

# SURAJ INDUSTRIES LTD

Registered Office -Plot No. 2 Phase-3, Sansarpur Terrace, Distt. Kangra, H.P.-173212

CIN: L26943HP1992PLC016791

Email id- [secretarial@surajindustries.org](mailto:secretarial@surajindustries.org); Website- [www.surajindustries.org](http://www.surajindustries.org)

Telephone No: 01970-256414

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Date: 9<sup>th</sup> January, 2022

To,  
The Executive Director  
BSE Limited, Floor 25  
PJ Towers, Dalal Street  
Mumbai- 400001

**Scrip Code: 526211**

**Sub: Intimation of Appointment of Company Secretary and Compliance Officer**

Dear Sir / Ma'am,

With reference to the above captioned subject, kindly note that pursuant to the provisions of Section 203, Regulation 6(1) of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015 and other applicable provisions (including any modification or re-enactment thereof), if any, Ms. Chhavi Agrawal, an Associate Member of the Institute of Company Secretaries of India, holding the prescribed qualification under the Companies (Appointment and Qualifications of Secretary) Rules, 1988 has been appointed as the Company Secretary and Compliance Officer of the Company w.e.f January 09, 2022 to perform the duties of a Company Secretary and Compliance Officer as required under the Companies Act 2013 & SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015.

Details of Company Secretary & Compliance Officer being appointed by the Board of Directors of the Company (pursuant to reg. 30 of the Listing Regulations and SEBI circular dated September 09, 2015):

S. No.	Particulars	Ms. Chhavi Agrawal
1.	Membership No.	49299
2.	Date of Birth	03 <sup>rd</sup> December 1994
3.	Age	27 years
4.	Date of Appointment on the Board	9 <sup>th</sup> January 2022
5.	Qualifications	Company Secretary
6.	Contact No	011-42524454
7.	E-mail id	<a href="mailto:cschhavi2103@gmail.com">cschhavi2103@gmail.com</a>
8.	Experience in specific functional area	She has an experience in the field of Secretarial, Legal, FEMA and other related matters

Ms. Chhavi Agrawal, aged 27 years, is a member of Institute of Company Secretaries of India and has done with LL.B. from Chaudhary Charan Singh University, Meerut. She has an experience in the field of Secretarial, Legal, FEMA and other related matters. Ms. Chhavi Agrawal is a person of integrity, possesses the relevant expertise and experience, and fulfills the conditions specified in the said Act and the Rules made there under.

You are requested to kindly note the same and make necessary changes in your record.

**Thanking You**  
**Yours Truly**  
**For Suraj Industries Ltd**



**Syed Azizur Rahman**  
**(Director)**