

### EMA INDIA LIMITED

CIN:L27201UP1971PLC003408

Mfrs. of Induction Heating and Honing Machines & Accessories

February 04, 2025

To, Manager–CRD, BSE Limited, Pheroze Jeejeebhoy Towers Dalal Street, Mumbai-400001

Dear Sir/Ma'am,

# Sub: Intimation under Regulation 30 of the Securities Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015- Notice of Postal Ballot

Re: EMA India Limited; Scrip Code: 522027

Pursuant to Regulation 30 and all other applicable provisions, if any, of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), please find enclosed herewith the Postal Ballot Notice along with the explanatory statement seeking Members' approval for Sale or transfer or otherwise dispose off its whole or part of Sale or transfer or otherwise dispose off whole or part of Land and Building in Industrial Premises no. C-37, Panki Industrial Area, Udyog Nagar, Kanpur

Pursuant to the provisions of Section 110 and other applicable provisions of the Companies Act, 2013 and in accordance with the circular issued by the Ministry of Corporate Affairs in this regard, Notice of Postal Ballot is being sent only through electronic mode to the members whose e-mail address is registered with the Company/ depositories as on Friday, January 31, 2025. Further, please note that the Company has fixed January 31, 2025 as the Cut-off Date for the eligibility of Members entitled to exercise their e-voting on the aforesaid matter.

The Company has engaged the services of Central Depository Services (India) Limited (CDSL) for providing remote e-voting facility to all its members. Members who have not yet registered their e-mail address are requested to register their e-mail address by the following the procedure set out in the notes to the Postal Ballot Notice.

E-mail: emain@lw1.vsnl.net.in



#### **EMA** LIMITED INDIA

CIN:L27201UP1971PLC003409

Mfrs. of Induction Heating and Honing Machines & Accessories

The remote e-voting facility will be available for the Members as on the cut-off date as follows:

Commencement of e-voting: Wednesday, February 05, 2025 at 09:00 A.M. (IST) End of e-voting: Thursday, March 06, 2025 at 05:00 P.M. (IST)

The detailed procedure for e-voting is also set out in the Notice annexed herewith.

The aforesaid document is also available on the websites of the Company, BSE Limited and CDSL.

You are kindly requested to take note of the above.

Thanking You,

Yours faithfully

#### For EMA India Limited

SABHARWAL Digitally signed by NAMITA SABHARWAL Date: 2025.02.04 1633:22 +0530

Namita Sabharwal (Company Secretary) M. No.: A35411

Enc.: As Above

E-mail: emain@lw1.vsnl.net.in



#### EMA INDIA LIMITED

CIN No.: L27201UP1971PLC003408

Regd. Office: C-37, Panki Industrial Area, P.O. Udyog Nagar, Kanpur – 208022 Ph: 0512-2691210-11

E-mail: emaindia.cs@gmail.com; Website: www.eiltd.info

#### POSTAL BALLOT NOTICE

[Pursuant to Section 108 & 110 of the Companies Act, 2013 read with Rule 20 and Rule 22 of the Companies (Management and Administration) Rules, 2014]

Dear Member(s),

**NOTICE** is hereby given that the resolutions set out below are proposed to be passed by the shareholders of EMA India Limited (the "Company") by means of Postal Ballot only through remote e-voting by electronic means ("remote e-voting") pursuant to Section 108 and Section 110 of the Companies Act, 2013 ("Act") read together with Rule 20 and Rule 22 of the Companies (Management and Administration) Rules, 2014 ("Rules") read with the relaxations and clarifications issued by the Ministry of Corporate Affairs vide General Circular No. 14/2020 dated April 8, 2020 read with General Circular No. 17/2020 dated April 13, 2020, General Circular No. 22/2020 dated June 15, 2020, General Circular No. 33/2020 dated September 28, 2020, General Circular No. 39/2020 dated December 31, 2020, General Circular No. 10/2021 dated June 23, 2021, General Circular No. 20/2021 dated December 8, 2021, General Circular No. 3/2022 dated May 5, 2022, General Circular No. 11/2022 dated December 28, 2022, General Circular No. 9/2023 dated September 25, 2023 and General Circular No 09/2024 dated September 19, 2024 ("MCA Circulars") and other applicable provisions of the Act and the Rules, MCA Circulars and Notifications issued by the Ministry of Corporate Affairs, Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), and any other applicable provision of Listing Regulations, any circular issued by the Securities and Exchange Board of India ("SEBI"), Secretarial Standards issued by the Institute of Company Secretaries of India on General Meeting ("SS-2") and other applicable laws and regulations (including any statutory modification(s) or re-enactment(s) thereof for the time being in force).

