

SWAGTAM TRADING & SERVICES LIMITED

CIN: L51909DL1984PLC289131

Registered Office: R-489, GF-A, New Rajinder Nagar, New Delhi – 110060, Tel: 011-42475489 E-mail: swagtam1984@gmail.com,
Website: www.swagtam.com

7th August 2024

To
BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai- 400001

BSE Scrip Code: 539406

Dear Sir/ Madam,

Pursuant to Listing Agreement(s) with BSE Ltd. & CSE, Notice is given that Meeting of Audit Committee & Board of Directors will be held at its Registered Office on Wednesday – 14.08.2024 at 10:30 & 11:30 A.M.:

1. To consider, approve & adopt Un-audited Quarterly Financial Results of Quarter ended 30-June-2024 and Limited Review Report. Trading Window in equity shares will remain closed from 01.07.2024 to 13.08.2024 for all insiders.
2. 39th Annual General Meeting:
 - a. To approve NOTICE of AGM along with Notes.
 - b. Director's Report, MGT-9: Extract of Annual Return, Secretarial Audit Report, Management Discussion & Analysis Report, Corporate Governance Report, Secretarial Compliance Report, CEO/ CFO Certificate, PCS Certificate on Compliance of Corporate Governance, Etc.
 - c. To receive & to take note of Audited Financial Statements for Financial Year ended 31.03.2024 and Statutory Audit Report dated 21.05.2024.
 - d. Constitution & Functioning of various statutory committee(s).
 - e. Book Closure Dates, Corporate Action Forms, etc.
 - f. Convening & holding of E-Annual General Meeting (E-AGM) via VC / OAVM
 - g. Re-appointment of Retiring Director
 - h. Re-appointment of Statutory Auditors.
 - i. List of Resolutions, Etc.
 - j. Correspondence with CDSL, NSDL & RTA & Others for E-voting.
 - k. Appointment of Scrutinizer.
 - l. Internal Financial Controls, Policies, Internal Audit Report, Etc.
3. Any other matter with the permission of the Chair.

Kindly Advise if we have to submit any other information, papers, documents, etc.
Kindly take it on record, do the needful & oblige.

For Swagtam Trading & Services Limited.

Manish Sharma,
Director
DIN: 06489261

Encl: Copy of Notice

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NOTICE

Pursuant to Listing Agreement(s) with BSE Ltd. & CSE, Notice is given that Meeting(s) of Audit Committee & Board of Directors is scheduled to be held on Wednesday – 14.08.2024 at 10:30 & 11:30 A.M. at its Regd. inter-alia to consider, approve & adopt Un-audited Quarterly Financial Results of Quarter ended 30-06-2024 & Limited Review Report, Trading Window in equity shares will remain closed from 01.07.2024 to 15.08.2024 for all insiders, to approve Notice of 39th Annual General Meeting along with Notes, Directors Report, MGT-9, Secretarial Audit Report, Management Discussion & Analysis Report, Secretarial Compliance Report, PCS Certificate, Corporate Governance Report, Policies, Committees, Book Closure Dates, AGM details, Audited Financial Statements with Audit Reports of Financial Year ended 31.03.2024, Re-appointment of retiring Director & Statutory Auditors, List of Resolutions, Correspondence with RTA, CDSL, NSDL, E-voting, Scrutinizer, Etc., and any other matter with the permission of Chair. 2) Constitution & Functioning of various statutory committee(s), and any other matter with the Permission of the Chair.

For Swagtam Trading & Services Limited

Sd/-

Manish Sharma

Director

DIN: 06489261

New Delhi, the 7th day of August 2024.

Members are requested to update their Contact details, address, PAN, Email Id, etc.