

**ALKEM LABORATORIES LTD.**

Regd. Office : ALKEM HOUSE, Senapati Bapat Marg,
Lower Parel (West), Mumbai - 400 013, Maharashtra, India.
• Phone: +91-22-3982 9999 • Fax: 022-2495 2955
• Email: contact@alkem.com • Website: www.alkemlabs.com
• CIN: L00305MH1973PLC174201

06th April, 2020

The Corporate Relationship Department BSE Limited Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai 400 001. <i>Scrip Code: 539523</i>	National Stock Exchange of India Limited Exchange Plaza, Bandra Kurla Complex, Bandra East, Mumbai 400 051. <i>Scrip Symbol: ALKEM</i>
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Dear Sirs,

Sub: Details of the Voting results of the Postal Ballot process and Remote E-Voting - Regulation 44(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

In continuation of our letter dated 05th March, 2020 and pursuant to provisions of Regulation 44(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, this is to inform you that the resolution as proposed in the Postal Ballot Notice dated 7th February, 2020 has been passed by the members of the Company with requisite majority.

We are enclosing herewith the details regarding the voting results of the business transacted through Postal Ballot process (including Remote E-voting) in the prescribed format alongwith the Scrutinizer's Report. The same are also being uploaded on Company's website.

The approval is deemed to have been received on the last date of receipt of postal ballot forms, i.e. on 04th April, 2020.

Kindly take the same on record.

Sincerely,

For **Alkem Laboratories Limited**

**MANISH
NARANG**

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Date: 2020.04.06
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Manish Narang

President - Legal, Company Secretary & Compliance Officer

Encl.: a/a

ALKEM LABORATORIES LIMITED

Date of Last day of Postal Ballot and e-voting : 4th April, 2020

Total number of shareholders on record date (28th February, 2020): 74667

No. of shareholders present in the meeting either in person or through proxy: Not Applicable

Promoters and Promoter Group:

Public:

No. of shareholders attended the meeting through video conferencing: Not Applicable

Promoters and Promoter Group:

Public:

Resolution required: (Ordinary/Special)			Special Resolution for Re-appointment and Increase in remuneration of Mr. Basudeo N. Singh (DIN: 00760310) as an Executive Chairman of the Company for a period of Five (5) consecutive years w.e.f. 1st April, 2020 upto 31st March, 2025.					
Whether promoter/promoter group are interested in agenda / resolution?			Yes					
Category	Mode of Voting	No. of shares held	No. of votes polled	% of votes Polled on outstanding shares	No. of Votes in favour	No. of votes - against	% of votes in favour on votes polled	% of votes against on votes polled
		[1]	[2]	[3]={[2]/[1]}*100	[4]	[5]	[6]={[4]/[2]}*100	[7]={[5]/[2]}*100
Promoter and Promoter Group	E-Voting	78,776,604	40,856,547	51.8638	40,856,547	0	100.0000	0.0000
	Poll		N.A	N.A	N.A	N.A	N.A	
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		78,776,604	40,856,547	51.8638	40,856,547	0	100.0000
Public- Institutions	E-Voting	18,429,121	14,880,737	80.7458	8,509,105	6,371,632	57.1820	42.8180
	Poll		N.A	N.A	N.A	N.A	N.A	
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		18,429,121	14,880,737	80.7458	8,509,105	6,371,632	57.1820
Public- Non Institutions	E-Voting	22,359,275	18,176,040	81.2908	17,929,329	246,711	98.6427	1.3573
	Poll		N.A	N.A	N.A	N.A	N.A	
	Postal Ballot		636	0.0028	622	14	97.7987	2.2013
	Total		22,359,275	18,176,676	81.2937	17,929,951	246,725	98.6426
Total		119,565,000	73,913,960	61.8191	67,295,603	6,618,357	91.0459	8.9541

ALKEM LABORATORIES LIMITED

Date of Last day of Poatal Ballot and e-voting : 4th April, 2020

Total number of shareholders on record date (28th February, 2020): 74667

No. of shareholders present in the meeting either in person or through proxy: Not Applicable

