

Date: 16/12/2024

To,

BSE Limited, Listing Department, Phirozejeebhoy Towers, Dalal Street- Fort, Mumbai- 400 001 Scrip Code – 540903

<u>Sub: Postal Ballot Notice – Disclosure under Regulation 30 of the Securities and Exchange</u> <u>Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.</u>

Dear Sir/Madam,

In compliance with Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed herewith a copy of Notice of Postal Ballot dated December 16, 2024

The Postal Ballot Notice along with the Explanatory Statement, has been electronically sent to all the Members whose names appear in the Register of Members or List of Beneficial Owners, as received from National Securities Depository Limited (NSDL) or Central Depository Services (India) Limited (CDSL) as on December 06, 2024 ("Cut-off date") and who have registered their E-mail addresses with the Company and/or with the Depositories/Depository Participants, in accordance with General Circular No. 14/2020 dated April 8, 2020, General Circular No.17/2020 dated April 13, 2020, General Circular No. 22/2020 dated June 15, 2020, General Circular No. 33/2020 dated September 28, 2020, General Circular No. 39/2020 dated December 31, 2020, General Circular No. 10/2021 dated June 23, 2021, General Circular No.20/2021 dated December 8, 2021 and General Circular No.3/2022 dated May 5, 2022, issued by the Ministry of Corporate Affairs ("MCA Circulars").

In compliance with the provisions of Sections 108, 110 and other applicable provisions of the Act read with Rules framed thereunder, Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and SS-2, the Company has arranged remote e-voting facility for all its members, to enable them to cast their vote electronically instead of dispatching the physical Postal Ballot form by post. The Company has engaged the services of NSDL for the purpose of providing remote e-voting facility to all its members. Accordingly, physical copy of the Notice along with Postal Ballot Form and pre-paid business reply envelope are not being sent to the Members for this Postal Ballot. The communication of the assent or dissent of the Members would only take place through the remote e-voting system

Members holding shares in physical mode and who have not updated their email addresses with the Company/RTA/DP are requested to update their email addresses as per the instructions given in the enclosed Notice.

CRP Risk Management Limited



B -208/209, Classique Center, Off Mahakali Caves Road, Andheri (E), Mumbai - 400 093

REMOTE E-VOTING DETAILS

| 1. | Date and time of commencement of | Wednesday, December 18, 2024 at 9:00 a.m. | |
|----|---|---|--|
| | Remote e-voting | (IST) | |
| 2. | Date and time of conclusion of | Thursday, January 16, 2025 at 5:00 p.m. (IST) | |
| | Remote e-voting | | |
| 3. | Date of declaration of voting results | Saturday, January 18, 2025 | |
| 4. | Manner of voting | Voting through electronic means (Remote E- | |
| | | Voting) only. | |
| 5. | Authority entrusted for registration | Skyline Financial Service Pvt Limited | |
| | of email addresses for receiving | | |
| | Postal Ballot Notice | | |
| 6. | Detailed Procedure for Remote E- | Please refer procedures and instructions in | |
| | Voting notes given under Postal Ballot Notice | | |
| 7. | Agency appointed for providing | National Securities Depository Limited | |
| | remote e-voting facility to the | (NSDL) | |
| | Members | | |

The copy of the said Postal Ballot Notice is being made available on the website of the Company, viz., <u>www.crp.co.in</u> and on the websites of BSE Limited (<u>www.bseindia.com</u>) It is also being made available on the website of NSDL at the weblink https://<u>www.evoting.nsdl.com</u>.

You are requested to kindly take the above information on your records.

