



30<sup>th</sup> May, 2024

**BSE Limited**

Phiroze Jeejeebhoy Towers,  
Dalal Street, Mumbai- 400001  
**Scrip Code: 540738**

**Sub: Annual Secretarial Compliance Report for the financial year ended 31<sup>st</sup> March, 2024**

Dear Sir/ Madam,

Pursuant to Regulation 24A of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015; we are enclosing herewith a copy of Annual Secretarial Compliance Report for the financial year ended 31<sup>st</sup> March, 2024 issued by M/s. Sanjay Sangani & Co., Practicing Company Secretaries.

Kindly take the same on records.

Yours Faithfully

**For Shreeji Translogistics Limited**

**Rajnikant C. Shah**  
**Wholtime Director**  
**(DIN: 00269109)**



**REGIONAL OFFICES :**

**Chennai** : T : 2680 0092 / 2680 0093 • E : chennai@shreejitrans.com  
**Bangalore** : T : 4081 2222 / 4081 2200 • E : bangalore@shreejitrans.com

**PAN No.** : AA ECS3602B  
**SAC Code** : 996511  
**CIN No.** : L63010MH1994PLC077890

# SANJAY SANGANI & CO.

COMPANY SECRETARIES

**Sanjay H. Sangani**

B.Com., F.C.S., A.C.A.

Unit No. 86, Third Floor,  
Ratna Jyot Indl. Estate, Irla Lane,  
Vile Parle (W), Mumbai - 400 056.  
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## SECRETARIAL COMPLIANCE REPORT OF SHREEJI TRANSLOGISTICS LIMITED FOR THE YEAR ENDED 31ST MARCH, 2024

We, Sanjay Sangani & Co., Company Secretaries, have examined:

- (a) all the documents and records made available to us and explanation provided by Shreeji Translogistics Limited ("the listed entity") having its Registered Office at D-3011, Akshar Business Park, Plot No. 003, Sector 25, Vashi, Navi Mumbai- 400703,
- (b) the filings/ submissions made by the listed entity to the stock exchanges,
- (c) website of the listed entity,
- (d) any other document/ filing, as may be relevant, which has been relied upon to make this certification,

for the year ended 31<sup>st</sup> March, 2024 ("Review Period") in respect of compliance with the provisions of :

- (a) the Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the Regulations, circulars, guidelines issued thereunder; and
- (b) the Securities Contracts (Regulation) Act, 1956 ("SCRA"), rules made thereunder and the Regulations, circulars, guidelines issued thereunder by the Securities and Exchange Board of India ("SEBI");

The specific Regulations, whose provisions and the circulars/ guidelines issued thereunder, have been examined, include:-

- (a) Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 {"SEBI LODR Regulations, 2015"};
- (b) Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018;
- (c) Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
- (d) Securities and Exchange Board of India (Buy-back of Securities) Regulations, 2018; (**Not Applicable to the listed entity during the Review Period**);



# **SANJAY SANGANI & CO.**

**COMPANY SECRETARIES**

- (e) Securities and Exchange Board of India (Share Based Employee Benefits and Sweat Equity) Regulations, 2021; **(Not Applicable to the listed entity during the Review Period);**
  - (f) Securities and Exchange Board of India (Issue and Listing of Non-Convertible Securities) Regulations, 2021; **(Not Applicable to the listed entity during the Review Period);**
  - (g) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;
  - (h) Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018;
- and circulars/ guidelines issued thereunder;

and based on the above examination, we hereby report that during the Review Period:



(a) The listed entity has complied with the provisions of the above Regulations and circulars/ guidelines issued thereunder, except in respect of matters specified below:

Sr No	Compliance Requirement (Regulations/ circulars / guidelines including specific clause)	Regulation/ Circular No.	Deviations	Action Taken by	Type of Action	Details of Violation	Fine Amount	Observations/ Remarks of the Practicing Company Secretary	Management Response	Remarks
1.	The Proceedings of the Annual General Meeting (AGM) held on 14th August, 2023 were required to be submitted to the Stock Exchange within twelve hours from the conclusion of the AGM.	Regulation 30(6) of SEBI LODR Regulations, 2015 read with SEBI Circular SEBI/HO/CFD-PoD-1/P/CIR/2023/123 dated 13th July, 2023	The Proceedings of the AGM were submitted within 24 hours of the conclusion of the AGM, instead of 12 hours.	BSE Limited	Clarification & explanation sought from the Company	The Proceedings of the AGM held on 14th August, 2023 were submitted on 15th August, 2023 with a delay of approximately 11 hours 30 minutes	--	The Proceedings of AGM were submitted within 24 hours of the conclusion of the AGM, instead of 12 hours. The Company shall take adequate measures to comply with the same in the future.	On receipt of the email from BSE Limited, the Company has submitted a Clarification dated 22nd April, 2024 stating that the delay in submission was due to inadvertence as SEBI Circular SEBI/HO/CFD/CFD-PoD-1/P/CIR/2023/123 dated 13th July, 2023 for revision of timelines, was very recent then.	--

(b) The listed entity has taken the following actions to comply with the observations made in the previous reports:

Sr. No.	Observations/ Remarks of the Practicing Company Secretary in the previous reports	Observations made in the secretarial compliance report for the year ended ..... (the years are to be mentioned)	Compliance Requirement (Regulations/circulars/ guidelines including specific clause)	Details of violation / deviations and actions taken / penalty imposed, if any, on the listed entity	Remedial actions, if any, taken by the listed entity	Comments of the PCS on the actions taken by the listed entity
Not Applicable						