Promoters and Promoter Group:

Public:

No. of shareholders attended the meeting through video conferencing: Not Applicable

Promoters and Promoter Group:

Public:

Resolution required: (Ordinary/Special)			Ordinary Resolution for Appointment of Mr. Sarvesh Singh (DIN: 01278229) as a Whole time director designated as an Executive Director of the Company for a period of Five (5) consecutive years w.e.f. 11th November, 2019 upto 10th November, 2024.					
Whether promoter/promoter group are interested in agenda / resolution?			Yes					
Category	Mode of Voting	No. of shares held	No. of votes polled	% of votes Polled on outstanding shares	No. of Votes in favour	No. of votes - against	% of votes in favour on votes polled	% of votes against on votes polled
		[1]	[2]	[3]={[2]/[1]}*100	[4]	[5]	[6]={[4]/[2]}*100	[7]={[5]/[2]}*100
Promoter and Promoter Group	E-Voting		47,496,571	60.2927	47,496,571	0	100.0000	0.0000
	Poll	78,776,604	N.A	N.A	N.A	N.A	N.A	N.A
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total	78,776,604	47,496,571	60.2927	47,496,571	0	100.0000	0.0000
Public- Institutions	E-Voting		14,880,737	80.7458	10,556,236	4,324,501	70.9389	29.0611
	Poll	18,429,121	N.A	N.A	N.A	N.A	N.A	N.A
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total	18,429,121	14,880,737	80.7458	10,556,236	4,324,501	70.9389	29.0611
Public- Non Institutions	E-Voting		18,176,040	81.2908	17,929,131	246,909	98.6416	1.3584
	Poll	22,359,275	N.A	N.A	N.A	N.A	N.A	N.A
	Postal Ballot		636	0.0028	636	0	100.0000	0.0000
	Total	22,359,275	18,176,676	81.2937	17,929,767	246,909	98.6416	1.3584
Total		119,565,000	80,553,984	67.3725	75,982,574	4,571,410	94.3250	5.6750

ALKEM LABORATORIES LIMITED

Date of Last day of Poatal Ballot and e-voting : 4th April, 2020

Total number of shareholders on record date (28th February, 2020): 74667

No. of shareholders present in the meeting either in person or through proxy: Not Applicable

Promoters and Promoter Group:

Public:

No. of shareholders attended the meeting through video conferencing: Not Applicable

Promoters and Promoter Group:

Public:

Resolution required: (Ordinary/Special)			Ordinary Resolution for Appointment of Mr. Narendra Kumar Aneja(DIN:00124302) as an Independent Director of the Company to hold office for a term of Five (5) consecutive years commencing from 16thMarch, 2020 upto 15thMarch, 2025.					
Whether promoter/promoter group are interested in agenda / resolution?			No					
Category	Mode of Voting	No. of shares held	No. of votes polled	% of votes Polled on outstanding shares	No. of Votes in favour	No. of votes - against	% of votes in favour on votes polled	% of votes against on votes polled
		[1]	[2]	[3]={[2]/[1]}*100	[4]	[5]	[6]={[4]/[2]}*100	[7]={[5]/[2]}*100
Promoter and Promoter Group	E-Voting	78,776,604	72,915,947	92.5604	72,915,947	0	100.0000	0.0000
	Poll		N.A	N.A	N.A	N.A	N.A	
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		78,776,604	72,915,947	92.5604	72,915,947	0	100.0000
Public- Institutions	E-Voting	18,429,121	14,880,737	80.7458	14,820,841	59,896	99.5975	0.4025
	Poll		N.A	N.A	N.A	N.A	N.A	
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		18,429,121	14,880,737	80.7458	14,820,841	59,896	99.5975
Public- Non Institutions	E-Voting	22,359,275	18,176,040	81.2908	18,175,919	121	99.9993	0.0007
	Poll		N.A	N.A	N.A	N.A	N.A	
	Postal Ballot		636	0.0028	636	0	100.0000	0.0000
	Total		22,359,275	18,176,676	81.2937	18,176,555	121	99.9993
Total		119,565,000	105,973,360	88.6324	105,913,343	60,017	99.9434	0.0566

