



HEG/SECTT/2023

10th February, 2023

1	BSE Limited P J Towers Dalal Street MUMBAI - 400 001. Scrip Code : 509631	2	National Stock Exchange of India Limited Exchange Plaza, 5th Floor Plot No.C/1, G Block, Bandra - Kurla Complex Bandra (E), MUMBAI - 400 051. Scrip Code : HEG
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Sub: Intimation regarding mandatory furnishing of PAN, KYC, Nomination and Bank details by holders of physical shares

Dear Sir/Madam,

Please find attached a specimen copy of Reminder Letter-II which is being sent to the concerned physical Shareholders on the captioned subject through Registered Post.

The same is also available under the Investor Section of the website of the Company i.e. www.heg ltd.com

Kindly take the same on record.

Thanking you,

Yours faithfully,
For **HEG Limited**

(Vivek Chaudhary)
Company Secretary
A-13263
heg.investor@lnjbhilwara.com

Encl : as above.

HEG LIMITED

Corporate Office:

Bhilwara Towers, A-12, Sector-1
Noida - 201 301 (NCR-Delhi), India
Tel.: +91-120-4390300 (EPABX)
Fax: +91-120-4277841
GSTN No.: 09AAACH6184K2Z6
Website: www.lnjbhilwara.com

Regd. Office:

Mandideep (Near Bhopal) Dist. Raissen - 462046
(Madhya Pradesh), India
Tel.: +91-7480-405500, 233524 to 233527
Fax: +91-7480-233522
GSTN No.: 23AAACH6184K1ZH
Website: www.heg ltd.com

Corporate Identification No.: L23109MP1972PLC008290



FOR KYC UPDATION

Annexure –A

To,
MCS Share Transfer Agent Limited,
F-65, First Floor, Okhla Industrial Area,
Phase I, New Delhi – 110 020

Unit: HEG Limited

Folio: _____

Dear Sir/Ma'am,

This is with reference to the Current KYC Status as provided by you in the below table:

Name of Shareholder (s)	(A). PAN	(B). Bank Details	(C). Email ID	(D). Mobile Number	(E). Nominee Details

Based on the above table, we are providing herewith the required supporting documents alongwith applicable form(s) by ticking (✓) in the appropriate checkbox below for all the fields where the status is shown as "Pending" in the above table.

(A). For registering PAN of the First Registered Shareholder and Joint Shareholders (as applicable)*

Registered Shareholder Jt-Holder-1 Jt-Holder-2 Jt-Holder-3

* Form ISR-1 along with Self Attested Copy of PAN attached

(B). For registering Bank details of the Registered Shareholder

Original Cancelled Cheque leaf bearing name of Shareholder

or

Bank Passbook/Bank Statement bearing complete account details of Shareholder

(C). For Updating the email id

Form ISR-1

(D). For Mobile No.

Form ISR-1

(E). For registering the nominee details by the registered shareholder/ for Opting-out of Nomination

Form SH-13 or Form ISR-3

(F). For registering the Specimen Signature of registered and/or joint shareholders (as applicable)

Form ISR-2 (Confirmation of Signature of shareholder by the Bank)

I/We hereby state that the above mentioned details are true and correct and we consent towards updating the particulars based on the self-attested copies of the documents enclosed with this letter by affixing my/our signature(s) to it.

Sign: _____ Sign: _____ Sign: _____

Registered holder

Joint holder 1

Joint holder 2

**HEG LIMITED**

CIN L23109MP1972PLC008290

Registered Office: Mandideep (Near Bhopal), Distt. Raissen - 462 046, (M.P.),

Phone: 07480-233524, 233525, Fax: 07480-233522

Corporate Office: Bhillwara Towers, A-12, Sector – 1, Noida – 201 301 (U.P.),

Phone: 0120- 4390300 (EPABX), Fax: 0120-4277841

E-mail: heg.investor@injbhillwara.com; Website: www.hegtd.com

FOR IMMEDIATE ATTENTION OF SHAREHOLDERS

Folio No.:

Reminder Letter II

Registered Post

Date : 10.02.2023

Dear Shareholder ,

SUB: MANDATORY FURNISHING OF PAN, KYC, NOMINATION AND BANK DETAILS BY HOLDERS OF PHYSICAL SHARES

This is further to our Letters dated 16th December, 2021 and 10th August, 2022 sent through Speed Post and registered post respectively at your registered address.

We would wish to again draw your attention to SEBI Circular no. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated 3rd November, 2021 and further clarification vide its Circular no. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/687 dated 14th December, 2021, wherein it was directed by the SEBI to mandatorily update the PAN, KYC, Nomination details, Bank details, Contact details and Specimen Signature of all shareholders holding shares in physical form and compulsory linking of PAN with Aadhar Number by all shareholders. **Folios wherein any one of the said documents/details are not available on or after April 01, 2023, shall be frozen and shareholder will not be eligible to lodge grievance or avail service request from the RTA and will not be eligible for receipt of dividend in physical mode.** Further, shareholders holding shares in physical mode are requested to ensure that their PAN is linked to Aadhaar as specified by the Central Board of Direct Taxes to avoid freezing of folio.

In order to ensure that your folio is not frozen on or after 01st April, 2023, you are requested to provide the KYC details which is/are shown as pending in the Table mentioned in Annexure- A. Kindly fill Annexure-A and submit the same with the RTA along with applicable Forms/ KYC documents mentioned hereunder :

S No.	Form	Purpose
1	Form ISR-1	Request for registering PAN, KYC details or changes / update thereof
2	Form ISR-2	Confirmation of Signature of shareholder by the Bank
3	Form ISR-3	Declaration for Opting-out of Nomination by holders of physical shares
4	Form SH-13	Nomination Form
5	Form SH-14 and ISR-3	Cancellation and Opting-out of Nomination

Members may download the above mentioned forms from the website of the Company i.e www.hegtd.com under the path:

(Home Page ---->> Investors ---->>Investor Service Request ---->>Update of PAN, KYC, Nomination and Bank Account Details etc.)

You are also requested to kindly update your Email Id, and Mobile no. with our RTA for records as well as for receiving communications by Electronic means. Please note the following contact details of our RTA to submit your PAN/KYC/Nomination/ Bank details etc.:

MCS Share Transfer Agent Limited, (RTA)

(Unit: HEG Limited)

F-65, First Floor, Okhla Industrial Area, Phase I, New Delhi – 110020

Phone No. (s): 011-41406149-52, Fax No: 011-41709881, E-mail: helpdeskdelhi@mcsregistrars.com.

Thanking you,

Yours faithfully

For HEG Limited

Sd/-

Vivek Chaudhary

Company Secretary

A13263

Encl: KYC updation Status in Annexure-A

P.S: For any clarification/information in this regard you may also contact the Company Official, whose detail is as under :

Mr. N.K Jain,
Secretarial Department,
HEG Limited,

E-mail : narender.jain@injbhillwara.com
Ph : +91 (120) 4390192 or +91 (120) 4390072

This is computer generated letter and does not require signature.

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PRIVILEGED TO BE GLOBAL