# SANJAY SANGANI & CO.

COMPANY SECRETARIES

(c) We hereby report that during the Review Period the compliance status of the listed entity with the following requirements:

Sr. No.	Particulars	Compliance Status (Yes/No/NA)	Observation/ Remarks by PCS*
1.	<u>Secretarial Standards:</u>  The compliances of the listed entity are in accordance with the applicable Secretarial Standards (SS) issued by the Institute of Company Secretaries of India (ICSI), as notified by the Central Government under section 118(10) of the Companies Act, 2013 and mandatorily applicable.	Yes	In case where shorter notice of Board/ Committee Meetings were given and/ or agenda and notes on agenda were circulated less than seven days before the meetings, the provisions of Section 173 (3) of the Act were complied with.
2.	<u>Adoption and timely updation of the Policies:</u> <ul style="list-style-type: none"><li>• All applicable policies under SEBI Regulations are adopted with the approval of board of directors of the listed entity.</li><li>• All the policies are in conformity with SEBI Regulations and have been reviewed &amp; timely updated, as per the regulations/ circulars/ guidelines issued by SEBI.</li></ul>	Yes  Yes	
3.	<u>Maintenance and disclosures on Website:</u> <ul style="list-style-type: none"><li>• The listed entity is maintaining a functional website</li><li>• Timely dissemination of the documents/ information under a separate section on the website</li><li>• Web-links provided in annual corporate governance reports under Regulation 27(2) are accurate and specific which re-direct to the relevant document(s)/ section of the website.</li></ul>	Yes Yes  Yes	
4.	<u>Disqualification of Director:</u>  None of the Director(s) of the Company is/ are disqualified under Section 164 of Companies Act, 2013 as confirmed by the listed entity.	Yes	
5.	<u>Details related to Subsidiaries of listed entities have been examined w.r.t.:</u>  (a) Identification of material subsidiary companies (b) Requirement with respect to disclosure of material as well as other subsidiaries	Yes NA	



# SANJAY SANGANI & CO.

COMPANY SECRETARIES

Sr. No.	Particulars	Compliance Status (Yes/No/NA)	Observation/ Remarks by PCS*
6.	<u>Preservation of Documents:</u> The listed entity is preserving and maintaining records as prescribed under SEBI Regulations and disposal of records as per Policy of Preservation of Documents and Archival Policy prescribed under SEBI LODR Regulations, 2015.	Yes	
7.	<u>Performance Evaluation:</u> The listed entity has conducted performance evaluation of the Board, Independent Directors and the Committees at the start of every financial year/ during the financial year as prescribed in SEBI Regulations.	Yes	
8.	<u>Related Party Transactions:</u> (a) The listed entity has obtained prior approval of Audit Committee for all related party transactions (b) In case no prior approval is obtained, the listed entity shall provide detailed reasons along with confirmation whether the transactions were subsequently approved/ ratified/ rejected by the Audit Committee.	Yes NA	
9.	<u>Disclosure of events or information:</u> The listed entity has provided all the required disclosure(s) under Regulation 30 along with Schedule III of SEBI LODR Regulations, 2015 within the time limits prescribed thereunder.	Yes, except as mentioned in the Table in the Clause (a) hereinabove	
10.	<u>Prohibition of Insider Trading:</u> The listed entity is in compliance with Regulation 3(5) & 3(6) of SEBI (Prohibition of Insider Trading) Regulations, 2015.	Yes	
11.	<u>Actions taken by SEBI or Stock Exchange(s), if any:</u> No actions taken against the listed entity/ its promoters/ directors/ subsidiaries either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued by SEBI through various circulars) under SEBI Regulations and circulars/ guidelines issued thereunder.	Yes	



# SANJAY SANGANI & CO.

COMPANY SECRETARIES

Sr. No.	Particulars	Compliance Status (Yes/No/NA)	Observation/ Remarks by PCS*
12.	<u>Resignation of statutory auditors from the listed entity or its material subsidiaries:</u>  In case of resignation of statutory auditor from the listed entity or any of its material subsidiaries during the financial year, the listed entity and/ or its material subsidiary(ies) has/ have complied with paragraph 6.1 and 6.2 of Section V-D of Chapter V of the SEBI Master Circular SEBI/HO/CFD/PoD2/CIR/P/2023/120 dated 11th July, 2023 on compliance with the provisions of the LODR Regulations by listed entities.	NA	There was no resignation of the Auditor during the Review Period.
13.	<u>No additional non-compliances observed:</u>  No additional non-compliance observed for any of the SEBI regulation/ circular/ guidance note etc.	Yes	

## Assumptions & Limitation of Scope and Review:

1. Compliance of the applicable laws is the responsibility of the management of the listed entity.
2. Our responsibility is to certify based upon our examination of relevant documents and information. This is neither an audit nor an expression of opinion.
3. We have not verified the correctness and appropriateness of financial records and Books of Accounts of the listed entity.



# **SANJAY SANGANI & CO.**

COMPANY SECRETARIES

4. This Report is solely for the intended purpose of compliance in terms of Regulation 24A (2) of the SEBI LODR Regulations, 2015 and is neither an assurance as to the future viability of the listed entity nor of the efficacy or effectiveness with which the management has conducted the affairs of the listed entity.

For Sanjay Sangani & Co.  
Company Secretaries  
Peer Review Certificate No. : 1689/2022



Sanjay H. Sangani  
Proprietor  
M. No. : FCS 4090  
C.P. No. : 3847



UDIN : F004090F000499541

Mumbai, 30th May, 2024