

**UNIVERSAL OFFICE AUTOMATION LIMITED**

CIN: L34300DL1991PLC044365

Registered Office: 806, Sidharth, 96, Nehru Place,  
New Delhi – 110019, India; 011- 26444812[www.uniofficeautomation.com](http://www.uniofficeautomation.com) | [investor@hcl.com](mailto:investor@hcl.com)

July 24, 2023

The Secretary,  
BSE Limited  
Phiroze Jeejeebhoy Tower  
Dalal Street, Fort,  
Mumbai — 400001

**Sub: Reclassification of shareholder from promoter & promoter group category to public category**  
**Ref: Case No 157894**

Dear Sir /Madam

We would like to inform you that the Company has received approval for reclassification of 5,41,651 nos of promoters' shares from 'Promoter & Promoter group' category to 'Public' category in respect of the following outgoing promoters:

SI No	Name of Shareholder	No. of shares	%age
1	Ajai Chowdhry	97,044	0.66
2	Gita Chowdhry	3,371	0.02
3	Akshay Chowdhry	1,440	0.01
4	APOLLO TRADING AND FINANCE PRIVATE LIMITED	1,71,662	1.17
5	BFL INVESTMENTS AND FINANCIAL CONSULTANTS PRIVATE LIMITED	2,68,134	1.83
	<b>Total</b>	<b>5,41,651</b>	<b>3.69</b>

Further, pursuant to the provisions of regulation 31A (8) (d) of the SEBI Listing Regulations, 2015 copy of approval letter of the Stock Exchange dated July 17, 2023 is enclosed herewith for your reference.

Kindly take the above on your record.

Thanking You  
For Universal Office Automation Limited



Naina Luthra  
Company Secretary & Compliance Officer

Enclosed: Approval letter of BSE Ltd

LIST/COMP/YG/367/2023-2024

July 17, 2023

The Company Secretary/ Compliance Officer

**Universal Office Automation Ltd.**

806, Siddharth, 96, Nehru Place,  
New Delhi, Delhi, 110019

**Sub: Approval letter for Reclassification of Shareholders under Regulation 31A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.**

Dear Sir/Madam,

We refer to your application dated August 17, 2022, seeking Reclassification of Promoter Shareholders under the provisions of Regulation 31A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

The Exchange is pleased to approve your application for Reclassification of Promoter Shareholders under the provisions of Regulation 31A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 based on submissions made by the company.

Entities mentioned in Annexure 1 shall be classified as public shareholder.

The summary of the Shareholding Pre-Reclassification & Post-Reclassification is as follows:

Quarter	Promoter holding		Public Holding	
	Shares Held	Percentage	Shares Held	Percentage
Pre-Reclassification	94,87,591	64.75	51,65,095	35.25
Post-Reclassification	89,45,940	61.05	57,06,746	38.95

Reclassification of Promoters: **Universal Office Automation Ltd.**

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This letter may be forwarded to the depositories and your RTA for necessary action at their end.

Yours faithfully,

  
**Shyam Bhagirath**  
Manager  
Listing Compliance

  
**Yash Gala**  
Assistant Manager  
Listing Compliance

**Encl.** Annexure 1 - Details of Outgoing Promoters of **Universal Office Automation Ltd.**

**Annexure 1 – Details of Outgoing Promoters**

<b>ANNEXURE I</b>			
<b>Sr. No.</b>	<b>Name of Outgoing promoter</b>	<b>No. of Shares</b>	<b>% Shareholding</b>
1.	AJAI CHOWDHRY	97,044	0.66%
2.	GITA CHOWDHRY	3,371	0.02%
3.	AKSHAY CHOWDHARY	1,440	0.01%
4.	Apollo Trading and Finance Pvt Ltd	1,71,662	1.17%
5.	BFL Investments & Financial Consultants Pvt Ltd	2,68,134	1.83%
<b>Total</b>		<b>5,41,651</b>	<b>3.69%</b>

Reclassification of Promoters: **Universal Office Automation Ltd.**

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