



August 12, 2024

To, Listing Department BSE Limited Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai – 400001 **BSE Scrip Code: 544029**

Listing & Compliance Department National Stock Exchange of India Limited Exchange Plaza, 5th Floor Plot No. C/1, "G" Block Bandra-Kurla Complex Bandra (E), Mumbai – 400 051 **Symbol: GANDHAR**

Subject: Newspaper Advertisement - Disclosure under Regulation 30 and 47 of the Securities and Exchange Board of India (Listing Obligations & Disclosure Requirements) Regulations, 2015 ("Listing Regulations").

Pursuant to Regulation 30 and 47 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed herewith the copies of Newspaper published on 11th August, 2024 in "Financial Express (English -National Daily Mumbai Edition)" and "the Pratahkal (Marathi Edition)" in compliance with General Circular No. 20/2020 dated May 5, 2020 issued by the Ministry of Corporate Affairs, intimating that the 32nd Annual General Meeting of the Company is scheduled to be held on Thursday, September 05, 2024 at 11:00 a.m. (IST) through Video Conferencing / Other Audio Visual Means ("VC/OAVM").

This is for your information and record.

Thanking you,

Yours Faithfully

For Gandhar Oil Refinery (India) Limited

Jayshree Soni Company Secretary and Compliance Officer Mem. No.: FCS 6528

> Registered Office 18th Floor, DLH Park, S.V.Road, Near MTNL Goregaan West, Mumbai 400 062 India CIN : L 23200/MH1992PLC068905 T: +91 22 4063 5600 F: + 91 22 4063 5601 E-mail: sales@gandharoil.com Website : www.gandharoil.com



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SUNDAY, AUGUST 11, 2024

GANDHAR OIL REFINERY (INDIA) LIMITED CIN: L23200MH1992PLC068905 Regd. Off.: 18th Floor, DLH Park, S. V. Road, Goregaon (West), Mumbai, Maharashtra, India Contact: + 91 22 4063 5600 Email: investor@gandharoil.com Website: www.gandharoil.com INFORMATION REGARDING 32ND ANNUAL GENERAL MEETING (AGM) OF THE COMPANY

- 1. The members are hereby informed that the 32nd AGM of the Company will be held on Thursday, September 05, 2024 at 11:00 a.m. (IST) through Video Conferencing ('VC') / Other Audio Visual Means ('OAVM') in compliance with the provisions of the Companies Act, 2013 ("Act") and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with applicable circulars issued by the Ministry of Corporate Affairs ("MCA") and SEBI (collectively referred to as 'relevant circulars'), to transact the business as set out in the Notice of the 32nd AGM which will be e-mailed separately to the members in due course. Members participating through VC/OAVM facility shall be reckoned for the purpose of quorum under Section 103 of the Act.
- 2. In compliance with the relevant circulars, Notice of the AGM and the Annual Report of the Company for the financial year 2023-24 will be sent electronically in due course to those Members whose e-mail address(es) are registered with the Company/Depositary Participants(s)/Registrar and Share Transfer Agent as on August 09, 2024. These documents will also be made available on the website of the Company at www.gandharoil.com, on the websites of the Stock Exchanges where the equity shares of the Company are listed i.e. BSE Limited at www.bseindia.com and National Stock Exchange of India Limited at www.nseindia.com and on the website of , Link Intime (India) Private Limited at www.linkintime.co.in, being the agency appointed by the Company for providing e-voting and VC/OAVM facility for the AGM. Further, any member who requires physical copy of the Notice and Annual Report of the Company may write to the Company at investor@gandharoil.com
- Manner of registering / updating Email addresses and bank details:
 a. In case shares are held in physical mode, please provide/ update email id and bank details along with Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) to Company's Registrar & Share Transfer Agent ('RTA'), Link Intime India Private Limited at C-101, 247 Embassy Park, L.B.S. Marg, Vikhroli (West), Mumbai 400 083 or by email at
- rnt.helpdesk@linkintime.co.in / instameet@linkintime.co.in.b. In case shares are held in demat mode, please get your email id and bank details registered/ updated with your Depository Participant.
- 4. Manner of casting vote through e-voting and attending the AGM:
 - i) Members will have an opportunity to cast their vote for the business as set forth in the notice of AGM through remote e-voting system as well as through e-voting during the AGM.
 - ii) The Login credentials for casting the votes through e-voting shall be made available to the Members through email after successful registering their email addresses in the manner provided above.
 - iii) The same login credentials may also be used for attending the AGM through VC/OAVM.
 - iv) The detailed procedure for casting the votes through e-voting shall be provided in the Notice of the AGM. The details will also be available on the website of the Company at www.gandharoil.com and on the website of Link Intime (India) Private Limited at www.linkintime.co.in. v) Members who are holding shares in physical form or who have not registered their e-mail address with the Company / Depository or any person who acquires shares of the Company and becomes a Member of the Company after the Notice has been sent electronically by the Company, and holds shares as of the cut-off date, i.e. August 9, 2024, may obtain the User ID and password by sending a request at rnt.helpdesk@linkintime.co.in / instameet@linkintime.co.in. However, if a Member is already registered with Link Intime for Remote e-voting and E-voting during AGM, then existing User ID and password can be used for casting vote. vi) Members may note that the Board of Directors at their meeting held on May 22, 2024, has recommended a final dividend of Rs. 0.50/-(25%) per equity share. The final dividend, subject to the approval of the Members will be paid before October 04, 2024 to the Members whose name appears in the Register of Members as on August 23, 2024 through various online transfer modes to the Members who have updated their bank account details.

5. Mandate for receiving Dividend electronically:

The payment of final dividend as per the relevant circulars, shall be made through electronic modes to the members who have updated their bank account details. Dividend warrants/demand drafts will be dispatched to the registered address of the members who have not updated their bank details.

Member may also note that the payment of dividend shall be subject to deduction of tax at source at applicable rates, the details of the same are provided in the notice of AGM.

6. Members are requested to carefully read all the Notes set out in the Notice of the AGM and in particular, instructions for joining the AGM, manner of casting votes through e-voting and during the AGM. This Notice is being issued for the information and benefit of all the Shareholders of the Company in compliance with the provisions of applicable circulars issued by the MCA and SEBI.

Place: MumbaiBy order of the Board of DirectorsDate: August 9, 2024For Gandhar Oil Refinery (India) LimitedSd/-

-/Sd Jayshree Soni

Company Secretary & Compliance Officer FCS Membership No. 6528

Registered Office : DLH Park, 18th Floor,

S. V. Road, Goregaon (West), Mumbai-400062



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