In terms of the MCA Circulars and in compliance with Regulation 44 of the Listing Regulations and provisions of Sections 108 and 110 of the Act, the manner of voting on the proposed resolutions is restricted only to e-voting, i.e. by casting votes electronically instead of submitting postal ballot forms. The instructions for e-voting are appended to this Postal Ballot Notice.

Accordingly, in compliance with the requirements of the MCA Circulars, the Postal Ballot Notice is being sent only through electronic mode to those shareholders whose email address is registered with the Company's Registrar and Share Transfer Agent, viz., Alankit Assignments Limited/ Depositories and the hard copy of Postal Ballot Notice along with Postal Ballot Forms and pre-paid business envelope will not be sent to the shareholders for this Postal Ballot and the shareholders are required to communicate their assent or dissent through the remote e-voting system only.

The Board of Directors of the Company recommends approval of the shareholders for the Resolutions appended below. The Explanatory Statement pursuant to Section 102 of the Act pertaining to the said Resolutions setting out material facts and the reasons for the Resolutions is annexed hereto.

The remote e-voting period commences from Wednesday, February 05, 2025 at 9:00 a.m. (IST) and shall end on Thursday, March 06, 2025 at 5:00 p.m. (IST). The details of the procedure to cast the votes through remote e-voting form part of the notes to this Notice.



You are requested to peruse the proposed Resolutions along with its Explanatory Statement and thereafter record your assent or dissent on or before Thursday, March 06, 2025 (5.00 p.m. IST) by means of remote e-voting facility provided by the Company.

#### **SPECIAL BUSINESS:**

Item No. 1: Sale or transfer or otherwise dispose off whole or part of Land and Building in Industrial Premises no. C-37, Panki Industrial Area, Udyog Nagar, Kanpur

To consider, and if thought fit, to pass with or without modification, the following as a **Special Resolution:** -

"RESOLVED THAT pursuant to the provisions of Section 180(1) (a) and Section 110 of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014, and subject to other applicable provisions, if any, of the Companies Act, 2013, (including any statutory modification or re-enactment thereof for the time being in force), Regulation 37A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the provisions of the Memorandum and Articles of Association of the Company, the provisions of the listing agreement entered into by the Company with the Stock Exchanges where the shares of the Company are listed, and such other approvals, consents and permissions being obtained from the appropriate authorities to the extent applicable and necessary, the consent of the Members be and is hereby accorded to the Board of Directors of the Company (hereinafter referred as the "Board" which term shall be deemed to include any Committee which the Board may have constituted or hereinafter constitute from time to time to exercise its powers including the power conferred by this resolution), to sell or transfer or dispose off whole or part of Land and Building in Industrial Premises no. C-37, Panki Industrial Area, Udyog Nagar, Kanpur (hereinafter referred to as the "property") to potential unrelated buyer(s) for consideration of Rs. 7,05,00,000/- (Rupees Seven Crores Five Lacs only) as determined by the Valuer or such higher value, as the case may be, in any manner as the Board may deem fit in the interest of the Company on such terms and conditions as the Board may in their absolute discretion deem fit.

RESOLVED FURTHER THAT for the purpose of giving effect to this resolution, Mrs. Ranjana Bhargava, Whole-Time Director of the Company and/ or Ms. Rakshita Bhargava, Director of the Company be and is hereby authorized and it shall always be deemed to have been so authorized to sign and execute Memorandum of Understanding (MOU) and/or execute part/in full sale of property/ transfer of lease hold rights on the property and/or execute sale deed/document for transfer of leasehold land after receipt of necessary approvals from the necessary authorities and submit necessary Applications, Affidavits, Undertakings, and all such other Agreements, Sale Deeds, Documents, Papers and Writings before and to the appropriate authority(ies)/Departments as may be required or considered necessary in regard to and in connection with sale of the Property.

