designated as Key Managerial Personnel (to act as Whole Time Director & Chief Financial Officer) as per the provisions of Section 203 of the Act.

**RESOLVED FURTHER THAT** any Director and/or Company Secretary & Compliance officer of the Company be and is hereby authorized to sign and submit the necessary returns and e-forms as required under the provisions of the Act with the Registrar of Companies or to do all such act or deeds as required to give effect the above resolution.

## 5. APPOINTMENT OF MR. UDAI NATH PIPLANI (DIN-10753360) AS AN INDEPENDENT DIRECTOR OF THE COMPANY

To consider and, if thought fit, to pass with or without modification(s), the following resolution as a Special Resolution:

"RESOLVED THAT pursuant to the provisions of Sections 149, 152 read with Schedule IV and any other applicable provisions of the Companies Act, 2013 and the rules made thereunder (including any statutory modification(s) or reenactment thereof for the time being in force) and the applicable provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Mr. Udai Nath Piplani (DIN:10753360), be and is hereby appointed as an Independent Director of the Company to hold office for the period of five consecutive year commencing from 02nd September, 2024 to 01st September, 2029 and whose office shall not be liable to retire by rotation.

"RESOLVED FURTHER THAT any of the Directors for the time being be and are hereby severally authorized to sign and execute all such documents and papers (including appointment letter etc.) as may be required for the purpose and file necessary e-form with the Registrar of Companies and to do all such acts, deeds and things as may considered expedient and necessary in this regard."

"RESOLVED FURTHER THAT any one of the Directors for the time being be and are hereby severally authorised to sign the certified true copy of the resolution to be given as and when required."

## 6. APPOINTMENT OF MR. SHEKHAR SINGAL (DIN-00564384) AS AN INDEPENDENT DIRECTOR OF THE COMPANY:

To consider and, if thought fit, to pass with or without modification(s), the following resolution as a Special Resolution:

**RESOLVED THAT** pursuant to the provisions of Sections 149, 152 read with Schedule IV and any other applicable provisions of the Companies Act, 2013 and the rules made thereunder (including any statutory modification(s) or reenactment thereof for the time being in force) and the applicable provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Mr. Shekhar Singal (DIN:00564384), be and is hereby appointed as an Independent Director of the Company to hold office for the period of five consecutive year commencing from 02nd September, 2024 to 01st September, 2029 and whose office shall not be liable to retire by rotation.

"RESOLVED FURTHER THAT any of the Directors for the time being be and are hereby severally authorized to sign and execute all such documents and papers (including appointment letter etc.) as may be required for the purpose and file necessary e-form with the Registrar of Companies and to do all such acts, deeds and things as may considered expedient and necessary in this regard."

"RESOLVED FURTHER THAT any one of the Directors for the time being be and are hereby severally authorised to sign the certified true copy of the resolution to be given as and when required."