Thanking you,

Yours faithfully,

For CRP RISK MANAGEMENT LIMITED

Sayyed Raza Managing Director DIN: 02497549 Enclosure: As above

www.crp.co.in

CRP RISK MANAGEMENT LIMITED CIN: L72100MH2000PLC124689 Registered Office: B - 208,209 Classique Centre, Off Mahakali Caves, Andheri - (East),NA, Mumbai, Maharashtra, India, 400093 Tel: +022 42116000 Web: www.crp.co.in Email Id: compliance@crp.co.in

POSTAL BALLOT NOTICE

[Pursuant to Section 108 and 110 of the Companies Act, 2013 read with Rule 20 and 22 of the Companies (Management and Administration) Rules, 2014]

Dear Member(s),

NOTICE is hereby given the resolutions set out below are proposed for approval by the members of CRP RISK MANAGEMENT LIMITED ("the Company") by means of Postal Ballot, only by remote e-voting process ("e-voting") being provided by the Company to all its members to cast their votes electronically, pursuant to Section 110 of the Companies Act, 2013 ("the Act"), Rule 22 of the Companies (Management and Administration) Rules, 2014 ("the Rules") and other applicable provisions of the Act and the Rules, General Circular Nos. 14/2020 dated April 8, 2020 and 17/2020 dated April 13, 2020 read with other relevant circulars, including General Circular No. 09/2023 dated September 25, 2023, issued by the Ministry of Corporate Affairs ("MCA Circulars"), Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), Secretarial Standard on General Meetings ("SS-2") issued by the Institute of Company Secretaries of India and other applicable laws, rules and regulations (including any statutory modification(s) or re-enactment(s) thereof for the time being in force). The Statement, pursuant to the provisions of Section 102(1) and other applicable provisions of the Act read with the Rules, setting out all material facts relating to the resolutions proposed in this Postal Ballot Notice is also attached.

The Board of Directors has appointed CS Amruta Giradkar, Practising Company Secretary (Membership No. A48693 and Certificate of Practice No. 19381), as Scrutinizer for conducting the Postal Ballot, through the e-voting process, in a fair and transparent manner and they have communicated their willingness to be appointed and will be available for the said purpose. The Scrutiniser's decision on the validity of the votes cast in the Postal Ballot shall be final. The Scrutinizer's decision on the validity of the Postal Ballot shall be final.

The Company has engaged the services of National Securities Depository Limited ("NSDL") for facilitating e-voting. The Company has made necessary arrangements with Skyline Financial Service Pvt Limited ("RTA") to enable the Members to register their e-mail address. Those Members who have not yet registered their e-mail address are requested to register the same by following the procedure set out in this Postal Ballot Notice.

Members desiring to exercise their vote through the e-voting process are requested to read the instructions given in the Notes to this Postal Ballot Notice so as to cast their vote electronically (IST) on Wednesday, December 18,2024, and shall end at 5:00 p.m. (IST) on Thursday,

January 16,2025. The Scrutinizer will submit his report to the Chairman of the Company (the "Chairman") or any other person authorized by the Chairman, and the result of the voting by Postal Ballot will be announced not later than 2 working days from the day of conclusion of the e-voting. The result declared along with the Scrutinizer's report shall be communicated in the manner provided in this Postal Ballot Notice.

The results will be available on the Company's website www.crp.co.in and on the website of National Securities Depository Limited ("NSDL") www.evoting.nsdl.com.

Members desiring to exercise their vote through the e-voting process are requested to carefully read the instructions indicated in this Notice and record their assent (FOR) or dissent (AGAINST) by following the procedure as stated in the Notes forming part of the Notice not later than 5:00 p.m. (IST) Thursday, January 16, 2025. The e-voting facility will be disabled by NSDL immediately thereafter and will not be allowed beyond the said date and time.