**RESOLVED FURTHER THAT** the Board is hereby authorized to delegate all or any of the above powers to the Committee of Directors or Managing Director or Executive Director or Principal Officer of the Company or any other Executives of the Company and generally to do all such acts, deeds, things and matters that may be necessary, proper, expedient or incidental for the purpose of giving effect to the aforesaid Resolution in regard to sale of property and transfer of leasehold rights of the property in wholly or partially of the property located at Kanpur."

Place: Kanpur By Order of the Board Date: 31.01.2025 For EMA India Limited

Sd/-Ranjana Bhargava Whole Time Director DIN: 00234421



#### ANNEXURE TO THE NOTICE

#### (Statement pursuant to the provisions of Section 102 of the Companies Act, 2013)

The Land and Building in Industrial Premises no. C-37, Panki Industrial Area, Udyog Nagar, Kanpur (hereinafter referred to as the "**property**") has been lying idle for an extended period with no foreseeable business use. Maintaining this underutilized property incurs significant ongoing costs, including maintenance, security, and insurance, without generating any revenue or contributing to the Company's profitability, with no active business use or strategic purpose in the organization's operations.

In light of the company's ongoing efforts to streamline operations and optimize its assets, the decision to sell the property has been proposed. The sale would not only reduce maintenance costs but also generate liquidity, which could be reinvested into areas of the business that are more aligned with the company's growth targets.

Additionally, the current market conditions offer a favourable opportunity for disposing of this property at a competitive value, ensuring the company capitalizes on the full potential of the property.

The Board of Directors of the Company (the "Board"), in its meeting held on 31<sup>st</sup> January 2025, conducted a comprehensive review of the Valuation Report dated 16<sup>th</sup> January 2025 for the land and building at Industrial Premises No. C-37, Panki Industrial Area, Udyog Nagar, Kanpur (the "Property"). The report was prepared by A.S. Agrawal, a Chartered Engineer and Government-Registered Property Valuer (hereinafter referred to as the "Valuer"), following an inspection of the premises on 14<sup>th</sup> January 2025.

As per the aforementioned Valuation Report, the Valuation of the aforesaid property comes out as follows:

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Value of Construction	Rs. 1,54,33,792.00
Value of Land	Rs. 7,27,59,500.00
Total	Rs. 8,81,93,292.00
Less: Deduction of 20%*	Rs. 1,76,38,658.00
Net Value	Rs. 7,05,54,634.00
Round off value	Rs. 7,05,00,000.00

\*Rationale for deduction: The factory is lying close since long and proper maintenance of the building has not been done and considerable expenditure shall be required to bring the building in working condition again and further the land was taken on 99 years lease from UPSIDC and almost half of the period of lease has already expired. Hence, in view of the Valuer a deduction of 20% in value may be allowed to bring the value at reasonable market value of premises.

In view of the same and based on recommendation of the Audit Committee and after comprehensive review of Valuation Report provided by the Valuer, the Board has approved and recommended to sell or transfer or dispose off whole or part of Land and Building in Industrial Premises no. C-37, Panki Industrial Area, Udyog Nagar, Kanpur (the "**property**") to potential unrelated buyer(s) for consideration of Rs. 7,05,00,000/- (Rupees Seven Crores Five Lacs only) as determined by the Valuer or such higher value, as the case may be, in any manner as the Board may deem fit in the interest of the Company on such terms and conditions as the Board may in their absolute discretion deem fit.

The sale of the said property will not have any impact on the Company's existing business activities and sale will be done on such terms and conditions as appropriate and suitable in the best interest of the Company. The net proceeds from the sale of the said Land will be utilized in paying off the Company's long/short term debts, enhance working capital of the Company, for general business purpose/ business requirements, reinvested into areas of the business that are more aligned with the Company's growth rate, etc.



The above shall be considered as disclosure regarding the object of and commercial rationale for carrying out the sale or otherwise disposal of the said property and the use of proceeds arising therefrom, in terms of Regulation 37A of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Members may note that in pursuance of Regulation 37A of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the special resolution set out in Item No.1 shall be acted upon only if the votes cast by the public shareholders in favour of the resolution exceed the votes cast by such public shareholders against the resolution. No public shareholder shall vote on the resolution if he is a party, directly or indirectly, to such sale, lease or otherwise disposal of the whole or substantially the whole of the undertaking of the listed entity.

Section 180(1)(a) of the Companies Act, 2013 ('the Act') provides that the Board of Directors of a Company shall not except with the consent of the Members by way of a special resolution through postal ballot, sell, lease, transfer, assign or otherwise dispose of the whole, or substantially the whole, of the undertaking of the Company.

The Board recommends passing of the Special Resolution set out in this Postal Ballot Notice for the approval of the members.

The Special Resolution proposed to be passed by the Members shall be deemed to be a confirmation, authorization and approval by the Members in terms of applicable provisions of the Companies Act, 2013, read with rules made thereunder.

None of the Directors and Key Managerial Personnel of the Company and their relatives are in any way, concerned or interested, financial or otherwise, in this resolution.

Place: Kanpur By Order of the Board Date: 31.01.2025 For EMA India Limited

Sd/-Ranjana Bhargava Whole Time Director DIN: 00234421



#### **NOTES:**

- 1. The explanatory statement pursuant to Section 102 and Section 110 of the Act read together with Rule 20 and 22 of the Rules and other applicable laws setting out material facts and other relevant information is annexed hereto and forms part of the Notice.
- 2. All material documents referred to in the explanatory statement will be available for inspection only through electronic mode on all working days s (except Saturdays, Sundays and Holidays) from the date of dispatch until the last date for receipt of votes by e-voting i.e. Thursday, March 06, 2025. Members may send their requests to emaindia.cs@gmail.com from their registered e-mail address mentioning their names, folio numbers, DP ID and Client ID during the voting period.
- 3. The Company has appointed Mr. Awashesh Dixit (Membership No. 10860 and C.P No. 15398), Company Secretary in Practice, Kanpur, as the Scrutinizer for conducting the Postal Ballot only through remote e-voting process in a fair and transparent manner. The Scrutinizer will submit his report after completion of the scrutiny on or before Saturday, March 08, 2025. The Chairperson, or any other person authorised by the Chairperson, shall declare the results of the voting forthwith and the same will be communicated to the BSE Limited at <a href="www.bseindia.com">www.bseindia.com</a> and shall also be available on the Company's website <a href="https://www.eiltd.info">https://www.eiltd.info</a> and on Central Depository Services (India) Limited (CDSL) weblink <a href="https://www.evotingindia.com">https://www.evotingindia.com</a>. The result of the Postal Ballot will also be displayed at the registered office of the Company. The resolutions, if assented by the requisite majority, shall be deemed to be passed on the last date specified for e-voting, i.e., Thursday, March 06, 2025.
- 4. In terms of Rule 20 and Rule 22 of the Companies (Management and Administration) Rules, 2014 read with the MCA Circulars and the Listing Regulations, the advertisement pertaining to this Postal Ballot is being published in one English national daily newspaper circulating throughout India (in English language) and one Hindi daily newspaper circulating in Kanpur (in vernacular language, i.e., Hindi) and shall be hosted on the Company's website at <a href="https://www.eiltd.info">https://www.eiltd.info</a>.
- 5. The cut-off date for the purpose of ascertaining shareholders entitled for voting through this Postal Ballot is Friday, January 31, 2025 (hereinafter referred to as the "Cut-off Date"). A person, whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on the Cut-off Date only, shall be entitled to vote in this Postal Ballot. A person who is not a shareholder as on the Cut-off Date should treat this Postal Ballot Notice for information purpose only.
- 6. This Postal Ballot Notice is being sent in electronic form to all the shareholders whose name appear on the Register of Members / List of Beneficial Owners as on the Cut-off Date and who have registered their email address in respect of electronic holdings with the Depository through the concerned Depository Participants and in respect of physical holdings with Alankit Assignment Limited (RTA).
- 7. In accordance with the MCA Circulars, the Company has made necessary arrangements for the members to register their e-mail addresses. Members who have not registered their e-mail addresses are requested to register the same (i) with the Depository Participant(s) where they maintain their demat accounts, if the shares are held in electronic form, and (ii) Members holding shares in physical mode, who have not registered / updated their e-mail address with the Company, are requested to register / update their e-mail address by submitting Form ISR-1 (available on the website of the Company https://www.eiltd.info duly filled and signed along