By order of the Board of Directors
For Duro Pack Limited

Date: 02nd September, 2024

Place: New Delhi

Sd/-**Anju** Company Secretary M.No A65057

### NOTES:

- 1. AGM through VC or OAVM: Ministry of Corporate Affairs ("MCA") has vide its circulars dated September 25, 2023 read with circulars dated April 8, 2020, April 13, 2020, May 5, 2020 (collectively referred to as "MCACirculars") permitted the holding of AGM through VC / OAVM, without the physical presence ofMembers. In compliance with the provisions of the Act, Securities and Exchange Board of India("SEBI") (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") and Circulars issued by the MCA and SEBI, the AGM of the Company is beingheld through VC / OAVM. The detailedprocedure for participating in the meeting through VC/ OAVM is annexed herewith and also available at the Company's website i.e., www.duropackindia.com. In compliance with the provisions of the Companies Act, 2013 ("the Act"), SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") and MCA Circulars and SEBI Circulars, the 36th Annual General Meeting ("Meeting" or "AGM") of the Company is being held through VC / OAVM on Saturday, September, 28, 2024 at 10:00 A.M (IST). The proceedings of AGM deemed to be conducted at the Registered Office of the Company situated at 3123, Sector D, Pocket III Vasant Kunj, New Delhi 110070.
- 2. Members may note that the copies of the Notice of the AGM and the Annual Report for the financial year 2023-24 are also available on the website of the Company at www.duropackindia.com websites of the Stock Exchanges, BSE Limited ("BSE") at www.bseindia.com and website of National Securities Depository Limited ("NSDL") at www.evoting.nsdl.com ,the agency appointed for facilitating e-voting (including remote e-voting) for the AGM. Members who wish to obtain physical copies of the AGM Notice and the Annual Report (2023-24), may write to us at cs@duropackindia.com.
- 3. Pursuant to the provisions of the Act, a Member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a Member of the Company. Since this AGM is being held pursuant to the MCA Circulars through VC / OAVM, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be available for the AGM and hence the Proxy Form and Attendance Slip are not annexed to this Notice.
- 4. In case of joint holders attending the meeting together, only to the shareholder whose name appearing as the first holder in the orders of names as per the Register of Members of the Company will be entitled to vote at the AGM.
- The Register of Members and Share Transfer Books of the Company would remain closed from, Saturday, 21st September, 2024 to Saturday, 28th September, 2024 to (both days inclusive) for the purpose of Annual General Meeting.
- 6. To prevent fraudulent transactions, members are advised to exercise due diligence and notify the Company of any change in address or demise of any member as soon as possible. Members are also advised not to leave their demat account(s) dormant for long. Periodic statement of holdings should be obtained from the concerned Depository Participant and holdings should be verified.
- 7. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit the PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to the Company.
- 8. Dispatch of Annual Report through Electronic Mode & Participation in AGM: In compliance with aforesaid MCA Circulars and SEBI circular, the Notice of the Annual General Meeting along with the Annual Report for the financial year 2023-24 is being sent only by electronic mode to those Members whose email addresses are registered with the Company/Depositories in accordance with the aforesaid MCA Circulars and circular's issued by SEBI. Members may note that the Notice of Annual General Meeting and Annual Report for the financial year 2023-24 will also be available on the Company's website www.duropackindia.com; websites of the Stock Exchange i.e. BSE Limited at www.bseindia.com respectively. Members can attend and participate in the Annual General Meeting through VC/OAVM facility only.
- 9. Instruction for Authorized Representative: Institutional/Corporate Shareholders (i.e. other than individuals/HUF, NRI, etc) are required to send a scanned copy (PDF/JPEG Format) of its Board Resolution or governing body Resolution/ Authorisation etc., authorising its representative to attend the Annual General Meeting through VC/OAVM on its behalf and to vote through remote e-voting. The said Resolution/Authorization shall be sent to the Scrutinizer by email through their registered email address to deepak@drassociates.org with copies marked to the Company at cs@duropackindia.com.
- 10. Consolidation of Multiple Folios: Members who hold Shares in physical form in multiple folios in identical names or joint holding in the same order of names are requested to write to the Company's Registrar and Share Transfer Agents, Abhipra Capital Ltd., enclosing their Share Certificates to enable the Company to consolidate their holdings into a single folio.

### **REGISTRATION OF EMAIL ID:**

- a) In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by email to Company at cs@duropackindia.com and to RTA at rta@abhipra.com.
- b) In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name of Shareholder, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) to cs@duropackindia.com.
- c) Members may note that the Notice of the Annual General Meeting will also be available on the Company's website i.e. www.duropackindia.com. The Notice can also be accessed from the websites of the Stock Exchanges i.e. BSE Limited at www.bseindia.com and the AGM Notice is also available on the website of NSDL (agency for providing the Remote e-Voting facility and e voting facility at the AGM) i.e. www.evoting.nsdl.com.
- 11. The Notice is being sent to all the Shareholders, whose names appear on the Register of Members / list of Beneficial Owners as received from National Securities Depository Limited (NSDL) / Central Depository Services (India) Limited (CDSL) on 30th August, 2024.
- 12. The Company has appointed Mr. Deepak Gupta (C.P No. 4629), Partner of DR Associates, Practicing Company Secretaries, as Scrutinizer to scrutinize the Remote E-voting and e-voting process during the AGM in a fair and transparent manner and for conducting the scrutiny of the votes cast. The Results will be declared within 48 hours from the conclusion of AGM. The results declared along with the Scrutinizer's Report shall be uploaded on the website of the Company i.e. www.duropackindia.com and the website of the NSDL i.e. www.evoting.nsdl.com, besides communicating to the stock exchange(s) on which the shares of the Company are listed.
- 13. In case you have any query relating to the Annual Accounts you are requested to send the same to the Company Secretary at cs@duropackindia.com at least 10 days before the date of AGM so as to enable the management to keep the information ready for replying at the meeting.