The last date of e-voting, i.e. Thursday, January 16, 2025, shall be the date on which the resolution would be deemed to have been passed, if approved by the requisite majority

SPECIAL BUSINESS:

1. Reclassification of Promoters/ Promoter Group of the Company as public shareholders.

To consider and, if thought fit, to pass the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Regulation 31A (2) read with Regulation 31A (7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (herein referred as LODR) (as amended from time to time), and subject to the approval of BSE Limited and the Securities and Exchange Board of India (SEBI) and such other authorities as may be necessary and/or required and pursuant to other laws and regulations, as may be applicable from time to time (including any statutory modifications or reenactments thereof for the time being in force) consent of members of the Company be and is hereby accorded for reclassification of below-mentioned persons, from the "Promoter and Promoter group" category to the "Public" category in the shareholding of the Company.

| Sr.No | Name of Shareholder | No. of shares held | % of holding |
|-------|--------------------------|--------------------|--------------|
| 1 | Haresh Thakurdas Kursija | 1,17,010 | 0.67 |
| | | | |
| 2 | Nisha Asrani | 53,170 | 0.30 |
| 3 | Ritu Manesh Wadhwa | 50,010 | 0.29 |
| | | | |
| 4 | Geeta Parmanand Asrani | 740 | 0.00 |

| Total | 2,20,930 | 1.26 |
|-------|----------|------|

RESOLVED FURTHER THAT it is hereby confirmed that:

- i. The aforesaid person do not hold more than 10% of the paid-up Capital of the Company.
- ii. The shareholding of the aforesaid Promoter / Promoter Group is only upto 0.52% of the equity share capital of the Company.
- iii. The aforesaid persons has not and will continue to not exercise direct or indirect control over the Company. iv. No director of the above said person has been or would be appointed as key managerial personnel of the Company.
- iv. No special right were even held and would not be ever held by the above reclassified above said person / entity/Company.

RESOLVED FURTHER THAT the above applicant confirmed that all the conditions specified in sub-clause (i) to (vii) of clause (b) of sub-regulation (3) of Regulation 31A of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations 2015 have been complied with and also confirmed that post re-classification from "Promoter and Promoter Group" to "Public", shall continue to comply with conditions mentioned Regulation 31A of Securities and Exchange Board of India (Listing Obligations 2015) and Disclosure Requirements) Regulations, 2015.

RESOLVED FURTHER THAT upon receipt of requisite approvals, the Company shall effect such reclassification in the Shareholding Pattern of the Company from immediate succeeding "quarter" as per Regulation 31 of Listing Regulations and in all other records of the Company and shall make such applications, intimations, disclosure and/or filings as may be relevant or necessary from such date, as may be appropriate.

RESOLVED FURTHER THAT all or any of the director or Company Secretary of the Company, be and are hereby severally authorized to intimate the Stock Exchanges, make the necessary application(s) to the Stock Exchanges and SEBI(as applicable), and to execute all other documents required to be filed in the above connection and to settle all such questions, queries, whatsoever that may arise in respect thereof, amend such details and to represent before such authorities as may be required, to otherwise do and/or cause to be done all such acts, deeds, matters and things as may be necessary or expedient for the purposes of obtaining requisite approvals for reclassification of promoters/promoter entities as aforesaid, in accordance with the applicable provisions of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and such other statutes as may be applicable."

For and on behalf of the Board of Directors CRP RISK MANAGEMENT LIMITED

Sd/-RAHUL VERMA Company Secretary & Compliance Officer

Date: December 16, 2024 Place: Mumbai

VOTING THROUGH ELECTRONIC MEANS

In compliance with the provisions of Sections 108 and 110 of the Act, Rules 20 and 22 of the Rules, Regulation 44 of the Listing Regulations, Secretarial Standards-2, MCA Circulars and SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020, Listed entities are required to provide remote e-voting facility to its shareholders, in respect of all shareholders' resolutions, and individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants.

Shareholders are advised to update their mobile number and email ID in their demat accounts in order to access remote e-voting facilities. Pursuant to aforesaid SEBI Circular, login method for remote e-voting for Individual shareholders holding securities in demat mode with CDSL / NSDL is given notes attached to this notice:

Notes:

1. The explanatory statement, pursuant to the provisions of Section 102 read with Section 110 of the Act and other applicable provisions of the Act read with the Rules, setting out all material facts relating to the resolutions mentioned in this Postal Ballot Notice is annexed and forms part of this Postal Ballot Notice.

