



Oswal Leasing Limited

Regd. Office: 105, Ashoka Estate, 24, Barakhamba Road, New Delhi - 110 001
E-mail: oswal_leasing@owmnaahar.com, CIN : L65910DL1983PLC016036

June 06, 2024

**BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai – 400001**

Scrip Code: 509099

Sub.: Intimation to members holding shares in physical form regarding updation of KYC

Dear Sir/ Madam,

In terms of Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we would like to inform you that we have sent the intimation via Ordinary Post on June 06, 2024 to the shareholders of the Company holding shares in physical form, for mandatory furnishing/updating of PAN, KYC details and Nomination of holders of physical securities (Equity Shares) in terms of SEBI Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 3, 2021 read with SEBI Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/687 dated December 14, 2021 and and SEBI circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2022/8 dated Jan 25, 2022. SEBI/HO/MIRSD/POD-1/P/CIR/2023/158 dated September 26, 2023 and SEBI/HO/MIRSD/POD-1/P/CIR/2023/181 dated November 17, 2023 (the "SEBI Circulars").

Further in terms of the SEBI Circulars, the prescribed forms are already available on the website of the Company i.e. http://www.owmnaahar.com/leasing_ltd/kyc-updation.php

This is for your information and record.

**Yours Truly,
Thanking You,**

For Oswal Leasing Limited

**Mani Saggi
Company Secretary & Compliance Officer**

Encl. as above



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E-mail: oswal_leasing@owmnhar.com I Website: www.owmnhar.com

INTIMATION TO MEMBERS HOLDING SHARES IN PHYSICAL FORM :

SUBJECT: UPDATION OF PAN, NOMINATION, CONTACT DETAILS (I.E. PHONE/MOBILE NUMBER, EMAIL ADDRESS, POSTAL ADDRESS WITH PIN), BANK ACCOUNT DETAILS AND SPECIMEN SIGNATURE IN THE FOLIO(S)

Dear Shareholder,

Date: 6th June 2024

We have noticed that you are holding shares of **OSWAL LEASING LIMITED** ('the Company') in physical form and that you have not yet updated your complete KYC details. Please note that the Aadhar seeded PAN of all holders, Choice of Nomination, Contact Details (i.e. phone/mobile number, email address, postal address with PIN), bank account details of first holder, latest specimen signature of all holders are required to be updated in the records of the Company.

The Securities and Exchange Board of India ('SEBI'), vide its Circular dated November 03, 2021 (subsequently amended by Circulars dated December 14, 2021, March 16, 2023, May 17, 2023, September 26, 2023 and November 17, 2023) has mandated that the shareholders holding securities in a listed entity in physical form, shall update/furnish the PAN, Nomination, Contact Details (i.e. complete postal address, phone/mobile number, email address), bank account details and specimen signature in their folio(s) failing which the benefits arising on such securities would be withheld. Further, no other service request including request for issue of duplicate share certificate, transposition etc. will be entertained by Company in such cases, till requisite information is updated in records of the Company.

Hence, all shareholders who are holding shares in physical form are requested to note the following:

- a. In case of non-updation of PAN or Choice of Nomination or Contact Details or Mobile Number or Bank Account Details or Specimen Signature in respect of physical folios, dividend shall be paid only through electronic mode with effect from April 01, 2024 upon furnishing all the aforesaid details in entirety.
- b. If a shareholder updates the PAN, Choice of Nomination, Contact Details including Mobile Number, Bank Account Details and Specimen Signature after April 01, 2024, then the shareholder would receive all the dividends declared during that period (from April 01, 2024 till date of updation) pertaining to the shares held after the said updation automatically.

As per our record your KYC details, Bank, PAN, Specimen Signature/s, Nomination etc. are not available in the Folio. It is requested therefore to please submit the following details in attached formats along with the supporting document/s.

1. Self-attested copy of PAN card & Address proof (Preferably Aadhar) of the shareholder/s as per FORM ISR-1 enclosed.
2. Confirmation of Specimen Signature and Bank details from your Banker along with Cancelled cheque leaf with printed name (If name is not printed on the cheque, please provide legible copy of Bank passbook/Bank statement with Bank's stamp as per FORM ISR-2 enclosed.
3. Duly filled in and signed form for NOMINATION as per FORM No. SH-13 enclosed or duly signed Form ISR-3 in case Nomination not required.
4. Dully filled in and signed Form No. SH-14 as well as Form No. ISR-3 for cancellation of nomination. Further, dully filled in and signed Form No. SH-14 only for change in the Nominee(s).
5. Valid Mobile No & Email address to be provided as per enclosed format.
6. The Securities holder /claimant shall submit filled up Form ISR-4 as per format attached to this Letter, in case of processing of service request for issue of duplicate share certificate or any other service request and the Form ISR-4 is also available on the website of the Company and RTA.

*All forms mentioned above and other relevant information are also available on the website of the company (www.owmnhar.com)

Further, SEBI has issued SEBI (Listing Obligations and Disclosure Requirements) 4th Amendment Regulations, 2018 and amended the provision relating to transfer of listed Securities. The amendment mandates that a request for transfer of securities shall not be processed unless the securities are held by the shareholders in dematerialized form with the Depository. Further Share in Demat form will improve ease & convenience in the transfer of securities.

Yours Faithfully,

FOR OSWAL LEASING LIMITED
Sd/-
MS. MANI SAGGI
(Company Secretary & Compliance Officer)
Tel: 011-23722935
Email id: oswal_leasing@owmnhar.com
Web : www.owmnhar.com

RTA Correspondence Address:
M/S. ALANKIT ASSIGNMENTS LTD
ALANKIT HOUSE, 4E/2, JHANDELWALAN EXTENSION
New Delhi-110055
Tel: (011)42541234
Email: rta@alankit.com