



KANCO TEA & INDUSTRIES LIMITED

Registered Office : "Jasmine Tower", 3rd Floor
31 Shakespeare Sarani, Kolkata - 700 017, India, Telefax : 2281-5217
E-mail : contact@kancotea.in, Website : www.kancotea.in
Corporate Identity Number (CIN)-L15491WB1983PLC035793

Ref: KTIL/24-25/ Regulation_47

15th July, 2024

To,
The Manager,
Corporate Affairs Department,
BSE Limited,
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai – 400001

Scrip Code/ID-KANCOTEA/541005

Dear Sir,

Sub: Newspaper Publication: 41st AGM and Book Closure

Pursuant to Regulation 30 and 47 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, enclosed herewith please find the copies of notice published by the Company in the Business Standard (English) and Arthik Lipi (Bengali) dated 15th July, 2024 regarding the 41st Annual General Meeting of the Company scheduled to be held on Tuesday, 13th August, 2024 through Video Conferencing / Other Audio Visual Means ("VC / OAVM") and Book Closure.

Thanking you,
For **Kanco Tea & Industries Limited**

Charulata Kabra
Company Secretary & Compliance Officer
Membership No. F9417

Encl.: as above

BUSINESS STANDARD

MONDAY, 15 JULY, 2024

KANCO TEA & INDUSTRIES LIMITED

CIN: L15491WB1983PLC035793

"Jasmine Tower", 3rd Floor, 31 Shakespeare Sarani, Kolkata - 700017

Telefax: 2261-5217; E-mail: contact@kancotea.in Website: www.kancotea.in

41st Annual General Meeting of Kanco Tea & Industries Limited to be held through Video Conferencing / Other Audio Visual Means, Book Closure

NOTICE is hereby given that the 41st Annual General Meeting (AGM) of the Members of Kanco Tea & Industries Limited will be held on Tuesday, 13th August, 2024 at 11:00 A.M. (IST) through Video Conferencing (VC) / Other Audio Visual Means (OAVM), to transact the business set out in the Notice of the 41st AGM.

Ministry of Corporate Affairs vide General Circular No. 14/2020 dated April 08, 2020, Circular No. 17/2020 dated April 13, 2020, Circular No. 20/2020 dated May 05, 2020, Circular No. 02/2021 dated January 13, 2021 and Circular No. 02/2022 dated May 05, 2022, Circular No. 10/2022 dated December 28, 2022 read with Circular No. 09/2023 dated September 25, 2023 issued by the Ministry of Corporate Affairs ("MCA Circulars") and Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020, Circular No. SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021, Circular No. SEBI/HO/CFD/CMD2/CIR/P/2022/82 dated May 13, 2022, Circular No. SEBI/HO/CFD/PoD-2/P/CIR/2023/4 dated January 05, 2023 read with SEBI/HO/CFD/CFD-PoD-2/P/CIR/2023/167 dated October 07, 2023 issued by the Securities and Exchange Board of India ("SEBI Circulars"), 2023 permitted the holding of the Annual General Meeting ("AGM") through VC / OAVM, without the physical presence of the Members at a common venue. In compliance with the MCA Circulars and SEBI Circulars, the AGM of the members of the Company is held through VC / OAVM.

Notice of the AGM along with the Annual Report 2023-2024 will be sent only through email to those members whose email addresses are registered with the Company/Depository Participant(s). Members may note that the **Total number of Members** along with the Annual Report 2023-2024 is available on www.kanco.com also be made available on the websites of the Stock Exchanges i.e. Calcutta Stock Exchange Limited and BSE Limited at www.cse-india.com and www.bseindia.com respectively and on the website of CDSL i.e. www.evotingindia.com.

In compliance with the provisions of Section 108 of the Act, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time, Regulation 44 of the SEBI Listing Regulations and in terms of SEBI vide circular no. SEBI/HO/CFD/CMD1/CIR/P/2020/242 dated December 9, 2020 in relation to e-Voting Facility provided by Listed Entities, the Company is pleased to provide its members, the facility of remote e-voting and e-voting during AGM in respect of the business to be transacted at the 41st AGM.

Manner of casting vote(s) through remote e-voting or through e-voting system during the AGM:

Detailed instructions for remote e-voting / e-voting during AGM by members holding shares in dematerialised mode, physical mode and for members who have not registered their email addresses has been provided in the Notice of the AGM. The facility for voting through electronic voting system will also be made available at the AGM and Members attending the AGM who have not cast their vote(s) by remote e-voting will be able to vote at the AGM. The login credentials for e-voting shall be sent to members who have registered their email addresses with the Company / Depository Participants.

Manner of registering / updating email addresses:

Members who have not registered / updated their email addresses with the Company or Depository Participants, are requested to follow the instructions as stated below:

- Members holding shares in Physical form : Register / update the details in prescribed Form ISR 1 duly filed and signed with C B Management Services Pvt. Ltd., Registrar and Share Transfer Agent ("RTA") of the Company at rta@cbmsl.com Members may download the prescribed forms from www.kancotea.in / www.cbmsl.com.
- Members holding shares in Demat form: Please contact your Depository Participant (DP), and register/update your email address and/or bank account details as per the advice given by your DP.

Further pursuant to Section 91 of the Companies Act, 2013 read with Companies (Management and Administration) Rules, 2014, as amended the Register of Members and Share Transfer Books of the Company will remain closed from Wednesday, 7th August, 2024 to Tuesday, 13th August, 2024 (both days inclusive) for the purpose of 41st Annual General Meeting.

By order of the Board,
Sd/-

Place: Kolkata
Date: 15th July, 2024

Charulata Kabra
Company Secretary & Compliance Officer