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NARANG Date: 2020.04.06
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CONFIDENTIAL

Date: April 6, 2020

To
The Chairperson/Company Secretary
Alkem Laboratories Limited
Alkem house,
SenapatiBapat Marg,
Lower Parel,
Mumbai –400013

Respected Sir/Madam,

Sub.: Scrutinizer's Report for passing of resolution through Postal Ballot (physical and e-voting)

I have completed the assignment as the Scrutinizer for the Postal Ballot process under Section 110 of the Companies Act, 2013 ('the Act') read with Companies (Management and Administration) Rules, 2014 as amended from time to time and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and I submit herewith my report for your necessary further action.

I shall return the postal ballot forms, register and records soon after your declaration of the result and signing of the minutes of the meeting held for declaration of the result of Postal Ballot process.

I request you to preserve the postal ballot forms, register and records as required under Rule 22 of Companies (Management and Administration) Rules, 2014.

Thanking you,

For **Manish Ghia & Associates**
Company Secretaries

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DRA GHIA

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LALITCHANDRA GHIA
Date: 2020.04.06
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CS Manish L. Ghia
Partner
M. No. FCS 6252; C. P. No.3531

Encl: A/a

SCRUTINIZER'S REPORT

*[Pursuant to Section 110 of the Companies Act, 2013 and
Rule 20 and 22 of Companies (Management and Administration) Rules, 2014]*

To
The Chairman/Company Secretary
Alkem Laboratories Limited
Alkem House,
Senapati Bapat Marg,
Lower Parel,
Mumbai -400013

Respected Sir,

Sub: Scrutinizer's Report for passing of resolution through Postal Ballot (physical and e-voting).

I, CS Manish L. Ghia, Partner, M/s. Manish Ghia & Associates, Company Secretaries, Mumbai was appointed as Scrutinizer by the Board of Directors of the Company to scrutinize the voting through Postal Ballot (physical and e-voting) for seeking approval of members for the following matters:

- a. Re-appointment and Increase in remuneration of Mr. Basudeo N. Singh (DIN:00760310) as an Executive Chairman of the Company for a period of Five (5) consecutive years w.e.f. 1stApril, 2020 upto 31stMarch, 2025;
- b. Appointment of Mr. Sarvesh Singh (DIN:01278229) as a Whole-Time Director designated as an Executive Director of the Company for a period of Five (5) consecutive years w.e.f. 11th November, 2019 upto 10th November, 2024; and
- c. Appointment of Mr. Narendra Kumar Aneja (DIN:00124302) as an Independent Director of the Company to hold office for a term of Five (5) consecutive years commencing from 16th March, 2020 upto 15th March, 2025.

1. The Postal Ballot and e-voting process has been completed and now I submit my report as under:
 - 1.1 The Company completed the dispatch of Postal Ballot Notice dated 7th February, 2020 along with Postal Ballot Form and self-addressed business reply envelope to its members through permitted mode on Thursday, 5th March, 2020, whose names appeared in the Register of Members/ List of Beneficiaries maintained by the Depositories as on the cut-off date being Friday, 28th February, 2020.
 - 1.2 As per provisions of applicable rules of Companies (Management and Administration) Rules, 2014, the Company has published advertisement about completion of dispatch of Postal Ballot Notice and providing E-voting facility in English Newspaper “Business Standard” and Marathi Newspaper “Mumbai Lakshadeep” on Friday, 6th March, 2020.
 - 1.3 Particulars of all the Postal Ballot Forms received from the Members have been entered in a register separately maintained for the purpose.
 - 1.4 All Postal Ballot Forms received upto 5.00 p.m. on Saturday, 4th April, 2020, being the last date and time fixed by the Company for receipt of the Postal Ballot Forms, are considered for my scrutiny.
 - 1.5 The Postal Ballot Forms were duly opened and scrutinized, including verification of signature of the shareholder(s). The Shareholding was matched/ confirmed with the Register of Members of the Company/ List of Beneficiaries maintained by the Depositories as on the cut-off date i.e. Friday, 28th February, 2020.
 - 1.6 The e-voting period commenced on Friday, 6th March, 2020, 9:00 a.m. (IST) onwards and ended on Saturday, 4th April, 2020 at 5.00 p.m. (IST). The Company has availed the e-voting facility offered by Central Depository Services (India) Limited (CDSL) for conducting Postal Ballot Process.
 - 1.7 The data for e-voting was downloaded after the e-voting module was disabled by CDSL on Saturday, 4th April, 2020 after 5.00 p.m.
 - 1.8 The e-voting data was scrutinized for verification of votes cast in favour and against the resolution.
 - 1.9 The Company has not received any envelopes containing Postal Ballot form after Saturday, 4th April, 2020 (5.00 P.M. IST).