2. In compliance with the MCA Circulars, this Postal Ballot Notice is being sent only through electronic mode to those Members whose names appear on the Register of Members/ Depositories' records, as the case may be, as on the cut-off date Friday, 06 December 2024 and whose email addresses registered with the Company's RTA/ Depository Participants (DP). The voting rights of the Members shall be in proportion to their share of the paid-up equity share capital of the Company as on the Cut-Off Date.

3. Only those Members whose names are appearing in the Register of Members / List of Beneficial Owners as on the Cut-Off Date shall be eligible to cast their votes through postal ballot by remote e-voting. A person who is not a Member on the Cut-Off Date should treat this Notice for information purposes only. It is however clarified that, all Members of the Company as on the Cut-Off Date (including those Members who may not have received this Notice due to non-registration of their email addresses with the Company/RTA/ Depositories) shall be entitled to vote in relation to the aforementioned Resolutions in accordance with the process specified in this Notice.

The last date of e-voting, i.e Thursday, January 16, 2025, shall be the date on which the resolution wouldbe deemed to have been passed, if approved by the requisite majority. Further, resolution passed by the Members through Postal Ballot are deemed to have been passed as if they are passed at a General Meeting of the Members.

5. The Postal Ballot Notice will also be available on the Company's website at www.crp.co.in, websites of the StockExchanges i.e., BSE Limited at www.bseindia.com and respectively and the website of NationalSecurities Depository Limited (NSDL) at www.evoting.nsdl.com.

6. Members who have not yet registered/ updated their e-mail addresses are requested to register/ update the same with their Depository Participants (DP) in case the shares are held in demat mode and with Company's RTA, in case the shares are held in physical

mode. Members are requested to register/ update their e-mail addresses to enable the Company/ RTA to send communications through e-mail.

Members are requested to intimate changes, if any, pertaining to their name, postal address, e-mail address, telephone/ mobile numbers, Permanent Account Number (PAN), mandates, nominations, power of attorney, bank details such as name of the bank and branch details, bank account number, MICR code, IFSC etc. For shares held in demat mode: To their DPs. For shares held in physical mode: To Skyline Financial Service Pvt Limited, Company's RTA at Pravin.cm@skylinerta.com quoting folio no.

Members are requested to send all communications relating to shares to the Company's Registrar and Transfer Agents (RTA) at the following address:

Skyline Financial Service Pvt Limited Office No. A/506, Dattani Plaza, Andheri Kurla Road Safeed Pool, Mumbai -400072 Phone: **022-49721245, 022-28511022**; Email: Pravin.cm@skylinerta.com

All the documents referred to in this Postal Ballot Notice will be available for inspection electronically by the Members from the date of circulation of this Postal Ballot Notice up to the last date of e-voting. Members seeking to inspect such documents can send an email to Pravin.cm@skylinerta.com

Pursuant to the provisions of Sections 108 and 110 of the Act read with the Rules made thereunder, the MCA Circulars and Regulation 44 of SEBI Listing Regulations, the Company is providing the facility of e- voting to enable its Members to cast their votes electronically in respect of the resolution as set out in this Postal Ballot Notice. The Company has engaged the services of National Securities Depository Limited (NSDL) as the agency to provide e-voting facility.

11. The e-voting period commences from Wednesday, December 18,2024 (09.00 Hrs. IST) and ends on Thursday, January 16,2025, (17.00 Hrs. IST) The e-voting module shall be disabled by NSDL for voting thereafter. The Members whose names appear in the Register of Members/ Depositories' records, as the case may be, as on the cut-off date Friday, December 06,2024, may cast their vote electronically. Once the vote on the resolution is cast by the Member, he/ she shall not be allowed to change it subsequently.

