

Ref: BBFCB/BSE/2022-23

August 19, 2022

To,
BSE Ltd.
Phiroze Jeejeebhoy Towers,
25th Floor, Dalal Street,
Mumbai - 400 001

Scrip Code: 511501
ISIN: INE900A01013

Dear Sirs,

SUB: ANNUAL GENERAL MEETING ("AGM") OF THE MEMBERS OF THE COMPANY, RECORD DATE/BOOK CLOSURE & CUT OFF DATE

Pursuant to Regulation 30, 42 and 44 and other applicable provisions of Securities and Exchange Board of India ("SEBI") (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), we hereby inform as under:

1. ANNUAL GENERAL MEETING ("AGM") OF THE MEMBERS OF THE COMPANY

- (a) This is to inform that 30th AGM of the Members of the Company is scheduled to be held on Wednesday, 28th September, 2022 at 12:00 P.M. Indian Standard Time ("IST") through video conferencing ("VC") or other audio visual means ("OAVM"), in compliance with all the applicable provisions of the Companies Act, 2013 ("Act") and the Rules made thereunder and Listing Regulations, read with General Circular No. 14/2020 dated April 08, 2020, General Circular No. 17/2020 dated April 13, 2020, General Circular No. 20/2020 dated May 05, 2020, General Circular No. 02/2021 dated January 13, 2021, General Circular No. 2/2022 dated May 05, 2022 and other applicable circulars issued by Ministry of Corporate Affairs ("MCA") and Securities and Exchange Board of India ("relevant circulars") to transact the business as set out in the notice convening the AGM.
- (b) In compliance with the relevant circulars, the Annual Report for the financial year 2021- 22, comprising the Notice of the AGM and the financial statements for the financial year 2021-22, along with Board's Report, Auditors' Report and other documents required to be attached thereto, will be sent to all the members of the Company whose email addresses are registered with the Company/ RTA / Depository Participant(s).
- (c) The details such as manner of (i) registering / updating email addresses, (ii) casting vote through e-voting and (iii) attending the AGM through VC / OAVM will be set out in the Notice of the AGM.



2. INTIMATION OF RECORD DATE/BOOK CLOSURE

Notice is given that pursuant to Section 91 of the Companies Act, 2013 read with Rule 10 of Companies (Management and Administration) Rules, 2014 and Regulation 42 of the Listing Regulations, the register of members and share transfer books of the Company will remain closed from Thursday September 22, 2022 to Wednesday September 28, 2022 (both days inclusive) for the purpose of determining the names of the members eligible for dividend on Equity Shares for the financial year ended March 31, 2022, if declared at the ensuing AGM. Final dividend would be paid to those eligible members, whose name appears on the Register of members as at the end of the working hours of Wednesday, September 21, 2022 ("Record date").

3. INTIMATION OF CUT OFF DATE

Notice is also given that pursuant to Regulation 44 of the Listing Regulations and Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended from time to time, the Remote e-voting period would commence on Sunday, September 25, 2022 (9:00 A.M.) and ends on Tuesday, September 27, 2022 (5:00 P.M.) (both days inclusive). Further, the Company has fixed the Wednesday, September 21, 2022 as the cut-off date for Remote e-voting. Consequently, the same cut-off date of Wednesday, September 21, 2022 would record entitlement of the member who does not cast his/her vote through remote e- voting, to cast vote through e-voting system at the AGM.

The Notice convening the AGM will be sent to the Stock Exchange in due course.

This is for your information and record.

Thanking you,

Yours truly,

For Bharat Bhushan Finance & Commodity Brokers Ltd.



Kishan Singh
Company Secretary

