



Date: 14th October 2020

To,
The Manager Listing,
Bombay Stock Exchange Limited
PhirozeJeejeebhoy Towers,
Dalal Street,
Fort,
Mumbai – 400 023

To,
The Manager Listing,
National Stock Exchange of India Limited
Exchange Plaza,
Plot no. C/1, G Block,
Bandra-Kurla Complex
Bandra (E), Mumbai - 400 051

Subject: Advance intimation under regulation 39(3) as SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Dear Sir / Madam,

Pursuant to Regulation 39 and other application regulations of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the "Regulations"), we would like to inform you that Registrar and Transfer Agent of Company M/s. KFin Technologies Private Limited has received below mentioned request for issue of duplicate Share Certificates from Shareholder:

Sr.no.	Name	Folio no.	Certificate No.	Cert.Shares	Dist From	Dist To
1.	MANINDER KAUR KULDIP SINGH	01104063	2540	215	260751	260965
2.	B MEENAKASHI	02516900	30088	55	3022871	3022925

We shall issue the duplicate Share Certificate(s) only after the necessary formalities are carried out by the shareholder(s).

For **Hexaware Technologies Limited**

Gunjan Methi
Company Secretary



HEXAWARE TECHNOLOGIES LTD.

Regd. office: Bldg No. 152, Millennium Business Park, Sector - III, 'A' Block, TTC Industrial Area, Mahape,
Navi Mumbai 400710. (INDIA). Tel.: +91 22 6791 9595, Fax: +91 22 6791 9500
(CIN) : L72900MH1992PLC069662 URL : www.hexaware.com

From

B.Meenakshi
SF-B, Sakthi Rama Flats,
No.2-11, Logamanya Street East,
R.S.Puram,
Coimbatore 641 002.

To

K Fin Technologies Private Limited
Karvy Selinium, Tower B, Plot No.31-32
Financial District, Gachibowli, Nanakramguda
Hyderabad-500032

4th October 2020



UNIT : HEXAWARE TECHNOLOGIES LIMITED

Dear Sir,

Sub: ISSUE OF DUPLICATE SHARE CERTIFICATE - Folio No: **02516900**

I hold 55 shares vide folio number referred to above. The share certificate in respect of this holding has been lost and is not traceable.

Kindly note that my correct name is B.MEENAKSHI and not B.MEENAKASHI as per your records. I request you to kindly make necessary correction in your records.

The following documents are enclosed for issue of duplicate share certificate:

1. Indemnity (on Rs.500/- Non judicial Stamp Paper duly Notarised)
2. Affidavit (on Rs.100/- Non judicial Stamp Paper duly Notarised) alongwith Questionnaire Form "A" duly filled in and signed
3. Surety Form duly filled in and signed by the surety alongwith copy of his salary certificate and PAN Card
4. Acknowledgement for online complaint lodged with Tamilnadu Police Dept.
5. Newspaper advertisement in The Financial Express dt.30.9.2020 (Page 1b of E-Paper)
6. Bank statement reflecting the credit of dividend issued by the company
7. Affidavit for change of Signature (on Rs.100/- Non judicial Stamp Paper duly Notarised)
8. Request letter for updation of signature duly attested by Axis Bank Ltd.
9. Cancelled Cheque leaf (Ch: 362912 of Axis Bank Ltd.)
10. Self-attested copies of AADHAR CARD & PAN CARD (Address to be changed in your records)

Kindly acknowledge receipt of the above and arrange to issue the duplicate share certificate at the earliest.

Thanking you,

Yours truly,

B. Meenakshi

(B.MEENAKSHI)

HEXA
SHOS/A207/1

INWARD

10 OCT 2020

75275A1B1C

ASSISTANT

FINTECH PVT. LTD.

K
A. R. Mode:
Dept./ Unit Code:
Subject Code:

13 OCT 2020

INWARD NO. 15321A/B/C

TBS (ANI)

To,
KFin Technologies Pvt. Ltd.
Selenium Tower-B, Plot No. 31 & 32,
Gachibowli, Financial District, Nanakramguda,
Hyderabad, Telangana - 500032

Dated: 09/10/2020



UNIT: HEXAWARE TECHNOLOGIES LIMITED

**Sub:- Request for Name Deletion, Updation of Address, Signature and Issue of Duplicate shares -
Folio No. 01104063 – Maninder Kaur**

Sir,

Pursuant to your e-mail dated 21st August, 2020 vide reference no. LOH/ STAT/ HEXA/ 14324B/ 11172014, I Maninder Kaur W/o Late Kuldip Singh, aged 67 years, resident of K- 31, 2nd Floor, Main Najafgarh Road, New Mahavir Nagar, Tilak Nagar, Delhi – 110018 holding 215 shares of M/s Hexaware Technologies Limited jointly with my husband late Kuldip Singh under Folio No. 01104063 am hereby providing the following documents as required by your goodself for deletion of my husband's name, updation of my signature, address and issuance of Duplicate Share Certificates:

1. Duly executed and notarised Indemnity Bond signed and witnessed.
2. Duly executed and notarised Affidavit for loss of shares.
3. Duly filled Questionnaire Form for issuance of duplicate share certificates.
4. Duly executed surety form.
5. Self attested copy of PAN Card and ITR of surety.
6. Self attested copy of my PAN Card and Aadhaar Card.
7. Duly Notarised copy of FIR for loss of share certificate.
8. Duly executed letter attested by the Bank Manager.
9. Newspaper Advertisement for Loss of share certificate.
10. Duly notarised copy of Death Certificate of my husband Late Kuldip Singh.
11. Duly executed Affidavit for Change of Signature.
12. Duly filled signed form for updation of my address.
13. Self attested copy of Voter ID Card bearing my old address.
14. Notarised affidavit for name mismatch of my husband Late Kuldip Singh.
15. Original Cancelled Cheque leaf.

You are requested to verify the above said documents and undertake the deletion of name of my husband in the company's records, update my new address, signature and issue the Duplicate Share Certificates in my single name at the earliest.

Thanking You

Maninder Kaur.

Maninder Kaur