### I. Instructions for attending the AGM through VC / OAVM

- a. Members who wish to attend this AGM through VC / OAVM are requested to login to the Remote e-voting system of NSDL (login process mention in Notice below)/ under 'Shareholder / Member Login' by using their remote e-voting user ID and password. The link for VC/OAVM will be available in shareholder/members login where the EVEN of Duropack Limited will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush. Further members can also use the OTP based login for logging into the e-Voting system of NSDL.
- b. The Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available for 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the AGM without restriction on account of first come first served basis.
- c. Members are encouraged to join the meeting through their laptops / desktops / tablets with stable Wi-Fi or LAN connection for better experience. Members logging in from mobile devices or through laptops / desktops / tablets connecting via mobile hotspot or with low bandwidth, may experience audio / video loss due to fluctuation in their respective network.
- d. Shareholders who would like to express their views/ask questions during the meeting may register themselves as a speaker by sending their request in advance at least seven days prior to meeting mentioning their name, demat account number/folio number, email id, mobile number at cs@duropackindia.com.
- e. Shareholders who would like to express their views/have questions may send their questions in advance seven days prior to meeting mentioning their name, demat account number/folio number, email id, mobile number at cs@duropackindia.com. The same will be replied by the company suitably.
- f. Those shareholders who have registered themselves as a speaker will only be allowed to express their views/ ask questions during the meeting.
- g. Members attending the AGM through VC/OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.



#### 1. Voting through electronic means

In compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015, and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standards on General Meetings (SS-2) issued by the Institute of Company Secretaries of India, the Company is pleased to provide members to exercise their right to vote on resolutions proposed to be considered at the 36th Annual General Meeting (AGM) by electronic means and the business shall be transacted through e-Voting services, provided by National Securities Depository Limited (NSDL).

The members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.

The remote e-voting period commences on Wednesday, 25th September, 2024(9:00 AM) and ends on Friday, 27th September 2024 (5:00 PM). The remote e-voting module shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members / Beneficial Owners as on the record date (cut-off date) i.e. Friday, 20th September, 2024, may cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date, being Friday, 20th September, 2024.

### How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

### Step 1: Access to NSDL e-Voting system

## A) Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method		
Individual Shareholders holding securities in demat mode with NSDL.	1. Existing IDeAS user can visit the e-Services website of NSDL Viz. https://eservices.nsdl.com either on a Personal Computer or on a mobile. On the e-Services home page click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section, this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.		
	<ol> <li>If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "Register Online for IDeAS Portal" or click at https://eservices.nsdl.com/ SecureWeb/IdeasDirectReg.jsp</li> </ol>		
	3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site		



	wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.  4. Shareholders/Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience.  NSDL Mobile App is available on  App Store  Google Play
Individual Shareholders holding securities in demat mode with CDSL	Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi /Easiest are requested to visit CDSL website www.cdslindia.com and click on login icon & New System Myeasi Tab and then user your existing my easi username & password.
	2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly.
	<ol> <li>If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com and click on login &amp; New System Myeasi Tab and then click on registration option.</li> </ol>
	4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.
Individual Shareholders (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

**Important note:** Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at above mentioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.com or call at 022 - 4886 7000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800-21-09911

B) Login Method for e-Voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

### How to Log-in to NSDL e-Voting website?

- 1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/either on a Personal Computer or on a mobile.
- Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/ Member' section.
- 3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen
  - Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at https://eservices.nsdl.com/with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.
- 4. Your User ID details are given below :

Todi Osci ib details are given below :			
Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:		
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12****** thenyour user ID is IN300***12******.		
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12********* then your user ID is 12************************************		
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***		

- 5. Password details for shareholders other than Individual shareholders are given below:
  - a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.
  - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
  - c) How to retrieve your 'initial password'?
    - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
    - (ii) If your email ID is not registered, please follow steps mentioned below in **process for those shareholders** whose email ids are not registered.
- 6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
  - a) Click on "Forgot User Details/Password?" (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.



- b) Physical User Reset Password?" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
- c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
- d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
- 7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
- 8. Now, you will have to click on "Login" button.
- 9. After you click on the "Login" button, Home page of e-Voting will open.

### Step 2: Cast your vote electronically and join General Meeting on NSDL e-Voting system.

How to cast your vote electronically and join General Meeting on NSDL e-Voting system?

