### **Anant Raj Limited**

(Formerly Anant Raj Industries Limited)

CIN: L45400HR1985PLC021622

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#### ARL/CS/12909

February 15, 2019

The Manager
Listing Department
The Bombay Stock Exchange Limited,
Phiroze Jee Jee Bhoy Towers,
Dalal Street, Mumbai – 400001
The Secretary,
National Stock Exchange of India Limited,
"Exchange Plaza", 5th Floor,
Plot No. C/1, G-Block, Bandra – Kurla
Complex,
Bandra (E), Mumbai-400051

Scrip code: 515055 Scrip code: ANANTRAJ- EQ

Sub: <u>Intimation of Amendment of Policy pursuant to Regulation 8 (2) of SEBI</u> (Prohibition of Insider Trading ), Regulations, 2015

Dear Sir,

In terms of Regulation 8 (2) of SEBI (Prohibition of Insider Trading), Regulations, 2015, the policy pertaining to code of Practices and Procedures for Fair disclosures of Unpublished Price Sensitive Information (UPSI) has been amended in the Board Meeting of the Company held on 14<sup>th</sup> February, 2019.

You are requested to kindly take the above on record.

New Delhi

Thanking You,

Yours Truly,

For Anant Raj Limited

Manoj Panwa

**Company Secretary** 

A7812

Encl: As above

# ANANT RAJ: CODE OF PRACTICES & PROCEDURES

# FOR FAIR DISCLOSURE OF UNPUBLISHED PRICE SENSITIVE INFORMATION

[Under Regulation 8(1) of the Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015]



## <u>Code of Practices and Procedure for Fair Disclosure of Unpublished Price Sensitive</u> Information

[Pursuant to Regulations 8(1) of the SEBI (Prohibition of Insider Trading) Regulations. 2015]

#### A. Preface:

In an endeavor to prevent the misuse of unpublished price sensitive information in the day-to-day business affairs and to promote the culture of fair disclosure of information in due compliance with the Principles of Fair Disclosures as set out in the SEBI (Prohibition of Insider Trading) Regulations, 2015 (hereinafter referred as "Regulations"), the Board of Directors of the Company, M/s Anant Raj Limited have formulated a Code of Practices an procedure to be known as "Anant Raj: Code of Practice and Procedure for fair disclosure of unpublished price sensitive information" (hereinafter referred as "Code for fair disclosure of UPSI" or "Code").

#### B. Objects of the Code:

The Code aims at:

- Preventing the misuse of unpublished price sensitive information within the Organization and practice of selective disclosures to the public;
- Acknowledging the necessity of communicating, providing or allowing access to information and promoting the principle of equality of access to information.

#### C. Chief Investor Relations Officer:

The Company Secretary or any other senior officer duly authorized by the Board of Directors of the Company, shall act as the Chief Investor Relations Officer, who would be responsible for satisfactory discharge of the duties and responsibilities laid down under this Code.



# D. <u>Procedural Aspects involved in complying with the principles of fair disclosure of information:</u>

S. No.	Principle	Procedure
1.	Prompt public disclosure of unpublished	In this regard, to ensure fair and timely
	price sensitive information that would	disclosure of information that would have
	impact price discovery no sooner than	direct impact on the market price of the
	credible and concrete information comes	securities, the Company generally follows
	into being in order to make such	the below-mentioned procedure:
	information generally available.	
		a. Intimates the Stock Exchange(s) well
		in advance about the Board Meeting
		in which any such proposal is to be considered;
		b. Intimates the outcome of the said
		Board Meeting within, stipulated time
		periods;
2.4		c. Update the Stock Exchange(s) about
		the current happenings in respect of
		the events that have direct bearing on
		the market sentiments for onward
		dissemination to the public at large.
2.	Uniform and universal dissemination of	To ensure that the unpublished price
	unpublished price sensitive information to	sensitive information is evenly and
	avoid selective disclosure	properly disseminated, the Company
-		generally, in compliance with the
		provisions of applicable statues, follows
		the following procedure & practices:
		i. Intimates the said information to the
		Stock Exchange(s) where its securities
		are listed, within the stipulated time
		period;
		ii. Publicize the said information in the
		Newspapers;
		iii. Uploading the said information on the
		Official Website under Investors'