The Company has appointed Ms. Amruta Giradkar, as the Scrutinizer for conducting the Postal Ballot, through e-voting process, in a fair and transparent manner

The last date of e-voting, i.e., Thursday, January 16,2025, shall be the date on which the resolution would be deemed to have been passed, if approved by the requisite majority.

14. The Scrutinizer will submit his report to the Chairman or any person authorized by him in

Writing. The results of e-voting will be declared on or before Saturday 18 January 2025. The Results declared along with the Scrutinizer's Report, will be placed on the website of the Company www.crp.co.in and on the website of National Securities Depository Limited (NSDL) www.evoting.nsdl.com immediately after the declaration of results by The Chairman or any person authorised by him in writing. The results shall also be Immediately forwarded to the Stock Exchanges where the Company's shares are listed viz., BSE Limited. The results shall also be displayed on the notice board at the Registered Office of the Company

15. The voting right of Members shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date Friday, December 06,2024. A person who is not a Member as on the cut-off date should treat this Postal Ballot Notice for information purpose only.

THE INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING ARE AS **UNDER:**

The remote e-voting period begins on Wednesday, December 18, 2024 at 9:00 A.M. and ends on Thursday, January 16, 2025 at 5:00 P.M. The remote e-voting module shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members/Beneficial Owners as on the record date (cut-off date) i.e. Friday, December 06, 2024, may cast their vote electronically The voting right of Shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date, being Friday, December 06,2024.

How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

Step 1: Access to NSDL e-Voting system A) Login method for e-Voting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

| Type of shareholders | Login Method | |
|-------------------------|---|--|
| Individual Shareholders | 1. Existing IDeAS user can visit the e-Services website of | |
| holding securities in | NSDL Viz. https://eservices.nsdl.com either on a Personal | |
| demat mode with | Computer or on a mobile. On the e-Services home page | |
| NSDL. | click on the "Beneficial Owner" icon under "Login" | |
| | which is available under 'IDeAS' section, this will | |
| | prompt you to enter your existing User ID and Password. | |
| | After successful authentication, you will be able to see e- | |

L

| Individual Shareholders | Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period. If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "Register Online for IDeAS Portal" or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting website of NSDL for casting your vote during the remote e-Voting period. Shareholders/Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience. |
|---|---|
| holding securities in demat mode with CDSL | login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi / Easiest are requested to visit CDSL website www.cdslindia.com and click on login icon & New |

| | System Myeasi Tab and then user your existing my easi |
|--|---|
| | username & password. |
| | 2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly. |
| | 3. If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com and click on login & New System Myeasi Tab and then click on registration option. |
| | 4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on <u>www.cdslindia.com</u> home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers. |
| Individual Shareholders (holding securities in demat mode) login through their depository participants | You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period. |

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website. **Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.**

| Login type | Helpdesk details | | | |
|------------|------------------|--|--|--|
| | | | | |

| Individual Shareholders holding securities in demat mode with NSDL | Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <u>evoting@nsdl.com</u> or call at 022 - 4886 7000 | |
|--|--|--|
| Individual Shareholders holding | Members facing any technical issue in login can | |
| securities in demat mode with | contact CDSL helpdesk by sending a request at | |
| CDSL | helpdesk.evoting@cdslindia.com or contact at toll free | |
| | no. 1800 22 55 33 | |

B) Login Method for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

- 1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <u>https://www.evoting.nsdl.com/</u> either on a Personal Computer or on a mobile.
- 2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
- 3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen. *Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at https://eservices.nsdl.com/ with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.*
- 4. Your User ID details are given below :

| Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical | Your User ID is: |
|---|--|
| a) For Members who hold shares in demat account with NSDL. | 8 Character DP ID followed by 8 Digit Client ID |
| | For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****. |
| b) For Members who hold shares in | 16 Digit Beneficiary ID |
| demat account with CDSL. | For example if your Beneficiary ID is 12************** then your user ID is 12************ |
| c) For Members holding shares in Physical Form. | EVEN Number followed by Folio Number registered with the company |

| | For example if folio number is 001*** and EVEN is 101456 then user ID is | |
|--|---|--|
| | 101456001*** | |