- 1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle and General Meeting is in active status.
- 2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on "VC/OAVM" link placed under "Join Meeting".
- 3. Now you are ready for e-Voting as the Voting page opens.
- Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- 5. Upon confirmation, the message "Vote cast successfully" will be displayed.
- 6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- 7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

### General Guidelines for shareholders

- 1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/ JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory( ies) who are authorized to vote, to the Scrutinizer by e- mail to deeepak@drassociates.org with a copy marked to evoting@nsdl.co.in. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab in their login.
- 2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
- 3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800 1020 990 and 1800 22 44 30 or send a request to Ms. Soni Singh -Assistant Manager at evoting@nsdl.co.in

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

- a) In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to cs@duropackindia.com and info@duropackindia.com
- b) In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR ( self attested scanned copy of Aadhar Card) to cs@duropackindia.com and info@duropackindia.com. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e. Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode.
- c) Alternatively shareholder/members may send a request to evoting@nsdl.co.in for procuring user id and password for e-voting by providing above mentioned documents.

d) In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

### THE INSTRUCTIONS FOR MEMBERS FOR e-VOTING ON THE DAY OF THE AGM ARE AS UNDER:-

- The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for remote e-voting.
- Only those Members/ shareholders, who will be present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system in the AGM.
- 3. Members who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.
- 4. The details of the person who may be contacted for any grievances connected with the facility for e-Voting on the day of the AGM shall be the same person mentioned for Remote e-voting.

### INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGH VC/OAVM ARE AS UNDER:

- 1. Member will be provided with a facility to attend the AGM through VC/OAVM through the NSDL e-Voting system. Members may access by following the steps mentioned above for Access to NSDL e-Voting system. After successful login, you can see link of "VC/OAVM link" placed under "Join meeting" menu against company name. You are requested to click on VC/OAVM link placed under Join Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush.
- 2. Members are encouraged to join the Meeting through Laptops for better experience.
- 3. Further Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
- 4. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- 5. Shareholders who would like to express their views/have questions may send their questions in advance mentioning their name demat account number/folio number, email id, mobile number at cs@duropackindia.com and info@duropackindia.com. The same will be replied by the company suitably.
- 6. Registration of Speaker related point needs to be added by company
- I. You can also update your mobile number and e-mail id in the user profile details of the folio which may be used for sending future communication(s).
- II. The voting rights of members shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date Friday 20th September, 2024.
- III Any person, who acquires shares of the Company and become member of the Company after sending the Notice of AGM and holding shares as on the cut-off date i.e. Friday 20th September, 2024, may obtain the login ID and password by sending a request at evoting@nsdl.co.in or cs@duropackindia.com. However, if you are already registered with NSDL for remote e-voting then you can use your existing user ID and password for casting your vote. If you forgot your password, you can reset your password by using "Forgot User Details/ Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com.
- IV. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as e-voting at the AGM.
- V. Mr. Deepak Gupta (C.P. No. 4629), Partner of DR Associates, Company Secretaries, has been appointed as the Scrutinizer to scrutinize the Remote e-Voting and e-voting at the AGM in a fair and transparent manner.
- VI. The Results declared along with the report of the Scrutinizer shall be placed on the website of the Company www.duropackindia.com and on the website of NSDL immediately after the declaration of results by the Chairman or any other Director/KMP/Employee so authorized. The results shall also be immediately forwarded to the BSF Limited
- VII. The remote e-voting period ends on the close of, September 27, 2024 at 5:00 p.m.



- VIII. The recorded transcript of the AGM shall be maintained by the Company and also be made available on the website of the Company www.duropackindia.com in the 'Investor' Section, at the earliest soon after the conclusion of the Meeting.
- IX. The Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Act, and the Register of Contracts or Arrangements in which the directors are interested, maintained under Section 189 of the Act, will be available electronically for inspection by the Members during the AGM. All documents proposed for approval, if any, in the above Notice and documents specifically stated in the Explanatory Statement shall be available for inspection through electronic mode without any fee by the Members from the date of circulation of this Notice up to the date of AGM. Members seeking to inspect such documents can send an e-mail to cs@duropackindia.com.

By order of the Board of Directors For Duro Pack Limited

Date: 02nd September, 2024

Place: New Delhi

Sd/-**Anju** Company Secretary M.No A65057

## EXPLANATORY STATEMENT IN RESPECT OF THE SPECIAL BUSINESS PURSUANT TO SECTION 102 OF THE COMPANIES ACT 2013

#### Item No. 3

The tenure of Mr. Vivek Jain as Managing Director of the Company had expired on 31st March 2024. Considering his valuable contributions made towards company and having vast & rich experience in the business activity of the Company and on the recommendation of the Nomination and Remuneration Committee, the Board of Directors at its meeting held on 29th March, 2024, has reappointed Mr. Vivek Jain (DIN:01753065), as the Managing Director of the Company for a further period of 5 years commencing from 1st April 2024, on the terms and conditions mentioned in the resolution as contained in this notice, subject to the approval of the members.