- with requisite supporting documents to Alankit Assignments Ltd. at Corporate Office "Alankit House" 4E/2 Jhandewalan Extension, New Delhi-110055.
- 8. Shareholders whose name appear on the Register of Members / List of Beneficial Owners as on the Cut-off date will only be considered eligible for the purpose of e-voting and such shareholders are requested to record their assent or dissent through remote e-voting facility only and hard copy of this Postal Ballot Notice along with Postal Ballot Forms and prepaid business envelope will not be sent to the shareholders for this Postal Ballot.
- 9. Only those Members whose names are appearing in the Register of Members/List of Beneficial Owners as on the Cut-Off Date shall be eligible to cast their votes through postal ballot by remote e-Voting. A person who is not a Member as on the Cut-Off Date should treat this Notice for information purposes only. The vote in this Postal Ballot cannot be exercised through proxy. Shareholders are requested to provide their assent or dissent through remote e- Voting only.
- 10. It is however, clarified that all members of the Company as on the Cut-off Date (including those Members who may not have received this Notice due to non-registration of their e-mail IDs with the Company Registrar and Share Transfer Agent or Depositories) shall be entitled to vote in relation to the resolutions in accordance with the process specified hereinafter in this Notice.
- 11.A copy of this Postal Ballot Notice, Explanatory Statement and remote e-voting instructions are available on the Company's website https://www.eiltd.info/, CDSL's weblink website http://www.evotingindia.com and also on the of the **BSE** Limited http://www.bseindia.com.
- 12.In compliance with the provisions of Section 108 of the Act, Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time, Regulation 44 of the Listing Regulations read with SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 09, 2020 relating to 'e-voting Facility Provided by Listed Entities' ("SEBI e-voting Circular"), the Company is providing the CDSL's remote e-voting facility to the shareholders to exercise their right to vote on the proposed resolutions electronically ("remote e-voting") through this Postal Ballot Notice.
- 13. The remote e-voting period commences on Wednesday, February 05, 2025 (09:00 AM IST) to Thursday, March 06, 2025 (5.00 PM IST). During this period, the shareholders of the Company holding fully paid-up shares, either in physical form or in de-mat form, as on the Cut-off Date i.e., Friday, January 31, 2025 may cast their vote by remote e-voting. The remote e-voting module shall be disabled by CDSL for voting thereafter. Once the vote on resolutions is cast by a member, whether partially or otherwise, the member shall not be allowed to change it subsequently or cast the vote again.

Any person holding shares in physical form and non-individual shareholders holding shares as of the Cut-off Date, may obtain the login ID and password by sending a request at helpdesk.evoting@cdslindia.com. In case they are already registered for remote e-voting, they can use their existing User ID and password for e-voting.

14. The procedure for remote e-voting is as under:

**Step 1**: Access through Depositories CDSL/NSDL e-Voting system in case of individual shareholders holding shares in demat mode.

**Step 2**: Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.



- (i) The voting period begins on Wednesday, February 05, 2025 (from 9.00 a.m. IST) and ends on Thursday, March 06, 2025 (till 5.00 p.m. IST). During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date i.e. Friday, January 31, 2025 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
- (iii) Pursuant to SEBI Circular No. **SEBI/HO/CFD/CMD/CIR/P/2020/242 dated 09.12.2020**, under Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, listed entities are required to provide remote evoting facility to its shareholders, in respect of all shareholders' resolutions. However, it has been observed that the participation by the public non-institutional shareholders/retail shareholders is at a negligible level.

Currently, there are multiple e-voting service providers (ESPs) providing e-voting facility to listed entities in India. This necessitates registration on various ESPs and maintenance of multiple user IDs and passwords by the shareholders.

In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to all the demat account holders, by way of a single login credential, through their demat accounts/ websites of Depositories/ Depository Participants. Demat account holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process.

