

Date: 29/05/2024

To, **BSE Limited** Phiroze Jeejeebhoy Tower, Dalal Street, Mumbai – 400 001.

Dear Sir/Madam,

#### Sub.: Annual Secretarial Compliance Report for the year ended on March 31, 2024 Ref: Security code-531814; ISIN: INE297[01023

Pursuant to Regulation 24A of SEBI (listing Obligations and Disclosure Requirements) Regulations, 2015 read with Circular No. CIR/CFD/CMD1/27/2019 dated February 08, 2019, we enclosed herewith Annual Secretarial Compliance Report for the year ended on March 31, 2024.

Kindly take the same on record.

Thanking you, Yours faithfully,

For Tirupati Sarjan Limited,

Jitendrakumar I. Patel Managing Director DIN:00262902

Phone: 079 - 4891 3751 Email: info@tirupatisarjan.com Website: www.tirupatisarjan.com

CIN: L45100GJ1995PLC024091

#### Chetan Patel & Associates Company Secretaries



301, Akshar Stadia, Opp. Symphony House, B/H Armieda cosmetic center, Off S.G. High way, Bodakdev, Ahmedabad-380059
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### SECRETARIAL COMPLIANCE REPORT OF TIRUPATI SARJAN LIMITED FOR THE FINANCIAL YEAR ENDED ON MARCH 31, 2024

To.

TIRUPATI SARJAN LIMITED CIN: L45100GJ1995PLC024091 A-11,12,13, SATYAMEV COMPLEX, OPP. GUJARAT HIGH COURT, S.G. HIGHWAY, Ahmedabad, Gujarat, India, 380060

We, Chetan Patel & Associates, Practicing Company Secretaries have examined:

- (a) all the documents and records made available to us and explanation provided by <u>M/s.</u> <u>TIRUPATI SARJAN LIMITED</u> ("the listed entity"),
- (b) the filings/ submissions made by the listed entity to the stock exchange(s),
- (c) website of the listed entity,
- (d) any other document/filing, as may be relevant, which has been relied upon to make this certification, for the year ended 31st March 2024 in respect of compliance with the provisions of:
  - (a) the Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the Regulations, circulars, guidelines issued thereunder; and
  - (b) the Securities Contracts (Regulation) Act, 1956 ("SCRA"), rules made thereunder and the Regulations, circulars, guidelines issued thereunder by the Securities and Exchange Board of India ("SEBI").

The specific Regulations, whose provisions and the circulars/ guidelines issued thereunder, have been examined, include: -

- (a) Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015; to the extent applicable.
- (b) Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements)
  Regulations, 2018; (Not Applicable during the review period)
- (c) Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers)



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Regulations, 2011; to the extent applicable.

- (d) Securities and Exchange Board of India (Buyback of Securities) Regulations, 2018; (Not Applicable during the review period)
- (e) Securities and Exchange Board of India (Share Based Employee Benefits and Sweat Equity) Regulations, 2021; (Not Applicable during the review period)
- (f) Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008; (Not Applicable during the review period)
- (g) Securities and Exchange Board of India (Issue and Listing of Non-Convertible Securities) Regulations, 2021; (Not Applicable during the review period)
- (h) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015; to the extent applicable.
- (i) The Securities and Exchange Board of India (Registrars to and Issue and Share Transfer Agents) Regulations, 1993; to the extent applicable.
- (j) The Depositories Act, 1996 and Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018; to the extent applicable.

and circulars/ guidelines issued thereunder;

I/We hereby report that, during the Review Period the compliance status of the listed entity is appended as below:

Sr. No.	Particulars	Compliance Status (Yes/No/NA)	Observations /Remarks by PCS*
1.	Secretarial Standards:  The compliances of the listed entity are in accordance with the applicable Secretarial Standards (SS) issued by the Institute of Company Secretaries India (ICSI), as notified by the Central Government under section 118(10) of the Companies Act, 2013 and mandatorily applicable.	Yes	<u>-</u>
2.	<ul> <li>Adoption and timely updation of the Policies:</li> <li>All applicable policies under SEBI Regulations are adopted with the approval of board of directors of thelisted entities</li> <li>All the policies are in conformity with SEBI</li> </ul>	Yes Yes	- - - -



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	Regulations and have been reviewed & updated on time, as per the regulations/circulars/guidelines issued by SEBI		
3.	Maintenance and disclosures on Website:     The Listed entity is maintaining a functional website	Yes	
	Timely dissemination of the documents/ information under a separate section on the website	Yes	• • • • • • • • • • • • • • • • • • •
-	Web-links provided in annual corporate governance reports under Regulation 27(2) are accurate and specific which re- directs to the relevant document(s)/section of the website	Yes	
4.	Disqualification of Director:  None of the Director(s) of the Company is/ are	Yes	
	disqualified under Section 164 of Companies Act, 2013as confirmed by the listed entity.	anti .	
5.	Details related to Subsidiaries of listed entities have been examined w.r.t:	Autoritation of a	The company is having One Subsidiary-
et jugar	(a) Identification of material subsidiary companies	N.A	Tirupati Uganda Development Limited in
	(b) Disclosure requirement of material as well as other subsidiaries	NO	Uganda. But the Company has not
		jaunu ( — en ekke i , <b>—</b> du i i v eeg — da tuk	prepared its Consolidated Financial statement for the
V 2 .	e de la companya del companya del companya de la co	n appropriate and appropriate	any quarter and year ended 3I.03.2024, As
3 1100-3			informed to us it is not material subsidiary



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Sr. No.	Particulars	Compliance Status (Yes/No/NA)	Observation s /Remarks by PCS*
6.	Preservation of Documents:	**	
	The listed entity is preserving and maintaining records as prescribed under SEBI Regulations and disposal of records as per Policy of Preservation of Documents and Archival policy prescribed under SEBI LODR Regulations, 2015.	Yes	
7.	Performance Evaluation:	at face dat g	
	The listed entity has conducted performance evaluation of the Board, Independent Directors, and the Committees at the start of every financial year/during the financial year as prescribed in SEBI Regulations.	Yes	
8.	Related Party Transactions:		
	<ul> <li>(a) The listed entity has obtained prior approval of Audit Committee for all related party transactions; or</li> <li>(b) The listed entity has provided detailed reasons along with confirmation whether the transactions were subsequently approved/ratified/rejected by the Audit Committee, in case no prior approval has been obtained.</li> </ul>	Yes N.A.	The Company has obtained prior approval of the Audit Committee for all the related party transactions.
9.	Disclosure of events or information:  The listed entity has provided all the required disclosure(s) under Regulation 30 along with Schedule III of SEBI LODR Regulations, 2015 within the time limits prescribed thereunder.	No	Ihe company has not filed certain disclosures/ announcements within required time limit which is mentioned in details in Non.



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			Compliance Point (A**)
10.	Prohibition of Insider Trading:  The listed entity is in compliance with Regulation 3(5) & 3(6) SEBI (Prohibition of Insider Trading) Regulations, 2015.	No N	The company has Complied with SEBI (Prohibition of Insider Trading) Regulations, 2015, However Certain SDD entries has not been entered on time
11.	Actions taken by SEBI or Stock Exchange(s), if any:  Various action(s) has been taken against the listed entity/its promoters/ directors/ subsidiaries either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued by SEBI through various circulars) under SEBI Regulations and circulars/ guidelines issued thereunder as provided under separate paragraph herein (**A).	YES	The company has received various notices from SEBI for delayed submission(s) and it was replied with and imposed fine has been paid.
12.	Additional non-compliances, if any:  1.Regulation 25(2A) – The appointment, reappointment, or removal of Independent Directors of a listed entity shall be subject to the approval of shareholders by way of special resolution.	140	Appointment of Independent Directors has been made through Ordinary Resolution AS mentioned, in Point No. (A**)



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Compliances related to resignation of statutory auditors from listed entities and their material subsidiaries as perSEBI Circular CIR/CFD/CMD1/114/2019 dated 18<sup>th</sup> October, 2019:

Sr. No.	Particulars	Compliance Status (Yes/No/NA)	Observation s /Remarks by PCS*
1.	Compliances with the following conditions while a	appointing/re-app	ointing an auditor
	i. If the auditor has resigned within 45 days from the end of a quarter of a financial year, the auditor before such resignation, has issued the limited review/ audit report for such quarter; or	NA	
	ii. If the auditor has resigned after 45 days from the end of a quarter of a financial year, the auditor before such resignation, has issued the limited review/ audit report for such quarter as well as the next quarter; or	NA	No such resignation has been received from Auditor.
	iii. If the auditor has signed the limited review/ audit report for the first three quarters of a financial year, the auditor before such resignation, has issued the limited review/ audit report for the last quarter of such financial year as well as the audit report for such financial year.	NA	
2.	Other conditions relating to resignation of statuto	ory auditor	
	i. Reporting of concerns by Auditor with respect to the listed entity/its material subsidiary to the AuditCommittee:	N. A	
	a. In case of any concern with the management of the listed entity/material subsidiary such as non-availability of information / non-cooperation by the management which has hampered the audit process, the auditor has approached		



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	the Chairman of the Audit	T
	Committee of the listed entity, and the Audit Committee shall receive such concern directly and immediately without specifically waiting for the quarterly Audit Committee meetings.	
	<ul> <li>b. In case the auditor proposes to resign, all concerns with respect to the proposed resignation, along with relevant documents, has been brought to the notice of the Audit Committee. In cases where the proposed resignation is due to non-receipt of information / explanation from the company, the auditor has informed the Audit Committee the details of information/explanation sought and not provided by the management, as applicable.</li> <li>c. The Audit Committee / Board of</li> </ul>	N.A.
1	Directors, as the case may be, deliberated on the matter on receipt of such information from the auditor relating to the proposal to resign as mentioned above and communicate its views to the management and the auditor.	
	II. Disclaimer in case of non-receipt of information:	N.A.
	The auditor has provided an appropriate disclaimer in its audit report, which is in accordance with the Standards of Auditing as specified by ICAI / NFRA, in case where the listed entity/ its material subsidiary has not provided information as required by the	



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	auditor.		
,			
3.	The listed entity / its material subsidiary has obtained information from the Auditor upon resignation, in the format as specified in Annexure-A in SEBI Circular CIR/ CFD/CMD1/114/2019	N.A.	
-17-	dated 18 <sup>th</sup> October, 2019.		

A(\*\*) The listed entity has complied with the provisions of the above Regulations and circulars/guidelines issued thereunder, except in respect of matters specified below:

Sr. No.	Com- pliance Requir e- ment (Regu- lations/ circula rs/ guide- lines includi ng specific clause)	Reguelation/ CircularNo.	Deviation s	Actio n Take nby	Type of Action	Details of Violati on	Fine / Am ount	Observations/ Remarks of the Practicin g Company Secretary	Man- age- ment Re- sponse	Re- marks
1	SDD Entry shall be made at the time generatio n of	Regula tion 3(5) &(6) of	Delay in SDD entry for Quarter June and Septembe r 2023.	N. A	N. A	Delay in SDD entry for Quarter June and Septemb er 2023.		Certain SDD entries has not been entered in time	Due to not having Qualifie d compan	N. A



<sup>\*</sup>Observations /Remarks by PCS are mandatory if the Compliance status is provided as 'No' or 'NA.'

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	Unpublis hed price sensitive informati on.	ition							Secretar y and Complia nce officer there has been delay in entering UPSI entries on time, Howeve r timely Closure of trading window has been made to avoid Insider trading by any designat ed person	
2	Outcome of Board Meeting where Financial results to	Regula tion 30(4) of	Outcome of Board Meeting for approval of	N. A	N. A	Outcom e of Board Meeting for approval	n n	Outcome of the Board Meeting for approval of	or Promote r or Promote r group of the Compan y. The Compan y has filed the results within	y that they
	be approved shall be	SEBI, LODR	Financial results for Quarter	3 .		of financial results	2 × 1	Financial result shall be intimate		



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#### Chetan Patel & Associates Company Secretaries



301, Akshar Stadia, Opp. Symphony House, B/H Armieda cosmetic center, Off S.G. High way, Bodakdev, Ahmedabad-380059
© (O)+ 91- 9925002277 Email: chetanpatelcs@gmail.com

			to stock exchange.		ry to stock exchang e	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	separate intimation under regulation	consider ed as due complia	
9	The appointm ent, reappointm ent, or removal of an independ ent director of a listed entity, shall be subject to the approval of sharehol ders by way of a special resolution	with respect to indepe ndent	d through ordinary resolution instead of special resolution	Clarification sought	Appoint ment of Indepen dent Director s through Ordinar y Resoluti on		The company appointed Independe nt Directors through Ordinary Resolution	The board has taken the same on record and submitte d clarificat ion with the stock exchang e	