Mr. Vivek Jain is not disqualified from being appointed as Managing Director in terms of the applicable provision of the Companies Act 2013 and the Company has also received his consent to act as Managing Director.

Further, the remuneration payable to Managing Director in excess of the limit of specified under section 197 needs to be approved by the members and therefore, in compliance of the provision of section 197 and schedule V of the Companies Act 2013, the remuneration payable to Mr. Vivek Jain as specified in the resolution are placed before the members for their approval.

Your Directors recommend the resolution set out at Item No. 3 as a Special Resolution to the Members for their approval.

Apart from the Mr. Vivek Jain, Mr. Vineet Jain, Whole time Director; Ms. Atula Jain, Director, being related to Mr. Vivek Jain, are interested in the resolution set out at Item No. 3 of this notice. The other relatives of Mr. Vivek Jain may be deemed to be interested in the said resolution of this notice to the extent of their shareholding interest in the Company.

Save and except the above, none of the other Directors/Key Managerial personnel of the Company/ their relatives are, in any way, concerned or interested, financially or otherwise, in the above referred resolution.

#### Item No. 4

The tenure of Mr. Vineet Jain as Whole time Director designated as Chief Financial Officer of the Company had expired on 31st March 2024. Keeping in view his rich knowledge in the field of accounts & finance and in the packaging industry in which the business of company is carried on, the Board of Directors, on the basis of the recommendation of the Nomination and Remuneration Committee, at its meeting held on 29th March, 2024, has re-appointed Mr. Vineet Jain (DIN:01823758), as the Whole time Director to be designated as Chief Financial Officer of the Company for a further period of 5 years commencing from 1st April 2024, on the terms and conditions mentioned in the resolution as contained in this notice, subject to the approval of the members.

Mr. Vineet Jain is not disqualified from being appointed as Whole time Director in terms of the applicable provision of the Companies Act 2013 and the Company has also received his consent to act as Whole time Director.

Further, the remuneration payable to Whole time Director in excess of the limit specified under section 197 needs to be approved by the members and therefore, in compliance of the provisions of section 197 and schedule V of the Companies Act 2013, the remuneration payable to Mr. Vineet Jain as specified in the resolution are placed before the members for their approval.

Your Directors recommend the resolution set out at Item No. 4 as a Special Resolution to the Members for their approval.

Apart from the Mr. Vineet Jain, Mr. Vivek Jain, Managing Director; Ms. Atula Jain, Director, being related to Mr. Vineet Jain, are interested in the resolution set out at Item No. 4 of this notice. The other relatives of Mr. Vivek Jain may be deemed to be interested in the said resolution of this notice to the extent of their shareholding interest in the Company.

Save and except the above, none of the other Directors/Key Managerial personnel of the Company/ their relatives are, in any way, concerned or interested, financially or otherwise, in the above referred resolution.

### Item No. 5

Mr. Udai Nath Piplani (DIN:10753360) was appointed as Non-Executive Independent Director of the Company with effect from 02nd September 2024 for a period of five consecutive years.

As per recommendation of the Nomination and Remuneration Committee of the Board based on skills, rich, experience, knowledge of Mr. Udai Nath Piplani, the Board of Directors of the Company at their meeting held on 02nd September, 2024, appointed Mr. Udai Nath Piplani, as a Non-Executive Independent Director of the Company for a term of five consecutive year from 02nd September 2024 to 01st September 2029, subject to the approval of members of the Company by way of a special resolution. The office of Mr. Udai Nath Piplani shall not be liable to retire by rotation as provided under Section 152(6) of the Companies Act, 2013 ("the Act").

The Company has received a declaration from Mr. Udai Nath Piplani confirming the criteria of independence as prescribed under Section 149(6) of the Act and under the Regulation 16(b) of Securities and Exchange Board of India (Listing

Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Regulations"). Mr. Udai Nath Piplani is not disqualified from being appointed as Director in terms of Section 164 of the Act, as amended from time to time. In the opinion of the Board, he fulfills the conditions specified in the Act & SEBI Regulations and is independent of the management.