2. The summary of the voting through Postal Ballot Forms received and e-voting is as follows:

Resolution No.1

Particulars		Special Resolution for Re-appointment and Increase in remuneration of Mr. Basudeo N. Singh (DIN: 00760310) as an Executive Chairman of the Company for a period of Five (5) consecutive years w.e.f. 1 st April, 2020 upto 31 st March, 2025.						
Whether promoter/ promoter group are interested in the agenda/resolution?				Yes				
Category	Mode of Voting	No. of shares held	No. of valid votes polled	% of votes Polled on outstanding shares	No. of Votes in favour	No. of votes - against	% of votes in favour on votes polled	% of votes against on votes polled
Promoter and Promoter Group	E-Voting	7,87,76,604	4,08,56,547	51.8638	4,08,56,547	0	100.0000	0.0000
	Ballot forms		0	0.0000	0	0	0.0000	0.0000
	Total (A)	7,87,76,604	4,08,56,547	51.8638	4,08,56,547	0	100.0000	0.0000
Public-Institutions	E-Voting	1,84,29,121	1,48,80,737	80.7458	85,09,105	63,71,632	57.1820	42.8180
	Ballot forms		0	0.0000	0	0	0.0000	0.0000
	Total (B)	1,84,29,121	1,48,80,737	80.7458	85,09,105	63,71,632	57.1820	42.8180
Public- Non Institutions	E-Voting	2,23,59,275	1,81,76,040	81.2908	1,79,29,329	2,46,711	98.6427	1.3573
	Ballot forms		636	0.0028	622	14	97.7987	2.2013
	Total (C)	2,23,59,275	1,81,76,676	81.2937	1,79,29,951	2,46,725	98.6426	1.3574
Total (A+B+C)		11,95,65,000	7,39,13,960	61.8191	6,72,95,603	66,18,357	91.0459	8.9541
Result: We report that the number of votes cast in favour of the aforesaid Resolution is not less than three times the number of votes cast against accordingly the special resolution may be considered as passed with requisite majority.								

Invalid Votes:

Total number of members whose votes were declared invalid	Mode of Voting (E-voting/Postal Ballot)	Remarks	Total number of votes
2	Postal Ballot ¹	Vote cast both by Remote E- voting and Postal Ballot	5
4	E-voting	Not eligible to vote	2,10,03,250

¹ Vote cast through Remote E-Voting has been considered and voting through postal ballot has been treated as invalid.