(b) The listed entity has taken the following actions to comply with the observations made in previous reports:



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Sr. No.	Com- pliance Requir e- ment (Regu-	Regulation/CircularNo.	Deviations		Type of Action	Details of Violation	Fine Amo unt	Observations/ Remark s of the	Man- age- ment Re-	Re- marks
	lations/ circula rs/ guide- lines includi	arivo.					-	Practici ng Compa ny	spons e	7.
	ng specific clause)			-		,		Secretar y		
1	Appoint ment of woman director	17(1)	Non appointmen t of Women Director	BSE Limited	Fines as per SEBI circular no. SEBI/H O/C FD/CM D/CI R/P?202 0/1 2 dated January 22, 2020	levied for 91 days delay	536900	Nonappoi ntme nt of Women Director 15 days	compa ny made an applica tion for waiver	Regulati ons / observati ons.
2	е		Late submission	BSE Limited	Fine levied for Non/Late complianc e e with Reg.23(9)	5 days delay	2950 0	company has actually submitted RPT	The compa ny has made	The company has since complied with the said



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	Database (SDD) Complian ce	Regulati on, 2015	& 11.12.2022			30.09.2022 & 31.12.2022 On 09.08-2022 17.11.2022 & 23.01.2023 respectivel	Levi ed by SEBI / BSE	the Quarter	V	Such SDD certificat e is not required to file with the Stock exchange
U	Reg.55A Reconcilia tion ion of Share capital Audit report for 31.12.202	Reg.55A	Late submission for quarter ended 31.12.2022	NA		submission of reconciliati on report for quarter ended 31.12.2022 on 31.01.2023	(No Fine Pen alty	submitted within 30	ent delay of ONE	The company has since complied with the said Regulati ons / observati ons.
	Regulation 27(2) - Corporate Governan ce Report for 1.03.2023	n 27(2)	Late submission for quarter ended 31.03.2023	BSE LIMITED	SEBI circular no. SEBI/HO/ CF	submission of CGR for quarter : ended 31.03.2023 on 26.04.2023	7080	Report has to be submitted within 21 days from the end of the Quarter	compan y is in )	The company has since complied with the said Regulati ons / observati ons.
0	Reg. 31 - Shareholdi ng ng Pattern for quarter ended 31.03.202 3	on 31	Late submission for quarter ended 31.03.2023	BSE LIMITED	SEBI circular no. SEBI/HO/ CF D/CMD/CI R/P/2020/1 2 Dated January 22,2020			Report has to be submitted within 21 days from the end of the Quarter	The compan y is in )	The company has since complied with the said Regulati ons / observati ons.



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9	Regulation	Regulatio	Late	BSE	Fine as per	submission	Rs.	Report has	The	The
	13(3) - statement on sharehold	13(3)	submission for quarter ended 31.03.2023		no.	of statement on	3540	to be submitted within 21	compan y is in	company has since complied
	er complaints		31.03.2023		CF D/CMD/CI	shareholde r Complaint		days from the end of the	V	with the said
	for 31.03.202					report for quarter ended	,		request to BSE to	Regulati ons /
			4		January 22,2020	31.03.2023 on			reduce fine	observati ons.
			1			16.04.2023			amount	

#### Assumptions & limitations of scope and review:

- 1. Compliance of the applicable laws and ensuring the authenticity of documents and information furnished are the responsibilities of the management of the listed entity.
- 2. Our responsibility is to report based upon our examination of relevant documents and information. This is neither an audit nor an expression of opinion.
- 3. We have not verified the correctness and appropriateness of the financial records and Books of Accounts of the listed entity.
- 4. This report is solely for the intended purpose of compliance in terms of Regulation 24A (2) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and is neither an assurance as to the future viability of the listed entity nor of the efficacy or effectiveness with which the management has conducted affairs of the listed entity.

Place: Ahmedabad Date: 27.05.2024

FOR CHETAN PATEL & ASSOCIATES COMPANY SECRETARIES

CHETAN B. PATEL

PRACTISING COMPANY SECRETARY

Blaces

FCS NO:5188; CP NO: 3986 UDIN: F005188F000449456