In terms of Section 160 of the Act, the Company has received a notice in writing from a Member proposing the candidature of Mr. Udai Nath Piplani for appointment as an Independent Non-Executive Director of the Company. A copy of the draft letter for appointment of Mr. Udai Nath Piplani setting out the terms and conditions of appointment is available for inspection without any fee by the members at the Registered Office of the Company, till the date of AGM. The details as required under SEBI Regulations and Secretarial Standard-2 issued by The Institute of Company Secretaries of India are mentioned under the head 'Additional Information'.

Your Directors recommend the resolution set out at Item No. 5 as a Special Resolution to the Members for their approval. Except Mr. Udai Nath Piplani, none of the other Directors and Key Managerial Personnel of the Company and their relatives is concerned or interested, financially or otherwise, in the resolution set out at Item No. 5.

#### Item No. 6

Mr. Shekhar Singal (DIN: 00564384) was appointed as Non-Executive Independent Director of the Company with effect from 02nd September 2024 for a period of five consecutive years.

As per recommendation of the Nomination and Remuneration Committee of the Board based on skills, rich, experience, knowledge of Mr. Shekhar Singal, the Board of Directors of the Company at their meeting held on 02nd September, 2024, appointed Mr. Shekhar Singal, as a Non-Executive Independent Director of the Company for a term of five consecutive year from 02nd September, 2024 to 01st September, 2029, subject to the approval of members of the Company by way of a special resolution. The office of Mr. Shekhar Singal shall not be liable to retire by rotation as provided under Section 152(6) of the Companies Act, 2013 ("the Act").

The Company has received a declaration from Mr. Shekhar Singal confirming the criteria of independence as prescribed under Section 149(6) of the Act and under the Regulation 16(b) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Regulations"). Mr. Shekhar Singal is not disqualified from being appointed as Director in terms of Section 164 of the Act, as amended from time to time. In the opinion of the Board, he fulfills the conditions specified in the Act & SEBI Regulations and is independent of the management.

In terms of Section 160 of the Act, the Company has received a notice in writing from a Member proposing the candidature of Mr. Shekhar Singal for appointment as an Independent Non-Executive Director of the Company. A copy of the draft letter for appointment of Mr. Shekhar Singal setting out the terms and conditions of appointment is available for inspection without any fee by the members at the Registered Office of the Company, till the date of AGM. The details as required under SEBI Regulations and Secretarial Standard-2 issued by The Institute of Company Secretaries of India are mentioned under the head 'Additional Information'.

Your Directors recommend the resolution set out at Item No. 6 as a Special Resolution to the Members for their approval. Except Mr. Shekhar Singal, none of the other Directors and Key Managerial Personnel of the Company and their relatives is concerned or interested, financially or otherwise, in the resolution set out at Item No. 6.



### **ADDITIONAL INFORMATION**

Details of the Directors seeking appointment/re-appointment at the Annual General Meeting [Pursuant to Regulations 26(4) and 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard on General Meetings]

### **Detail of Managing Director and Whole Time Director**

Name of the Director	Mr. Vivek Jain	Mr.Vineet Jain	
DIN	01753065	01823758	
Father Name	Late. Shri V.K.Jain	Late. Shri V.K.Jain	
Date of Birth	13-09-1963	03-03-1967	
Email	vivekjain@duropackindia.com	vineetjain@duropackindia.com	
PAN	AAGPJ2741P	AAGPJ2742Q	
Date of Appointment	23rd October 1986	23rd October1986	
Address	3123,Sector D, Pocket 3, Vasant Kunj, South Delhi, New Delhi 110070	3194, Sector D, Pocket 3, Vasant Kunj, South Delhi, New Delhi 110070	
Qualification and Experience and expertise in Specific functional area  Mechanical Engineer, Experience of 38 years in the field of Packa Industry		Graduated with a bachelor's degree in Commerce. He has over 38 years of experience in industries. He has been a Director on our Board since 1986. Whole-time Director and a Promoter of the Company. His current responsibilities include the responsibilities as Chief Financial Officer.	
Term and Condition of Appointment or Re-appointment	As per Company's Nomination and Remuneration (NRC) Policy	As per Company's Nomination and Remuneration (NRC) Policy	
Remuneration last drawn Rs 36 lakh per annum		Rs 36 lakh per annum	
Remuneration sought to As per the Term and Condition of Re-appointment		As per the Term and Condition of Re-appointment	
Directorship in other Companies	1. Arihant flexi pack pvt ltd 2. Best Flexi Pack Pvt Ltd. 3. Vanshul Finance and Leasing Pvt Ltd 4. Eltex Communication Pvt Ltd. 5. Vasant Plantation Pvt. Ltd	Eastman Industries Ltd.     Eastman Cast & Forge Ltd.     Arihant flexi pack pvt ltd.     Best Flexi Pack Pvt Ltd.     Vanshul Finance and Leasing Pvt Ltd.     Eltex Communication Pvt Ltd.     Vasant Plantation Pvt. Ltd.	
Member/Chairman of Committees of the Board of Directors of other Public Limited Companies, in which he is a Director.	NIL	NIL	
Member/Chairman of Committees of the Board of	Member in Stakeholder Grievance     Member in Audit Committee	NIL	
Directors of the Company Number of shares held in the Company	9,46,991	1,46,200	
Reason for Change viz. appointment, resignation, removal. Death or otherwise	Re appointment of Mr.Vivek Jain as Managing Director of the Company w.e.f 01st April 2024	Re appointment of Mr.Vineet Jain as Wholetime Director of the Company w.e.f 01st April 2024	