Resolution No.2

Particulars		Ordinary Resolution for Appointment of Mr. Sarvesh Singh (DIN: 01278229) as a Whole-Time Director designated as an Executive Director of the Company for a period of Five (5) consecutive years w.e.f. 11 th November, 2019 upto 10 th November, 2024						
Whether promoter/ promoter group are interested in the agenda/resolution?				Yes				
Category	Mode of Voting	No. of shares held	No. of valid votes polled	% of votes Polled on outstanding shares	No. of Votes in favour	No. of votes - against	% of votes in favour on votes polled	% of votes against on votes polled
Promoter and Promoter Group	E-Voting	7,87,76,604	4,74,96,571	60.2927	4,74,96,571	0	100.0000	0.0000
	Ballot forms		0	0.0000	0	0	0.0000	0.0000
	Total (A)		4,74,96,571	60.2927	4,74,96,571	0	100.0000	0.0000
Public-Institutions	E-Voting	1,84,29,121	1,48,80,737	80.7458	1,05,56,236	43,24,501	70.9389	29.0611
	Ballot forms		0	0.0000	0	0	0.0000	0.0000
	Total (B)		1,48,80,737	80.7458	1,05,56,236	43,24,501	70.9389	29.0611
Public- Non Institutions	E-Voting	2,23,59,275	1,81,76,040	81.2908	1,79,29,131	2,46,909	98.6416	1.3584
	Ballot forms		636	0.0028	636	0	100.0000	0.0000
	Total (C)		1,81,76,676	81.2937	1,79,29,767	2,46,909	98.6416	1.3584
Total (A+B+C)		11,95,65,000	8,05,53,984	67.3725	7,59,82,574	45,71,410	94.3250	5.6750
Result: We report that the number of votes cast in favour of the aforesaid Resolution is more than the number of votes cast against accordingly the resolution may be considered as passed with requisite majority.								

Invalid Votes:

Total number of members whose votes were declared invalid	Mode of Voting (E-voting/Postal Ballot)	Remarks	Total number of votes
2	Postal Ballot ²	vote cast both by Remote E- voting and Postal Ballot	5

² Vote cast through Remote E-Voting has been considered and voting through postal ballot has been treated as invalid.

Resolution No.3

Particulars		Ordinary Resolution for Appointment of Mr. Narendra Kumar Aneja (DIN:00124302) as an Independent Director of the Company to hold office for a term of Five (5) consecutive years commencing from 16 th March, 2020 upto 15 th March, 2025 .						
Whether promoter/ promoter group are interested in the agenda/resolution?				No				
Category	Mode of Voting	No. of shares held	No. of valid votes polled	% of votes Polled on outstanding shares	No. of Votes in favour	No. of votes - against	% of votes in favour on votes polled	% of votes against on votes polled
Promoter and Promoter Group	E-Voting	7,87,76,604	7,29,15,947	92.5604	7,29,15,947	0	100.0000	0.0000
	Ballot forms		0	0.0000	0	0	0.0000	0.0000
	Total (A)		7,29,15,947	92.5604	7,29,15,947	0	100.0000	0.0000
Public-Institutions	E-Voting	1,84,29,121	1,48,80,737	80.7458	1,48,20,841	59,896	99.5975	0.4025
	Ballot forms		0	0.0000	0	0	0.0000	0.0000
	Total (B)		1,48,80,737	80.7458	1,48,20,841	59,896	99.5975	0.4025
Public- Non Institutions	E-Voting	2,23,59,275	1,81,76,040	81.2908	1,81,75,919	121	99.9993	0.0007
	Ballot forms		636	0.0028	636	0	100.0000	0.0000
	Total (C)		1,81,76,676	81.2937	1,81,76,555	121	99.9993	0.0007
Total (A+B+C)		11,95,65,000	10,59,73,360	88.6324	10,59,13,343	60,017	99.9434	0.0566
Result: We report that the number of votes cast in favour of the aforesaid Resolution is more than the number of votes cast against accordingly the resolution may be considered as passed with requisite majority.								

Invalid Votes:

Total number of members whose votes were declared invalid	Mode of Voting (E-voting/Postal Ballot)	Remarks	Total number of votes
2	Postal Ballot ³	vote cast both by Remote E- voting and Postal Ballot	5

³ Vote cast through Remote E-Voting has been considered and voting through postal ballot has been treated as invalid.

You may accordingly declare the result of the voting by Postal Ballot.

Thanking You.

Place: Mumbai
Date: April 6, 2020
UDIN : F006252B000146887

For **Manish Ghia & Associates**
Company Secretaries

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DRA GHIA

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CS Manish L. Ghia
Partner
M. No. FCS 6252 C. P. No. 3531

Countersigned by

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SINGH**

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Date: 2020.04.06
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Chairperson / Authorized Person
Alkem Laboratories Limited

Place:
Date: