

## Glassic Leasing & Finance Ltd.

REGD. OFFICE: 16A, EVEREST HOUSE 46C, JAWAHARLAL NEHRU ROAD, KOLKATA - 700 071

PHONE: 033-2288 3104, Fax: 033-2288-3105

Date: 5th September, 2018

To, Listing & Compliance Department BSE Limited P.J. Towers, Dalal Street, Mumbai-400001

Dear Sir,

## Sub: Intimation of Annual General Meeting, Book Closure Dates, Cut-off Date and period of E-voting

This is to inform you that the Annual General Meeting ('AGM') of the Company is scheduled to be held on Friday, 28<sup>th</sup> day of September 2018 at 12:00 p.m. at the registered office of the Company 16A, Everest House, 46C, J.L. Nehru Road, Kolkata-700071.

Please find enclosed herewith the Notice of AGM of the Company.

In compliance with the SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, kindly take note of the following:

- The Register of Members and Share Transfer Books of the Company will remain closed from Saturday, September 22, 2018 to Friday, September 28, 2018 (both days inclusive) for the purpose of aforesaid AGM.
- E-voting facility is being provided to the members holding shares either in physical or in electronic form as on cut-off date i.e. Friday, 21st September, 2018.
- The remote e-voting will commence on Tuesday, 25<sup>th</sup> September, 2018 from 9:00 a.m. and end on Thursday, 27<sup>th</sup> September, 2018 at 5:00 p.m.

This is for your information and record.

Thanking you.

Yours faithfully,

For Classic Leasing & Finance Ltd

Niklin Shukla

Nikhita Shukla

Company Secretary & Compliance Officer

cc: The Listing Department The Calcutta Stock Exchange Ltd. 7, Lyons Range Kolkata- 700001

Encl.: as above