**Step 1**: Access through Depositories CDSL/NSDL e-Voting system in case of individual shareholders holding shares in demat mode.

(iv) In terms of SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Pursuant to abovesaid SEBI Circular, Login method for e-Voting for Individual shareholders holding securities in Demat mode CDSL/NSDL is given below:

Type of	Login Method
shareholders	
Individual Shareholders holding securities in Demat mode with CDSL Depository	1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login to Easi / Easiest are requested to visit cdsl website www.cdslindia.com and click on login icon & New System Myeasi Tab.  2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the



system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly.

- 3. If the user is not registered for Easi/Easiest, option to register is available at cdsl website www.cdslindia.com and click on login & New System Myeasi Tab and then click on registration option.
- 4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on <a href="https://www.cdslindia.com">www.cdslindia.com</a> home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.

Individual
Shareholders
holding
securities in
demat mode
with NSDL
Depository

- 1) If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.
- 2) If the user is not registered for IDeAS e-Services, option to register is available at <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a>. Select "Register Online for IDeAS "Portal or click at <a href="https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp">https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</a>
- 3) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a> either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.

Individual
Shareholders
(holding
securities in
demat mode)
login through
their

Denository

Depository Participants You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.



(DP)			

**Important note:** Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL

Login type	Helpdesk details
Individual Shareholders holding securities in Demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at toll free no. 1800 21 09911
Individual Shareholders holding securities in Demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at: 022 - 4886 7000 and 022 - 2499 7000

**Step 2**: Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.

- (v) Login method for Remote e-Voting for **Physical shareholders and shareholders other than** individual holding in **Demat form.**
- 1) The shareholders should log on to the e-voting website www.evotingindia.com.
- 2) Click on "Shareholders" module.
- 3) Now enter your User ID
- a. For CDSL: 16 digits beneficiary ID,
- b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
- c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
- 4) Next enter the Image Verification as displayed and Click on Login.
- 5) If you are holding shares in demat form and had logged on to <u>www.evotingindia.com</u> and voted on an earlier e-voting of any company, then your existing password is to be used.
- 6) If you are a first-time user follow the steps given below:

	For Physical shareholders and other than individual shareholders holding shares in Demat.	
PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Departmet (Applicable for both demat shareholders as well as physical shareholders)	
Dividend Bank	• Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.  Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.	



Detail	S	• If both the details are not recorded with the depository or company,
OR	Date	please enter the member id / folio number in the Dividend Bank details field.
of	Birth	
(DOB)		

- (vi) After entering these details appropriately, click on "SUBMIT" tab.
- (vii) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (viii) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (ix) Click on the EVSN for the relevant **EMA INDIA LIMITED** on which you choose to vote.
- (x) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xi) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xii) After selecting the resolution, you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xiii) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xiv) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xv) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xvi) There is also an optional provision to upload BR/POA if any uploaded, which will be made available to scrutinizer for verification.
- (xvii) Additional Facility for Non Individual Shareholders and Custodians –For Remote Voting only.
  - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to <a href="www.evotingindia.com">www.evotingindia.com</a> and register themselves in the "Corporates" module.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a>
  - After receiving the login details a Compliance User should be created using the admin login
    and password. The Compliance User would be able to link the account(s) for which they
    wish to vote on.
  - The list of accounts linked in the login will be mapped automatically & can be delink in case
    of any wrong mapping.



- It is Mandatory that, a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- Alternatively Non Individual shareholders are required mandatory to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz; emaindia.cs@gmail.com if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

## PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL/MOBILE NO. ARE NOT REGISTERED WITH THE COMPANY/DEPOSITORIES.

- 1. For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by email to **Company**-emaindia.cs@gmail.com
- 2. For Demat shareholders Please update your email id & mobile no. with your respective Depository Participant (DP)
- 3. For Individual Demat shareholders Please update your email id & mobile no. with your respective Depository Participant (DP) which is mandatory while e-Voting & joining virtual meetings through Depository.

If you have any queries or issues regarding e-Voting from the CDSL e-Voting System, you can write an email to <a href="mailto-helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at toll free no. 1800 21 09911.

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Sr. Manager, (CDSL, ) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call at toll free no. 1800 21 09911.