



**Date: November 12, 2021**

To, The Deputy Gen. Manager, Dept. of Corporate Services, BSE Ltd, P.J. Tower, Dalal Street, Mumbai-400 001	To, The Deputy Gen. Manager, Metropolitan Stock Exchange of India Ltd. Vibgyor Towers, 4 <sup>th</sup> Floor, Plot No. C-62, G-Block, Opp. Trident, Bandra-Kurla Complex, Bandra (E), Mumbai-400 098
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**Sub: Outcome of the Board Meeting held on today, November 12 2021**

**Ref: Regulation 30 and 33 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015. ('LODR')**

**Dear Sir,**

This is to inform you that the Meeting of the Board of Directors held today i.e. on Friday 12th November, 2021 has inter alia:-

1. Considered and approved Un-audited Financial Results for the quarter and half year ended September 30, 2021;
2. Considered and approved Statement of Assets and Liabilities for the quarter and half year ended September 30, 2021.
3. Appointment of Ms. Namrata Maheshwari as Company Secretary (Membership No: A40919) of the Company with effect from 01/11/2021.

Kindly take the same on your records and acknowledge the receipt.

The Meeting of the Board of Directors of the Company commenced at 5.00 P.M. and concluded at 6.30 P.M

Thanking You,

Yours Faithfully,

**For Svarnim Trade Udyog Limited**

*Surbhi*

**Surbhi Aggarwal**  
**Director**  
**DIN: 08409763**

## **SVARNIM TRADE UDYOG LIMITED**

CIN: L65993WB1982PL0335067  
Corp Office & Ware House: Ashok Vihar  
Noor Mahal Rd Punjab Guest House Street  
Nakodar – 144040. Dist Jalandhar Punjab.  
Tel: + 91 91 52594408  
Email: [svarnimudyog@gmail.com](mailto:svarnimudyog@gmail.com)  
Web: [www.svarnim.com](http://www.svarnim.com)

Reg Office: 3 A Mangoe Lane  
1<sup>st</sup> Floor Surana House  
Kolkata – 700 001 West Bengal.



**Annexure – I Information As per Regulation 30 of SEBI  
(Listing Brief Profile of Ms. Namrata Maheshwari – Company Secretary)**

Personal Information:	
Name	Ms. Namrata Maheshwari
Date of Birth & Age	16/12/1980
Communication Address	Ranchi , Jharkhand,834001
Mobile Contact	+9641722554
Email Contact	maheswarinamrata16@gmail.com
PAN NUMBER	BWRPM5458A
Professional Qualification	CS, B.Com Account (H)
Membership Number	ACS - 40919
Experience:	<p>Compliance to various regulations of SEBI (LODR), Regulation 2015.</p> <ul style="list-style-type: none"><li>• Compliance to Secretarial Standard requirement.</li><li>• Compliance of various requirements of Company Act 2013 –</li><li>• Conducting Board Meetings, AGM/EGMs of the company.</li><li>• Drafting of Notices, Agenda, and Minutes of board, committee and general meetings as required under Companies Act.</li><li>• Filing of various Annual Filing Forms with ROC.</li><li>• Appointment/Resignation of Directors/Auditor.</li><li>• Preparation of Statutory Register.</li><li>• Preparation of Annual Reports.</li><li>• Assisting in Secretarial Audit.</li><li>• Handled Strike off.</li><li>• Compliances of Listing Agreement.</li><li>• Appointment of Additional Director.</li><li>• Drafting of Various Resolution.</li><li>• XBRL filling in BSE</li><li>• Dematerialisation, Transfer of Shares</li><li>• Filling of Surrender of DIN</li><li>• Annual compliances of NBFC</li><li>• Filling of various forms with IEPF and liaising with the Authorities for the claimant of dividend.</li></ul>

For Svarnim Trade Udyog Limited

*Surbhi*



**Surbhi Aggarwal**  
**Director**  
**DIN: 08409763**

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