To,
The Secretary, Department of Corporate Services, Bombay Stock Exchange Limited
PhirozeJeejeebhoy Towers, Dalal Street, Mumbai- 400001, MH
BSE Code: 531893
Res. Sir/ Madam,
Sub: Intimation of Board Meeting U/r 29 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and trading window closure under SEBI (Prohibition of Insider Trading) Regulations, 2015

Dear Sir/Madam,
Notice is hereby given that the meeting of the Board of Directors of the Company is scheduled to be held as per the following schedule:
Day \& Date of Meeting : Friday, $2^{\text {nd }}$ November, 2018
Time of Meeting $\quad: 01.00$ p.m.
Venue of Meeting : Registered Office of the Company
The agenda for the meeting is as under:

1. To consider Un-Audited financial results for the quarter ended September 30, 2018.
2. To Appoint Whole time Company Secretary as Compliance officer of the Company.
3. To consider and transit any other business, if any, which may be placed before the Board with the permission of the Chairman.

Further, pursuant to the provisions of the SEBI (Prohibition of Insider Trading) Regulations, 2015 (as amended) read with the Company's Code for Prohibition of Insider Trading, Notice is hereby given that the Trading Window for trading in the securities of the Company has been closed for Directors, Officers and Designated Employees, from the closure of business hours of $22^{\text {nd }}$ October, 2018 shall open 48 hours after said Un-Audited financial results will become public.
We request you to take note of the same and update record of the Company accordingly.

Yours truly, FOR, SAWACA BUSINESS MACHINES LIMITED


