



इंडियन रेलवे कॅटरिंग एण्ड टूरिज्म कॉरपोरेशन लिमिटेड
(भारत सरकार का उद्यम-मिनी रत्न)
INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.
(A Govt. of India Enterprise-Mini Ratna)

"CIN-L74899DL1999GOI101707" E-mail : info@irctc.com Website : www.irctc.com

No. 2019/IRCTC/CS/STEX/356

September 08, 2023

BSE Limited (Through BSE Listing Centre) 1 st Floor, New Trade Wing, Rotunda Building Phiroze Jeejeebhoy Towers, Dalal Street Fort, Mumbai – 400 001 Scrip Code: 542830	National Stock Exchange of India Limited (Through NEAPS) “Exchange Plaza”, -1, Block-G, Bandra-Kurla Complex, Bandra (East), Mumbai – 400 051 Scrip Symbol: IRCTC
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Sub: Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 -- Booking of coach(es) / trains on Full Tariff Rates (FTR) – Catering Services.

Dear Sir/Madam,

Pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find attached herewith Railway Board's Commercial Circular No. 19 of 2023 dated 7th September, 2023 issued to IRCTC, regarding booking of coach(es) / trains on Full Tariff Rates (FTR) – Catering Services.

This is for your kind information and record please.

Thanking you,

Yours faithfully,

For and on behalf of Indian Railway Catering & Tourism Corporation Limited

(Suman Kalra)

Company Secretary and Compliance Officer

Encl: a/a

GOVERNMENT OF INDIA (भारत सरकार)
MINISTRY OF RAILWAYS (रेल मंत्रालय)
RAILWAY BOARD (रेलवे बोर्ड)

Commercial circular No. 19 of 2023

No. TC-II/2033/2006/Policy2

New Delhi, Dated 07.09.2023

Principal Chief commercial Managers,
All Zonal Railways.

The Managing Director,
IRCTC / Barakhamba Road
New Delhi.

Sub: Booking of coach(es)/trains on Full Tariff Rates (FTR) – Catering Services.

- REF: 1. Relevant Provisions of IRCA Coaching Tariff Part 1 (Vol 1)
2. Commercial Circular no. 08 of 2018 dated 05.02.2018
3. Commercial Circular no. 14 of 2018 dated 15.02.2018
4. Commercial Circular no. 26 of 2018 dated 07.05.2018
5. Commercial Circular no. 28 of 2018 dated 16.05.2018
6. Commercial Circular no. 36 of 2018 dated 05.07.2018
7. Commercial Circular no. 01 of 2022 dated 11.01.2022
8. Other letters/instructions issued from time to time.

In continuation of above instructions, Ministry of Railways has decided that catering facilities in all coaches/trains etc. booked on FTR shall be arranged by IRCTC. Party will book catering facilities in such Special coaches/trains etc. through IRCTC only, except for booking of FTR trains along with Pantry Car.

In case of booking of full train on FTR including a pantry car coach, booking party may either avail the catering facilities through IRCTC or provide the catering facilities using the pantry strictly in terms of the existing instructions of Tourism & Catering directorate issue vide letter No. 2017/TG-III/645/02 Pt-I dated 23/08/2022 (copy enclosed) and other instructions issued from time to time.

Parties booking FTR trains including pantry coaches will be supplied with such pantries which have flameless cooking facility only. In case of non-availability of ICF pantry cars with flameless cooking facility, LHB rakes will be supplied for the FTR train bookings where pantry

has been demanded. In case of no availability of flameless pantry, no pantry car will be provided and catering services will be mandatory through IRCTC.

In the FTR booking module, functionality to upload passenger manifest is to be developed by CRIS and IRCTC to ensure uploading it 24 hrs before the scheduled departure. There would be no allotment of VPU/VPH for third party FTR trains booked by private parties.

At originating station of FTR party coaches/trains, Security/Railway staff must make mandatory check for inflammables.

The booking party will ensure that the de-boarding and boarding of passengers is done as per the tour programme submitted by them to ensure platform facility to the passengers.

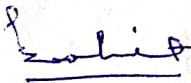
Further, while giving operational feasibility for en-route halts, it shall be ensured that a platform/ siding is available for boarding/ deboarding as well as stabling the coach.

Regular drives by IRCTC/ Railway officials to check compliance of extant guidelines should be done.

The above instructions would be applicable on all future bookings including the bookings where the journey is yet to commence.

Necessary action may be taken in this regard.

Encl: As above



(Rohit Kumar)

Jt Director Passenger Marketing
Railway Board



(Sumeet Singh)

Director TC(G) as Director T&C
Railway Board



(Vipin Kumar Singh)

Director Coaching
Railway Board