



An ISO 9001, ISO 14001, ISO 45001 & ISO 50001 Certified Company

**Gujarat Narmada Valley  
Fertilizers & Chemicals Limited**  
CIN : L24110GJ1976PLC002903

P.O Narmadanagar - 392015, Dist. Bharuch, Gujarat, India  
Ph. (02642) 247001, 247002 Website: www.gnfc.in

NO. SEC / DIV\_SH\_TR\_IEPF / GNFC  
October 8, 2024

Dy. General Manager  
BSE Limited  
Corporate Relationship Dept.,  
1<sup>st</sup> Floor, New Trading Ring,  
Rotunda Bldg, PJ Tower,  
Dalal Street, Fort,  
Mumbai - 400 001  
Scrip Code: "500670"

Dy. General Manager  
Listing Department  
National Stock Exchange of India Limited  
Exchange Plaza,  
C-1, Block - "G",  
Bandra Kurla Complex, Bandra (E),  
Mumbai - 400 051  
Symbol: "GNFC"

Dear Sir / Madam,

**Sub. : Letter to the shareholders in respect of transfer of equity shares of the  
Company to Investor Education and Protection Fund (IEPF)**

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Pursuant to Regulation 30 read with Schedule III of the Securities and Exchange Board of India (Listing Obligation and Disclosure Requirements) Regulations, 2015, we wish to inform you that, pursuant to the provisions of Section 124(5) and (6) of the Companies Act, 2013 read with the Investor Education and Protection Fund Authority (Accounting, Auditing, Transfer and Refund) Rules, 2016, the Company has sent letter to the shareholders, who have not claimed / encashed their dividend for seven or more consecutive years.

A copy of the letter sent to the shareholders is attached herewith.

You are requested to take note of the above.

Thanking you.

Yours faithfully,

For Gujarat Narmada Valley Fertilizers & Chemicals Limited

CHETNA  
PRABHATKUMAR  
AR  
DHARAJIYA  
Digitally signed by  
CHETNA  
PRABHATKUMAR  
DHARAJIYA  
Date: 2024.10.08  
14:09:32 +05'30'

Chetna Dharajiya  
Company Secretary & Chief Manager (Legal)

Encl.: As above



**Gujarat Narmada Valley Fertilizers & Chemicals Limited**

An ISO 9001, ISO 14001, ISO 45001 & ISO 50001 Certified Company  
Regd. Office : P.O. Narmadanagar – 392015, Dist. Bharuch (Gujarat), India  
Phone : (02642) 202250, 202208 , 203405 FAX : (02642) 247084

Email : [investor@gnfc.in](mailto:investor@gnfc.in) Website : [www.gnfc.in](http://www.gnfc.in) CIN : L24110GJ1976PLC002903

Date : 08.10.2024

Sl. No. :

Name of Shareholder :

Address:1

Address:2

Address:3

City

Pin Code:

**LF No / DPID – Client ID :**

Dear Shareholder (s),

**Sub. : Transfer of Equity Shares of the Company to Investor Education & Protection Fund (IEPF)**

Pursuant to the provisions of Section 124(5) & (6) of the Companies Act, 2013 (“the Act”) read with Investor Education and Protection Fund Authority (Accounting, Auditing, Transfer and Refund) Rules, 2016 (“the Rules”) as amended, the Company is required to transfer dividend amounts which remain unclaimed/unpaid for seven consecutive years and equity shares on which dividend amounts have not been claimed for seven consecutive years to Investor Education & Protection Fund established by the Government of India.

**The due date for transfer of unclaimed / unpaid dividend for the FY 2016-17 to IEPF Authority is 13-12-2024. The corresponding shares on which dividend was unclaimed / unpaid for seven consecutive years or more will also be transferred on 13-12-2024 to IEPF Authority as per the Provisions of the Act and Rules.**

The Company has uploaded the details of shareholders whose dividend are unclaimed/unpaid for seven consecutive years and equity shares on which dividend amounts have not been claimed for seven consecutive years on Company’s website at [www.gnfc.in](http://www.gnfc.in)

In this regard, we hereby inform that you have not claimed the following dividend amount for a consecutive period of seven years from FY 2016-17 despite of our reminder letters sent to your last known address:

Financial Year	Dividend Amount (₹)
FNL. DIV. 2016-17	
FNL. DIV. 2017-18	
FNL. DIV. 2018-19	
FNL. DIV. 2019-20	
FNL. DIV. 2020-21	
FNL. DIV. 2021-22	
FNL. DIV. 2022-23	

We, therefore, request you to **claim the above referred dividend amount** by making an application in the attached Application Form along with KYC Forms and requisite supporting documents and send the same to KFin Technologies Limited, Registrar and Share Transfer Agents (RTA) of the Company **on or before 13-11-2024**.