		Section as early as possible or as is
2	December discomination of Hemiliahad	stipulated under various Statutes
3.	Prompt dissemination of Unpublished	To ensure authentication of the
,	Price Sensitive Information that gets	information to be disclosed to the
	disclosed selectively, inadvertently or	stakeholders, the said information is
	otherwise to make such information	generally cross verified by the Chief
	generally available	Investor Relations Officer.
		However, if any information gets
		disclosed selectively, inadvertently or
	·	otherwise, the Company (i) intimates the
		facts and rectified information to the
		Stock Exchange(s), where the securities
į.		of the Company are listed, for onward
		dissemination to the shareholders; (ii)
		publicize the facts and rectified
		information, if required, in the
		Newspapers
4.	Appropriate and fair response to queries	The Chief Investor Relations Officer shall
	on news reports and requests for	be responsible for giving appropriate and
	verification of market rumors by	fair response to queries on news reports
	Regulatory Authorities	and requests for verification of market
		rumors by Regulatory Authorities.
5.	Ensuring that information shared with	The Chief Investor Relations Officer/
	analysts and research personnel is not	respective Departmental Heads shall take
	unpublished price sensitive information	all necessary measures to ensure that no
		unpublished price sensitive information is
		being disclosed to any analysts and
		research personnel.
		In this regard, whenever any such
		analysts and/or research personnel will
		approach the Company for seeking
		financial or any price sensitive
41.7		information, the Compliance Officer or
		any other authorized representative of the
		Company shall obtain a Declaration from
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the said Association/Agency to the effect that such Association/Agency is seeking information for the sole purpose of educating investors and neither the said Association/Agency nor its Employees shall use the information for their personal gain. The said Association/Agency will also be required to sign such other Undertakings/ Confirmations, as the Compliance Officer may deem fit, and give to the Compliance Officer, to make sure that no Insider Trading takes place in the Company's scrips from their end The Company may, from time to time, Developing best practices 6. to make transcripts or record of proceedings of authorize concerned any persons, domain of meetings with analysts make transcripts or depending upon the record of proceedings of meetings with conferences and meetings, to make analysts on the official website to ensure transcripts or record of proceedings of meetings with analysts. Further, the said proceedings shall be disclosed on the Official Website of the Company. Handling of all unpublished price sensitive Due procedures prescribed in information on a need-to-know basis. "ANANT RAJ: CODE OF CONDUCT FOR PREVENTION OF INSIDER TRADING "would be followed to ensure that the Unpublished Price Sensitive Information be communicated only on a "need to know" basis, i.e., Price Sensitive Information should be disclosed only to those who need such information to discharge their duties.



8. Sharing of Unpublished Price Sensitive Information for Legitimate Purposes

Legitimate Purpose shall include sharing of UPSI in ordinary course of business by an Insider with any of the following:-

- Partners
- Collaborators
- Lenders
- Customers
- Suppliers
- Merchant Bankers
- Legal Advisors
- Auditors
- Insolvency Professionals
- Other advisors or consultants

Note: - Any person who receives any information pursuant to Point 8 above, shall be treated as an Insider and due notice shall be given to him/her for maintaining confidentiality of such UPSI.

For the purpose of determine the 'legitimate purposes', following factors must be satisfied:

- i. It must be shared in the Ordinary of Course of Business or for Corporate Purpose;
- ii. Required to be done in furtherance of fiduciary duties or in fulfillment of any statutory obligation;
- iii. Information shared is in the interest of other shareholders/ Stakeholders and
- iv. Information is not being shared for personal benefit even if it may result in personal gain consequently.

While sharing unpublished price sensitive information for legitimate purpose(s), following things should be taken care off:

- i. The insider before communicating any UPSI to any person for legitimate purpose shall first approach the Department Head ("Head") who shall be responsible for assessing the need to share such information in consultation with the Compliance Officer. The Head on being satisfied shall give a written confirmation to the insider upon which the insider may communicate the UPSI.
- ii. The Compliance Officer shall be duly informed with respect of sharing of UPSI with any Person other than Designated Persons.
- iii. UPSI shall be shared through secured digital medium.
- iv. The Company may execute a non-disclosure agreement with the Recipient along with



an undertaking that the recipient will abide by Regulations.

#### **Declaration:**

The Company hereby declares that all requisite measures shall be taken to ensure adherence with the principles of fair disclosure of Unpublished Price Sensitive Information

For Anant Raj Ltd.

Manoj Pahwa

**Company Secretary** 

Date: February 14, 2019

Place: New Delhi