

11th December 2023

To,
BSE Limited,
Listing Compliance Monitoring Cell,
24th Floor , P. J. Towers,
Dalal Street , Mumbai -400001

Dear Sir/Madam,

Subject: Resignation of Ms. Ritu Nayak as Company Secretary and Compliance officer of Gujarat Toolroom Limited

With reference to our letter dated December 05, 2023 wherein we had intimated about the resignation of Company Secretary & Compliance Officer. We hereby enclose the resignation letter in accordance with Regulation 30 of SEBI (Listing Obligation and Disclosure Requirement) Regulations,2015.

Kindly take the same on your record.

Thanking you,

Yours Faithfully,

For, GUJARAT TOOLROOM LIMITED

NARENDRA SHARMA
A SHARMA

Digitally signed by NARENDRA SHARMA
DN: c=IN, o=Personal, postalCode=380004,
st=Gujarat,
serialNumber=488060C7238C678ECC808C
8AC298688BDF0C8D8E24C3428D99D1A
3372C, cn=NARENDRA SHARMA
Date: 2023.12.11 18:55:05 +05'30'

NARENDRA SHARMA
(Director)
DIN : 10295571

Annexure-I

Details pursuant to SEBI Listing Regulations and SEBI Circular CIR/CFD/CMD/4/2015 dated 9th September, 2015. the with respect to the cessation of Ms. Ritu Nayak as Company Secretary and Compliance Officer of the Company:

S. No.	Particulars	Details
a)	Reason for Change viz. appointment, resignation, removal or otherwise	Ms. Ritu Nayak has resigned as Company Secretary & Compliance Officer, Key Managerial Personnel of the Company w.e.f. 5 th December, 2023.
b)	Date of Appointment / Cessation	Cessation with effect from 5 th December, 2023.
c)	Brief Profile (in case of appointment)	Not Applicable
d)	Disclosure of relationship between the Directors (in case of appointment)	Not Applicable

RITU BHARATBHAI NAYAK

Add: 32 HASMUKH COLONY,
NARANPURA,
AHMEDABAD-380013

E-mail: rbn0519@gmail.com

BY HAND DELIVERY

Date: 5th December, 2023

TO,

BOARD OF DIRECTORS
GUJARAT TOOLROOM LIMITED
404, SILICON TOWER, NR. SAMARTHESHWAR MANDIR,
LAW GARDEN, AHMEDABAD 380006

Sub: Resignation from the position of Company Secretary:

Dear Sir/Madam,

I hereby tender my resignation due to unavoidable situations not able to render the services, from the position of Company Secretary of the Company w.e.f. 5th **December, 2023.**

I agree that my name be removed as a Company Secretary, under the Companies Act, 2013. I request you to arrange to file necessary forms with the concerned Registrar of Companies and Stock Exchange in this regard.

I wish to express my gratitude towards the Board of the company for giving me an opportunity to serve on the Board. I also thank the senior management and other staff of the company for extending their support during my tenure.

Further, I request to consider this letter as prior notice for resignation and kindly arrange for my relieving on the due date 5th December, 2023 and confirm the acceptance of my resignation.

Thanking You,

Yours Faithfully,



RITU NAYAK
COMPANY SECRETARY
PAN: ARKPN8701E