The shareholders are requested to download KYC Forms from the Company’s website at [www.gnfc.in](http://www.gnfc.in) under -> Investor -> Shareholders -> Useful Forms OR from Registrar & Share Transfer Agent’s website at [www.kfintech.com](http://www.kfintech.com) under -> Solutions -> Corporate Registry -> Download Forms

In case, we do not receive any claim from you within the stipulated time as mentioned above, we shall, as per requirement of the Act & Rules, transfer the shares to the Demat Account of IEPF Authority, without any further notice. **Please note that no claim shall lie against the Company in respect of unclaimed dividend amount or shares, once the same are transferred to IEPF Authority, pursuant to the said Act & Rules.**

Shareholder may note that both the unclaimed / unpaid dividend amount and corresponding shares transferred to the demat account of IEPF Authority, can be claimed back by making an online application in Form IEPF-5. The procedure for claiming dividend and shares and Form IEPF-5, as prescribed by the Ministry of Corporate Affairs are available on the website of Ministry of Corporate Affairs at [www.iepf.gov.in](http://www.iepf.gov.in)

In case you hold shares in physical form and such shares are liable to be transferred to Demat Account of IEPF Authority, please note that we are required to issue duplicate share certificate(s) for the purpose of transfer of shares to Demat Account of IEPF Authority as per the Rules and upon issue of such duplicate share certificate(s), the original share certificate(s) registered in your name will stand automatically cancelled and be deemed non-negotiable.

Further, please feel free to contact the Company / KFin Technologies Limited in case you have any queries at the address / email / telephone number as given below:

<b>Company's Address</b>	<b>RTA's Address</b>
The Company Secretary <b>Gujarat Narmada Valley Fertilizers &amp; Chemicals Limited</b> Secretarial & Legal Department P.O. Narmadanagar - 392015 Dist. Bharuch, Gujarat	<b>KFin Technologies Limited</b> <b>Unit : Gujarat Narmada Valley Fertilizers &amp; Chemicals Limited</b> Selenium Building, Tower B, Plot 31 & 32, Financial District, Nanakramguda, Serilingampally, Hyderabad - 500 032, Telangana
Phone : 02642-202250 / 202208	Toll Free No. : 18003094001
Email ID : investor@gnfc.in	Email ID : einward.ris@kfintech.com
Website : www.gnfc.in	Website : <a href="https://www.kfintech.com">https://www.kfintech.com</a>

Thanking you,

Yours faithfully,

**For Gujarat Narmada Valley Fertilizers & Chemicals Limited**

**Sd/-**

**Chetna Dharajiya**

**Company Secretary & Chief Manager (Legal)**

Encl : As above.

**APPLICATION**

Date : \_\_\_\_\_

Name of Shareholder : \_\_\_\_\_  
Folio No. / DPID & Client ID No. : \_\_\_\_\_  
Address with Pin code : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To,

KFin Technologies Limited  
**Unit : Gujarat Narmada Valley Fertilizers & Chemicals Limited**  
Selenium Tower B, Plot 31 & 32,  
Financial District, Nanakramguda, Serilingampally,  
Hyderabad - 500 032

Sub : Application for claiming unclaimed/unpaid dividend

Dear Sir,

We refer to your notice dated 08.10.2024 and confirm that we have not received / not encashed dividend amounts paid by the Company in last seven consecutive years i.e. from FY 2016-17 to FY 2022-23.

I / We, request you to kindly credit unclaimed/unpaid dividend amount directly to my / our bank account through NEFT / RTGS.

I / We, hereby enclose following documents in connection with my dividend claim:

1. Form No. ISR-1, ISR-2 and SH-13 duly filled and signed by the shareholder(s).
2. Self attested photo copy of PAN Card of all the shareholder(s).
3. Self attested photo copy of Aadhar Card of all the shareholder(s).
4. Cancelled cheque leaf of bank account of shareholder(s) with name printed on cheque.

	Name of Shareholder	Signature of Shareholder
First Shareholder		
Joint Shareholder - 1		
Joint Shareholder - 2		