

September 20, 2024

To, **BSE Limited** Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai – 400 001 Fax: 022 – 2272 3121 **BSE Scrip Code: 539141**  To, **National Stock Exchange of India Limited** Exchange Plaza, 5<sup>th</sup> Floor, Plot No. C/1, G Block, Bandra Kurla Complex, Bandra (East), Mumbai-400 051 Fax : 022- 2659 8237/ 38 <u>NSE Symbol: UFO</u>

Dear Sir/ Ma'am,

# <u>Sub:</u> : Intimation to the holders of physical securities to furnish PAN, KYC details and Nomination as per <u>SEBI Master Circular dated May 07, 2024</u>

Pursuant to Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended, please find enclosed herewith a copy of the letter sent to the shareholders holding shares in physical mode in compliance with the SEBI Master Circular vide no. SEBI/HO/MIRSD/POD-1/P/CIR/2024/37 dated May 07, 2024. The physical shareholders are required to furnish their PAN, KYC and Nomination details for updation to the Registrar and Transfer Agent of the Company (RTA) i.e. KFin Technologies Limited.

The intimation will also be made available on the website of the Company.

Request you to take the same on your records.

Thanking you.

Yours faithfully, For **UFO Moviez India Limited** 

Kavita Thadeshwar Company Secretary



#### **UFO Moviez India Limited**

#### CIN: L22120MH2004PLC285453 Regd. Office : Valuable Techno Park, Plot No.53/1, Road No.07, Marol MIDC, Andheri East, Mumbai 400093 Tel: +91 (22) 4030 5060 / 11 Fax: +91 (22) 4030 5110 Email Id : <u>investors@ufomoviez.com</u> Website : <u>www.ufomoviez.com</u>

**Reference No:** 

Date: 20-09-2024

HOLDER NAME:

Address:

Dear Shareholder,

### Sub.: Reminder to update KYC details pursuant to SEBI Master Circular vide no. SEBI/HO/MIRSD/POD-1/P/CIR/2024/37 dated 07<sup>th</sup> May, 2024

Season's greetings from **UFO Moviez India Limited** and we hope this communication finds you and your family in safe and good health.

We refer to the above Master Circular issued by SEBI that mandate all the listed companies to record PAN, Address with PIN code, Mobile Number, Bank Account details and Specimen Signature of holders of physical securities. Nomination and Email ID is optional; however, the security holders are requested to update the 'choice of Nomination' to secure their holdings for smooth transmission of securities and prevent accumulation benefits in future and to register Email ID to avail online services. This is applicable for all security holders holding shares in physical mode.

The salient features and requirements of the circular are as follows:

A) In case of non-updation of PAN or Contact Details or Mobile Number or Bank Account Details or Specimen Signature in respect of physical folios, dividend/interest etc. shall be paid only through electronic mode with effect from 01<sup>st</sup> April, 2024 upon furnishing all the aforesaid details in entirety.

B) If a security holder updates the PAN, Contact Details including Mobile Number, Bank Account Details and Specimen Signature after 01<sup>st</sup> April, 2024 then the security holder would receive all the dividends/interest etc. declared during that period (from 01<sup>st</sup> April, 2024 till date of updation) pertaining to the securities held after the said updation automatically.

We observe that you have not furnished the following mandatory documents/details against your holding. You are required to furnish the details as per the table below, to our Registrars & Transfer Agents (RTA) - M/s KFin Technologies Limited immediately, by sending the duly signed documents.

| # | Particulars                       | Status as per records |
|---|-----------------------------------|-----------------------|
| 1 | PAN                               |                       |
| 2 | Address                           |                       |
| 3 | Email address                     |                       |
| 4 | Mobile Number                     |                       |
| 5 | Bank account details              |                       |
| 6 | Nomination details                |                       |
| 7 | Declaration to opt out nomination |                       |

The formats for Nomination and Updation of KYC details viz; Forms ISR-1, ISR-2, ISR-3, SH-13, SH-14 are available on our website as mentioned below:

https://ris.kfintech.com/clientservices/isc/isrforms.aspx

You are requested to forward the duly executed KYC documents in any of the following modes:

- a. Through hard copies which should be self -attested and dated to KFin Technologies Limited, Unit: **UFO Moviez India Limited**, Selenium Tower B Plot No. 31 & 32 ,Gachibowli Financial District, Nanakramguda, Hyderabad : 500 032 Toll Free No 1800-309-4001 **OR**
- b. Through electronic mode at <u>einward.ris@kfintech.com</u>, provided that they are sent through E-mail id of the holder registered with RTA and all documents should be electronically/digitally signed by the Shareholder and in case of joint holders, by first joint holder **OR**
- c. Through web- portal of our RTA KFin Technologies Limited https://ris.kfintech.com

**Note**: Shareholders holding shares in physical form are requested to kindly update KYC details and convert shares from physical form to demat form at the earliest possible.