_		I			
		4.2024 to 31.03.2029 5 years i.e. 01.04.2024 to 31.03.2029		024 to 31.03.2029	
Brie	ef Profile	Director of the incorporation of t October 1986. H Director of the C 2009 and re-	is the Promoter and e Company since he Company i.e. 23rd le became Managing ompany on 01st April appointed again as or on 01st April 2014&	of the Company sir Company i.e. 23r became W holet Company on 01st	e Promoter and Director ace incorporation of the d October 1986. He ime Director of the t April 2009 and re-Wholetime Director on 11st April 2019
		Qualification and	nical Engineer by d has experience of years in the field of try.		Commerce and has the than 38 years in the Industry.
	ationship with directors I KMPs	Mrs. Atula Jain (l Mr. Vineet Jain (	,	Mr. Vivek Jain (Brot Mrs. Atula Jain (Sist	
	of Board Meetings ended	5		5	
	vant Information and disc eral Information	closure as per Scl	hedule V of the Com	panies Act, 2013.	
1.	Nature of the Industry		The Company is engaged in the field of manufacture and export of multi-layer laminate films, pouches and bags, wide width Holographic Films, Stickers, etc.		
2.	Date or expected date of Commencement of commercial production		Commercial production commenced in the year 1986.		
3	In case of new Company, expected date of commencement of activities as per the project approved by financial institution appearing in the prospectus		Not applicable		
4	Financial performance baindicators	sed on given	Amt. in lacs		
			Revenue from Opera	ation 3167.3	3104.92
			Other Income	65.97	68.44
			Total Income	3233.2	29 3173.36
			Total Expenses	2950.0	07 2886.56
			Profit/(Loss) before t	axation 283.22	2 286.80
			Less: Tax Expenses	67.31	72.7
			Profit/Loss After Tax	215.91	1 214.11
5	Foreign investments or co	ollaborations,	Not applicable		
Othe	Other information's				
Rea	Reason of loss or inadequate profits		Company did not envisage any losses or inadequacy of profit		
Steps taken or proposed to be taken for improvements		taken	The Company has efficiently worked on reduction of its overall overheads.		
			The Company will continue to take appropriate measures to deal with the changing Market scenario.		
Expected increase in productivity and profits in measurable terms		Company is conscious about improvement from grass root level of each department and continually undertakes measures to improve its productivity and profitability. The Management is hopeful of driving stronger performance in coming years ahead.			