- 5. Password details for shareholders other than Individual shareholders are given below:
 - a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.
 - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
 - c) How to retrieve your 'initial password'?
 - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
 - (ii) If your email ID is not registered, please follow steps mentioned below in process for those shareholders whose email ids are not registered
- 6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
 - a) Click on "**Forgot User Details/Password**?"(If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - b) **Physical User Reset Password**?" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
 - c) If you are still unable to get the password by aforesaid two options, you can send a request at <u>evoting@nsdl.com</u> mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
 - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
- 7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
- 8. Now, you will have to click on "Login" button.
- 9. After you click on the "Login" button, Home page of e-Voting will open.

Step 2: Cast your vote electronically on NSDL e-Voting system.

How to cast your vote electronically on NSDL e-Voting system?

1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle.

- 2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period.
- 3. Now you are ready for e-Voting as the Voting page opens.
- 4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- 5. Upon confirmation, the message "Vote cast successfully" will be displayed.
- 6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- 7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

- Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to amruta@csamrutagiradkar.com with a copy marked to evoting@nsdl.com. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab in their login.
- 2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
- In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of <u>www.evoting.nsdl.com</u> or call on : 022 - 4886 7000 or send a request to NSDL at <u>evoting@nsdl.com</u>

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

- 1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to <u>compliance@crp.co.in</u>
- 2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to <u>compliance@crp.co.in</u> If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e. <u>Login method for e-Voting for Individual shareholders holding securities in demat mode</u>.
- 3. Alternatively shareholder/members may send a request to <u>evoting@nsdl.com</u> for procuring user id and password for e-voting by providing above mentioned documents.
- 4. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013 ("THE ACT")

As required by the provisions of Section 102 of the Companies Act, 2013, the following Explanatory Statements set out all material facts relating to the business mentioned under Item No 1 accompanying Notice.

Item No 1: Reclassification of Promoters/ Promoter Group of the Company public shareholders

Regulation 31A of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (hereinafter referred as 'Listing Regulations, 2015'), along with amendments thereto, has provided a regulatory mechanism for reclassification of person belonging to Promoter(s)/Promoter Group Shareholder to Public Shareholder of the Company subject to fulfillment of conditions as provided therein.

In this regard, the Company received request letter dated August 07, 2024 from the following persons belonging to the Promoter Group category of the Company holding 2,20,930 equity shares in aggregate representing 1.26% of the Company.

| Sr.No | Name of Shareholder | No. of shares held | % of holding |
|-------|--------------------------|--------------------|--------------|
| 1 | Haresh Thakurdas Kursija | 1,17,010 | 0.67 |
| | | | |
| 2 | Nisha Asrani | 53,170 | 0.30 |
| 3 | Ritu Manesh Wadhwa | 50,010 | 0.29 |
| 4 | Geeta Parmanand Asrani | 740 | 0.00 |
| | Total | 2,20,930 | 1.26 |

On the basis of the request received by the Company and pursuant to the provisions of Regulation 31A(3)(b) of Listing Regulations, both Outgoing promoters and Incoming promoter seeking reclassification confirmed that:

- They do not hold more than ten per cent of the total Voting Rights in the Company;
- They do not exercise control over the affairs of the Company directly or indirectly;
- They do not have any special rights with respect to the Company through formal or informal arrangements including through any shareholder agreements;
- They are not 'a willful defaulter' as per the Reserve Bank of India Guidelines;
- They are not a fugitive economic offender.
- No regulatory action is pending against them.

Date: December 16, 2024 Place: Mumbai

Registered Office: B - 208,209 Classique Centre, Off Mahakali Caves, Andheri(East),,NA, Mumbai, Maharashtra, India, 400093

CRP RISK MANAGEMENT LIMITED

Sd/-RAHUL VERMA Company Secretary & Compliance Officer