Yours faithfully, For **UFO Moviez India Limited** 

Sd/-Kavita Thadeshwar Company Secretary

# Form ISR – 1

(see SEBI circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/655 dated November 03, 2021 on Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination)

### **REQUEST FOR REGISTERING PAN, KYC DETAILS OR CHANGES / UPDATION THEREOF**

[For Securities (Shares / Debentures / Bonds, etc.) of listed companies held in physical form]

Date:\_\_\_/\_\_\_/\_\_\_\_

### **A.** I / We request you to Register / Change / Update the following (Tick ✓ relevant box)

|               | Bank details | □ Signature |
|---------------|--------------|-------------|
| Mobile number | E-mail ID    | Address     |

#### **B.** Security Details:

| Name of the Issuer Company        | Folio No.: |
|-----------------------------------|------------|
| Name(s) of the Security holder(s) | 1.         |
| as per the Certificate(s)         | 2.         |
|                                   | 3.         |
| Number & Face value of            |            |
| securities                        |            |
| Distinctive number of securities  | From To    |
| (Optional)                        |            |

# **C.** I / We are submitting documents as per Table below (tick ✓ as relevant, refer to the instructions):

|   | ~  | Document /<br>Information<br>/ Details                         | Instruction / Remark   |
|---|----|--|--|
| 1 | PA | N of (all) the (jo   | pint) holder(s)  |
|   |    | PAN  |  |
|   |    | Whether it<br>is Valid<br>(linked to<br>Aadhaar):<br>□ Yes □No | PAN shall be valid only if it is linked to Aadhaar by March 31, 2022*<br>For Exemptions / Clarifications on PAN, please refer to Objection Memo in page<br>4 |
| 2 |    | Demat<br>Account<br>Number                                     | Also provide Client Master List ( <b>CML</b> ) of your Demat Account, provided by the Depository Participant.  |

| 3 | Proof of<br>Address of<br>the first<br>holder | <ul> <li>Any one of the documents, only if there is change in the address;</li> <li>Client Master List (CML) of your Demat Account, provided by DP.</li> <li>Valid Passport/ Registered Lease or Sale Agreement of Residence / Driving License / Flat Maintenance bill.</li> <li>Utility bills like Telephone Bill (only land line), Electricity bill or Gas bill - Not more than 3 months old.</li> <li>Identity card / document with address, issued by any of the following: Central/State Government and its Departments, Statutory / Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions.</li> <li>For FII / sub account, Power of Attorney given by FII / sub-account to the Custodians (which are duly notarized and / or apostilled or consularised) that gives the registered address in the name of the spouse</li> </ul> |
|---|---|---|
| 4 | Bank details                                  | Account Number:<br>Bank Name:<br>Branch Name:<br>IFS Code:<br>Provide the following:<br>original cancelled cheque with name of security holder printed on it <i>or</i> <u>Bank</u><br><u>Passbook or Bank Statement attested by the Bank</u> #  |
| 5 | E-mail<br>address                             | #   |
| 6 | Mobile  | #   |

\* or any date as may be specified by the CBDT (DP: Depository Participant) # In case it is not provided, the details available in the CML will be updated in the folio

Authorization: I / We authorise you (RTA) to update the above PAN and KYC details in my / our folio (s) \_\_\_\_\_\_, \_\_\_\_\_, (use Separate Annexure if extra space is required) in which I / We are the holder(s) (strike off what is not applicable).

**Declaration:** All the above facts stated are true and correct.

|              | Holder 1     | Holder 2 | Holder 3 |
|--------------|--------------|----------|----------|
| Signature    | $\checkmark$ |          |          |
| Name         | $\checkmark$ |          |          |
| Full address | $\checkmark$ |          |          |
| PIN          |              |          |          |

## Form ISR – 2

(see circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/655 dated November 03, 2021 on Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination)