## **Detail of Independent Director**

Name of the Director	Udai Nath Piplani	Shekhar Singal	
DIN	10753360	00564384	
Father Name	Prem Nath Piplani	Jagdish Rai Singal	
Date of Birth	14-07-1966	23-12-1978	
Date of Appointment	02nd September, 2024	02nd September, 2024	
Address	A-56/10, DLF City Phase-1 Near Mega Mall, SikanderpurGhosi (68) DLF QE, Haryana-122002	Chakarpur Gurgaon -122002	
Educational Qualification	Bachelor of Commerce & LLB	MBA in General Administration	
Email	upiplani@gmail.com	md.office@eastmanglobal.com	
PAN	AAPPP4186R	ADVPS8313A	
Reason for Change viz. appointment, resignation, removal. Death or otherwise	Mr. Udai Nath Piplani (DIN: 10753360) as Additional Directors designated as Non-Executive & Independent Directors of the Company	Mr. Shekhar Singal (DIN-00564384) as Additional Directors designated as Non Executive & Independent Directors of the Company	
Term and Condition of Appointment or Re-appointment	As per Company's Nomination and Remuneration (NRC) Policy	As per Company's Nomination and Remuneration (NRC) Policy	
Period of Appointment	5 years i.e. 02nd September, 2024 to 01st September 2029	5 years i.e. 02nd September, 2024 to 01st September 2029	
Remuneration last drawn	NA	NA	
Remuneration sought to be paid	As per the Term and Condition of Appointment	As per the Term and Condition of Appointment	
Directorship in other Companies	NA	Company Eastman Finvest Private Limited Eastman Power Technologies Private Limited Darshana Singal Foundation Eastman Auto & Power Limited Eastman New Energy Private Limited Praxis Batteries Limited Eastman Industries Limited Managing Director Managing Director Director Managing Director	
Justification of choosing the appointee as Independent Director	Mr. Udai Nath Piplani has done his Bachelor of Commerce & LLB from Guru Nanak Dev University, He has a vast business experience of 40 years in export import & international trade. He has rich expertise in the field of Management, Finance, Accounting and Human Resources & international trade	Mr. Shekhar Singal has done Bachelor of Commerce from Panjab University, Later he did his post-graduation in MBA, General Management from Institute of Management Technology, Ghaziabad.  He has a rich expertise in the field of Management, Finance, Accounting and Human Resources, amongst the others. He has a vast business experience of 24 years and has been the Founder and Managing Directors & Directors of various entities.  He has been Managing Director and Board Member of Eastman Auto & Power Limited, Eastman Industries Limited for a period of over 5 years.  He is a dynamic business leader and stead fast administrator.	

Member/Chairman of Committees of	NA	One(1)	
the Board of Directors of other Public Limited Companies, in which he is a LimitedDirector.		Name of Company  Name of Committee  Designation	Eastman Auto & Power Corporate Social Committee (CSR) Committee Chairman
Member/Chairman of Committees of the Board of Directors of the Company	NA	NA	
Number of shares held in the Company	914	-	
Brief Profile	Mr. Udai Nath Piplani has done his Bachelor of Commerce & LLB from Guru Nanak Dev University, He has a vast business experience of 40 years in export import & international trade.  He has rich expertise in the field of Management, Finance, Accounting and Human Resources & international trade.  He is the Founder and Managing Partner of a firm named Lakshmi Handicrafts providing services in relation to exports of Fabrics and Leather Accessories.  He has extensive knowledge of Business Dynamics.  Mr.Udai Nath Piplani is also engaged in social services and advisor to various charitable & Non Charitable organizations and foundations.	Mr. Shekhar Singal has done Bachelor of Commerce from Panjab University, Later he did his post-graduation in MBA, General Management from Institute of Management Technology, Ghaziabad.  He has a rich expertise in the field of Management, Finance, Accounting and Human Resources, amongst the others. He has a vast business experience of 24 years and has been the Founder and Managing Directors & Directors of various entities including but not limited to Eastman Auto & Power Limited, Eastman Industries Limited, Eastman Cast And Forge Ltd & Praxis Batteries Limited Further, He has been Managing Director and Board Member of Eastman Auto & Power Limited, Eastman Industries Limited for a period of over 5 years.  He is a dynamic business leader and steadfast administrator. He is powering and accelerating the strategy, mission, and further growth of Eastman Auto & Power Limited (EAPL).	
Relationship with directors and KMPs	None of the Directors of the Company are inter-se related to Mr. Udai Nath Piplani	Mr.Vineet Jain Directors of the Company are inter-se related to Mr. Shekhar Singal, As Mr Shekhar Singal is Brother-in-law of Mr. Vineet Jain	
No. of Board Meeting Attend	NA	NA	
Information as required under BSE circular Number LIST/COM/14/ 2018-19 and NSE circular no. NSE/ CML/2018/24 dated June 20, 2018	Mr. Udai Nath Piplani is not debarred from holding the office of Director pursuant to any SEBI Order or Order of any such authority.	Mr. Shekhar Singal is not debarred from holding the office of Director pursuant to any SEBI Order or Order of any such authority.	

Date: 02nd September, 2024 Place: New Delhi

By order of the Board of Directors For **Duro Pack Limited** 

Sd/-Anju Company Secretary M.No A65057