| 1. Bank Name an               | d Branch             |           |                   |          |                   |                        |   |
|-------------------------------|----------------------|-----------|-------------------|----------|-------------------|------------------------|---|
|                               |                      |           |                   |          |                   |                        |   |
| 2. Bank contact d             | etails               |           |                   |          |                   |                        |   |
| Postal Address                |                      |           |                   |          |                   |                        |   |
| Phone number                  |                      |           |                   |          |                   |                        |   |
| E-mail address                |                      |           |                   |          |                   |                        |   |
| 2 Deals Association           |                      |           |                   |          |                   |                        |   |
| 3. Bank Account r             | numper               |           |                   |          |                   |                        |   |
| 4. Account openii             | ng date              |           |                   |          |                   |                        |   |
| 4. Account openin             |                      |           |                   |          |                   |                        |   |
| 5. Account holder             | r(s) name(s)         |           |                   | 1)       |                   |                        |   |
|                               | () ()                |           |                   | ,        |                   |                        |   |
|                               |                      |           |                   | 2)       |                   |                        |   |
|                               |                      |           |                   |          |                   |                        |   |
|                               |                      |           |                   | 3)       |                   |                        |   |
| <b>-</b> • • • • •            |                      | - •       |                   |          |                   |                        |   |
| 6. Latest photogra            | aph of the acc       | count ho  | lder(s)           |          |                   |                        |   |
|                               |                      |           |                   |          |                   |                        | _ |
|                               |                      |           |                   |          |                   |                        |   |
|                               |                      |           |                   |          |                   |                        |   |
| 1 <sup>st</sup>               | Holder               |           | 2 <sup>nd</sup> H | older    |                   | 3 <sup>rd</sup> Holder |   |
|                               |                      |           |                   |          |                   |                        |   |
|                               |                      |           |                   |          |                   |                        |   |
|                               |                      |           |                   |          | 1                 |                        | - |
|                               |                      |           |                   |          |                   |                        |   |
| 7. Account holder             | r(s) details as      | per Bank  | Records           |          |                   |                        |   |
| a) Address                    |                      |           |                   |          |                   |                        |   |
|                               |                      |           |                   |          |                   |                        |   |
|                               |                      |           |                   |          |                   |                        |   |
| b) Phone num                  | hor                  |           |                   |          |                   |                        |   |
| b) Phone num<br>c) Email addr |                      |           |                   |          |                   |                        |   |
| d) Signature(s                |                      |           |                   | <u> </u> |                   |                        |   |
|                               | · )                  |           |                   |          |                   | [                      |   |
|                               |                      |           |                   |          |                   |                        |   |
| 1)                            |                      | 2)        |                   |          | 3)                |                        |   |
|                               |                      |           |                   |          |                   |                        |   |
| Signature verified as         |                      |           |                   |          | l as recorded wit | h the Bank             |   |
| Seal of the Bank              |                      |           |                   |          |                   |                        |   |
|                               |                      |           |                   |          |                   |                        |   |
|                               | 10.                  |           |                   |          |                   |                        |   |
| Diacot                        |                      | nature)   | Dank              |          |                   |                        |   |
| Place:                        |                      | ne of the |                   | anager   |                   |                        |   |
| Data                          |                      | oloyee Co |                   |          |                   |                        |   |
| Dale.                         | Date: E-mail address |           |                   |          |                   |                        |   |

### Confirmation of Signature of securities holder by the Banker

## Form ISR - 3

### Declaration Form for Opting-out of Nomination by holders of physical securities in Listed Companies

(see SEBI circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/655 dated November 03, 2021 on Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination)

[Under Section 72 r/w Section 24 (1) (a) of Companies Act, 2013 r/w Section 11(1) and 11B of SEBI Act, 1992 and Clause C in Schedule VII and Regulation 101 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015)]

Name of the Company : Registered Address of the Company:

I / we ..... the holder(s) of the securities particulars of which are given hereunder, *do not wish to nominate* any person(s) in whom shall vest, all the rights in respect of such securities in the event of my /our death.

PARTICULARS OF THE SECURITIES (in respect of which nomination is being opted out)

| Nature of<br>Securities | Folio No. | No. of<br>Securities | Certificate No. | Distinctive No. |
|-------------------------|-----------|----------------------|-----------------|-----------------|
|                         |           |                      |                 |                 |

I/ we understand the issues involved in non-appointment of nominee(s) and further are aware that in case of my / our death, my / our legal heir(s) / representative(s) are required to furnish the requisite documents / details, including, Will or documents issued by the Court like Decree or Succession Certificate or Letter of Administration / Probate of Will or any other document as may be prescribed by the competent authority, for claiming my / our aforesaid securities.

Name(s) and Address of Security holders(s) Sole / First Holder Name Signature(s)

Second Holder Name

Third Holder Name

| Name and Address of Witness | Signature |
|-----------------------------|-----------|
|                             |           |
|                             |           |
|                             |           |
|                             |           |

### Form No. SH-13

### **Nomination Form**

[Pursuant to section 72 of the Companies Act, 2013 and rule 19(1) of the Companies (Share Capital and Debentures) Rules 2014] To

Name of the company:

Address of the company:

I/We ..... the holder(s) of the securities particulars of which are given hereunder wish to make nomination and do hereby nominate the following persons in whom shall vest, all the rights in respect of such securities in the event of my/our death.

(1) PARTICULARS OF THE SECURITIES (in respect of which nomination is being made)

| Nature of securities | Folio No. | No. of securities | Certificate No. | Distinctive No. |
|----------------------|-----------|-------------------|-----------------|-----------------|
|                      |           |                   |                 |                 |

### (2) PARTICULARS OF NOMINEE/S -

- (a) Name:
- (b) Date of Birth:
- (c) Father's/Mother's/Spouse's name:
- (d) Occupation:
- (e) Nationality:
- (f) Address:
- (g)E-mail id:
- (h) Relationship with the security holder:

### (3) IN CASE NOMINEE IS A MINOR--

- (a) Date of birth:
- (b) Date of attaining majority
- (c) Name of guardian:
- (d) Address of guardian:

### Name of the Security Holder (s)

Name: Address:

Signature:

Witness with name and address